

**BY ORDER OF THE
SECRETARY OF THE AIR FORCE**

SPACE FORCE INSTRUCTION 36-2135

21 NOVEMBER 2024

*Incorporating Change 1, 04 FEBRUARY
2026*



Personnel

JOINT OFFICER MANAGEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-Publishing.af.mil for downloading or ordering.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: SF/S1P

Certified by: SAF/MR

Pages: 14

This publication implements Department of the Air Force Policy Directive (DAFPD) 36-21, *Utilization and Classification of Military Personnel*. This instruction provides Joint Officer Management guidance. This instruction applies to uniformed members of the United States Space Force (USSF). This instruction does not apply to the Regular Air Force, the Air Force Reserve, or the Air National Guard. This publication may be supplemented at any level; all field-command level supplements must be approved by the Human Resource Management Strategic Board prior to certification and approval. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule, which is located in the Air Force Records Information Management System. Refer recommended changes and questions about this publication to the office of primary responsibility using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. The authorities to waive delta or unit level requirements in this publication are identified with a tier (“T-0, T-1, T-2, T-3”) number following the compliance statement. See Department of the Air Force Manual (DAFMAN) 90-161, *Publishing Processes and Procedures*, for a description of the authorities associated with the Tier numbers. Waivers to this instruction are authorized and shall be processed in accordance with Department of the Air Force Instruction (DAFI) 90-160, *Publications and Forms Management* and Department of the Air Force Manual (DAFMAN) 90-161. Submit requests for waivers through the chain of command to the appropriate tier waiver approval authority, or alternatively, to the publication OPR for non-tiered items.

SUMMARY OF CHANGES

This interim change (IC) revises SPFI 36-2135 to (1) incorporate the Space Force Personnel Management Act (PMA) for Guardians assigned to Space Force Active Status on Sustained Duty (SFAS-SD) and Space Force Active Status not on Sustained Duty (SFAS-NSD) work roles; (2) provide guidance regarding consecutive joint assignments (**paragraph 1.3.4**); (3) establish requirements for joint tour length waiver packages (**paragraph 1.5.3**); and (4) incorporate differential joint credit guidance (**paragraph 1.6**).

Chapter 1

JOINT OFFICER MANAGEMENT

1.1. Overview. The fundamental purpose of the Joint Officer Management program is to ensure a significant number of officers are educated, trained, and experienced in joint matters. Their expertise enhances the joint warfighting capability of the United States through a heightened awareness of joint operational environments, including multi-service, interagency, international, and non-governmental perspectives. It is also necessary to record and highlight joint matters education, training, and experiences of officers in advancement to joint qualified officer (JQO) status and throughout their careers.

1.2. Joint Officer Designation. The Under Secretary of Defense for Personnel and Readiness (USD(P&R)) designates officers as joint qualified. This designation is based on the officer's achievement and/or completion of education, training, and experience that demonstrates the development and utilization of knowledge, skills, and abilities relevant to the definition of joint matters. Joint matters is defined in accordance with Department of Defense Instruction (DODI) 1300.19, *DOD Joint Officer Management Program*. Progressive levels of joint qualification are known as Level II, Level III (JQO), and Level IV and are defined in DODI 1300.19.

1.2.1. Officers nominated for JQO status must have no adverse quality force indicators to include unfavorable information files, control roster, referral evaluations, non-judicial punishment, and/or courts-martial action reflected in their records. **(T-0)**

1.2.2. Prior to nomination to JQO, officers must have completed Level III requirements, as well as a master's degree and requisite professional military education. Requisite professional military education is considered to be intermediate level education for majors and major-selects, and senior level education for lieutenant colonels and lieutenant colonel-selects. All other exceptions to this criteria may be considered on a case-by-case basis, while working to ensure the provisions of [paragraph 1.4](#) are met. **(T-0)**

1.2.3. USD(P&R) designates a sufficient number of quality officers to JQO status who have completed Joint Professional Military Education (JPME) Phase I and II (in-resident, Joint Combined Warfighting School-Hybrid, or satellite for JPME II) and have received full joint duty credit (and meet the recency requirement of a minimum of 12 months of aggregated time in a joint-experience awarding position while in the grade, for pay purposes, of O-4 or higher). See [Attachment 1, Terms](#).

1.2.3.1. Officers who meet Level II and Level III joint qualifications simultaneously may be designated as JQO without previously being designated as Level II. Level II designation is waived, however all requirements for Level II must be met.

1.2.4. Only officers in the grade of major or above will be designated as a JQO on the Space Force Officer List.

1.2.5. Officers must meet prerequisites and have designated a JQO before appointment to brigadier general, unless waived. **(T-0) Exemption:** Title 10, Section 20233(g) exempts officers who transfer to the USSF from a reserve component before 1 October 2031, if serving in the grade of O-4, O-5, or O-6 in the losing component when transferred.

1.3. Joint Assignment Policy. Enterprise Talent Management (SF/S1/ETM) (for O-5 and below) and the Senior Leader Management Directorate (SF/S1L) (for O-6 and above), assign officers to standard-joint duty assignments (S-JDA) for a length of time that provides stability to the joint organization. In accordance with Title 10, Section 664, *Length of Joint Duty Assignments*, Department of Defense Instruction (DoDI) 1330.19, *Joint Officer Management Program*, and Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 1330.05, *Joint Officer Management Program Procedures*, officers are assigned for not less than three years (two years for O-7 and above). Additionally, Guardians in SFAS-NSD must meet minimum annual participation requirements as specified in DoDI 1300.19 and CJCSI 1300.05.

1.3.1. Critical S-JDAs will be filled with JQOs (Level III) and S-JDA positions designated as lieutenant colonel or above will be filled with officers who have the appropriate level of joint qualification. **(T-0)** Noncritical JDA may be filled with qualified officers who are in the process of completing their Level III requirements.

1.3.2. National Defense University graduates are placed in joint assignments consistent with the placement policy found in DODI 1300.19, CJCSI 1330.05, and DAFI 36-2110, *Total Force Assignments*.

1.3.3. Temporary Duty periods of over 30 consecutive days away from an officer's assigned joint organization for service-related duties including pre-command or refresher training, or attendance at JPME courses, are not counted toward the 24-month minimum for JDA credit, unless waived by the joint organization concerned.

1.3.4. Assignments to consecutive joint duty assignment list (JDAL) position without a break in time may be counted as a continuous tour to meet minimum tour length requirements. Coordination must be made with the ETM Joint Officer Management (SF/S1/ETM/TMEA) and the losing command.

1.4. Joint Promotion Objectives. SF/S1/ETM will assign quality officers to S-JDAs such that the promotion rates of those officers meet statutory and policy objectives in accordance with 10 U.S.C. § 662, *Promotion Policy Objectives for Joint Officers*, and DODI 1300.19. **(T-0)**

1.4.1. Officers who are serving on, or have served on, the Joint Staff and on the staff of the Secretary of Defense (SecDef) are expected, as a group, to be promoted to the next higher grade at a rate not less than the rate for officers of the same grade and competitive category who are serving within, or have served within, the Office of the Chief of Space Operations (OCSO) (also informally referred-to as the "Space Staff").

1.4.2. Officers in the grade of major or above who have been designated as a JQO are expected, as a group, to be promoted to the next higher grade at a rate not less than the rate for all officers in the same grade and competitive category.

1.5. Joint Tour Length Waivers.

1.5.1. Bulk joint tour length waiver requests are authorized for officers leaving a JDA position to go to command positions presided by a board (G-series orders), or officers leaving to attend senior level education. **(T-0)**

1.5.2. Units may initiate a request to release an officer from an S-JDA before the minimum 2-year JDA tour length requirement when the early release is necessary to allow reassignment to a commander-boarded position, immediate/senior developmental education, promotion to O-

7, or an inter-Service transfer. Joint tour length waivers for other reasons will be by exception only and reviewed case-by-case. (T-0) Justification should demonstrate how the officer is uniquely qualified for the proposed assignment (stating an officer is “the best” or “only” qualified is not sufficient) and the mission impact if the joint tour length waiver is disapproved.

1.5.3. Joint tour length waiver request packages will be submitted to SF/S1/ETM/TMEA JOM at least 90 days prior to the officer’s desired departure date. Packages submitted after the 90-day suspense require an explanation for the late submission. Packages will consist of:

1.5.3.1. Joint duty assignment tour length waiver memorandum from the service headquarters S1.

1.5.3.2. Release memorandum from the losing organization.

1.5.3.3. Officer’s duty history (Assignment Management System (AMS) Single Unit Retrieval Format (SURF) or Career Data Brief).

1.5.4. Officers departing an S-JDA with an approved waiver will only be granted accrued points for JDA credit. All other requests for early release that do not meet the criteria in DoDI 1300.19; Paragraph 7.2.a must contain a detailed explanation of why an exception to policy is warranted. Regardless of whether the Military Service requests JDA credit, the waiver must still be processed for tracking purposes.

1.6. Differential Joint Credit.

1.6.1. Differential joint credit is applicable only to officers who served or deployed in a geographical area designated as a Hostile Fire or Imminent Danger Pay (HF/IDP) area determined by the DoD Financial Management Regulation and have not earned full tour credit for the S-JDA tour. Once differential credit is applied, a total of 24 months/points must be accrued to award full tour credit.

1.6.2. Differential joint credit must be requested within 12 months of tour completion, and all requirements must be met in accordance with CJCSI 1330.05.

Chapter 2

ROLES AND RESPONSIBILITIES.

2.1. Deputy Chief of Space Operations for Personnel (SF/S1). Will:

- 2.1.1. Develop personnel policy for joint officer management.
- 2.1.2. Develop and maintain procedures to ensure the Space Force complies with statutory and Department of Defense (DOD) policy standards for the Joint Qualification System.
- 2.1.3. Support boards convened by the Assistant Secretary of Defense for Manpower and Reserve Affairs (ASD (M&RA)) on the management of officers under the DOD Joint Officer Management Program.
- 2.1.4. Ensure the Space Force fulfills statutory and CJCSI guidance governing joint representation on, and the Chairman of the Joint Chiefs of Staff's (CJCS) analytical review of, major through major general promotion selection boards and special selection boards that considered joint officers. **(T-1)**
- 2.1.5. Develop and implement procedures to comply with DOD and CJCS policy for joint officer management and the Joint Qualification System for officers in grades O-3 to O-6. **(T-1)**
- 2.1.6. Develop and implement procedures to submit officers for the joint qualification designation process, including the designation of joint qualification levels II, III and IV. **(T-1)**
- 2.1.7. Monitor the promotions of JQOs and officers who are serving, or have served, on the Joint Staff to ensure promotion rates of those officers meet statutory and policy objectives in accordance with 10 U.S.C. § 662 and DODI 1300.19. **(T-1)**
- 2.1.8. Review requests for DOD joint officer management program waivers and make recommendations on such requests to the USD(P&R). May delegate to a general officer or senior executive service employee within the S1.
- 2.1.9. Develop and implement procedures to screen, endorse, and submit officer experience requests to the Joint Staff for evaluation for award of joint duty credit. **(T-1)**

2.2. Force Development Directorate (SF/S1D). Will:

- 2.2.1. Charge development teams, under the oversight of functional authorities/managers in accordance with DAFI 36-2670, *Total Force Development*, with vectoring quality officers to fill S-JDA positions. Vectoring will be done such that promotion objectives and required tour lengths are attained in accordance with [paragraph 1.4](#) of this instruction and DODI 1300.19, paragraph 7.1, JDA Tour Length Requirements. (See “vector” and “functional authority” in [Attachment 1, Terms](#)). **(T-1)**
 - 2.2.1.1. Development teams’ vectoring practices will support the Space Force in meeting joint tour length requirements.
 - 2.2.1.2. Development teams will vector quality officers to S-JDA such that their promotion rates are not less than the rate for officers in the same grade and competitive category. **(T-0)**

2.2.1.3. Development teams will vector quality officers to S-JDA by following joint tour requirements, while considering career milestones that may prevent the officer from completing a full joint tour. **(T-1)**

2.2.1.4. Development teams will only vector those selected to attend intermediate/senior level education to S-JDA positions when the officer can complete the minimum joint tour prior to their last year of eligibility. **(T-1)**

2.2.1.5. Development teams will vector a sufficient number of JQOs to joint duty to ensure an appropriate number of critical JDA positions are filled. **(T-1)**

2.2.2. Develop policies to ensure appropriately qualified officers are designated in sufficient numbers to attend the Joint and Combined Warfighting Schools. **(T-1)**

2.2.3. Ensure the JPME Phase I and Phase II curriculum of Space Force schools meet the criteria established in CJCSI 1800.01, *Officer Professional Military Education Policy*. **(T-1)**

2.3. Manpower Directorate (SF/S1M). Will:

2.3.1. Evaluate and coordinate proposed changes to JDA positions submitted by the joint activities. **(T-1)**

2.3.2. Upon coordination, program for the manpower resources required to support the organization's approved Space Force JDA positions. **(T-1)**

2.4. Military Policy and Management Directorate (SF/S1P). Will:

2.4.1. Develop Space Force policy to ensure compliance with Title 10, United States Code, Chapter 38, *Joint Officer Management*, DODI 1300.19 and CJCSI 1330.05. **(T-1)**

2.4.2. Provide joint officer management reports, as required, through the CJCS to the SecDef. **(T-1)**

2.4.3. Nominate officers meeting the joint qualification criteria to the CJCS and the SecDef, as appropriate, for designation as Level II and III JQOs. **(T-1)**

2.4.4. Validate grades O-3 to O-6 Space Force submissions for experience-based joint duty assignment (E-JDA) credit prior to submission to Joint Chiefs of Staff, Manpower and Personnel (JCS/J1) to ensure experiences meet the criteria to provide the officer with knowledge, skills and abilities in joint matters. **(T-1)**

2.5. Space Force General Officer Management (SF/S1LG). Will:

2.5.1. Ensure joint provisions applying to general officers are met. **(T-1)**

2.5.2. Nominate officers meeting the joint qualification criteria to the CJCS and the SecDef, as appropriate, for designation as Level II, III and Level IV joint qualified. **(T-1)**

2.5.3. Validate grades O-7 through O-10 Space Force submissions for E-JDA credit prior to submission to Joint General/Flag Matters Office to ensure experiences meet the criteria to provide the officer with knowledge, skills and abilities in joint matters. **(T-1)**

2.5.4. Ensure requests for joint tour length waivers are prepared and processed for submission to the CJCS at least 90 days prior to officers' desired departure date. **(T-1)**

2.6. Space Force Colonel Talent Management (SF/S1LO). Will:

2.6.1. Ensure qualified colonels and/or colonel-selects are assigned to colonel JDA billets. **(T-1)**

2.6.2. Ensure colonels receive JQO or Scientific-Technical designation prior to being selected to the grade of brigadier general. (Exempt: Line of the Space Force officers who qualify for a Scientific-Technical waiver). **(T-1)**

2.6.3. Ensure any necessary waivers for colonel-selects. Colonel and brigadier general-selects serving in S-JDA positions are processed before the officer changes duty positions. **(T-1)**

2.7. Enterprise Talent Management (SF/S1/ETM). Will:

2.7.1. Publish guidance and procedures to ensure compliance with Title 10, United States Code, Chapter 38, DODI 1300.19, CJCSI 1330.05 and this instruction regarding joint officer management and the Joint Qualification System. **(T-2)**

2.7.2. Monitor the careers of JQOs and officers who are serving on, or have served on, S-JDA to ensure the promotion objectives and required tour lengths are attained in accordance with paragraph **1.3 and 1.4** of this instruction, and DODI 1300.19, paragraph 7.1. **(T-2)**

2.7.3. Ensure all JDA listings are made in accordance with the below criteria:

2.7.3.1. Joint assignment practices result in the Space Force meeting the tour length requirements. **(T-2)**

2.7.3.1.1. Assign quality officers by informed development team vectors for S-JDA positions. **(T-2)**

2.7.3.1.2. Assign quality officers to S-JDA by following joint tour requirements, while considering career milestones that may prevent the officer from completing a full joint tour. **(T-2)**

2.7.3.1.3. Assign officers to S-JDA for a length of time that provides stability to the joint organization. **(T-0)**

2.7.3.1.4. Assign officers, selected for intermediate/senior level education, to standard JDA positions only when they can complete the full joint tour prior to their last year of eligibility. **(T-2)**

2.7.3.2. Assign a sufficient number of JQOs to joint duty to ensure an appropriate number of critical JDA positions are filled. **(T-2)**

2.7.3.3. Assign appropriately qualified officers, in sufficient numbers, to attend the Joint and Combined Warfighting Schools. **(T-2)**

2.7.3.4. Assign quality officers to standard JDAs so the promotion rates of those officers meet promotion objectives as outlined in **paragraph 1.4** of this instruction. **(T-2)**

2.7.4. Route all S-JDA requisitions through ETM Joint Officer Management (SF/S1/ETM/TMEA) for validation/approval. **(T-2)**

2.8. ETM Joint Officer Management (SF/S1/ETM/TMEA). Will:

2.8.1. Ensure all S-JDA actions are validated for joint duty credit. **(T-2)**

2.8.2. Ensure only officers (majors and lieutenant colonels) who meet the joint qualification criteria for Level III are nominated for JQO designation. **(T-2)**

2.8.3. Ensure, in coordination with SF/S1LO, during the summer move cycle that more than 50% of all non-JQO graduates, and 100% of JQO graduates, of National Defense University JPME Phase II-awarding schools be assigned to a S-JDA as their next assignment following graduation. For officers graduating from the Joint Advanced Warfighting School, 100% must be assigned to Joint Staff designated planner positions. Half of the officers subject to that requirement, for each school, may be assigned to an S-JDA as their second assignment (rather than first) following graduation.

2.8.4. Ensure requests for joint tour length waivers are prepared and processed for submission to the JCS/J1 in accordance with timelines in CJCSI 1330.05. **(T-2)**

2.8.5. Screen experience-based JDA requests received from the Joint Duty Assignment Management Information System (JDAMIS) prior to forwarding to Headquarters Space Force, Military Force Management Division (SF/S1PP) for JCS/J1 validation. Ensure E-JDA submissions are submitted for panel consideration not later than 18 months from the close-out date of the experience. Officers must submit their experience via self-nomination through JDAMIS not later than 12 months from the end of their experience. **(T-2)**

2.8.6. Validate officer's discretionary point requests (see [paragraph 1.6](#)) and staff approval through SF/S1PP to JCS/J1. **(T-2)**

2.8.7. Process requests for differential joint duty credit from officers who meet the criteria outlined in [paragraph 1.6](#). **(T-2)**

2.8.8. Track and report JQO promotion selection rates annually via JDAMIS Promotion Module in accordance with CJCSI 1330.05. **(T-0)**

2.8.9. Act as the E-JDA/S-JDA service manager and manage and execute all joint officer personnel data systems and for officers in the grade of O-5 and below. **(T-1)**

2.9. Space Training and Readiness Command, Space Delta 13 (STARCOM/DEL 13). Will:

2.9.1. Develop and establish JPME Phase I and Phase II curriculum for Space Force schools.

2.9.2. Ensure the JPME Phase I and Phase II curriculum of Space Force schools meet the criteria established in CJCSI 1800.01. **(T-1)**

GWENDOLYN R. DEFILIPPI
Acting Assistant Secretary of the Air Force
(Manpower and Reserve Affairs)

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

10 U.S.C. § 20233, *Eligibility for consideration for promotion: designation as joint qualified officer required before promotion to brigadier general; exceptions*

10 U.S.C. Chapter 38, *Joint Officer Management*

10 U.S.C. § 662, *Promotion Policy Objectives for Joint Officers*

10 U.S.C. § 664, *Length of Joint Duty Assignments*

CJCSI 1330.05, *Joint Officer Management Program Procedures*, 19 July 2024

CJCSI 1800.01, *Officer Professional Military Education Policy*, 15 April 2024

DODI 1300.19, *DOD Joint Officer Management Program*, 18 May 2023

DAFI 36-2110, *Total Force Assignments*, 9 August 2024

DAFPD 36-21, *Utilization and Classification of Military Personnel*, 25 August 2023

DAFI 36-2110, *Total Force Assignments*, 2 August 2021

DAFI 36-2670, *Total Force Development*, 25 June 2020

DAFI 90-160, *Publications and Form Management*, 14 April 2022

DAFMAN 90-161, *Publishing Processes and Procedures*, 18 October 2023

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

Prescribed Forms

None

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFI—Air Force instruction

AMS—Assignment Management System

CJCS—Chairman of the Joint Chiefs of Staff

CJCSI—Chairman of the Joint Chiefs of Staff instruction

DAFI—Department of the Air Force Instruction

DAFMAN—Department of the Air Force Manual

DAFPD—Department of the Air Force policy directive

DMDC—Defense Manpower Data Center

DOD—Department of Defense
DODI—Department of Defense Instruction
E-JDA—Experience-based joint duty assignment
ETM—Enterprise Talent Management
JC—Joint Critical
JD—Joint Duty
JDA—Joint duty assignment
JDAL—Joint Duty Assignment List
JDAMIS—Joint Duty Assignment Management Information System
JPME—Joint professional military education
JQO—Joint qualified officer
OCSO—Office of the Chief of Space Operations
PMA—Space Force Personnel Management Act
SecDef—Secretary of Defense
SFAS-NSD—Space Force Active Status Not on Sustained Duty
SFAS-SD—Space Force Active Status on Sustained Duty
S-JDA—Standard-joint duty assignment
SPFI—Space Force Instruction
STARCOM—Space Training and Readiness Command
SURF—Single Unit Retrieval Format
USSF—United States Space Force

Office Symbols

ASD (M&RA)—Assistant Secretary of Defense for Manpower and Reserve Affairs
JCS/J1—Joint Chiefs of Staff, Manpower and Personnel
SAF/MR—Assistant Secretary of the Air Force (Manpower & Reserve Affairs)
SF/S1—Deputy Chief of Space Operations for Personnel
SF/S1D—Force Development Directorate
SF/S1L—Senior Leader Management Directorate
SF/S1LG—General Officer Management
SF/S1LO—Colonel Talent Management
SF/S1M—Manpower Directorate
SF/S1P—Military Policy and Management Directorate

SF/S1PP—Military Force Policy Division

SF/S1/ETM—Enterprise Talent Management

SF/S1/ETM/TMEA—Enterprise Talent Management, Joint Officer Management

USD(P&R)—Under Secretary of Defense for Personnel and Readiness

Terms

Assignment—The permanent change of a Guardian’s duty station from one location to another. Also refers to duties performed. (Used alternately with the term “reassignment.”)

Defense Manpower Data Center—The office responsible for maintenance of the Joint Duty Assignment Management Information System.

Development Team (DT)—DTs are the responsibility of individual career field Functional Authorities, Functional Managers, and the SF/S1. DTs identify and provide vectors for education, training, and experiences appropriate for personnel within each functional community based on current and future requirements.

Differential Joint Duty Credit—The joint duty credit earned by an officer who served or deployed in an S-JDA in a geographical area designated as a Hostile Fire or Imminent Danger Pay (HF/IDP) area by the DoD Financial Management Regulation.

Discretionary Points—Points earned in excess of the minimum education and experience requirement through exercises, education other than JPME, collective joint training, or individual joint training.

Experience-Based Joint Duty Assignment—Assignments, other than Joint Duty Assignment List positions, and experiences that demonstrate an officer’s mastery of knowledge, skills, and abilities in joint matters, as determined under such regulations and policy as prescribed by the SecDef. Experience-joint duty assignments may be shorter in duration; therefore, they may be aggregated to achieve the equivalent of a full tour of duty in a standard-joint duty assignment.

Full Joint Duty Credit—The joint credit designation granted for completion of a tour of duty in a standard-joint duty assignment that meets all statutory requirements or the accumulation of 36 joint experience points accrued from experience-joint duty assignments and discretionary points from joint training/exercises.

Functional Authority—Senior leadership, to include Assistant Secretaries, Deputy Chiefs of Staff (three-star), and other selected Space Staff two-letter general officer or senior leadership-level leaders who provide corporate perspective of institutional requirements and force management and development. The Functional Authority serves as a final authority to ensure all policies, established in accordance with this Instruction, are implemented within their functional community. Functional Authorities are supported by Functional Managers who are supported by career field managers.

Joint Duty Assignment—An assignment to a designated position in a multi-service, joint or multinational command or activity that involves the integrated employment or support of the land, sea, air or space forces of at least two of the three Military Departments. Such involvement includes, but is not limited to, matters relating to national military strategy, joint doctrine and

policy, strategic planning, contingency planning, and command and control of combat operations under a unified or specified command.

Joint Duty Assignment Listing—Approved listing of all billets designated as a joint duty assignment. In order to receive joint duty credit, an officer must be filling a joint duty assignment list billet. Billets are coded as either joint critical (JC) (requires fill by a JQO) or joint duty (JD) (normal joint duty assignment).

Joint Duty Assignment Management Information System—The automated management information system database maintained by the Defense Manpower Data Center, and managed and updated by the Chairman of the Joint Chiefs of Staff and the Military Services.

Joint Matters—Matters related to the achievement of unified action by integrated military forces in operations conducted across domains such as land, sea, air, space, or the information environment, including matters relating to national military strategy; strategic and contingency planning; command and control of operations under unified command; national security planning with other departments and agencies of the United States; and combined operations with military forces of allied nations.

Joint Qualification Level II (Approval Authority, CJCS)—Officers accrue 12 joint qualification points or are awarded full joint duty credit and complete JPME Phase I (resident or non-resident).

Joint Qualification Level III (Approval Authority, USD(P&R))—Officers accrue 24 joint qualification points or are awarded full joint duty credit (and meet the recency requirement of a minimum of 12 months of aggregated time in a joint-experience awarding position while in the grade, for pay purposes, of O-4 or higher), complete JPME Phase II (residence only), master's degree and requisite professional military education. Officers approved for Level III are designated as a JQO.

Joint Qualification Level IV (Approval Authority, USD(P&R))—General officers accrue 24 joint qualification points or are awarded full joint duty credit in a general officer billet in Office Secretary of Defense/Defense Agency/Joint Staff/COCOM Headquarters/Joint Task Force Headquarters, and successfully complete CAPSTONE.

Joint Qualified Officer—An officer on the Space Force officer list who has completed both phases of JPME, been awarded full joint tour credit, and been designated by the SecDef as a JQO (JQOs may fill a critical joint duty assignment billets).

Joint Qualified Officer Nominee—An officer who completes a program of JPME, or an officer who has a critical occupational specialty tour. The Military Department concerned designates the officer as a JQO.

Standard Joint Duty Assignment—An assignment to an approved Joint Duty Assignment List position in a multi-service, joint, or multinational command, or activity that is involved in the integrated employment or support of the land, sea, air or space forces.

Vector—The development team’s collective recommendation for Joint Duty Assignments by following joint tour requirements while considering career milestones and assignment level (e.g., Joint Staff, Space Staff, Field Command, base-level, etc.). Training or education opportunity (e.g., resident Professional Military Education, advanced functional training), or position type (e.g., flight commander, division chief, instructor, special duty, etc.) a member should be considered for in his or her next or subsequent assignments.