

**BY ORDER OF THE COMMANDER
WARNER ROBINS AIR LOGISITCS
COMPLEX**

**WARNER ROBINS AIR LOGISITCS
COMPLEX INSTRUCTION 21-114**



9 JUNE 2025

Maintenance

TRANSIENT AIRCRAFT REPAIR

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This publication implements Department of the Air Force Instruction (DAFI) 21-101, *Aircraft and Equipment Maintenance Management*. It establishes procedures to be followed when performing maintenance on transient aircraft (i.e., aircraft not assigned to Robins Air Force Base that are enroute from one location to another that may require maintenance). Transient maintenance includes servicing, inspection, and maintenance/repair for transient aerospace vehicles. This guidance is provided to ensure that Warner Robins Air Logistics Complex (WR-ALC) properly accounts for all cost and production data associated with transient aircraft maintenance. Refer recommended changes and questions about this publication to the office of primary responsibility using the Department of the Air Force (DAF) Form 847, *Recommendation for Change of Publication*. This publication may be supplemented at any level, but all direct supplements must be routed to the office of primary responsibility (OPR) of this publication for coordination prior to certification and approval. Requests for waivers must come through the chain of command from the commander or civilian director of the maintenance group or staff office seeking relief from compliance. Waiver requests must be submitted to the OPR; waiver authority has not been delegated. This publication is exempt from tiering pursuant to DAFI 90-160, Publications and Forms Management. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and disposed of IAW the Air Force (AF) Records Information Management System Records Disposition Schedule located at https://www.my.af.mil/afirms/afirms/afirms/rds/rds_series.cfm. See **Attachment 1** for a glossary of references and supporting information.

SUMMARY OF CHANGES

This publication has been revised and should be completely reviewed. Changes include the publication from AFI 21-101. *Aircraft and Equipment Maintenance Management*, to DAFI 21-101 and the signature block was changed to Jon A. Eberlan.

Chapter 1

RESPONSIBILITIES

1. Responsibilities.

1.1. Warner Robins Air Logistics Complex Business Operations Workload Analysis Section Workload Element (WR-ALC/OBWB) will create and maintain one each program control number (PCN) for both centralized asset management (CAM) and Air National Guard (ANG) transient aircraft. If the aircraft is from a foreign military or another branch of service, a new PCN will have to be created.

1.2. Upon receipt of notification from Transient Alert that an aircraft requires transient maintenance, the applicable 402d Aircraft Maintenance Group (402 AMXG) maintenance squadron will obtain a point of contact (POC) from the Squadron the aircraft belongs to and provide it to 402 AMXG Workloading Squadron.

1.3. The appropriate 402 AMXG maintenance squadron will immediately begin work on the transient aircraft under duty code .25 with special project code sub shred 90 (Stand-by Awaiting Proper Paperwork).

1.4. 402 AMXG/MXDSR Workloading will provide the POC information to WR-ALC/OBWB to initiate the funding process.

1.5. After completing transient maintenance, the 402 AMXG maintenance squadron will provide 402 AMXG/MXDSR Workloading the labor hours and material costs expended to accomplish the maintenance.

1.6. 402 AMXG/MXDSR Workloading will forward a cost estimate to WR-ALC/OBWB, who in turn, will request an Air Force Materiel Command (AFMC) Form 206, *Temporary Work Request*, from the System Program Office (SPO), an AF Form 185, *Project Order* (PO), or a DD Form 448-2, *Acceptance of Military Interdepartmental Purchase Request (MIPR)*, from another branch of services (includes foreign military) appropriate unit/squadron.

1.7. If funding is received in the method of a project order and AFMC Form 206, WR-ALC/OBWB will process and forward it to 402 AMXG/MXDSR Workloading. If funding is received on an AF Form 185, Form 448-2 then WR-ALC/OBWB will review the document and forward it to WR-ALC Financial Management (FM) for a project order to be created and returned to WR-ALC/OBWB for the creation of an AFMC Form 206. After creating the AFMC Form 206 ALC/OBWB will in turn process it forward to 402 AMXG/MXDSR Workloading.

1.8. After production count is taken against the AFMC Form 206, 402 AMXG/MXDSR Workloading will have the .2590 hours reversed in Time and Attendance (TAA) and applied to the funded direct temporary job order number (JON). If production count is not taken against the temporary JON until after the pay period in which the transient maintenance was accomplished, 402 AMXG/MXDSR Workloading shall contact WR-ALC/FM to have a correction to direct labor performed in the Defense Industrial Financial Management System.

JON A. EBERLAN
Brigadier General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DAFI 21-101, *Aircraft and Equipment Maintenance Management*, 20 Dec 2023

DAFI 90-160, *Publications and Forms Management*, 14 Apr 2022

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

Prescribed Forms

None

Adopted Forms

AF Form 185, *Project Order (PO)*

DAF Form 847, *Recommendation for Change of Publication*

AFMC Form 206, *Temporary Work Request*

DD Form 448-2, *Acceptance of MIPR*

Abbreviations and Acronyms

AF—Air Force

AFI—Air Force Instruction

AFMC—Air Force Materiel Command

AMXG—Aircraft Maintenance Group

ANG—Air National Guard

CAM—Centralized Asset Management

DAFI—Department of the Air Force Instruction

IAW—In Accordance With

JON—Job Order Number

MIPR—Military Interdepartmental Purchase Request

OPR—Office of Primary Responsibility

PCN—Program Control Number

SPO—System Program Office

TAA—Time and Attendance

WR-ALC—Warner Robins Air Logistics Complex