

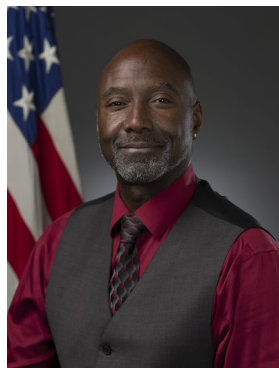


# 60th Air Mobility Wing Equal Opportunity (EO) Office



*Do you have concerns of unlawful discrimination, harassment, or sexual harassment?*

Active-duty military, their family members, retirees, and DoD civilian employees may address concerns through the EO office when they encounter unlawful discrimination based on **race, color, religion, sex (sexual orientation/gender identity, pregnancy), national origin, bullying/hazing (Military Only), or sexual harassment**. DoD Civilians may also address unlawful discrimination based on age (over 40), disability (mental/physical), genetic information and reprisal. **If allegations involve sexual harassment, special actions and processing by commanders and directors apply. Call the EO Staff immediately for any questions.**



**Mr. Grayland Hilt**  
Director



**MSgt Janay Stokes**  
Superintendent



**TSgt Erick Hernandez**  
NCOIC



**Ms. Toni Brown**  
EO Counselor

## Military Complaint Process (EO)

- Informal complaints, primarily use the chain of command to resolve alleged offenses. Options also include verbally addressing or preparing written correspondence to the offending party, intervention by a co-worker or supervisor, and using alternative dispute resolution techniques. There are no time constraints for filing an informal complaint through the EO office.
- Formal complaint must be filed **within 60 days** of alleged discrimination (waived **ONLY** with Installation Commander's approval).
- Formal complaint process seeks resolution within **20 duty days** for discrimination complaints and **14 duty days** for sexual harassment.

## Civilian Complaint Process (EEO)

- Complaint must be filed within **45 calendar days** of alleged discrimination, or in case of personnel action, within 45 calendar days of becoming aware of personnel action.
- After complaint has been filed, the EO counselor has 30 days to conduct a fact finding/limited inquiry.
- Complainant has **15 calendar days** to file a formal complaint.
- If accepted, investigation is concluded by the Investigation Resolution Division (IRD) within 180 days.

### Other Services Provided

- Commander's Calls/EO Support
- DEOCS-Climate Assessment Advisor
- Special Observances Advisor
- Negotiation & Dispute Resolution
- Conflict Management Coaching/Training
- Human Relations Education
- Unit site visits

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RELEASABILITY: There are no restrictions.

**Our Location: Bldg 381, F-Wing Phone: 707-424-1701 Email: 60amw.eo@us.af.mil Hours: Monday-Friday, 0800-1600**  
**The Air Force Discrimination and Sexual Harassment Hotline is available 24 hours a day: 1-888-231-4058**  
**EO SharePoint Site: <https://eim2.amc.af.mil/org/60amw/EO/default.aspx>**