

**BY ORDER OF THE COMMANDER
WRIGHT-PATTERSON AIR FORCE BASE**

**WRIGHT-PATTERSON AFB INSTRUCTION
48-101**



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Aerospace Medicine

***ANIMAL CONTROL AND
DISEASE PREVENTION***

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFPD 48-1, *Aerospace Medicine Program*, and Army Regulation 40-905, SECNAVINST 6401.1A, ARI 48-131, *Veterinary Health Services*. This instruction establishes local policy and prescribes procedures concerning the possession and control of animals at Wright-Patterson Air Force Base (WPAFB), as well as measures necessary to protect the health and safety of personnel and animals on this base. The privilege of maintaining a privately owned animal on this base is dependent on the animal's continuing ability to live harmoniously within the military community. The base commander may withdraw this privilege if the owner fails to comply with this instruction. This instruction requires collecting and maintaining information protected by the Privacy Act of 1974 authorized by 10 U.S.C. 3013, Secretary of the Army; Army Regulation 40-905, *Veterinary Health Services*; and E.O. 9397 (SSN). System of records notice A0040-905 DASG applies. Each form that is subject to the provisions of AFI 33-332, *Privacy Act Program*, required by this publication, contains a Privacy Act Statement, either incorporated in the body of the document or in a separate statement accompanying each document. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF IMT 847s from the field through the appropriate functional's chain of command. This publication does not apply to the Air National Guard or the Air Force Reserve Center (ANG/AFRC) units. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>

SUMMARY OF CHANGES

This instruction has several revisions and should be reviewed completely.

1. Responsibilities:

1.1. Pet owners occupying government quarters or leasing quarters from the Properties of Wright-Field are required to become familiar and comply with this instruction.

1.2. The Chief, Veterinary Services, Veterinary Treatment Facility (VTF), Building 1425, directs all animal health programs on base through the Base Commander.

1.3. Base Civil Engineering takes action to control insect and arthropod vectors capable of transmitting diseases. Injured wild animals will be captured and taken to the VTF for treatment or humane euthanasia. Additionally, Base Civil Engineering is responsible for retrieving and disposing of dead animals with the exception of family pets. No cat, dog, ferret, bat, fox, raccoon, skunk, or any other rabies disease reservoirs found dead on base will be disposed of without prior consent of the Chief of Veterinary Services, with the exception of animal deaths caused by traffic accidents.

1.4. The Air Force Public Health Office coordinates all animal bite reporting procedures with the Chief of Veterinary Services to include monitoring quarantine actions.

1.5. The Family Housing Management Branch is responsible for providing a copy of this instruction to anyone occupying government quarters or leasing quarters from the Properties of Wright-Field.

2. Terms Explained:

2.1. **Pet Animal.** In this instruction, a pet (companion) animal is defined as any canine, feline, (ferrets are no longer acceptable in base housing as per AFI 32-6001) bird, fish, domesticated rabbit, or caged pet (hamster, gerbil, rat, mouse, guinea pig, etc.) of commonly acceptable size which can be properly and adequately maintained, housed and cared for on base. Animals not included in this definition, and thus not permitted to be housed on base, include: horses, ferrets, general farm animals, including pot-bellied pigs, and ALL wild animals (skunks, raccoons, nonhuman primates, foxes, squirrels, coyotes, wolves, wolf-hybrids, etc.). Any animal not specifically mentioned above will be kept only at the discretion of the Chief of Veterinary Services.

2.2. **Rabies Suspect.** Any wild or domesticated animal implicated in the bite or scratch of a human, regardless of vaccine status.

2.3. **Nuisance.** Any animal that unreasonably annoys humans, endangers the life or health of other persons or animals, or substantially interferes with the rights of citizens to the enjoyment of life or property.

3. Procedures:

3.1. Base and County Registration, Immunization, and Microchipping:

3.1.1. All dogs and cats maintained on base will be registered with the VTF within 14 days of arrival on base or after acquisition. All personnel occupying government quarters or leasing quarters from the Properties of Wright-Field are limited to two pets. However, caged small animals, caged birds, and fish are excluded from this limit, unless numbers

are unreasonable and lead to disruption of neighbors or destruction of property. Personnel can obtain a signed waiver to the two pet limitations from the Chief, Housing Management Branch for the following: two indoor cats and one dog or one indoor cat and two dogs. There are absolutely no other exceptions to this policy.

3.1.2. Pet animals belonging to the guest of military or civilian personnel on base are not required to be registered, although they must be able to provide proof of vaccinations. Animals of guests are still the responsibility of the guest's sponsor. The sponsor will make sure the animal complies with this instruction and does not present a threat to the health and safety of other persons or animals on base.

3.1.3. Written documentation of rabies vaccination (DD Form 2208, *Rabies Vaccination Certificate*/NASPHV Form 51, *Rabies Vaccination Certificate*, **Attachment 2**, or its equivalent) is required and must be presented at the time of registration. If the vaccination status is not current or the animal is too young, an appointment will be made with the VTF or an off-base civilian veterinarian to have the required vaccinations administered. Pet registration (and subsequently the ability to buy products from the veterinary treatment facility) expires when the rabies vaccination expires. It is the responsibility of the owner to know when vaccinations expire.

3.1.4. Multivalent distemper vaccines are strongly recommended for both dogs and cats to provide maximum protection against viral and bacterial diseases. The need for additional vaccines can be determined on a case-by-case basis.

3.1.5. Microchipping is MANDATORY for all dogs and cats residing on base to include the Properties of Wright-Field. At the time of registration, the pet owner must present proof of microchipping. Any animals that have not yet been microchipped need to make an appointment to have this service performed either by the WPAFB veterinary treatment facility or an off-base civilian veterinarian. Microchipping is essential to allow lost animals to be returned to their owners, and to prevent the unlawful abandonment of animals on base. Owners are responsible for assuring that the contact information associated with the microchip is kept accurate.

3.1.6. Registration with Greene County Animal Control is MANDATORY for all dogs and cats residing on base to include the Properties of Wright-Field. At the time of registration, the pet owner must present proof of county registration. Any dogs that have not yet been registered will not be seen by the WPAFB veterinary treatment facility. New pets not registered with Greene County will be seen once to receive the veterinary care necessary in order to register with the county. Registration is essential to allow lost animals to be returned to their owners, and to prevent the unlawful abandonment of animals on base. Owners are responsible for assuring that the contact information associated with the registration is kept accurate.

3.2. Care and Control of the Animal. The privilege of pet ownership on base is contingent on the pet owner's ability to adhere to the following conditions:

3.2.1. Owners must ensure that their animals are adequately housed, fed, watered and cared for humanely. Cruel or injurious mistreatment, abandonment and/or neglect are prohibited. Animals in base housing cannot be permanently housed outdoors. Animals temporarily housed outdoors must have access to a shelter. Animals will have access to

water at all times, be fed on a daily basis, and be given adequate medical care when required. Cost of doing so will be borne by the owner. Complaints of animal abuse will be investigated by the Security Forces Squadron, and reported to the Chief of Veterinary Services and/ or to the Base Commander if deemed necessary.

3.2.2. Owners must prevent their animal from becoming a nuisance or menace to other persons, animals, or property on base. A "nuisance" is defined as that which causes trouble, annoyance (ex. prolonged barking or howling) or causes damage to private or public property. All animals will be controlled to prevent them from biting or causing injury to people or other animals.

3.2.3. Owners must ensure when exercising or walking their animal off the owner's assigned premises that the animal is leashed at all times. There is no exception to this policy. When on the owner's assigned premises, the animal will be kept on a leash or in a fenced yard from which they cannot escape. All fencing and fenced areas must be inspected and approved in writing by the Director, Family Housing Management Branch.

3.2.4. Owners must clean up animal waste immediately to prevent a breeding ground for flies and disease organisms. This will also protect children from coming into contact with fecal material that may contain dangerous parasites. Owners must also prevent their animals from causing damage by urinating on shrubs, flowers, or other materials in the occupant's area of responsibility or any other government property.

3.2.5. Owners must ensure female pets in heat are confined, except when exercised on a leash and under direct supervision of an adult.

3.2.6. Owners must make sure their animals wear a collar or harness bearing the current rabies tag number. Replacements for lost or stolen tags must be obtained at the VTF, 257-6853. Owners must also ensure all dogs are wearing a current Greene or Montgomery County Dog Registration Tag.

3.2.7. Owners must assist in obtaining immediate medical attention for persons bitten, scratched or injured by their pet.

3.2.8. Owners must abide by published quarantine procedures (see [paragraph 6.2](#)).

3.2.9. Owners must properly dispose of their animal when the owner no longer wants it by finding a new home or turning the animal over to a humane organization. Willful abandonment of pets is strictly prohibited and may result in loss of future privileges of pet ownership on base. Disposal of deceased pets is the responsibility of the owner. This can include cremation and/or burial in a pet designated cemetery as burial on base property is prohibited.

3.2.10. Owners may not breed animals on base property for sale on or off base. The WPAFB veterinary treatment facility will not provide services for animals bred for profit, including accidental litters. However, kittens and puppies that will be kept by the military sponsor can receive full veterinary services. False claims of ownership will result in permanent denial of military veterinary services and possibly disciplinary action.

3.2.11. Owners must clear through the VTF and obtain the health records of their animals upon relocation/reassignment/PCS from WPAFB, transfer or termination of pet ownership.

3.2.12. Owners may not permit animals in the following on-base buildings or activities:

3.2.12.1. Hospital buildings (except the VTF or as part of an official pet therapy program).

3.2.12.2. Food service facilities.

3.2.12.3. Base Exchange or Commissary facilities.

3.2.12.4. Recreation Center, clubs and swimming pools.

3.2.12.5. Theaters.

3.2.12.6. Barber and beauty shops.

3.2.12.7. Dormitories (except fish, small caged birds and small caged animals).

3.2.12.8. Any other place where pet animals may create a nuisance and/or health hazard. Guide dogs/assistance dogs accompanying patrons or military working dogs in performance of their duties are permitted anywhere their patrons are authorized so long as they are under control.

3.2.13. Failure to obey the above regulations may result in denial of the privilege of animal ownership on base (See **paragraph 4**, Prohibited Acts below).

3.3. Housing of Animals:

3.3.1. Animals can be housed inside family quarters only. They cannot be housed in dormitories (with the exception of 3.2.12.7), transient quarters or work areas. However, caged small animals, caged birds, and fish are excluded from this limit, unless numbers are unreasonable and lead to disruption of neighbors or destruction of property. Dormitory residents must receive approval from dormitory manager prior to having any of the above small animals in their quarters. Out-of-doors housing of pet animals is not permitted in base housing. Dogs and cats must be leashed and under the direct supervision of an adult when out-of-doors.

3.3.1.1. Kittyhawk Center. No dogs or cats are permitted to be housed anywhere on the grounds at any time.

3.3.1.2. The Properties at Wright Field, Senior Officer Housing, and the Family Camp. Out-of-doors housing of pet animals is not permitted in these areas. The animals cannot prevent mail carriers or other workers from performing their duties in the housing areas. The owners must assure their pets do not accidentally injure other people or animals or become a nuisance to the community. Dogs and cats will not be left out-of-doors attached by any means to anything unattended nor housed in garages or storage areas.

4. Prohibited Acts. The following incidents are cause for disciplinary action to be taken against the offender and subsequent denial of the privilege of maintaining pet animals on this base.

4.1. Leaving any animal unattended in any vehicle parked on base in a manner which threatens the life or well-being of the animal.

4.2. Ill-treating, tormenting, overworking or otherwise abusing an animal.

4.3. Willfully using any known toxic substances in areas accessible to animals.

- 4.4. Repeatedly provoking or antagonizing an animal.
- 4.5. Failure to discharge the responsibilities of a pet owner as specified in **paragraphs 3.1, 3.2, and 3.3.**
- 4.6. Disposal of pets (alive or deceased) that have been involved in a human bite or scratch incident in the last 10 days.
- 4.7. Maintenance of wild animals, as defined in **paragraph 2.1.**
- 4.8. Allowing any animal to bite or in any way cause injury to a human that results in the need for medical treatment is grounds for immediate removal of the animal from base and denial of authority for maintaining pets in the future. However, an animal may only be removed from base under orders of the Base Commander and under direction of the Chief of Veterinary Services. This is meant to protect the safety of persons residing on base, yet also prevent abuse of the rule by a malicious party over a minor offense.

5. Removal of Animals from Base. Any violation of this instruction is considered grounds for removal of an animal or animals from the base, even for a first offense. Decision on removal will depend on the severity of the violation and the owner's willingness to comply with this instruction. Animals determined to be vicious, dangerous or a nuisance and are reported to the Base Commander may be required to be removed from the base. Sponsors or leaseholders who have been personally directed to remove an animal or animals for any violation of this instruction or whose family member dependent has been directed to remove an animal or animals, forfeit the privilege of having any other pet during their residence in-base housing.

6. Injuries Caused by Animals. Individuals bitten or scratched by an animal will report to the Emergency Room, Wright-Patterson Medical Center, for medical treatment. The attending medical officer is responsible for the treatment of the patient and requesting quarantine of the animal by Veterinary Services (initiate DD Form 2341, *Report of Animal Bite - Potential Rabies Exposure*).

6.1. If the incident occurs on base, the pet owner will be located by Veterinary Services and the quarantine measures required will be described to them as stated below in **paragraph 6.2**. If the animal involved is a stray, the hospital must immediately notify the Operations Branch, Security Forces Squadron, for stray animal pickup and enforcement of the quarantine as described in the following paragraphs. If the incident occurs off-base, Veterinary Services will notify the appropriate Health Department for the county the incident occurred in, so the Health Department may ensure proper quarantine measures are initiated.

6.2. Quarantine Action:

6.2.1. Any animal kept on base identified as inflicting a bite and/or scratch wound on a human must be taken to the VTF for examination as soon as possible, but in no event later than 48 hours following the incident. This is to determine whether the animal is showing signs consistent with rabies. When the bite/scratch occurs on a weekend or holiday, the animal will be taken for examination on the next duty day.

6.2.2. If, at the time of exam, the animal shows no signs of rabies, the animal inflicting the bite will be placed on a 10-day home quarantine and will be a rabies suspect for the duration of the quarantine period.

6.2.3. At the initial examination, the veterinarian or veterinary technician will schedule the animal for future examination at the end of the 10-day quarantine. Failure to comply with home quarantine rules of scheduled examination by the VTF will result in mandatory 10-day quarantine at an approved civilian quarantine facility at the owner's expense. Animals with expired rabies vaccinations will be given a rabies vaccination at the end of the 10 day quarantine period, at the owner's expense.

6.2.4. Any pet animal bitten or scratched by a bat or a wild carnivorous mammal which is not available for rabies testing should be regarded as having been exposed to a rabid animal. Dogs and cats that are current on their rabies vaccinations should be revaccinated immediately and placed on home quarantine for 45 days. If the dog or cat is not rabies vaccinated, it should be euthanized and tested for rabies. If the owner is unwilling to have this done, the animal should be placed in strict isolation for 6 months. Isolation refers to the confinement in an enclosure that precludes direct contact with people and other animals. Animals overdue for a booster vaccination need to be evaluated on a case-by-case basis by the veterinarian (i.e. severity of exposure, time elapsed since last vaccination, number of prior vaccinations, current health status, local rabies epidemiology). Any illness in an isolated or confined animal should be reported immediately to the Chief of Veterinary Services. If signs suggestive of rabies develop, the animal should be euthanized and submitted for testing.

6.2.5. Military Working Dogs: Military Working Dogs (MWDs) are a special case, because their medical history of vaccination is firmly established and documented. In addition, chance of exposure to a rabid animal is extremely unlikely because MWDs almost never spend time outside their kennels without being under direct supervision by their handler. MWDs are also more likely to bite a person because they are trained specifically to do so. Therefore, when a MWD bites a suspect in the line of duty, or bites its handler during the course of training, it is exempt from the 10 day rabies quarantine. If a MWD bites anyone, including a Security Forces handler, while not under command to do so (i.e. "un-provoked"), it is subject to a 10 day "working quarantine." A "working quarantine" is defined as quarantine from the general public which still allows for training and performance of basic duties. The dog can still perform all duties, as long as it is not exposed to the public. For example, the dog could still train one-on-one with its handler, but could not perform gate duty, which would expose the dog to the general public.

7. Stray Animals. Disposition of stray animals will be IAW local MOU/MOAs as prescribed in AR 40-905/AFI 48-131, para 2-3.f. Unregistered animals (without tags or microchip) are held for 3 working days at the shelter, and then, depending on their disposition, are either put up for adoption or euthanized. Any stray acquired as a result of a bite incident will be held at the shelter for the 10 day quarantine, and then euthanized. Registered animals (current tags or microchip) are held for 14 days, and are then either put up for adoption or euthanized.

8. Adopted Forms:

DD Form 2208, *Rabies Vaccination Certificate*

NASPHV Form 51, *Rabies Vaccination Certificate*

DD Form 2341, *Report of Animal Bite – Potential Rabies Exposure*

AMANDA W. GLADNEY, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFI 32-6001, *Pets in Military, Government-Managed and Privatized Family Housing*, 24 October 2008

AFI 33-332, *Privacy Act Program*, 29 January 2004

AFMAN 33-363, *Management of Records*, 1 March 2008

AFPD 48-1, *Aerospace Medicine Program*, 3 October 2005

Army Regulation 40-905, SECNAVINST 6401.1A, ARI 48-131, *Veterinary Health Services*, 29 August 2006

Abbreviations and Acronyms

VTF—Veterinary Treatment Facility

WPAFB—Wright-Patterson Air Force Base

Attachment 2

RABIES VACCINATION CERTIFICATE

Figure A2.1. NASPHV Form 51

| | | |
|---|---|---|
| <p style="margin: 0;">RABIES VACCINATION CERTIFICATE NASPHV FORM 51 (revised 2007)</p> | | <p style="margin: 0; border: 1px solid black; padding: 2px; color: white; background-color: #f08080;">Push to Reset Form</p> |
| <p style="margin: 0; border: 1px solid black; padding: 2px; color: white; background-color: #6699ff;">Push to Print Form</p> | | |
| <p>Owner's Name & Address Print Clearly</p> <p>LAST <input style="width: 150px;" type="text"/> FIRST <input style="width: 150px;" type="text"/> M.I. <input style="width: 50px;" type="text"/></p> <p>NO. <input style="width: 150px;" type="text"/> STREET <input style="width: 200px;" type="text"/> CITY <input style="width: 100px;" type="text"/> STATE <input style="width: 50px;" type="text"/> ZIP <input style="width: 50px;" type="text"/></p> | | <p>RABIES TAG # <input style="width: 100%;" type="text"/></p> <p>MICROCHIP # <input style="width: 100%;" type="text"/></p> <p>TELEPHONE # <input style="width: 100%;" type="text"/></p> |
| <p>SPECIES</p> <p>Dog <input type="checkbox"/></p> <p>Cat <input type="checkbox"/></p> <p>Ferret <input type="checkbox"/></p> <p>Other: <input type="checkbox"/> _____ <small>(specify)</small></p> | <p>AGE</p> <p>Months <input type="checkbox"/> _____</p> <p>Years <input type="checkbox"/> _____</p> <p>SEX <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Neutered</p> | <p>SIZE</p> <p>Under 20 lbs. <input type="checkbox"/></p> <p>20 - 50 lbs. <input type="checkbox"/></p> <p>Over 50 lbs. <input type="checkbox"/></p> <p>PREDOMINANT BREED <input style="width: 100%;" type="text"/></p> <p>PREDOMINANT COLORS/MARKINGS</p> <p>_____ _____ _____</p> |
| <p>Animal Control License <input type="checkbox"/> 1 Yr <input type="checkbox"/> 3 Yr <input type="checkbox"/> Other _____</p> | | <p>ANIMAL NAME <input style="width: 100%;" type="text"/></p> |
| <p>DATE VACCINATED</p> <p>_____/_____/_____ Month / Day / Year</p> | <p>Product Name: <input style="width: 100%;" type="text"/></p> <p>Manufacturer: <input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/> <small>(First 3 letters)</small></p> <p><input type="checkbox"/> 1 Yr USDA Licensed Vaccine <input type="checkbox"/> 3 Yr USDA Licensed Vaccine <input type="checkbox"/> 4 Yr USDA Licensed Vaccine</p> <p><input type="checkbox"/> Initial dose <input type="checkbox"/> Booster dose</p> <p>Vaccine Serial (lot) Number <input style="width: 100%;" type="text"/></p> | |
| <p>NEXT VACCINATION DUE BY:</p> <p>_____/_____/_____ Month / Day / Year</p> | | <p>Veterinarian's Name: _____</p> <p>License Number: _____</p> <p>Veterinarian's Signature _____</p> <p>Address: _____ _____ _____</p> |