

**BY ORDER OF THE  
509TH BOMB WING COMMANDER  
(AFGSC)**



**AIR FORCE INSTRUCTION 65-114**

**WHITEMAN AIR FORCE BASE  
Supplement**

**2 FEBRUARY 2018**

**TRAVEL-POLICY AND PROCEDURES  
FOR FINANCIAL SERVICES OFFICES  
AND FINANCE OFFICES-RESERVE  
COMPONENT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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### **SUMMARY OF CHANGES**

This instruction has undergone a complete restructure and requires a review of all subject matter. All previous chapters have undergone revisions.

3.7.2.1. (Added) Definition of Local Areas. As required by JTR Chapter 2, paragraph 0206 and AFI 65-114, this supplemental defines the local area in which transportation expenses may be authorized or approved for conducting official non-medical business for personnel whose duty location is Whiteman AFB, MO.

3.7.2.2. (Added) Area 2: All other locations listed outside of Area 1 in Table 3.1 (Updated) will be considered as Area 2. Issuance of travel orders is mandatory. Reimbursement of travel to this area will be the same as normal TDY allowances, as provided in JTR Chapter 3.



**REQUIRED ITEMS**

12.6. **(Added) GSUs.** The GSUs should not be affected by these changes.

JOHN J. NICHOLS  
Brigadier General, USAF  
Commander

## ATTACHMENT 1

## GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

*Adopted Forms*

AF Form 673, *Air Force Publications/Form Action Request*

*Abbreviations and Acronyms*

**AB**—Air Base

**ABW**—Air Base Wing