

ACTIVE SHOOTER RESPONSE AID

Unit ATR (pencil in name/number):

Pre-Event Actions:

Facility-specific Lock-down Plan Actions (list your office's required actions here):

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Immediate Actions Phase: (Upon "LOCKDOWN" notice or upon hearing/seeing AS event):

ESCAPE Immediate Area of Shooter:

Primary Facility-specific Safe Area (room #):

Secondary Facility-specific Safe Area (room #):

COVER:

Lock doors/windows, turn off lights, silence

Blockade doors/windows if safe to do so

Seek shelter away from doors/windows

When SAFE, contact BDOC (911 or 213-7200):

Location: Bldg #, floor, room #

Shooters Information: How many, location, description, # of shots heard

Type of weapon: handgun, rifle, shotgun, etc.

Direction of movement:

People at your location:

If in contact with BDOC, leave line open so we can hear the incident

Try to escape if safe to do so; help others escape

When encountering SF personnel:

Do not make any sudden/aggressive moves

Remain calm, follow directions

Don't point, wave or shout

Keep hands visible/empty

If outdoors, seek cover; you will be locked out of buildings

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Releasability: No Restrictions

Use min force necessary to subdue when situation is life threatening, and escape is NOT possible.
The best opportunity is when the shooter is reloading or has their back to you.

Installation Response Phase: (Upon "LOCKDOWN for General Population; Key Personnel Respond"):

DON'T RELEASE INFORMATION OUTSIDE THE INSTALLATION WITHOUT WOC APPROVAL

(a) 1st responders and unit CC-directed personnel provide first aid, triage and transport of injured.

(b) Unit CCs auto-activate UCC/GCC for information flow.

(c) Initiate accountability and identify/up channel info on fatality/injured to EOC/WOC, as directed.

(d) Identify/hold witnesses for interviews by SF (Inform BDOC at x7415)

(e) Identify and allow in personnel who were trapped outside (verify ID and search for weapons prior).

(f) Expect SF/Civ Law Enforcement to recon your areas.

(g) Protect crime scene; notify SF of evidence at x7415.

Installation Recovery Phase: (announcement of "All Clear", Initiate FPCON XXX)

(a) Continue reporting suspicious behavior.

(b) Conduct facility sweeps as directed by SFS/CC, EOC Director, or Sq/CC.

Look for suspicious persons/items/explosive devices.

DO NOT transmit or use cell phones within 25 feet of a suspected IED.

Report Sweep Team findings to the EOC.

(c) Conduct 100% accountability of assigned personnel IAW WOC Directives.

(d) Establish WOC directed FPCON measures IAW predetermined action sets.

(e) Protect witnesses, treat all persons for stress/shock.

(f) Protect the crime scene; DO NOT allow personnel through

(Additional local requirements)

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