

**BY ORDER OF THE COMMANDER
TINKER AIR FORCE BASE**

**TINKER AIR FORCE BASE
INSTRUCTION 32-7002**



**26 JUNE 2020
Certified Current, 29 May 2024
Civil Engineering**

WASTE MANAGEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available for downloading or ordering on the e-Publishing website at www.e-Publishing.af.mil

RELEASABILITY: There are no releasability restrictions on this publication

OPR: 72 ABW/CEIEC

Certified by: 72 ABW/CE
(Ms. Stephanie P. Wilson)

Pages: 3

This publication implements Air Force Manual (AFMAN) 32-7002, *Environmental Compliance and Pollution Prevention*. It provides guidance and procedures on waste management throughout the base, and establishes standards that will be adhered to. It applies to individuals at all levels who handle and/or manage solid and/or hazardous waste. Refer recommended changes and questions about this publication to the OPR listed above using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFI33-322, *Records Management and Information Governance Program*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS), Records Disposition Schedule (RDS).

1. Overview.

1.1. Tinker AFB Form 132, *Tank Inventory Log for Accumulation Sites*, is used to document additions and subtractions from waste tanks. It includes a running tabulation of the current quantity in the tank.

1.2. Tinker AFB Form 485, *Accumulation Site Inspection Checklist (Tanks)*, is used to document daily waste tank inspections in Part I and end-of-month waste tank inspections in Part II.

1.3. Tinker AFB Form 486, *Accumulation Site Inspection Checklist (Containers)*, is used to document weekly waste container inspections in Part I and end-of-month waste container inspections in Part II.

1.4. Tinker AFB Form 487, *Initial Accumulation Point Management Aid*, is used to document weekly inspections of initial accumulation points (IAPs) in Part I and an inventory of containers at the IAP in Part II.

1.5. Tinker AFB Form 487-A, *Initial Accumulation Point Management Aid Continuation*, is a continuation sheet for Part II of Form 487, the container inventory.

2. Responsibilities.

2.1. The Hazardous Waste Program Manager (72 ABW/CEIEC) shall:

2.1.1. Maintain the forms prescribed by this Instruction.

2.2. Initial Accumulation Points (IAPs)/Waste Sites/IAP Manager will:

2.2.1. Perform and document weekly IAP inspections, on Tinker AFB Form 487, as required in the Tinker *Hazardous Waste Management Plan* (HWMP). Weekly denotes once per working week. Should Part II of the Tinker AFB Form 487 become full prior to the end of the month, Tinker AFB Form 487-A may be attached to the filled Tinker AFB Form 487 as needed.

2.2.2. Ensure the supervisor of the generating unit reviews and signs Tinker AFB Form 487 at the end of each month.

2.2.3. Send the appropriate inspection form(s) from the previous month to the Unit Environmental Coordinator (UEC) during the first week of each month.

2.2.4. Maintain copies of the forms by the generating unit for at least one year and ensure they are readily available for inspection.

2.3. The Hazardous Waste Accumulation Site (HWAS) Manager will:

2.3.1. Conduct written weekly inspections for containers on Tinker AFB Form 486 or hazardous waste tanks on Tinker AFB Form 485 as appropriate.

2.3.2. Record hazardous waste tank rinsing on Tinker AFB Form 485, and any additions or removals from hazardous waste tanks on Tinker AFB Form 132.

2.3.3. Maintain these records IAW section 6.0 of the HWMP.

2.4. Unit Environmental Coordinators (UECs) will:

2.4.1. Ensure completed Tinker AFB Forms 485, 486, 487, 487-A, and 132 are received from all shops under UEC's purview at the conclusion of each month.

2.4.2. Maintain these records IAW section 6.0 of the HWMP.

PAUL G. FILCEK, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFMAN 32-7002, *Environmental Compliance and Pollution Prevention*, 4 February 2020

AFI33-322, *Records Management and Information Governance Program*, 23 March 2020

Tinker Hazardous Waste Management Plan, 8 March 2018

Prescribed Forms

TAFB Form 132, *Tank Inventory Log for Accumulation Sites*

TAFB Form 485, *Accumulator Site Inspection Checklist (Tanks)*

TAFB Form 486, *Accumulation Site Inspection Checklist (Containers)*

TAFB Form 487, *Initial Accumulation Point Management Aid*

TAFB Form 487-A, *Initial Accumulation Point Management Aid Continuation*

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFRIMS—Air Force Records Information Management System

HWAS—Hazardous Waste Accumulation Site

HWMP—Hazardous Waste Management Plan

IAP—Initial Accumulation Point

OPR—Office of Primary Responsibility

RDS—Records Disposition Schedule

UEC—Unit Environmental Coordinator