



*ASSISTANT SECRETARY OF THE AIR FORCE  
(INSTALLATIONS, ENVIRONMENT AND ENERGY)*

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**SUMMARY OF CHANGES**

**This revision renames the Assistant Secretary of the Air Force, Installations, Environment and Logistics to the Assistant Secretary of the Air Force, Installations, Environment, and Energy to comply with Secretary of the Air Force decision to move the Deputy Assistant Secretary of the Air Force Logistics function under the Assistant Secretary of the Air Force (Acquisition). Major changes to this Mission Directive include: realignment of responsibilities between Deputy Assistant Secretary for Installations and Deputy Assistant Secretary for Environment and adding responsibilities transferred from AF/A8 for strategic basing as a result of Secretary of the Air Force decision. Further changes include enhancing certain descriptions to more accurately reflect the subject matter of the pertinent references; including certain authorities allocated to the SAF/IE after discussion among affected offices or removing authorities allocated to another office; filling in statutory gaps; adding references to newly promulgated or revised Department of Defense Instructions; and removing or changing references that have been superseded, changed, or rescinded. Minor administrative changes were also made to consolidate references, and to eliminate duplication.**

**1. Mission.** The Secretary of the Air Force (SECAF), pursuant to 10 USC §§ 8013-8016, may establish offices and officials within the Secretariat to assist the Secretary in carrying out his/her responsibilities. As documented by Paragraph 4.1.3 of Air Force Mission Directive (AFMD) 1, *Headquarters Air Force (HAF)*, and this Headquarters Air Force Mission Directive (HAF MD),

the SAF/IE is established as part of the Secretariat. The SAF/IE has overall responsibility for installations strategy and strategic basing processes; built and natural infrastructure; facility, process and operational energy; environment, safety and occupational health; and to ensure the sustainability and operational readiness of the Department of the Air Force. The SAF/IE provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets to ensure the sustainment and protection of the mission from degradation and encroachment. The SECAF retains ultimate responsibility for all policies related to the Department of the Air Force. Within his/her areas of responsibility, the SAF/IE prepares policies for approval and issues official guidance/procedures via official Air Force publications to ensure implementation of those policies.

**2. Organizational Relationships.** The SECAF is responsible for, and has all legal authority necessary to conduct, the affairs of the Department of the Air Force. The Secretariat, the Chief of Staff of the Air Force, and Air Staff offices perform their Department of the Air Force functions subject to the authority, direction, and control of the SECAF.

2.1. The SAF/IE reports to and serves as an agent of the SECAF, within assigned policy and program domains, and provides guidance, direction, and oversight for all matters pertaining to the formulation, review, and execution of plans, policies, programs, and budgets within his/her area of responsibility. The SAF/IE is accountable to the SECAF for results achieved within the policy and program domains assigned by this directive.

2.2. The SAF/IE is part of the Secretariat and as such works closely with other HAF offices to assist the SECAF in carrying out his/her responsibilities. The SAF/IE and the office of the SAF/IE work in cooperation with the General Counsel (SAF/GC), Deputy Chief of Staff for Logistics, Installations and Mission Support (AF/A4/7), Chief of Safety (AF/SE), Surgeon General (AF/SG), Chief of Air Force Reserve (AF/RE), and the National Guard Bureau (NGB) and their respective offices, as well as other HAF organizations, which are responsible, pursuant to Chapters 803 and 805 of Title 10 (10 USC §§ 8013-8024 and §§ 8031-8039), for assisting the SECAF in carrying out his/her responsibilities.

2.2.1. Pursuant to Headquarters Operating Instruction (HOI) 90-1, *Headquarters Air Force Mission Directive – Delegations of Authority and Assignment of Responsibilities*, two or more HAF two-digit organizations, Field Operating Agencies, or Direct Reporting Units with responsibilities in the same functional area are encouraged to develop “standard operating procedures (SOP)” that set forth procedures enabling covered organizations to fulfill and carry out their respective missions, roles, and responsibilities. Therefore, SOPs between the SAF/IE and AF/SG, SAF/IE and AF/SE, and SAF/IE and AF A4/7 are attached to the HAF MD.

2.3. There are no field operating agencies (FOAs) reporting to SAF/IE.

**3. Responsibilities.** The SAF/IE is specifically responsible for providing guidance, direction and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs, budgets and Air Force positions regarding federal and state legislation and regulations related to:

3.1. Installations to include: planning, programming, decisions on base closures and realignments including force structure basing changes, installations strategy, the Air Force Environmental Impact Analysis Process and the Air Force Strategic Basing process; community interface, compatible land use planning and economic adjustment; community planning and impact assistance; multiple military service operations and joint land use; installations support public/private partnerships; Readiness and Environmental Protection Integration (REPI) program; and encroachment management.

3.2. Environment, safety, and infrastructure to include: environment, safety, occupational health, radiation safety and radioactive materials management, to include the planning, programming, implementation, operations, management and interagency-intergovernmental coordination for all Air Force programs, projects and activities subject to environmental, safety, occupational health, radiation safety and radioactive materials management requirements in law, regulation, international agreements, executive orders, Department of Defense (DoD) directives, instructions and policy, Air Force directives, instructions and policy, and special agreements; programming, acquisition, utilization, and disposal of all facilities and utilities to include privatization of utilities, military family housing, or other facilities or real property improvements; maintenance, repair, and operation of all facilities, utilities, and land; installation sustainability, security and operability; joint military-civil airfield usage; acquisition, sustainability, utilization and disposal of real property, to include withdrawal of public lands for Air Force mission needs; changes in legislative jurisdiction of Air Force real property; and annexation of installations by municipalities. The SAF/IE is the Department of the Air Force's Designated Agency Safety and Health Official (DASHO) and is responsible for all such duties within the scope of Title 29 of the Code of Federal Regulations; the SAF/IE also serves as the Air Force representative to the Department of Defense Senior Sustainability Council pursuant to USD (AT&L) memorandum, Implementing Executive Order (EO) 13514; the SAF/IE also designates the Department of the Air Force's federal preservation officer. The SAF/IE designates the Air Force Tribal Liaison Officer in accordance with the authorities assigned in Department of Defense Instruction 4710.02, *DoD Interactions with Federally-Recognized Tribes*, dated 14 September 2006. The SAF/IE is the Department of the Air Force's Senior Sustainability Official and is responsible for overseeing the establishment of Executive Order 13514 sustainability performance goals and objectives; approving the Department's sustainability plans; managing policy, strategy, international relations, and interagency relations that pertain to or have an impact on sustainability; and serving as the primary interface to OSD for sustainability matters. The SAF/IE designates the Air Force representative to the DoD Senior Sustainability Council.

3.3. Energy, to include overseeing and monitoring all Air Force energy programs. This includes providing direction for all Air Force programs that expend or cause energy to be expended, including facility and operational energy; developing energy strategy; creating energy policy; meeting the energy requirements established by statute or executive orders or contained in DoD and Joint staff directives and instructions; ensuring energy considerations are reflected in weapons system requirements and acquisition in accordance with DoD and Joint Staff directives and instructions; developing and overseeing implementation of analytical methods to integrate energy considerations into all Air Force business processes;

meeting federal and DoD energy goals, objectives, and metrics; providing energy programmatic transparency and accountability through development and use of an Enterprise-wide Energy Dashboard; managing energy security; managing energy culture change; executing final authority over all energy issues with the Air Force; and interfacing with outside organizations concerning Air Force-wide energy issues. The SAF/IE will serve as the designated Senior Energy Official for the Air Force.

3.4. Representation on boards covering the subject areas addressed herein, such as the Defense Strategic Sustainability Council, the Defense Safety Oversight Council, the Air Force Operational Safety Council, the Air Force Environment, Safety and Occupational Health Council, the Acquisition Strategy Panel, the Air Force Intermediate-Level Review, the Air Force Board and Council, the Air Force Review Board, the Functional Business Governance Board, , the Emerging Contaminants Steering Group, the Installations Executive Council, and the Defense Emerging Contaminants Governance Council.

**4. Delegations of Authority/Assignment of Responsibility.** Attachment one lists delegated authorities to the SAF/IE. The authorities delegated to the SAF/IE by this HAF Mission Directive may generally be re-delegated unless re-delegation is expressly prohibited by the attached delegation or superseding law, regulation, executive order, or DoD issuance. While the SAF/IE may re-delegate authorities to other Department of Air Force officials, he/she will ultimately be responsible to the SECAF for all matters affecting installations, energy, environment, and safety and occupational health. Any redelegation of authority/assigned responsibility made shall not be effective unless it is in writing. Any person re-delegating authority/reassigning responsibility in accordance with this HAF Mission Directive may further restrict or condition the authority/responsibility being re-delegated/re-assigned. Unless otherwise prohibited by law or applicable policy, delegated authorities herein include the authorities to execute any agreements and approve any obligation of funds for any agreements necessary to implement the authorities identified.

**5. Notifications to Congress.** No re-delegation of authority under this HAF Mission Directive below the level of a Deputy Assistant Secretary shall include authority to provide notifications or reports to Congress.

**6. Revocation of Secretary of the Air Force Orders.** No additional SAFOs are being revoked by the issuance of this HAF MD revision. Re-delegations of authorities/assignment of responsibilities made prior to the date of issuance of this revised HAF MD remain effective insofar as such re-delegations are not inconsistent with the terms of this HAF MD, or unless superseded by a new re-delegation.

Deborah Lee James  
Secretary of the Air Force

Attachments:

1. Delegations of Authorities/Assignment of Responsibility for SAF/IE
2. Organizational Chart/Three-Digit/Letter Responsibilities
3. Standard Operating Procedures for SAF/IE and AF/SG
4. Standard Operating Procedures for SAF/IE and AF/SE
5. Standard Operating Procedures for SAF/IE and AF/A4/7

**ATTACHMENT 1****DELEGATIONS OF SECRETARY OF THE AIR FORCE AUTHORITIES  
TO THE ASSISTANT SECRETARY OF THE AIR FORCE  
(INSTALLATIONS, ENVIRONMENT AND ENERGY)**

A1.1. The following authorities relating to acquiring, managing and disposing of real property:

A1.1.1. Authority relating to acquiring, managing and disposing of real property as delegated to the Secretary of the Air Force pursuant to DoD Directive 4165.06, *Real Property*, DoD Instruction 4165.70, *Real Property Management*, DoD Instruction 4165.71, *Real Property Acquisition* and DoD Instruction 4165.72, *Real Property Disposal*.

A1.1.2. Authority as given to the Secretary of the Air Force relating to acquiring, managing, disposing, and granting temporary use, of real property (other than industrial facilities property, as defined in Air Force Instruction 63-609, *Managing Industrial Facilities*) under *Title 10 United States Code* Chapters 155, 159, 169, 949 and 1803, special legislation, or any other provision of law. The exercise of acquisition authorities herein shall, to the greatest extent practicable, be guided by the policies stated in *Title 42 United States Code Section 4651*.

A1.1.3. Authority as given to the Secretary of the Air Force under *Title 40 United States Code* Sections 3113 and 3114 and *Title 10 United States Code* Section 2663 relating to acquisition of land by condemnation, by purchase in lieu of condemnation, purchase options, and other bases for land acquisition. The authority for condemnation may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.1.4. Authority as given to the Secretary of the Air Force to enter into agreements for the exchange of Air Force real property for land acquisition to limit encroachment and other constraints on military training, testing, and operations, under *Title 10 United States Code* Section 2869.

A1.1.5. Authority as given to the Secretary of the Air Force to acquire buildings and facilities by lease under *Title 10 United States Code* Section 2661(b).

A1.1.6. Authority to acquire property for air bases and depots as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9773. This authority may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.1.7. Authority as given to the Secretary of the Air Force to enter into agreements to limit encroachment and other constraints on military training, testing, and operations, under *Title 10 United States Code* Section 2684a, to include the authority to approve obligation of funds to implement such agreements.

A1.1.8. Authority relating to inventorying and forecasting real property, directing installations to appoint real property accountability officers, and ensuring proper legal documentation and recording of all State-owned National Guard real property utilized by the Air Force as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4165.14, *Real Property Inventory and Forecasting*.

A1.1.9. Authority as given to the Secretary of the Air Force under *Title 40 United States Code* Section 3112 to acquire exclusive or partial jurisdiction over land under the control of the Air Force. These authorities may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.1.10. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2675 to acquire by lease in foreign countries structures and real property that are needed for military purposes other than for military family housing.

A1.1.11. Authority as given to the Secretary of the Air Force to screen real property and accept real estate from or transfer real estate to another armed force under *Title 10 United States Code* Section 2696.

A1.1.12. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Sections 2667 and 2878 to lease or convey property (other than industrial property).

A1.1.13. Authorities as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2664 to authorize an increase in cost of a land, to pay any deficiency judgment against the United States awarded by a court or resulting from a final settlement in an action for condemnation of any interest in land needed for Air Force mission requirements, limiting the maximum amount payable as a commission on a contract for the purchase of land, and limiting certain reductions in project scope or increase in the cost of a land acquisition unless Congressional notification is provided. These authorities may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.1.14. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2691 to restore land used by the Air Force by permit or lease from another military department or Federal agency, and to require restoration of Air Force land used by another Federal agency or accept reimbursement in lieu of restoration by the Federal agency, to include the authority to approve obligation of funds to implement Air Force restoration obligations under this provision of law.

A1.1.15. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2683 to relinquish all or part of the legislative jurisdiction of the United States on land or interests under Air Force control. These authorities may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.1.16. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2668, *Title 40 United States Code* Section 1314, and *Title 43 United States Code* Section 961 to grant easements for rights of way for various purposes.

A1.1.17. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2668a to include restrictive easements in conveyances of real property.

A1.1.18. Authority as given to the Secretary of the Air Force to convey surplus Air Force property for natural resource conservation under *Title 10 United States Code* Section 2694a.

A1.1.19. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9777 to grant permits for landing ferries, erecting bridges and driving livestock on Air Force installations.

A1.1.20. Authority as given under *Title 30 United States Code* Section 185 to the appropriate agency head to grant rights of way for pipelines through Federal lands under the jurisdiction of the agency head.

A1.1.21. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2678 to use helicopters and motorized equipment to remove feral horses or burros found on an Air Force installation.

A1.1.22. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2697 to impose, accept, and use landing fees charged for the use by civil aircraft of domestic military airfields.

A1.1.23. Authority as given to the Secretary of the Air Force under *Title 12 United States Code* Section 1770 to lease land or allot space to qualified credit unions.

A1.1.24. Authority as given to the Secretary of the Air Force under *Title 16 United States Code* Section 470h-3 to lease or exchange historic property to ensure the preservation of the historic property.

A1.1.25. Authority as given to the Secretary of the Air Force under *Title 16 United States Code* Section 505a and 505b to interchange lands.

A1.1.26. Authority as given to the Secretary of the Air Force under Section 8029 of the Consolidated Appropriations Act for FY 2012 to convey to certain Indian tribes, upon request, unneeded re-locatable military housing units at certain Air Force installations.

A1.2. Authorities and responsibilities for revitalizing base closure communities and addressing impacts of realignment as given to the Secretary of Defense by a base closure law, as defined in *Title 10 United States Code* Section 101, and delegated to the Secretary of the Air Force in *Title 32 Code of Federal Regulations* Section 174.5(c) and (d). These authorities and responsibilities include working with communities and states, real property, personal property, maintenance and repair, and environmental matters. These authorities may be further re-delegated to the extent allowed under the delegation to the Secretary of the Air Force.

A1.2.1. Authority vested in the Secretary of the Air Force under *Title 10 United States Code* Section 2687 concerning the closure and realignment of bases.



A1.2.2. Authority given to the Secretary of the Air Force as relating to compliance under DOD Instruction 4165.68, *Revitalizing Base Closure Communities and Community Assistance – Community Redevelopment and Homeless Assistance*.

A1.2.3. Authority given to the Secretary of the Air Force as relating to designating representatives to serve as focal points for providing policy and assistance regarding Community Economic Adjustment Programs, as well as assigning representatives to provide liaison and coordination with affected communities in response to closure or realignment of military installations under DoD Directive 5410.12, *Economic Adjustment Assistance to Defense-Impacted Communities*.

A1.2.4. Authority vested in the Secretary of the Air Force under *Title 10 United States Code* Section 993 concerning plans to reduce the armed forces assigned at a military installation.

A1.2.5. Authority as delegated to the Secretary of the Air Force pursuant to memoranda by the Deputy Secretary of Defense, *DoD Guidance on the Environmental Review Process to Reach a Finding of Suitability to Transfer (1 June 1994)*, and *DoD Guidance and Policies on Fast Track Cleanup and Closing Installations (19 May 1996)*, to determine the environmental suitability to lease or transfer real property closed or realigned under a base closure law, as defined in *Title 10 United States Code* Section 101.

A1.3. Authority relating to staffing the Office of Economic Assistance as delegated to the Secretary of the Air Force pursuant to DoD Directive 3030.01, *Office of Economic Adjustment (OEA)*.

A1.4. Authority relating to realigning overseas installations as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4165.69, *Realignment of DoD Sites Overseas*.

A1.5. Authority relating to enhancing and achieving compatibility between military installations and neighboring civilian communities as delegated to the Secretary of the Air Force pursuant to DoD Instruction 3030.3, *Joint Land Use Study (JLUS) Program*.

A1.6. Authority relating to developing, implementing, and maintaining an air installations compatible use zone (AICUZ) program for each air installation, and developing an AICUZ program for DoD-controlled joint military-civilian use airfields to include: ensuring that each air installation conducts and maintains an AICUZ study; providing education and training for installation leadership on aircraft noise and safety, land use compatibility, and community engagement, acquiring, managing, and disposing of real property interests associated with the AICUZ program; and reviewing and approving AICUZ studies and updates for each air installation, as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4165.57, *Air Installations Compatible Use Zones (AICUZ)*.

A1.7. Authority to use the United States Army Corps of Engineers for real property-related services and to allow the United States Army Corps of Engineers to approve or execute Air Force real property-related legal instruments or documents as given to the Secretary of the Air Force

pursuant to Air Force Joint Instruction 32-9006, *Army and Air Force Basic Real Estate Agreements*.

A1.7.1. Authority to use the Naval Facilities Engineering Command for real property-related services and to allow the Naval Facilities Engineering Command to approve or execute Air Force real property-related legal instruments or documents as given to the Secretary of the Air Force pursuant to *Title 10 United States Code* Section 8013 as part of the Secretary's inherent authorities to provide guidance, direction, and oversight on program pertaining to the acquisition, sustainability and disposal of real estate. The authority to allow the Naval Facilities Engineering Command to approve or execute Air Force real property-related legal instruments or documents may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.8. Authority as given to the Secretary of the Air Force to accept any gift, devise, or bequest of real property given to the Air Force under *Title 10 United States Code* Section 2601, and to pay all necessary expenses in connection with such a conveyance.

A1.8.1. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2493 to accept contributions of real property for the support of a Fisher House or Fisher Suite as defined in the United States Code.

A1.8.2. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9771 to accept a gift of land that he considers suitable and desirable for a permanent mobilization, training or supply base, as well as land that he considers suitable and desirable for an aviation field.

A1.8.3. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2663(e)(2) to acquire an interest in real property by gift.

A1.9. Authority as given to the Secretary of the Air Force to accept funds to cover administrative expenses relating to real property transactions under *Title 10 United States Code* Section 2695.

A1.10. Authority relating to provision, construction, acquisition and exchange of reserve component facilities as delegated to the Secretary of the Air Force pursuant to DoD Directive 1225.07, *Reserve Component Facilities Programs and Unit Stationing*, DoD Instruction 1225.8, *Programs and Procedures for Reserve Component Facilities Programs and Unit Stationing*, and Under Secretary of Defense for Acquisition, Technology, and Logistics Memorandum, Re-delegation of Military Construction Exchange Authority of *Title 10 United States Code* Section 18240.

A1.11. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2661(b)(2) to maintain defense access roads.

A1.12. Authority as given to the Secretary of the Air Force to use public property for military headquarters and Air Force exchanges under *Title 10 United States Code* Section 9779.

A1.13. Authority to approve construction and improvements on land held in other than fee simple interest and on land not owned by the United States as given to the Secretary of the Air Force under *Title 10 United States Code* Sections 2852(b) and Section 18239(b) .

A1.14. Authority as given to the Secretary of the Air Force to lease-purchase facilities under *Title 10 United States Code* Section 2812. These authorities may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.15. Authority as given to the Secretary of the Air Force to acquire existing facilities in lieu of construction under *Title 10 United States Code* Section 2813. This authority may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.16. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9780 to requisition the use and take possession of buildings in the District of Columbia. These authorities may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.17. Authority relating to reimbursement of U.S. General Services Administration (GSA) space as given to the Secretary of the Air Force pursuant to DoD Instruction 5030.53, *Reimbursement for GSA Space, Services and Facilities*.

A1.18. Authority relating to facilities and construction and conveyance of utilities as follows:

A1.18.1. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2686 to sell or contract to sell certain utilities and related services, including the authority to make minor expansions and extensions of any distributing system or facility within such utilities or related services proposed for sale, to certain purchasers.

A1.18.2. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2688 to convey a utility system, or part of a utility system, under the jurisdiction of the Air Force to a municipal, private, regional, district, or cooperative utility company or other entity.

A1.19. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9444 to furnish to the Civil Air Patrol any equipment, supplies, or other resources, to include use of Air Force facilities with or without charge, deemed necessary to enable the Civil Air Patrol to fulfill the missions as assigned to serve as an auxiliary of the Air Force.

A1.20. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9783 to manage support to civil air carriers at Johnston Atoll.

A1.21. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2556 to provide shelter and incidental services for the homeless and to implement the Shelter for the Homeless Program and appoint a senior manager to monitor the program under DoD Instruction 4165.65, *Shelter for the Homeless Program*.

A1.22. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2551 to provide support to national veterans' organizations.

A1.23. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2566 to provide space and services to military welfare societies as defined by the United States Code.

A1.24. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9778 to grant licenses to the Young Men's Christian Association.

A1.25. Authority as given to the Secretary of the Air Force to issue licenses to the Red Cross, allow polling places, and provide space and equipment to veterans service organizations under *Title 10 United States Code* Section 2670.

A1.26. Authority as given to the Secretary of the Air Force to participate in wetland mitigation and conservation banks under *Title 10 United States Code* Sections 2694b and c, to include the authority to approve obligation of funds for such participation.

A1.27. Authority as given to the Secretary of the Air Force to make determinations, under *Title 10 United States Code* Section 2692(b)(9)-(11), on allowing storage, treatment, or disposal of any toxic or hazardous material that is not owned by the DoD on an Air Force installation, and to assess a charge, on a reimbursable cost basis, for any allowed storage or disposal.

A1.28. Authority relating to the management of DoD housing, delegated to the Secretary of the Air Force pursuant to DoD Instruction 4165.63, *DoD Housing* and DoD Manual 4165.63-M, *DoD Housing Management* or as follows:

A1.28.1. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2824 to acquire, in lieu of construction, sole interest in existing family housing units and interests in land associated with the housing units that are privately owned or that are held by the Department of Housing and Urban Development, or to acquire less than sole interest in existing family units located in foreign countries.

A1.28.2. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2825 to improve existing military family housing units and ancillary housing support facilities, and to construct replacement military family housing units in lieu of improving existing military family housing units.

A1.28.3. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2826 to ensure that, in the construction, acquisition, and improvement of military family housing, the room patterns and floor areas are similar to room patterns and floor areas of similar housing in the private sector in the locality.

A1.28.4. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2827 to relocate existing military family housing units.

A1.28.5. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2828 to lease housing facilities at or near a military installation in the United States, Puerto Rico, or Guam for assignment as family housing to members of the armed forces and to civilian employees of the DoD stationed at such installation, and to lease housing facilities in foreign countries for assignment as family housing to members of the armed forces and civilian employees of the DoD, and to adjust the maximum expenditures for rental of family housing in foreign countries.

A1.28.6. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2829 to make contracts for periods of up to four years for supplies and services for the management, maintenance, and operation of military family housing.

A1.28.7. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2830 to lease substandard family housing units to members of any of the uniformed services for occupancy by such members.

A1.28.8. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2831 to make obligations against the DoD Military Family Housing Management Account.

A1.28.9. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2834 to enter into an agreement with the Secretary of State for the State Department to provide housing and related services for personnel under the jurisdiction of the Secretary of the Air Force who are assigned to duty in a foreign country.

A1.28.10. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2835 to enter into a contract for the lease of family housing units to be constructed or rehabilitated to residential use near a military installation.

A1.28.11. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2835a to use military family housing constructed under build and lease authority to house members without dependents or to house military unaccompanied members.

A1.28.12. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2836 to enter into an agreement to assure the occupancy of rental housing to be constructed or rehabilitated to residential use.

A1.28.13. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2838 to lease to the Secretary of Defense military family housing in the National Capital Region.

A1.28.14. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2872 to exercise any authority or any combination of authorities under *Title 10 United States Code* Subchapter IV in order to provide for the acquisition or construction by

eligible entities of military family or unaccompanied housing units on or near military installations within the United States and its territories or possessions.

A1.28.15. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2872a to furnish utilities and services in connection with any military housing acquired or constructed pursuant to the exercise of any authority or combination of authorities under *Title 10 United States Code* Subchapter IV if the military housing is located on a military installation.

A1.28.16. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2873 to make direct loans or loan guarantees to an eligible entity for the acquisition or construction of suitable military family or military unaccompanied housing units.

A1.28.17. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2874 to enter into contracts for the lease of housing units that are determined suitable for use as military family or military unaccompanied housing.

A1.28.18. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2875 to make investments in an eligible entity carrying out projects for the acquisition or construction of housing units suitable for use as military family or military unaccompanied housing.

A1.28.19. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2876 to enter into rental guarantee agreements with eligible entities that acquire or construct military family or military unaccompanied housing units under *Title 10 United States Code* Subchapter IV.

A1.28.20. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2877 to enter into an agreement with the lessor of military family or military unaccompanied housing to make differential lease payments to the lessor.

A1.28.21. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2878 to convey or lease property or facilities (including ancillary supporting facilities) to eligible entities for the purposes of using the proceeds of such conveyance or lease to carry out activities under *Title 10 United States Code* Subchapter IV.

A1.28.22. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2881 to acquire or construct ancillary supporting facilities for military family or military unaccompanied housing and to determine whether such a facility is to be used for providing merchandise or services in direct competition with Military Exchange organizations, the Defense Commissary Agency, or any nonappropriated fund activity of the DoD for morale, welfare, and recreation of members of the armed forces.

A1.28.23. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2882 to require members of the armed forces who lease housing units acquired

or constructed under *Title 10 United States Code* Subchapter IV to make lease payments through pay allotments.

A1.29. Authorities relating to energy management as follows:

A1.29.1. Authority relating to energy planning, use, and management as delegated to the Secretary of the Air Force pursuant to DoD Directive 4180.01, *Energy Policy*.

A1.29.2. Authority relating to installation energy management as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4170.11, *Installation Energy Management*.

A1.29.3. Authority as given to the Secretary of the Air Force under *Title 40 United States Code* Section 591 relating to the purchase of electricity.

A1.29.4. Authority as specified in *Title 10 United States Code* Section 2915 to require consideration of renewable forms of energy and energy efficient products in new construction.

A1.29.5. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2916 to sell electricity from alternate energy and cogeneration facilities.

A1.29.6. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2917 to develop or allow development of geothermal energy resources on Air Force property.

A1.29.7. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2918 to make determinations on the conversion of a coal-fired heating facility to an oil-fired heating system.

A1.29.8. Authority as given to the Secretary of the Air Force relating to operational energy, including performing duties as the designated Senior Operational Energy Official, pursuant to DoD Directive 5134.15, *Assistant Secretary of Defense for Operational Energy Plans and Programs (ASD(OEPP))*.

A1.29.9. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2919 to participate in demand response programs for the management of energy demand or the reduction of energy usage during peak periods.

A1.29.10. Authorities related to managing the energy program as the Senior Energy Official for the Department of the Air Force, pursuant to *Title 10 United States Code* Section 2911.

A1.30. Authority as given to the Secretary of the Air Force to notify or report to the congressional defense committees or armed services committees as required in any section of *Title 10 United States Code*, special legislation, or congressional committee report, relating to

real property matters. Except for reports to the congressional defense committees required under *Title 10 United States Code* Section 2885(d) for military housing privatization initiative projects that enter into default, this authority may be re-delegated to the appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated.

A1.31. Authorities relating to military construction as follows:

A1.31.1. Authority as given to the Secretary of the Air Force to carry out military construction projects under *Title 10 United States Code* Section 2802.

A1.31.2. Authority as given to the Secretary of the Air Force to carry out emergency military construction under *Title 10 United States Code* Section 2803.

A1.31.3. Authority as given to the Secretary of the Air Force to carry out unspecified minor construction and laboratory revitalization under *Title 10 United States Code* Section 2805.

A1.31.4. Authority as given to the Secretary of the Air Force to obtain architectural and engineering services and carry out construction design in connection with military construction projects, family housing projects, and construction to restore or replace damaged or destroyed facilities under *Title 10 United States Code* Section 2807.

A1.31.5. Authority as given to the Secretary of the Air Force to enter into a contract for the procurement of the enumerated services in connection with the construction, management, and operation of a facility on or near a military installation under *Title 10 United States Code* Section 2809.

A1.31.6. Authority as given to the Secretary of the Air Force to carry out repair projects for an entire single-purpose facility or one or more functional areas of a multipurpose facility under *Title 10 United States Code* Section 2811.

A1.31.7. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2852 to carry out authorized military construction and military family housing projects without regard to *Title 31 United States Code* Section 3324(a) and (b) and to carry out military construction and military family housing projects on land not owned by the United States before a sufficiency of title opinion from the United States Attorney General and to make determinations that the interest in land is sufficient for the purposes of the project.

A1.31.8. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2853 to approve a variation of cost or a modification in the scope of work for a military construction project or for the construction, improvement, and acquisition of a military family housing project.

A1.31.9. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2854 to repair, restore, or replace a facility under Air Force jurisdiction that has been damaged or destroyed.



A1.31.10. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2854a to convey any family housing facility and associated real property, that, due to damage or deterioration, is in a condition that is uneconomical to repair.

A1.31.11. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2855 to make estimates relating to architectural and engineering contracts.

A1.31.12. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2856 to ensure that the floor areas of military unaccompanied housing that is either constructed, acquired, or improved, do not exceed the floor areas of similar housing in the private sector in the locality.

A1.31.13. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2858 to certify additional costs are necessary to protect the national interest and establish a reasonable project completion date before expending funds appropriated for military construction or military family housing for additional costs involved with expediting a construction project.

A1.31.14. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2862 to use one-step-turn-key selection procedures for entering into contracts for the construction of authorized military construction projects.

A1.31.15. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2863 to pay meritorious contractor claims arising under military construction or family housing contracts.

A1.31.16. Authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2867 to waive the application of the energy monitoring and utility control system specification required under Section 2867(a) with respect to a specific military construction project, military family housing activity, or other activity under *Title 10 United States Code* Chapter 169 upon a determination that the application of the specification is not life cycle cost-effective.

A1.32. Authority relating to environment, safety and occupational health programs as delegated to the Secretary of the Air Force. The delegated authorities include the authorities to execute any agreements and approve obligation of funds for any agreements necessary to implement the authorities set forth herein and environmental programs listed below.

A1.32.1. Authorities relating to environment, safety and occupational health programs as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E, *Environment, Safety, and Occupational Health (ESOH)*.

A1.32.2. Authority relating to the program for regional environmental coordination as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.02 *Regional Environmental Coordination*.

A1.32.3. Authority relating to management of natural and cultural resources (including historic and archaeological resources) on property under Department of Defense control as follows:

A1.32.3.1. Authority to develop and implement programs to monitor, achieve, and maintain compliance with federal natural resource requirements (including, without limitation, protection of migratory birds, wetlands, and floodplain management), and integrate such programs with mission and applicable installation activities as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.03 *Natural Resources Conservation Program*, and authorities cited therein.

A1.32.3.2. Authority to develop and implement programs to monitor, achieve and maintain compliance with cultural resource requirements and integrate cultural resources management with broader planning activities and other facilities management systems and processes, as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.16 *Cultural Resources Management*, and authorities cited therein. This authority includes designating a “Senior Policy Level Official” and “Federal Preservation Officer”. The position and authority of the Senior Policy Level Official may be re-delegated to SAF/IE’s Principal Deputy Assistant Secretary of the Air Force or its appropriate Deputy Assistant Secretary of the Air Force and may not be further re-delegated. The position and authority of the Federal Preservation Officer under *Title 16 United States Code Section 470h-2(c)* may be re-delegated to a subordinate reporting directly to the Senior Policy Level Official and may not be further re-delegated.

A1.32.3.3. Authority to enter into Sikes Act cooperative assistance agreements with states, local governments, nongovernmental organizations, and individuals to provide for the maintenance and improvement of natural resources on, or to benefit natural and historic research on DoD installations pursuant to *Title 16 United States Code Section 670c-1*.

A1.32.4. Authority relating to pollution prevention programs as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.4 *Pollution Prevention*.

A1.32.5. Authority relating to complying with applicable standards, carrying out responsibilities of the Lead Environmental Component (LEC) as designated by the Department of Defense, having lead responsibility for the Overseas Environmental Baseline Guidance Document on a rotating basis, and other responsibilities as delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.05 *Environmental Compliance at Installations Outside the United States*.

A1.32.6. Authority relating to achieving environmental compliance standards, delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.6 *Environmental Compliance*.

A1.32.7. Authority related to the establishment of policy, assignment of responsibility and prescription of procedures for achieving conformance with requirements for the

implementation of Environmental Management Systems (EMS) pursuant to Executive Order 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, as outlined in Department of Defense Instruction 4715.17, *Environmental Management Systems*.

A1.32.8. Authorities relating to the Defense Environmental Restoration Program and the Base Realignment and Closure environmental restoration program, delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.07, *Defense Environmental Restoration Program (DERP)*. Any authority derived from paragraphs 2(j) and 4(e) of Executive Order 12580 may only be further re-delegated to a member of the Senior Executive Service or to a General Officer with principal responsibility for the execution of the environmental restoration program.

A1.32.8.1. Authority relating to natural resource trustee responsibilities under Section 1006 of the Oil Pollution Act of 1990 and Section 1(c) of Executive Order 12777, subject to the concurrent authority of the Deputy Under Secretary of Defense for Installations and Environment (DUSD(I&E)), as delegated by Directive Type Memorandum from the Acting Secretary of Defense, dated 18 February 2011.

A1.32.9. Authority relating to environmental remediation overseas, delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.08, *Remediation of Environmental Contamination Outside the United States*.

A1.32.10. Authority relating to the integration of environmental considerations into Department of Defense activity and operational planning delegated to the Secretary of the Air Force pursuant to DoD Instruction 4715.9, *Environmental Planning and Analysis*.

A1.32.11. Authority to take account of environmental considerations when authorizing or approving certain major federal actions that do significant harm to the environment, delegated to the Secretary of the Air Force pursuant to DoD Directive 6050.7, *Environmental Effects Abroad of Major Department of Defense Actions*.

A1.32.12. Authority related to the identification, assessment, and management of risks associated with emerging contaminants pursuant to DoD Instruction 4715.18, *Emerging Contaminants (ECs)*.

A1.32.13. Authority relating to the DoD Integrated Pest Management (IPM) Program, delegated to the Secretary of the Air Force pursuant to DoD Instruction 4150.07, *DoD Pest Management Program*.

A1.32.14. Authority as given to the Secretary of the Air Force relating to directing, managing, or carrying out actions related to protecting human health and the environment under *Title 10 United States Code* Chapters 159, 160, and 172, *Title 42 of the United States Code*, special legislation, or any other provision of law.

A1.32.15. Authority relating to serving as the Air Force representative to the Department of Defense Senior Sustainability Council pursuant to USD (AT&L) memorandum,

Implementing Executive Order (EO) 13514, April 12, 2010 and SECAF memorandum, Appointment of Air Force Senior Sustainability Official and DoD Sustainability Council Representative, May 18, 2010.

A1.33. Authority relating to the Safety and Occupational Health Program as follows:

A1.33.1. Authority to implement and manage an environmental safety and occupational health (ESOH) program and management system to maintain readiness and support mission, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E, *Environment, Safety and Occupational Health (ESOH)*.

A1.33.2. Authority to establish safety and occupational health programs designed to apply risk management principles and eliminate accidents, deaths, and occupational illnesses, as delegated to the Secretary of the Air Force pursuant to DoD Instruction 6055.1, *DoD Safety and Occupational Health (SOH) Program*. The authority to serve as the Air Force's designated agency safety and health official (DASHO) under paragraph 5.2.1 of DoD Instruction 6055.1 may not be re-delegated.

A1.33.3. Authority to establish and maintain occupational and environmental health programs implementing risk management principles and procedures to anticipate, recognize, evaluate and control health hazards associated with occupational and environmental exposures to chemical, physical, and biological hazards, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E and DoD Instruction 6055.05, *Occupational and Environmental Health (OEH)*.

A1.33.4. Authority to establish and maintain an occupational ionizing radiation protection program and ensure that unnecessary personnel exposure is avoided and support Nuclear Regulatory Commission master material licenses and programs to implement such a program, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E and DoD Instruction 6055.08, *Occupational Ionizing Radiation Protection Program*.

A1.33.5. Authority to establish and maintain an electromagnetic field (EMF) protection program, and to administer and maintain a DoD EMF Injury Hotline to provide timely, expert medical advice, and an EMF Overexposure Repository for DoD Components, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E and DoD Instruction 6055.11, *Protecting DoD Personnel from Electromagnetic Fields*.

A1.33.6. Authority to establish and maintain a laser protection program and safety review process, as well as establishing, administering and maintaining the tri-service laser injury hotline to provide timely, expert medical advice, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E and DoD Instruction 6055.15, *DoD Laser Protection Program*.

A1.33.7. Authority to establish, maintain and annually evaluate the effectiveness of a hearing conservation program to protect personnel from hearing loss resulting from operational and occupational noise exposure, reduce such exposure, and communicate noise hazard risks to

support the integration of noise controls in system design performance or capabilities, as delegated to the Secretary of the Air Force pursuant to DoD Directive 4715.1E and DoD Instruction 6055.12, *Hearing Conservation Program (HCP)*.

A1.33.8. Authority relating to designating an office as the office of primary responsibility (OPR) for obtaining, reviewing, entering, and providing information to the DoD Hazardous Materials Information System as given to the Secretary of the Air Force under DoD Instruction 6050.05, *DoD Hazard Communication (HAZCOM) Program*.

A1.34. Authorities requiring the concurrence of the Attorney General: where concurrence of the Attorney General is required to implement the authorities delegated or re-delegated in this mission directive (including the initiation or settlement of affirmative or defensive litigation), such concurrence must be obtained through and with the concurrence of the office of the General Counsel and the office of the Judge Advocate General.

A1.35. Authorities relating to consultation with native Hawaiian organizations when proposing actions that may affect a property or place of traditional religious and cultural importance as outlined in DoD Instruction 4710.03, *Consultation with Native Hawaiian Organizations (NHOs)*.

A1.36. Authorities relating to consultation with federally recognized Native American other than those authorities directly assigned to the installation commander pursuant to DoD Instruction 4710.02, *DoD Interactions with Federally Recognized Tribes*.

A1.37. Authorities relating to open-air burn pits in contingency operations as outlined in DoD Instruction 4715.19, *Use of Open-Air Burn Pits in Contingency Operations*.

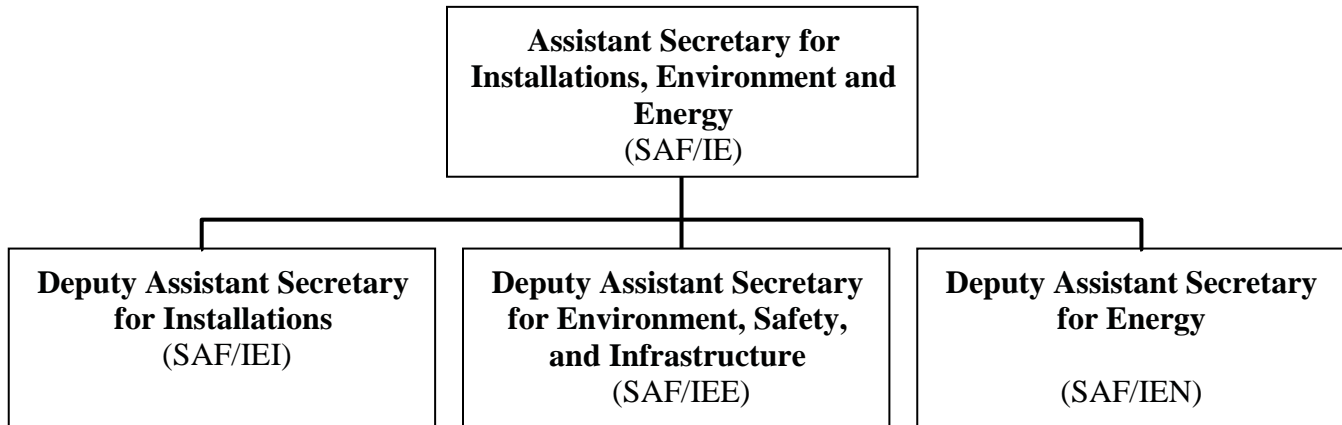
A1.38. The authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 2336 to enter into intergovernmental support agreements with a State or local government.

A1.39. The authority as given to the Secretary of the Air Force under *Title 51 United States Code* Section 50504 to allow non-Federal entities to use Air Force space-related facilities on a reimbursable basis to support commercial space activities.

A1.40. The authority as given to the Secretary of the Air Force under *Title 10 United States Code* Section 9781 to determine missile launch related real property that is no longer needed by the Air Force and which the General Services Administration can dispose.

## ATTACHMENT 2

**ASSISTANT SECRETARY OF THE AIR FORCE  
(INSTALLATIONS, ENVIRONMENT, & ENERGY) (SAF/IE)**



A2.1. **The Assistant Secretary of the Air Force for Installations, Environment and Energy** is specifically responsible for providing guidance, direction and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs and budgets and Air Force positions regarding federal and state legislation and regulations relative to:

A2.2. Subordinate offices, which include:

A2.2.1. **The Deputy Assistant Secretary for Installations (SAF/IEI).** SAF/IEI is responsible for all matters pertaining to the development of strategic planning for AF installations. This includes the formal establishment of Air Force strategic goals and objectives for installations. SAF/IEI is also responsible for Air Force Strategic Basing to include processes and analyses to support decisions relating to basing, base closures and realignments; caretaker and disposal of base closure property; force structure basing changes; installation and compatible planning and economic adjustment; community planning and impact assistance; planning to promote installation sustainability, security and operability; policy, oversight and interagency coordination and engagement for the Air Force Environmental Impact Analysis Process (EIAP); multiple military service operations, encroachment management; and public-public/public-private partnerships to provide efficient and effective operations and services for Air Force installations. SAF/IEI interfaces with outside organizations on matters concerning Air Force-wide installations and strategic planning matters.

A2.2.2. **The Deputy Assistant Secretary for Environment, Safety and Infrastructure (SAF/IEE).** SAF/IEE is responsible for all matters pertaining to Air Force built and natural infrastructure. This includes the life cycle management of real property interests, real property and facilities (including utilities) for planning, programming, acquisition, sustainability, utilization, and disposal to include any associated portfolio management of real property transactions; maintenance, repair and operation of all facilities, utilities, and land; military construction; privatization of utilities, military family housing, or other facilities or real property improvements; joint military-civil airfield usage; changes in legislative jurisdiction of Air Force

real property; and annexation of installations by municipalities. SAF/IEE, working with AF/A7C, has specially arranged lines of authority to and oversight of the Installations Directorate within the Air Force Civil Engineer Center (AFCEC), a field operating agency of AF/A4/7, that is responsible for executing and managing Air Force real property acquisitions and disposals, providing corporate level portfolio management for Air Force property. Except for EIAP, SAF/IEE is also responsible for all matters pertaining to Air Force environment, safety, occupational health, radiation safety and radioactive materials management interests. This includes the planning, programming, implementation, operations, management, and interagency/intergovernmental coordination for all Air Force programs, projects and activities subject to environmental, safety, occupational health, radiation safety and radioactive materials management requirements in law, regulation, international agreements, executive orders, DoD directives, instructions and policy, Air Force policy directives, instructions and policy, and special agreements. SAF/IEE interfaces with outside organizations on matters concerning Air Force-wide environment, safety, occupational health and built/natural infrastructure matters.

**A2.2.3. The Deputy Assistant Secretary for Energy (SAF/IEN).** SAF/IEN is responsible for all matters pertaining to overarching energy policy, management and oversight, to include energy program management; installations, process and infrastructure energy; operational energy; energy across the weapons system life cycle; integration of energy considerations into all Air Force business processes; energy security; energy culture change; energy governance and accountability of enterprise-wide energy metrics using the enterprise-wide energy dashboard; and representing the Air Force to outside organizations concerning Air Force-wide energy matters.

**ATTACHMENT 3**

**STANDARD OPERATING PROCEDURES  
FOR THE  
ASSISTANT SECRETARY OF THE AIR FORCE  
(INSTALLATIONS, ENVIRONMENT, & ENERGY)  
AND THE  
AIR FORCE SURGEON GENERAL**

These standard operating procedures (SOPs) apply to individuals assigned to Assistant Secretary of the Air Force for Installations, Environment, & Energy (SAF/IE) and the Air Force Surgeon General (AF/SG) who are responsible for developing policy, managing programs, and preparing guidance on approved policies and plans for the field in the general area of occupational health. These procedures are intended to facilitate routine staff actions and functions and reduce duplication of effort between SAF/IE and AF/SG staff roles while increasing operating effectiveness and efficiency.

A3.1. SAF/IE retains authority and responsibility for occupational health programs delegated through public law, executive order and Department of Defense Directive and Instruction. These include programs outlined in:

A3.1.1. DoD Directive 4715.1E, Environment, Safety and Occupational Health (ESOH)

A3.1.2. DoD Instruction 6050.05, DoD Hazard Communication Program.

A3.1.3. DoD Instruction 6055.5, Industrial Hygiene and Occupational Health.

A3.1.4. DoD Instruction 6055.08, Occupational Ionizing Radiation Protection Program.

A3.1.5. DoD Instruction 6055.11, Protecting Personnel From Electromagnetic Fields.

A3.1.6. DoD Instruction 6055.12, DoD Hearing Conservation Program.

A3.1.7. DoD Instruction 6055.15, DoD Laser Protection Program.

A3.2. Subject to the standard operating procedures that follow, a general description of the flow of work between SAF/IE and AF/SG for the specific programs described in A3.1 is:

A3.2.1. AF/SG submits policies requiring Secretary of the Air Force (SECAF) approval to SAF/IE for coordination and concurrence prior to publication.

A3.2.2. AF/SG executes approved policies and guidance, AF instructions, and strategic plans, providing additional guidance to the field as necessary.

A3.2.3. Deputy Assistant Secretary for Environment, Safety and Occupational Health (SAF/IEE) coordinates policies that impact execution of the Air Force Occupational Health Program with AF/SG prior to publication.



**A3.3. Conditions for AF/SG to Exercise Delegated Secretarial Authorities.** AF/SG is authorized to act on the SECAF or IE's behalf for programs outlined in A3.1 when such action:

A3.3.1. Provides data, analyses, information papers, etc., to Office of Secretary of Defense (OSD) or congressional staff in support of established policies, programs, or other initiatives that have been vetted through the Air Force corporate structure, or other appropriate decision process; e.g., senior leader forum or fully coordinated staff package.

A3.3.2. Implements an order or revised policy direction from the SECAF.

A3.3.3. Satisfies routine reporting requirements and requests for status reports on Air Force programs/initiatives from Office of the Secretary of Defense (OSD) and Congress.

**A3.4. Conditions Requiring SAF/IE Action.** SAF/IE review and concurrence are required prior to implementing any policy, plan, and program when one or more of the following situations or conditions apply for programs outlined in A3.1:

A3.4.1. Involves a controversial issue that will cause, or is likely to cause, significant reactions among senior Administration officials, Members of Congress or key staff, the public, or the press.

A3.4.2. Involves the breach of a performance parameter established in policy directives and/or Air Force instructions.

A3.4.3. Informs SAF/IE of annual Defense Health Program (DHP) occupational health (OH) programs and budget requirements and any impacts to OH program execution.

**A3.5. Conditions Requiring SAF/IE Approval of AF/SG Actions.** SAF/IE approval is required prior to implementing any policy, plan, program, practice or activity for programs outlined in A3.1 when one or more of the following situations or conditions apply:

A3.5.1. Involves a Statute, Executive Order, or DoD policy that requires SECAF review, coordination, and/or implementation. DoD policy requires SD Forms 106 be signed by SAF/IE (a Senate confirmed position).

A3.5.2. Involves new policies or initiatives proposed by OSD officials, congressional staff, or Air Force that would result in significant changes to Air Force programs that are the corollary to DoD programs in A3.1.

**A3.6. Conditions Requiring AF/SG Review of SAF/IEE Actions.** AF/SG review is required prior to implementing any policy, plan, program, practice or activity for programs outlined in A3.1, which may cause a resource impact as a result of execution.

**A3.7. Revisions to Standard Operating Procedures.** These operating procedures may be reviewed and revised as deemed necessary by the Secretary of the Air Force. SAF/IE or AF/SG may also initiate a revision in consultation with AF/SG or SAF/IE, respectively. OPRs must follow revision

procedures as mandated in HOI 90-1, *Headquarters Air Force Mission Directives – Delegations of Statutory Authority and Assignment of Responsibilities*.

//SIGNED, 6 Jun 14//

KATHLEEN I. FERGUSON, SES

Principal Deputy Assistant Secretary

Performing Duties as Assistant Secretary of the Air Force  
(Installations, Environment and Energy)

//SIGNED, 6 Jun 14//

THOMAS W. TRAVIS

Lieutenant General, USAF, MC, CFS

Surgeon General

## ATTACHMENT 4

### STANDARD OPERATING PROCEDURES FOR THE ASSISTANT SECRETARY OF THE AIR FORCE (INSTALLATIONS, ENVIRONMENT, & ENERGY) AND THE AIR FORCE CHIEF OF SAFETY

These standard operating procedures (SOPs) apply to individuals assigned to Assistant Secretary of the Air Force for Installations, Environment, & Energy (SAF/IE) and the Air Force Chief of Safety (AF/SE) who are responsible for developing policy, managing programs, and preparing guidance on approved policies and plans for the field in the general area of safety. These procedures are intended to facilitate routine staff actions and functions and reduce duplication of effort between SAF/IE and AF/SE staff roles while increasing operating effectiveness and efficiency.

A3.1. SAF/IE retains authority and responsibility for safety programs delegated through public law, executive order and Department of Defense Directive and Instruction.

A3.2. Subject to the standard operating procedures that follow, a general description of the flow of work between SAF/IE and AF/SE for the specific programs described in A3.1 is:

A3.2.1. AF/SE submits policies requiring SECAF approval to SAF/IE for coordination and concurrence prior to publication.

A3.2.2. AF/SE executes approved policies in guidance (AF instructions) providing additional guidance to the field as necessary.

A3.2.3. SAF/IEE (Deputy Assistant Secretary for Environment, Safety and Infrastructure) coordinates policies and guidance that impact execution of the Air Force Safety Program with AF/SE prior to publication.

A3.3. **Conditions for AF/SE to Exercise Delegated Secretarial Authorities.** AF/SE is authorized to act on the SECAF or SAF/IE's behalf as outlined in HAF MD 1-46, Attachment 1, and for programs outlined in A3.1 when such action:

A3.3.1. Provides data, analyses, information papers, etc., to OSD or congressional staff in support of established policies, programs, or other initiatives that have been vetted through the Air Force corporate structure, or other appropriate decision process; e.g. senior leader forum or fully coordinated staff package.

A3.3.2. Implements an order or policy direction from the Secretary of the Air Force.

A3.3.3. Satisfies routine reporting requirements and requests for status reports on Air Force programs/initiatives from OSD and Congress.

**A3.4. Conditions Requiring SAF/IE Action.** SAF/IE review and concurrence are required prior to implementing any policy, plan, and program when one or more of the following situations or conditions apply for programs outlined in A3.1:

A3.4.1. Involves a controversial issue that will cause, or is likely to cause, significant reactions among senior Administration officials, Members of Congress or key staff, the public, or the press.

A3.4.2. Involves the breach of a performance parameter established in policy directives and/or Air Force instructions.

**A3.5. Conditions Requiring SAF/IE Approval of AF/SE Actions.** SAF/IE approval is required prior to implementing any policy, plan, program, practice or activity for programs outlined in A3.1 when one or more of the following situations or conditions apply:

A3.5.1. Involves a Statute, Executive Order, or DoD policy that requires Secretary of the Air Force review, coordination, and/or implementation. DoD policy requires SD Forms 106 be signed by SAF/IE (a Senate confirmed position).

A3.5.2. Involves new policies or initiatives proposed by OSD officials, congressional staff, or Air Force that would result in significant changes to Air Force programs that are the corollary to DoD programs in A3.1.

**A3.6. Conditions Requiring AF/SE Review of SAF/IEE Actions.** AF/SE review is required prior to implementing any policy, plan, program, practice or activity for programs outlined in A3.1, which may cause a resource impact as a result of execution.

**A3.7. Revisions to Standard Operating Procedures.** These operating procedures may be reviewed and revised as deemed necessary by the Secretary of the Air Force. SAF/IE or AF/SE may also initiate a revision in consultation with AF/SE or SAF/IE, respectively. OPRs must follow revision procedures as mandated in HOI 90-1, Headquarters Air Force Mission Directives – Delegations of Statutory Authority and Assignment of Responsibilities.

//SIGNED, 6 Jun 14//  
KURT NEUBAUER  
Major General, USAF  
Chief of Safety

//SIGNED, 6 Jun 14//  
KATHLEEN I. FERGUSON, SES  
Principal Deputy Assistant Secretary  
Performing Duties as Assistant Secretary of the Air Force  
(Installations, Environment and Energy)

**ATTACHMENT 5****STANDARD OPERATING PROCEDURES (SOP) FOR THE  
ASSISTANT SECRETARY OF THE AIR FORCE  
(INSTALLATIONS, ENVIRONMENT & ENERGY) AND THE  
DEPUTY CHIEF OF STAFF, LOGISTICS, INSTALLATIONS & MISSION SUPPORT****1. PURPOSE/SCOPE**

These standard operating procedures (SOPs) establish relationships, governance, and other principles agreed to by the Assistant Secretary of the Air Force for Installations, Environment & Energy (SAF/IE) and the Deputy Chief of Staff/Logistics, Installations & Mission Support (AF A4/7) related to the common functional areas assigned to SAF/IE in Headquarters Air Force (HAF) Mission Directive (MD) 1-18 and to AF A4/7 in HAF MD 1-38. These procedures are intended to provide for appropriate SAF/IE and AF A4/7 high-level oversight within their respective functional areas and to confirm governance structures and mutually-established principles to facilitate decision-making actions and reduce duplication of effort between SAF/IE and AF A4/7 while increasing operating effectiveness and efficiency.

**2. AUTHORITIES AND DELEGATIONS**

The authority to enter into these procedures are found in Paragraphs 2 of both HAF MD 1-18 and HAF MD 1-38. These SOPs do not enact or change two-letter delegations of authority or organizational relationships as reflected in HAF MD 1-18 and HAF MD 1-38.

**3. GOALS AND OBJECTIVES**

- 3.1.** Ensure the effectiveness and optimize the efficiency of the installations, energy, and environmental portfolios supporting the Air Force mission.
- 3.2.** Ensure necessary information flow and communications are in place to provide SAF/IE, and representative Deputy Assistant Secretaries (DASs), oversight of program execution by AF A4/7 for matters within SAF/IE areas of responsibility under HAF MD 1-18 and for SAF/IE and DASs to provide AF A4/7 necessary information to facilitate program execution.
- 3.3.** Ensure there is a “one Air Force voice” approach and that SAF/IE and AF A4/7 develop and convey consistent messages on matters of interdependent interests/responsibilities.
- 3.4.** Ensure SAF/IE and AF A4/7 are fully synchronized and engaged in the Air Force corporate programming and budgeting processes for matters within SAF/IE areas of responsibility.

## 4. FRAMEWORK PRINCIPLES

- 4.1. **Situational Context:** SAF/IE and AF A4/7 understand that, due to personnel, financial, and time limitations, resourcing tradeoffs will need to occur to produce a balanced approach to oversight, management, and execution. SAF/IE and AF A4/7 will mutually agree on these tradeoff decisions.
- 4.2. **Overarching Concepts: Policy, Oversight, Management, and Execution.**
  - 4.2.1. *Establishing and Issuing Policy.* Policy is a statement of important, high-level direction that guides decisions and actions throughout the Air Force. In general terms, it provides the “what” and “when” regarding this high-level direction. Policy translates the ideas, goals, or principles contained in the mission, vision, and strategic plans into actionable directives. SAF/IE is responsible for developing Air Force policies for all functional areas within HAF MD 1-18 and will coordinate with AF A4/7. Both SAF/IE and AF A4/7 will coordinate on any proposed Department of Defense (DoD) or other federal agency issuance.
  - 4.2.2. *Program Oversight.* SAF/IE exercises program oversight for the programs and authorities encompassed within HAF MD 1-18, while AF A4/7 bears responsibility for both oversight and execution for programs related to authorities listed in HAF MD 1-38. Program oversight means ensuring that high-level decision-making, programming, resource allocation, and program execution are consistent with and achieve overall Air Force policy, strategic direction and guidance, jointly established priorities, and legal requirements.
  - 4.2.3. *Management:* Covers the steps between oversight and execution as carried out through applicable governance structures. For many programs addressed in HAF MD 1-18 and HAF MD 1-38, SAF/IE and AF A4/7 have shared management interests. Specific direction and details of roles and responsibilities for these programs may appear in appropriate Air Force publications. Management actions should ensure that decisions and resource requirements are developed and executed so that program execution is consistent with and achieves overall policy, strategic direction and guidance, and priorities.
  - 4.2.4. *Execution and Implementation:* The processes of carrying out near-year investments and/or utilizing personnel and/or resources to accomplish program requirements in accordance with DoD and Air Force policy and direction(s). These processes are defined and codified in guidance. Generally, guidance defines the “how” to the policy’s “what” and “when”. AF/A4/7 and subordinate offices have primary execution and guidance development responsibilities for programs within HAF MD 1-38 and HAF MD 1-18 as delegated and as specified in official Air Force documents. AF A4/7 and subordinate offices (as directed by AF A4/7) will support the Program Objective Memorandum (POM), Budget Estimate Submission, and/or the President’s Budget.

## **5. INTEGRATED GOVERNANCE STRUCTURE (IGS) AND THE AIR FORCE CORPORATE STRUCTURE**

- 5.1.** Installation Executive Council (IEC). SAF/IE and AF A4/7 co-chair the IEC. The IEC is the strategic level forum for establishing the Air Force vision, priorities, and goals related to real property (to include land and facilities), housing, military construction, energy security, sustainability and the environment. SAF/IE and AF A4/7 will consider and synchronize input from the Civil Engineer Council and various Executive Steering Groups (ESGs) to shape and provide strategic direction to influence the Air Force Asset Management Plan (AFAMP), which represents the long-term investment plan covering the five years beyond the current and next (+1) budget years. SAF/IE and AF A4/7, as members of the Air Force Council, together advise and make recommendations on major Air Force installation interests.
- 5.1.1.** Participants: AF/A7C, SAF/IEE, SAF/IEI, SAF/IEN, the Air Force Civil Engineer Center (AFCEC) Director.
- 5.1.2.** Advisors: SAF/AQ, SAF/FM, SAF/GC, AF/JA, SAF/SB, MAJCOM vice commanders (CV) (representing MAJCOM equity and CFLI role; biennially) and USAFA Superintendent.
- 5.1.3.** Link to Air Force Corporate Structure: SAF/IE and AF A4/7 together advise and make recommendations to the Chief of Staff and Secretary of the Air Force (SECAF) related to facilities investment, real property (to include land and facilities), housing military construction, energy security, sustainability and the environment. Those recommendations are informed, in part, by input from the IEC.
- 5.2.** *Civil Engineer Council (CEC).* SAF/IEI (or other applicable SAF Deputy Assistant Secretary (DAS)) and A7C will co-chair the CEC for shared management matters. A7C will chair and DASs will participate in the CEC for non-shared management matters. Consistent with IEC direction, the CEC may give direction, establish metrics or take other actions designed to ensure programs meet IEC vision, priorities and goals.
- 5.2.1.** Participants: AFCEC Director, SAF/IEE, SAF/IEI, SAF/IEN, Installation Support Panel (ISP) Chair, CFLI Representative, AFCEC Planning & Integration (P&I) Director, and MAJCOM A7 or A4/7 or A6/7 as applicable (delegable to the MAJCOM/Civil Engineer (CE)).
- 5.2.2.** Advisors: SAF/SB, SAF/AQ, SAF/FM, SAF/GC, AF/JA.
- 5.2.3.** Link to Air Force Corporate Structure: As co-chairs of the CEC, SAF/IEI and AF/A7C together advise and make recommendations at the Air Force Board on major Air Force installation interests while meeting the IEC's strategic intent.
- 5.3.** *Installations Integration Group (I2G).* The I2G, chaired by the AFCEC Director, integrates all AFCEC product line requirements to create the AFAMPs and the AFCAMP. The

AFAMP is a Future Years Defense Program (FYDP) Requirements plan that will be used in the Planning, Programming, Budgeting and Execution (PPBE) and POM build process. The AFCAMP is a two-year prioritized investment plan. The I2G is the primary link for input from the Air Force Major Commands, CFLIs and installations. The AFCEC Director will invite DASs and AF/A7C or their staffs to participate in the I2G as advisors as appropriate.

**5.3.1.** Participants: AFCEC Product Line Directors (Centers of Excellence (CoE) and Directorate Leaders), AMP/CAMP Portfolio Managers, AMP Integrators, MAJCOM Representatives.

**5.3.2.** Advisors: SAF/AQ, SAF/GM, SAF/GC, SAF/SB, AF/JA.

**5.3.3.** Link to Air Force Corporate Structure: I2G processes all the task-related input from the CEC and provides data to the Installation Support Panel to build the POM which is first presented at the Air Force Group. SAF/IEI-2 and AF/A7CI together advise and make recommendations to the Air Force Group on major Air Force installations interests at the Air Force Group in accordance with IEC goals and metrics.

**5.4.** Executive Steering Groups (ESG). Existing ESGs, chaired by the appropriate SAF/IE DAS (or as part of the CEC), enables oversight responsibilities to ensure execution is having the intended effect. ESGs will meet as directed by the ESG chair and IAW ESG charters, which identify specific members and key advisors. This SOP does not override the intent of the ESG charters. To the maximum extent practical these meetings shall be rolled into the IGS battle rhythm.

**5.5.** Where an Air Force Program Management Review is being conducted or received below the two-letter IEC level, the review shall be co-chaired by the AF/A7C and the applicable DAS on a frequency to be mutually determined. These co-chaired meetings are for the purposes of oversight discussed in paragraph 4.2.2 and do not override the execution and implementation duties discussed in paragraph 4.2.4.

## **6. ORGANIZATIONAL ROLES AND RESPONSIBILITIES**

**6.1.** *SAF/IE Functions.* For all matters encompassed within HAF MD 1-18, SAF/IE functions include:

**6.1.1.** Translating strategic vision into executable policies and goals;

**6.1.2.** Transmitting strategic vision and goals to other Air Force offices;

**6.1.3.** Serving as the primary Air Force liaison with the Office of the Secretary of Defense (OSD), Congress, other federal agencies, external organizations, and



state and local government. HAF MD 1-18 does not permit re-delegation below DAS level for notification of reports to Congress.

**6.1.4.** Serving as the primary Air Force liaison for media, non-routine or policy matters.

**6.1.5.** Delegating program execution as appropriate and developing metrics to measure success (with input from execution offices).

**6.2.** *AF/A4/7 Functions.* AF A4/7 and subordinate offices (as directed by AF A4/7) will:

**6.2.1.** Implement Air Force policies and execute strategic plans or other direction from applicable HAF offices or joint governance structure, consulting with SAF/IE or the applicable DAS as needed for effective implementation.

**6.2.2.** Coordinate with SAF/IE and appropriate DAS(s) to determine offices of primary and coordinating responsibilities for drafting/amending guidance documents (Air Force Instructions) for the subject matters covered in this SOP. SAF/IE and DAS coordination is required prior to signature for those that fall within MD 1-18.

**6.2.3.** Support communication to outside entities by:

**6.2.3.1.** Satisfying routine requests for data, information and reporting requirements from OSD, other federal agencies, external organizations and state and local government by direct reply with a courtesy copy to the respective DAS office or advance coordination if time permits.

**6.2.3.2.** Satisfying non-routine or policy related requests from OSD, other federal agencies, external organizations and state and local government by direct reply with advance coordination from the respective DAS.

**6.2.3.3.** Providing data analyses and information papers to OSD or Congressional staff in support of established policies, programs, or other initiatives that have been vetted through the Air Force corporate structure or other appropriate decision process (e.g., ESG).

**6.2.3.4.** Complying with HAF MD 1-18, HAF MD 1-38 and AFI 90-401 when responding to Congress. SAF/IE and AF A4/7 shall keep each other informed of communication to Congress affecting shared responsibilities and will coordinate in advance of communications.

## **7. SPECIAL ORGANIZATIONAL ROLES AND RELATIONSHIPS**

**7.1.** SAF/IE (generally through SAF/IEI) maintains direct lines of authority with AFCEC Installations Center of Excellence (AFCEC/IC) for real property transactions (including real property disposal for all current and future rounds of Base Realignment and Closure (BRAC)). SAF/IE will provide BRAC fiscal guidance and funding to AFCEC. SAF/IE

will retain Programming, Planning, and Budget Execution responsibilities for all BRAC '05, Legacy BRAC and possible future BRAC funds. AFCEC/IC will ensure both SAF/IE and AF A4/7 chains of command are duly informed.

- 7.2.** Should the Congress authorize a future round of base realignment and closure, the SECAF will establish and assign program oversight, management, and execution responsibilities. It is anticipated that both the pre-decisional analysis supporting commission deliberations and the post-decisional implementation of the approved recommendations will be led from the Headquarters Air Force. It is also anticipated that A4/7 would provide analytical support, and AFCEC might provide responses to data requests during the analytical phase. Once Congress approves the BRAC recommendations, AFCEC would perform their normal duties in support of implementation of those recommendations
- 7.3.** SAF/IE and Deputy Assistant Secretaries (DASs) have direct liaison authority with AFCEC and subordinate AFCEC Directors, to directly consult and/or coordinate action(s) with each other's respective organizations, provided that each organization's chain of command is duly informed.
- 7.4.** AFCEC/CI and the Energy Directorate shall insure that SAF/IEI and SAF/IEN are kept fully informed of all aspects of such renewable energy-related projects involving non-governmental financing or ownership projects and real property outgrants, regardless of whether formal Congressional notification is required by law for such projects.
- 7.5.** SAF/IE and AF A4/7 have a shared management interest in the Joint Basing Implementation Guidance (JBIG). SAF/IE retains oversight authority while AF A4/7 bears responsibility as the Air Force Executive Agent for joint basing.

## **8. COMMUNICATION**

- 8.1.** Early and informal discussion and communication is strongly encouraged within and across the SAF/IE and AF A4/7 chains of command as needed to efficiently and effectively carry out programs.
  - 8.1.1.** It is incumbent upon appropriate staff attending meetings to inform their respective chains of command on issues of concern and decision(s) made/outcomes of meetings, recognizing that formal updates may occur during quarterly IEC meetings or meetings of other Air Force entities.
- 8.2.** In accordance with 4.2.1, SAF/IE is responsible for providing program oversight for all functional areas within HAF MD 1-18. In some instances relative to MD 1-18, SAF/IE may provide day-to-day direction for sensitive issues like those outlined below.
  - 8.2.1.** A controversial or high-visibility issue likely to generate significant interest among senior Administration officials (to include other federal agencies), members of Congress or key staff, the public, or the press.

- 8.2.2.** A substantial issue of first impression, or may have a significant precedential impact across the Air Force, other military departments, or OSD.
- 8.2.3.** A statute, Executive Order, legislative matter, or DoD policy that requires SECAF or SAF/IE review, coordination, and/or implementation.
- 8.2.4.** A disagreement among Air Force components or functions.
- 8.2.5.** The breach of a performance parameter established by formal strategic policy or directives pertaining to, or coming from any of the councils, steering groups, or executive boards in the governance structure.
- 8.2.6.** The adoption or articulation of a policy position to OSD, other military departments, federal agencies, federal or state elected representatives, or other organizations outside the Air Force, establishes or significantly changes an Air Force policy, or changes or erodes an established policy or position of the Air Force, Administration position, or Congressional position.
- 8.2.7.** Broad cultural changes crossing many Air Force functions or concerted coordinated action over several years to achieve.
- 8.3.** SAF/IE and AF A4/7 will communicate when implementing any policies, plans, programs and/or activities for functional areas outlined in this SOP that may cause a significant resource impact as a result of execution. In addition to the quarterly IEC, AF A4/7 will minimally provide the following information to SAF/IE and staff at the key points in the table below.

#### INSTALLATIONS SUPPORT PROGRAMS

Yr	POM	POM Strategy	PBR Approp	PB	NDAAs	SAF Tax (ERA)	Initial Distro	Tax HAF/AFCEC	EOY Obs
FS Cent									
FS DCent									
R&M									
MILCON									
EQ									
ER MFH									
FO									
Combat Support									

\*Year of Execution adjustments will be provided when needed.

FS Cent: Facilities Sustainment Centralized  
 FS DCent: Facilities Sustainment De-centralized  
 R&M: Restoration and Modernization  
 MILCON: Military Construction

EQ: Environmental Quality  
 ER: Environment Restoration  
 MFH: Military Family Housing  
 FO: Facilities Operation

## 9. REFERENCES

- 9.1. HAF Mission Directive 1-18, Assistant Secretary of the Air Force (Installations, Environment and Energy).
- 9.2. HAF Mission Directive 1-38, Deputy Chief of Staff of the Air Force (Logistics, Installations and Mission Support).

## 10. TERMS OF THE AGREEMENT

This agreement may be reviewed and revised as deemed necessary by the Secretary of the Air Force. It is effective 10 June 2014 and may only be terminated or amended upon agreement by both SAF/IE and A4/7.

//SIGNED, 10 Jun 14//  
KATHLEEN I. FERGUSON, SES  
Principal Deputy Assistant Secretary  
Performing Duties as  
Assistant Secretary of the Air Force  
(Installations, Environment and Energy)

//SIGNED, 10 Jun 14//  
JUDITH A. FEDDER  
Lieutenant General, USAF  
Deputy Chief of Staff  
Logistics, Installations & Mission Support