

**BY ORDER OF THE COMMANDER  
SCOTT AIR FORCE BASE (AMC)**

**SCOTT AIR FORCE BASE  
INSTRUCTION**



**32-1002**

**31 DECEMBER 2018**

**Civil Engineering**

**PEST MANAGEMENT PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 375 CES/CEOIE

Certified by: 375 CES/CC  
(Lt Col Nichole Scott)

Supersedes: SCOTTAFBI 32-1002,  
11 December 1998

Pages: 9

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This instruction implements AFPD 32-10, *Installation and Facilities*, and AFI 32-1053, *Integrated Pest Management Program*. This instruction outlines the responsibilities for pest control in Military Family Housing (MFH) and other installation facilities that are under the control of a building manager on Scott AFB. This instruction applies to all facility managers and occupants of Real Property facilities to include the 932d Airlift Wing (AFRES) and the 126th Air Refueling Wing (ANG). This instruction does not apply to MFH due to housing privatization. Ensure all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

### **SUMMARY OF CHANGES**

This document has been substantially revised and must be completely reviewed. Major changes include: Updated publication references and removed MFH requirement.

**1. General.** Facility managers, occupants, and Base Civil Engineer (BCE) jointly share the responsibility for pest control. Facility and occupants must practice good sanitation and avoid practices that could cause pest build-up. The BCE will assist to prevent or remove unwanted pests.

**2. Occupant and Building Manager Responsibilities.**

2.1. Facility managers and occupants eligible for self-help will control the following pests when they occur in their quarters or facilities: cockroaches, crickets, earwig firebrats, flies, silverfish, sow bugs (pill bugs), mice, miscellaneous flying and crawling insects that do not destroy Air Force property. All of these pests can be prevented or controlled through Integrated Pest Management (IPM) measures, such as good housekeeping/sanitation, proper food storage, pest exclusion, and minimal use of self-help insecticides or supplies. Facility managers and occupants may voluntarily control minor infestations of wasps, bees, yellow jackets, or hornets that are outdoors around their quarters.

2.2. Facility managers and occupants will also control insects and other pests that attack their indoor plants, outdoor gardens, such as flower beds, and other ornamental plants not planted by the BCE. Pesticides available in the self-help program will not control these insects. Facility managers and occupants shall purchase approved pesticides or biological control organisms identified in [Attachment 2](#) to control pests in indoor and outdoor plants.

2.3. When facilities with pest infestations do not respond to properly applied self-help or units with structural deficiencies that make self-help control methods difficult, IPM personnel may take measures after 30 days. Pest management personnel must survey these units to determine the reasons for self-help control failure before treatment.

2.4. Pest management personnel will control pests posing a significant health hazard, such as bees, yellow jackets, ground-nesting wasps, large aerial nests, and relatively hard-to-reach nests that still pose a threat to occupants but are better left alone. Pest management personnel will control fleas and ticks in Temporary Lodging Facilities (TLF), except on animals. Occupants should control fleas and ticks on animals at the same time TLF treatments are made. (**Note:** Pest management personnel will control even minor venomous arthropod infestations if TLF occupants or facility managers elect not to use appropriate commercially available general-use insecticides or appropriate self-help materials to voluntarily control small infestations. Pest management personnel will control pests that destroy Air Force property, such as termites, carpenter ants, and wood boring beetles. Pest management will also control significant infestations of insects that attack landscape material planted by the installation.

2.5. TLF quarters and dormitories will not be treated if dirty or unsanitary. Quarters and dormitories found in this condition will be reported to the facility/dorm manager for appropriate action.

2.6. Pest management personnel will not treat quarters, dormitories or facilities if it is evident occupants or facility managers have not attempted to control pests through a self-help program. When requested, pest management personnel will demonstrate proper use of self-help materials.

**3. Base Civil Engineer Responsibilities.**

3.1. Stock a limited amount of self-help materials in the base Self-Help Store with instructions on their use. Instruction sheets will be provided as necessary. Recipients will sign for all materials.

3.2. Upon request, provide pest management services when such control is beyond the capability of prudent facility managers and occupants. All pest management services will be performed during normal duty hours. Request for pest management services will be treated as a routine requirement and normally completed within 30 days. Urgent requirements are limited to poisonous arthropods, venomous reptiles, and stinging insects (bees, wasps, etc.).

3.3. Advise facility managers and occupants on IPM techniques.

3.4. Assist in removal of injured or dangerous wild animals in housing areas.

**4. Security Forces Responsibilities.**

4.1. Assist pest control personnel in the removal of wild animals determined to be diseased or dangerous.

LESLIE A. MAHER, Colonel, USAF  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 32-10, *Installation and Facilities*, 4 March 2010

AFI 32-1053, *Integrated Pest Management Program*, 20 November 2014

AFI 32-7086, *Hazardous Materials Management*, 4 February 2015

***Adopted Forms***

AF Form 847, *Recommendation for Change of Publication*

***Abbreviations and Acronyms***

**BCE**—Base Civil Engineer

**GPC**—Government Purchase Card

**HAZMART**—Hazardous Material Pharmacy

**IPM**—Integrated Pest Management

**MFH**—Military Family Housing

**TLF**—Temporary Lodging Facility

**Attachment 2****PESTICIDES PURCHASES WITH GOVERNMENT PURCHASE CARD**

**A2.1. Pesticides can be purchased with the GPC card under certain conditions.** IAW AFI 32-7086, *Hazardous Material Management*, pesticides are considered a hazardous material, and all hazardous materials brought on Scott AFB must be tracked by the Hazardous Material Pharmacy (HAZMART). The following is a list of pesticides that are authorized for GPC purchases on Scott AFB.

**A2.2. Authorized pesticide purchases with GPC card.**

**Figure A2.1. Weed B Gone Max Weed Killer®: 1.5 gallon jug (limit 1 each)  
6840PHM00312435.**



**Figure A2.2. Roundup Ready-to-Use Weed & Grass Killer III®: 24-oz pump spray bottle (limit 3 each) 6840PHM00307934.**



**Figure A2.3. Ortho Home Defense Max/Perimeter®: 1.33 gallon jug (limit 2 each) 6840PHM00520408.**



Figure A2.4. Spectracide Wasp & Hornet Killer®: 20 ounce can 6840PHM00516313.



Figure A2.5. Hot Shot Ant & Roach Killer®: 17.5 ounce can 6840PHM00087123.



Figure A2.6. Hot Shot MaxAttrax Ant Bait®: 4 pack 6840PHM00062678.



Figure A2.7. Hot Shot Ultra Liquid Roach Bait®: 6 pack 6840PHM00312433.





**Figure A2.8. Terro Liquid Ant Bait®: 6 pack 6840PHM00312434.**



**A2.3. The following steps must be follow to have the authorized pesticides purchased by GPC card. No exceptions.**

A2.3.1. After purchase of authorized pesticides listed above, materials and receipt must be brought to the HAZMART (facility 555) for processing and accountability.

A2.3.2. Acknowledgement of Understanding, and Safety Data Sheet (SDS) for pesticides bought will be handed to the customer and must be maintained in the workplace.

A2.3.3. For any questions or concerns, please contact 375 CES/CEI, ESOH-MIS Administrator at 618-256-8328/DSN 576-8328.