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ALCOHOLIC BEVERAGE PROGRAM

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This publication implements Air Force Policy Directive (AFPD) 34-2, *Managing Nonappropriated Funds*, specifically those addressed by Department of Defense Instruction (DoDI) 1015.10, *Military Morale, Welfare, and Recreation (MWR) Programs*, Enclosure 9. This publication provides guidance on Department of the Air Force (DAF) policy for procuring, controlling, selling, and consuming alcoholic beverages. It has been developed in collaboration with the Deputy Chief of Staff for Manpower, Personnel and Services (AF/A1), the Deputy Chief of Space Operations for Personnel (SF/S1), the Chief of the Air Force Reserve (AF/RE), and the Director of the Air National Guard (NGB/CF). This publication applies to Department of the Air Force civilian employees and uniformed members of the United States Space Force, the Regular Air Force, the Air Force Reserve, and the Air National Guard. Failure to observe the prohibitions and mandatory provisions in paragraphs **3.1.6** and **3.1.8** of this publication by military members is a violation of Article 92 of the UCMJ. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using an AF Form 847, *Recommendation for Change of Publication*, from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all supplements that

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(ROBNSAFB) This supplement implements Air Force Policy Directive (AFPD) 34-1, *Air Force Services*, and Air Force Instruction (AFI) 34-219, *Alcoholic Beverage Program*. This supplement applies to all personnel attached or assigned to Robins AFB, including the Air Force Reserve and Air National Guard members who are on extended duty at Robins AFB that are serviced by the 78th Force Support Squadron (FSS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using Air Force (AF) Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional’s chain of command. Waivers to this supplement are not authorized. Waiver approval authority for all compliance items within this publication are at the Tier T-3 level. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (AFI) 33-322, *Records Management and Information Governance Program*, 23 March 2020, *Incorporating Change 1, 28 July 2021* and are disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>. See **Attachment 1** for a glossary of references and supporting information.

SUMMARY OF CHANGES

This document has been significantly changed and should be thoroughly reviewed. Changes include removing the punitive language statement from the prohibition on underage drinking in **paragraph 3.1.14**. While violations are still be punished as derelictions of duty, removing the punitive language prevents unnecessary criminal indexing of this minor offense. Other changes include expanded guidance on alcohol de-glamorization and new guidance on authorizing consumption of alcohol for prescribed events. In addition, the policy is reorganized to be compliant with DAFI 33-360 and includes new roles and responsibilities.

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Chapter 1

PROGRAM OVERVIEW

1.1. This instruction provides guidance for all personnel that procure, sell, serve, or consume alcoholic beverages on DAF installations or aircraft. It empowers commanders with the authority to permit the consumption of alcoholic beverages by Airmen and Guardians (Regular Air Force, Regular Space Force, Air Reserve Component, Department of Defense (DoD) civilians, and DoD contractors) and adult guests on a limited basis.

1.1.1. **(Added)** All personnel involved in the serving or selling of alcoholic beverages must be compliant with all general requirements of the Alcoholic Beverage Program and local guidance specified within this supplement.

1.2. Commanders shall: Establish internal programs, policies, and procedures consistent with DoDI 1010.04, *Problematic Substance Use by DoD Personnel*, to deglamorize the use of alcohol, to discourage and treat its irresponsible use, and to offer alternative leisure time activities. **(T-0)**.

1.3. It is the intent of this instruction to: Ensure bystander Airmen and Guardians are not negatively affected by alcohol consumption and the unit does not become vulnerable to an unprofessional or hostile work environment. Commanders of all units ensure that Airmen and Guardians never feel express or implied pressure to consume alcohol and that non-alcoholic beverage options are available at all official social functions. **(T-3)**. Moreover, commanders will ensure their team possesses a culture of professionalism where alcohol is not consumed during the performance of official duties. **(T-3)**.

Chapter 2

ROLES AND RESPONSIBILITIES

2.1. Headquarters Air Force Director of Services (AF/A1S). Issues policy, guidance, and instructions on controlling, selling, procuring, and consuming alcoholic beverages.

2.2. Air Force Services Center (AFSVC). Provides procedural guidance for controlling, selling, procuring, and using alcoholic beverages.

2.3. Major Command and Field Command commanders. Through their force support staffs, enforce this instruction.

2.4. The Army and Air Force Exchange Services (AAFES). Oversees all Class Six packaged beverage operations on DAF installations in accordance with Air Force Instruction (AFI) 34-203, *Board of Directors, Army and Air Force Exchange Service (AAFES)*. Additionally, AAFES provides wholesale alcoholic beverages to authorized force support programs.

2.5. Defense Commissary Agency (DeCA). Oversees the sale of beer and wine within their stores.

2.6. Installation Commanders. Oversee installation alcoholic beverage programs and enforce this instruction. In accordance with AFI 1-2, *Commander's Responsibilities*, and this instruction, commanders are responsible for ensuring healthy and professional work environments. Installation commanders:

2.6.1. Are encouraged to work with community partners, to include State/local governments, businesses that are geographically proximate to the DAF installation or that target military members, local Chambers of Commerce, and local civic organizations on responsible alcohol sales and service practices and bystander intervention training for alcohol servers at establishments frequented by Airmen and Guardians. **EXCEPTION:** AAFES must oversee alcohol distribution and sales for all AAFES Class Six operations.

2.6.2. May supplement this instruction accounting for the installation's mission, airmen and guardian morale, and areas where alcohol is served, de-glamorization and additional guidance ensuring consumption of alcohol will not negatively impact the installation's mission.

2.6.3. Ensure the force support commander or director holds annual training programs, as detailed in [paragraph 3.5](#), to familiarize beverage supervisors and servers with DAF alcohol policies. **(T-3)**.

2.6.4. Ensures implementation of the DAF alcohol de-glamorization program. **(T-0)**. Refer to [paragraph 3.7](#).

2.7. The Vice President of the AAFES region along with the AFSVC commander. Shall settle disputes between the installation commander and AAFES. See AFI 34-211(I), *Army and Air Force Exchange Service Operations*.

2.8. Installation Violence Prevention Integrators (VPI). Will assist with facilitation of bystander intervention training. Refer to [paragraph 3.5](#).

2.9. Squadron or unit commanders and the appropriate concerned leadership team. Remain primarily responsible for the safety of all Airmen and Guardians and their adult guests who attend squadron or unit events where alcoholic beverages are served. Moreover, Airmen, Guardians, and adult guests are expected to conduct themselves in a manner that exercises proper decorum at all times during squadron or unit functions, especially while consuming alcoholic beverages on the installation.

Chapter 3

REQUIREMENTS OF THE ALCOHOLIC BEVERAGE PROGRAM

3.1. General Requirements.

3.1.1. Alcohol must only be consumed in government facilities at approved times and locations, ensuring mission and unit readiness are not negatively affected. Refer to **paragraph 4.2 (T-3)**. Alcohol will not be consumed by individuals in the performance of official duties, except when attending, or speaking at, a social gathering as part of official duties. **(T-3)**.

3.1.2. Alcohol consumption within squadron or unit government facilities is permitted for Airmen, Guardians, and their adult guests during commander approved holidays, receptions, celebrations, or social events. Alcohol consumption at periodic or recurring command social functions should not become a routine or expectation. Refer to paragraphs **4.3 - 4.5**.

3.1.3. Group and other equivalent commanders may authorize the consumption of alcohol by military members, civilian employees, nonappropriated fund employees, (and their adult guests to commemorate the successful completion of significant exercises, operations, flights, inspections and other command milestones, as a means of fostering esprit de corps. Permanent squadron or unit alcoholic beverage service bars may not be established except in heritage rooms that are accessed only by unit members, their families and invited guest for occasional unit related and/or morale building events. **(T-3)**. Consideration should be given to separating (i.e., by time, location and announcement) official mission debriefs from such celebratory or informal discussion events, where appropriate. Alcoholic consumption at the conclusion of normal command operations should not become an expectation.

3.1.4. Consuming alcohol in government facilities under the aforementioned guidelines is a privilege and all personnel should do so responsibly in every situation. Commanders must always ensure a safe and professional environment for all Airmen and Guardians. **(T-3)**.

3.1.5. Commanders will ensure the minimum age for purchasing, serving, selling, possessing, or drinking alcoholic beverages on DAF installations is defined by Federal law and/or provisions of the state, territory, possession, or foreign country in which the installation is located. **(T-0)**.

3.1.6. The sale of powdered alcohol is prohibited on DAF installations. **(T-3)**. Airmen and Guardians under the prescribed legal age (by the law of the state, territory, possession, or foreign country) for consumption of alcoholic beverages are likewise prohibited from consumption (inhaling, ingesting or inoculation) of powdered alcohol, whether or not mixed into liquid form or still in a powdered state. **(T-3)**. Underage Airmen and Guardians may not possess, sell, consume, or distribute powdered alcohol. **(T-3)**. Failure by military members to obey the provisions of this paragraph is a violation of Article 92 of the UCMJ.

3.1.7. Servers and sellers, including volunteers and personnel at squadron events, of alcoholic beverages must verify the purchaser's age with a government-issued photo identification card (e.g. common access card, driver's license, passport, or family identification and privilege card). **(T-0)**.

3.1.8. Adults must not provide alcoholic beverages to minors except in accordance with applicable state or host nation laws. **(T-0)**. Failure by military members to obey the provisions of this paragraph is a violation of Article 92 of the UCMJ.

3.1.9. Military personnel 18 years old or older may purchase, serve, sell, possess, and consume alcoholic beverages outside the United States, its territories, and possessions unless a higher drinking-age requirement exists in accordance with applicable status of forces or country-to-country agreements. A higher drinking age requirement (up to 21 years) may also be imposed based on the local situation as determined by the installation commander. **(T-3)**. Coordination with host nation commander is required. **(T-0)**. Establishment of a drinking age over the age of 21 years requires Air Force Services Center concurrence. **(T-3)**.

3.1.10. Current CONUS drinking age is 21 years, however, if states enact new drinking-age laws, installation commanders must make corresponding changes for installation drinking-age guidance. **(T-0)**.

3.1.10.1. **(Added)** According to Georgia State Law, an adult is an individual who is 21 years of age or older. Sale of alcoholic beverages will be restricted to adults as defined by the State of Georgia.

3.1.11. The DAF, consistent with mission needs, will cooperate with federal, state and local officials in the execution of the alcoholic beverage program; however, there is no legal obligation to submit to state or local control or regulation. **(T-0)**.

3.1.12. Force support, AAFES managers, and commanders at all levels should ensure proper safeguards and controls to protect the welfare of an intoxicated person.

3.1.13. Force support managers selling or serving alcohol must implement an annual training program to familiarize beverage supervisors and servers with DAF alcohol consumption policies. **(T-0)**. The training must cover the principles of Dram Shop liability, bystander intervention methods for identifying intoxicated patrons, and procedures to prevent individuals from driving or engaging in high-risk behavior under the influence of alcohol. Completion of training must be documented in the employee's official personnel file. **(T-3)**. DAF employees working in AAFES facilities also receive training on "Techniques for Alcohol Management" which is documented in the employee's official personnel file.

3.1.14. Underage Drinking. Airmen and Guardians under the prescribed legal age (by the law of the state, territory, possession, or foreign country) for consumption of alcoholic beverages are prohibited from consuming alcoholic beverages.

3.2. Program Exceptions.

3.2.1. The installation Commander, with legal review from AFIMSC/JA Service Law Division, 2261 Hughes Avenue, Joint Base San Antonio-Lackland, Texas 78236-9854 (afsva.cc.distro@us.af.mil), may approve exceptions to standard guidance if state and federal law permit. For example, when an entire unit marks a unique or non-routine military occasion on a military installation, the minimum drinking age for attendees at a particular unit gathering may be lowered. The minimum drinking age for the entire unit during unique or non-routine military occasions must be 18 or above. **(T-0)**. The minimum drinking age for non-service members at CONUS events may not be lower than 21 years of age.

3.2.2. The installation Commander may not delegate the approval authority for exceptions to the minimum drinking age.

3.2.3. The installation Commander may approve exceptions to the installation alcohol policy for any combination of beverages, including the following common groupings (each approval document must specifically state the alcoholic beverages that the exception covers):

3.2.3.1. Beer only.

3.2.3.2. Low-alcoholic beverages with less than seven percent alcoholic content by volume.

3.2.3.3. Beer and wine only.

3.2.3.4. Beer, wine, and distilled spirits.

3.2.4. The installation Commander shall reevaluate the exceptions annually and send an information copy of the continued exceptions to AFSVC commander. **(T-2)**.

3.3. Dram Shop Liability. Dram Shop is a legal theory of liability in many states, which imposes financial liability upon the owner, operator and/or employees of any establishment for serving alcoholic beverages to persons who cause injuries or damages because of their intoxication. When an establishment continues to serve alcoholic beverages to a customer who has reached or appears to be reaching the point of intoxication and the customer subsequently departs and causes harm to themselves or others, the owner, operator and/or employees of the establishment may be held liable for damages. To protect the assets and interests of nonappropriated fund instrumentalities and the DAF, personnel must adhere to the following:

3.3.1. Employees are prohibited from serving alcoholic beverages to individuals who appear intoxicated or close to being intoxicated.

3.3.2. Servers of alcoholic beverages on DAF installations must record their understanding of Dram Shop policy in the employee's official personnel file by signing underneath this statement: "I understand my responsibility under the Dram Shop theory of liability not to sell or serve alcoholic beverages to persons who appear to be intoxicated or nearing intoxication and not in complete control of their faculties." AAFES prescribes the statement to be signed by all AAFES employees. **(T-3)**. Volunteers serving alcoholic beverages must also have Dram Shop awareness training and sign a statement identical to that signed by employees. **(T-3)**.

3.4. Drunk and Drugged Driving Program. In accordance with DoDI 1330.21, *Armed Services Exchange Regulations*, paragraph E5.2, AAFES managers and DeCA managers should be familiar with the spirit and intent of all DAF initiatives to eliminate drunk or drugged driving incidents involving patrons of installation force support, AAFES, and DeCA establishments, and support force support squadron initiatives accordingly. **(T-0)**.

3.5. Bystander Intervention Training. The force support commander or director will ensure all force support personnel who serve alcohol receive bystander intervention training within 90 days of employment. Installation VPIs will assist in facilitation of bystander intervention training. Refer to DAFI 90-5001, *Integrated Resilience*. **(T-3)**. Volunteers serving alcohol at force support events approved by the installation commander, either on or off the installation, must receive bystander intervention training prior to the event. **(T-3)**.

3.6. Alcohol Operation Instructions. Operating instructions for activities serving alcoholic beverages must be used. **(T-3)**. Operating Instructions should cover the following:

- 3.6.1. Importance of curtailing alcohol or drug influenced incidents.
- 3.6.2. Principles of Dram Shop liability drunk and drugged driving program.
- 3.6.3. Importance of encouraging patrons to use a designated driver or buddy system.
- 3.6.4. The provisions of the alcohol de-glamorization program.

3.7. Alcohol Deglamorization. In accordance with DoDI 1330.21, paragraph E5.2, installation commanders, tenant unit commanders, AAFES, DeCA, and force support commanders or civilian leaders and managers at all levels must make every effort to deglamorize the use of alcohol and to discourage and treat its irresponsible use. **(T-0)**.

3.7.1. To deglamorize alcohol, installation commanders, force support commanders or civilian leaders, AAFES and DeCA will ensure:

- 3.7.1.1. The hours during which alcoholic beverages (dispensed and pre-packaged) are sold by the drink on the installation is established in writing. **(T-3)**.
- 3.7.1.2. The hours of operation for alcoholic beverage sales are coordinated between force support, AAFES and DeCA to provide reasonable service, meet local conditions and recognize the unique mission of military personnel. **(T-3)**.
- 3.7.1.3. Ensure there is no issuance of coupons for reduced prices on alcoholic beverages. **(T-3)**.
- 3.7.1.4. Ensure alcoholic beverages are not provided free of charge except for promotional tasting as approved by the installation commander. **(T-3)**.

3.7.2. To deglamorize alcohol, installation commanders, tenant commanders or equivalents, and managers at all levels will ensure:

- 3.7.2.1. Unit events and unit-affiliated social events where alcoholic beverages are consumed do not promote excessive drinking. **(T-3)**.
- 3.7.2.2. Unit events and unit-affiliated social events where alcoholic beverages are consumed, also offer nonalcoholic beverages. **(T-3)**.
- 3.7.2.3. Units have conducted and documented Sexual Assault Prevention and Response (SAPR) training and education for service members and DoD civilians employees on an annual basis. Refer to DoDI 6495.02 Volume 1, *Sexual Assault Prevention and Response (SAPR): Program Procedures*, Enclosure 10 and AFI 90-6001, paragraph 7.3, *Sexual Assault Prevention and Response (SAPR) Program*.
- 3.7.2.4. Prior to holding unit events or unit-affiliated social events where alcoholic beverages will be consumed, a safe transportation plan is provided by the unit commander and in place for the event. **(T-3)**.

3.7.3. Ensure there is no issuance of coupons for reduced prices on alcoholic beverages. **(T-3)**.

- 3.7.3.1. **(Added)** Refer to **Attachment 2** for approved hours during which alcoholic beverages by the drink may be sold on this installation.

3.8. Social Hours. The following social hour guidance applies at all DAF installations. Social hour is a designated period in which alcoholic beverages are offered at reduced prices. All force support programs and AAFES stores must observe the following procedures when offering alcoholic beverages, by the drink, at reduced prices for social hours: **(T-3)**.

- 3.8.1. Keep designated social hour periods to 10 hours or fewer per week and no more than two hours per day.
- 3.8.2. Make food available for purchase during social hour periods.
- 3.8.3. Reduce prices no more than 50 percent except for beverages offered as complimentary with a meal.
- 3.8.4. Do not serve two-for-one (or higher ratios) drinks.
- 3.8.5. The installation commander may provide waivers for social hour frequency, and hours on a case-by-case basis; the waiver authority cannot be delegated.

3.9. Bar Operations. Operating establishments primarily focused on the service and consumption of alcoholic beverages (i.e. bars, lounges) when opening bars, force support programs will:

- 3.9.1. Not operate pro rata bars that require non-drinkers to share the cost of alcoholic beverages unless a pay-as-you-go bar is not practical or all the members of a group volunteer to share the cost. **(T-3)**.
- 3.9.2. Not include the cost of alcoholic beverages in a package price for a meal, party or other function (includes dining-in or out) without offering a comparable nonalcoholic option at the same or reduced prices. **(T-3)**.
- 3.9.3. Not use terms that glamorize alcoholic beverages or their consumption ("sick calls," "attitude adjustment hours," etc.). **(T-3)**.
- 3.9.4. Not use the term "happy hour." Use the term "social hour" in all written advertisements and provide a range of programs that include more than just reduced prices on alcoholic beverages. **(T-3)**.
- 3.9.5. Reduce prices for nonalcoholic beverages when reducing prices for alcoholic beverages. **(T-3)**.
- 3.9.6. Make a complimentary alcoholic beverage part of a meal only in appropriate cases (for example, with birthday or anniversary meal programs). In all cases, make nonalcoholic beverages available as an optional complimentary drink. **(T-3)**.
- 3.9.7. Prohibit drinking contests. Do not use "last call" or other countdown events designed to promote last-minute sales. **(T-3)**.
- 3.9.8. Do not increase the alcoholic content of a drink beyond the standard bar recipe without increasing the price. **(T-3)**.
- 3.9.9. Complimentary nonalcoholic beverages should be offered in association with a designated driver program.
- 3.9.10. Establish a standard shot size not to exceed 1.5 ounces.

3.10. Registration and Taxation. Force support programs that buy and sell alcoholic beverages must observe federal regulations. **(T-0)**. Information and forms may be obtained for wholesale or retail alcoholic beverage permits and tax stamps from the Department of the Treasury, Internal Revenue Service, Bureau of Alcohol, Tobacco, Firearms and Explosives.

3.10.1. In the United States, a force support program cannot transfer alcoholic beverages to another Force Support program for reimbursement unless the transferring force support program has a Federal Liquor Wholesaler's Occupation Tax Stamp issued by the Bureau of Alcohol, Tobacco, Firearms and Explosives. **(T-0)**.

3.10.2. A force support program that transfers alcoholic beverages to another force support program on a reimbursable basis must post a sign that can be seen from outside the building that reads "Wholesale Liquor Distributor." **(T-0)**.

3.10.3. In the United States, each force support program that sells retail alcoholic beverages must be registered with the Alcohol and Tobacco Tax and Trade Bureau. **(T-0)**. AFSVC maintains a central registration for each Force Support Program. Only one registration is needed regardless of how many annexes or retail outlets the Force Support program operates on the installation. However, a force support program operating retail outlets at a geographically separated off-installation location (for instance, at an off-installation recreation area) must have a separate registration for each off-installation outlet. **(T-0)**.

3.10.4. A force support program that holds a valid federal wholesaler's occupation tax stamp does not need a federal retail occupation tax stamp.

3.10.5. The force support program must provide Bureau of Alcohol, Tobacco, Firearms and Explosive officers with purchase orders, invoices, stock record cards, inventories, and other related documents upon request. **(T-0)**.

3.10.6. If a force support program contracts with a concessionaire to sell alcoholic beverages at Force Support events, the concessionaire operator is required to purchase, at no cost to the government, a Federal Liquor Wholesaler's or Retailer's Occupation Tax Stamp issued by the Bureau of Alcohol, Tobacco, Firearms and Explosives. **(T-0)**.

3.10.7. Force support programs are exempt from all non-federal regulations and direct state and local taxes. If a state or local government attempts to tax or regulate alcohol purchases or sales by a non-AAFES nonappropriated fund instrumentality, contact AFIMSC/JA Services Law Division, 2261 Hughes Avenue, Joint Base San Antonio-Lackland, Texas 78236-9854 (afsva.cc.distro@us.af.mil), for assistance in resolving the matter with the state or local authorities. AAFES may also request the assistance of the Commander, AAFES, P.O. Box 660202, Dallas Texas 75266 to resolve any attempt to tax or regulate an AAFES activity.

3.11. Breath analyzers. Breath analyzers are devices for estimating blood alcohol content from a breath sample. The use of any type of breath analyzers in force support programs where alcohol is served or sold is prohibited. **(T-3)**.

Chapter 4

SERVING OR SELLING ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION

4.1. Governing Criteria. Force support programs are the primary providers of alcoholic beverages for on-premises consumption. No other installation organization or non-federal entity is permitted to sell alcoholic beverages unless contracted through force support. The installation commander determines in writing which force support programs, AAFES, and DeCA facilities and locations sell alcoholic beverages to authorized adults by the drink or in single-serving containers. **(T-3)**. Force support programs may also contract with concessionaires to sell alcoholic beverages at Force Support events.

4.1.1. The DAF prohibits alcoholic beverages in any youth program building and outdoor area, or at any function sponsored by or for the youth program. Refer to AFI 34-144, *Child and Youth Programs*.

4.1.2. Alcoholic beverages for on-premises consumption in all lodging facilities is authorized. Sales are in person during front desk or sundry store hours. If lodging does not provide this service, another force support program may do so. Lodging staff must have documented Dram Shop and bystander intervention training for all staff selling and/or serving alcoholic beverages. Refer to paragraphs [3.3.2](#) and [3.5](#) Lodging must not operate bars. **(T-3)**. Lodging may sell the following kinds of packaged alcohol:

4.1.2.1. Distilled spirit miniatures (or, if not available, 200 milliliter sizes).

4.1.2.2. Wine coolers and other premixed, commercially packaged alcoholic beverages with less than seven percent alcoholic content by volume (not to exceed 375 milliliters).

4.1.2.3. Wine (no larger than 1-liter containers).

4.1.2.4. Beer (by the bottle or can).

4.1.3. AAFES may sell beer, wine and premixed commercial drinks with less than seven percent alcoholic content by volume for on-premises consumption.

4.1.4. DAF medical and religious facilities may dispense alcoholic beverages in accomplishing their mission.

4.1.5. AAFES operated name brand fast food outlets may not regularly sell alcoholic beverages. **EXCEPTION:** The installation commander may allow:

4.1.5.1. AAFES operated name brand fast food outlets to sell beer, wine coolers and premixed commercially packaged alcoholic beverages with less than seven percent alcohol content by volume if the chain offers the same products in the local community.

4.1.5.2. AAFES operated full service restaurants to sell wine and beer by the glass with meals.

4.1.6. An AAFES facility that is not authorized to sell alcoholic beverages may request a waiver from Air Force Director of Services. The request should explain how permitting the facility to sell alcoholic drinks is beneficial to both consumers and the DAF.

4.1.7. Installation restaurants and other facilities supported by a civilian welfare fund may sell the following kinds of drinks for on-premises consumption when approved by the installation commander:

4.1.7.1. Beer (by single serving size).

4.1.7.2. Wine coolers (by single serving size).

4.1.7.3. Premixed, commercially packaged alcoholic beverages with less than seven percent alcoholic content by volume.

4.1.7.4. Wine and beer by the glass with meals.

4.2. Alcoholic Beverage Consumption Locations. Alcoholic beverages may be consumed in installation areas as designated in writing by the installation commander. Approval authority must not be delegated. **EXCEPTION:** In the absence of the commander, the authority may be delegated to the vice installation commander.

4.2.1. **(Added)** 78th Force Support Squadron activities may sell beer and wine coolers at base- wide events.

4.2.2. **(Added)** Refer to [Attachment 3](#) the Robins AFB Sample Memorandum for On-Base Use of Alcoholic Beverage. Air Force units wishing to serve and consume alcoholic beverages or serve alcoholic beverages (limited to beer and wine) and private organizations wishing to consume but not sell or serve (limited to beer and wine) must submit the On-Base Use of Alcoholic Beverage Memorandum to the 78 ABW/CC no later than 14 days prior to the event. Suitable locations include the base picnic/park areas, the skeet range (no alcoholic beverages will be served before or during use of the range), and Luna Lodge.

4.3. Alcoholic Beverage Consumption within a Squadron or Unit. Consumption of alcohol within a group, squadron or unit must follow the guidance in [Chapter 3. \(T-2\)](#). Alcoholic beverage consumption within a group, squadron or unit may be considered for approval, in a space approved pursuant to [paragraph 4.2](#), on a limited basis.

4.3.1. Group and other equivalent unit commanders may authorize the consumption of alcohol for Airmen and Guardians during unit events as follows:

4.3.1.1. Consumption of alcohol should be limited to unit heritage rooms and force support facilities.

4.3.1.2. Unit events where alcohol may be consumed by Airmen and Guardians may not be approved more frequently than a once-weekly basis. **(T-3)**.

4.3.1.3. Consumption of alcohol should only occur after the conclusion of official duties. **(T-3)**. Consideration should be given to separating (i.e., by time, location and announcement) official mission debriefs from such celebratory or informal discussion events, where appropriate.

4.3.1.4. Unit events where alcohol consumption is permitted should be open for attendance by all unit members not otherwise on duty.

4.3.1.5. Prior to holding unit events where alcoholic beverages will be consumed, a safe transportation plan is approved by the unit commander and in place for the event. **(T-3)**.

4.3.2. In addition to significant unit events enumerated in [paragraph 3.1.3](#), group and other equivalent unit commanders may authorize the consumption of alcohol for Airmen, Guardians, and their adult guests during unit-affiliated social events.

4.3.2.1. Such unit affiliated social events include, but are not limited to: hail and farewell recognition, promotion and retirement celebrations, final-flight celebrations, group, squadron or unit heritage, anniversary celebrations, family day celebrations, and unit picnics.

4.3.2.2. Other functions or social events, of significantly different nature, may be approved by the installation commander upon request if the event is determined to be in the best interest of the DAF and the installation's mission. These exceptional requests must have installation commander written approval. **(T-3)**.

4.3.2.3. The requestor (i.e., squadron or unit commander, civilian leader or equivalent authority) should include the following for group or installation commander consideration:

4.3.2.3.1. A plan for how alcoholic beverages will not be consumed by, available or provided to individuals under the legal drinking limit of local laws. **(T-3)**.

4.3.2.3.2. Confirmation that alternative non-alcoholic beverages will be offered. **(T-3)**.

4.3.2.3.3. Date(s) of the event and the time alcohol is available. Having sustained multi-day unit events featuring alcohol is not authorized. **(T-3)**.

4.3.2.3.4. A safe transportation plan for Airmen, Guardians, and their adult guests who may consume alcoholic beverages while attending the approved social function.

4.3.2.3.5. If Force Support or contracted servers are utilized, then confirmation that such servers have completed Dram Shop Liability training. This training must be documented and managed by unit training manager. **(T-3)**. If force support or contracted servers are utilized, then confirmation that such servers have completed Dram Shop Liability training. This training must be documented and managed by unit training manager. **(T-3)**.

4.3.2.3.6. Confirmation that mandated annual SAPR training and education for service members and DoD civilians was completed. **(T-3)**. Refer to DoDI 6495.02, Volume 1, Enclosure 10, sections 2 and 6.

4.3.2.3.7. Why the proposed event is in the best interest of the DAF installation mission.

4.3.2.3.8. An explanation of how alcohol will be deglamorized at the event. Refer to [paragraph 3.7](#).

4.3.3. Develop and submit a safe transportation plan for Airmen, Guardians, and their adult guests who may consume alcoholic beverages while attending the approved function.

4.3.4. Date(s) of the event and the time alcohol is available. Having sustained ongoing events featuring alcohol is not authorized. **(T-3)**. Designating an entire building as authorized for consumption of alcohol, when multiple units share the building is not authorized. **(T-3)**.

4.3.5. Why the proposed event is in the best interest of the DAF and installation mission.

4.4. Selling and Dispensing Alcoholic Beverages – Squadron or Unit Location. When approving a request to serve and consume alcoholic beverages in on-installation areas (not designated for this purpose) the installation commander should require the alcoholic beverages be sold and dispensed only by an authorized force support or AAFES activity. The use of breathalyzers by hosting squadron or unit is prohibited. (T-3). Refer to [paragraph 3.11](#).

4.5. Vending Machines. Do not use vending machines to sell alcoholic beverages in the United States, its territories, or possessions. (T-0).

4.5.1. Outside the United States, its territories and possessions, installation commanders may approve vending machine sales of beer in transient quarters, dormitories and dining facilities for on-premises consumption.

4.5.2. AAFES operates their own overseas vending machine program. An installation supplement must prescribe the following minimum controls for facilities with vending machines. (T-0):

4.5.2.1. Hours of operation that comply with mission requirements.

4.5.2.2. Supervision of machines during operating hours.

4.5.2.3. Authorized use of the machines.

4.5.2.4. Safeguarding of machines during non-operating hours.

4.6. Private Organizations. Private Organizations cannot sell or serve alcoholic beverages on DAF installations. (T-3).

4.6.1. At the discretion of the installation commander, force support programs may secure the aid of volunteers or persons providing gratuitous services to assist in the sale of force support procured alcoholic beverages. Force support programs may also enter into contractual agreements with spouses clubs or other private organizations associated with military units or other on-installation private organizations, under which the private organization provides qualified personnel to assist the force support program in selling alcoholic beverages at Force Support events in exchange for a fee. Units will not require Airmen and Guardians to participate in the event. (T-3). This arrangement may be used during family day events, Air Force or Space Force open houses and other community relations. All personnel assisting the force support program to sell alcoholic beverages at such events will receive appropriate training as outlined within this instruction, paragraphs [3.1.4](#) and [3.5](#). (T-3).

4.6.2. **Exception:** Alcoholic beverages may be consumed and shared among adult members of private organizations (and their adult guests) in potluck fashion in locations where the FSS does not sell alcoholic beverages at private organization social (non-business) events.

4.7. Depart of the Air Force Sponsored Aircraft. Authorized distinguished visitors and their adult guests may consume alcoholic beverages on DAF sponsored aircraft. Submit a log to AFSVC for headquarters oversight. If alcoholic beverages are sold, the force support unit must create a special nonappropriated fund instrumentality to manage the funds in accordance with AFMAN 34-201, *Use of Nonappropriated Funds (NAFs)*. (T-3).

4.8. Unauthorized Beverages.

4.8.1. Personal supplies of alcoholic beverages are not authorized in government facilities or on the grounds of force support programs selling or serving alcohol. (T-3).

4.8.2. The sale of pre-mixed and packaged alcoholic energy drinks in force support activities is prohibited. **(T-3)**.

4.9. Food 2.0 and other Concessionaire Contracts.

4.9.1. The contractor is required and responsible for executing their beverage program in accordance with this instruction. **(T-3)**. Moreover, contractors are solely responsible for ensuring their operations are in full compliance with alcohol guidelines and regulations associated with the maintenance of nonappropriated fund instrumentalities or contractor's alcohol license at each DAF installation.

4.9.2. Any agreement entered with a contractor under a concessionaire contract must provide remuneration to the force support program. **(T-3)**.

4.9.3. The Food 2.0 contractor is required to follow registration and taxation policy as detailed in **paragraph 3.10**.

4.9.4. Contractor employees must have all training as detailed in **paragraph 3.5** Upon a force support program request, the contractor shall provide proof of relevant employees' training and certification.

Chapter 5

SELLING ALCOHOLIC BEVERAGES FOR OFF-PREMISES CONSUMPTION

5.1. Off-Premises Alcohol Sales. AAFES is designated as the primary manager of packaged alcoholic beverage (Class Six) stores and the prime wholesaler of alcoholic beverages. Refer to AFI 34-203.

5.2. Non-Compete Force Support Programs. Force support units and other DAF programs must not compete with AAFES to sell packaged alcoholic beverages with the exception of Lodging, as provided in [paragraph 4.1.2.](#) (T-0).

5.2.1. When approved by the installation commander, force support programs may sell beer, wine coolers, and other commercially packaged alcoholic beverages with less than seven percent alcoholic content by volume for off-premises consumption, but should restrict these sales to time periods when AAFES operated retail outlets on the installation are closed. Force support programs must not offer packaged alcohol for lower prices than AAFES charges for the same item. (T-3).

5.2.2. Packaged beer or wine sales that force support offers as part of a catering contract or takeout food and beverage operation are exempt from this restriction. Takeout operations normally can sell no more than 12-pack containers and similarly packaged products to include keg beer.

5.2.3. Force support programs may sell bottled wines and champagnes listed on the dining room wine list for off-premises consumption under these conditions:

5.2.3.1. Force support programs may not set up rooms separate from the dining room to display or sell for off-premises consumption.

5.2.3.2. Force support programs ensure that dining room list prices comply with the pricing policy detailed in [paragraph 5.2.](#) (T-3).

5.2.4. Force support programs and Class Six outlets must ensure that package alcohol sales are made only to patrons authorized to use the force support programs or Class Six store. (T-0). Refer to [paragraph 5.4.](#)

5.2.5. Authorized DAF alcohol resale stores selling alcohol for off-premises consumption must inform patrons of the maximum quantities that an individual may legally transport into or through the state, district, territory, or country where the installation-of-purchase is located. (T-3).

5.3. Establishing Class Six Outlets. In the United States, installations may operate Class Six outlets when approved by the Secretary of the Air Force. AFI 34-211(I) contains procedures for establishing a Class Six store. In foreign areas overseas, installations shall operate Class Six outlets where there is no contradictory status-of-forces or other country-to-country or local government agreement. (T-0). AFSVC commander with Major Command or Field Command concurrence approves such operations if requested by AAFES.

5.4. Authorized Patronage. Inter-service publication AFI 34-211(I) contains AAFES Class Six patronage restrictions and identification procedures. Authorized patronage in overseas areas must comply with the provisions of the status-of-forces or other country-to-country agreement. (T-0).

5.5. Controlling Sales. Authorized patrons will not sell or exchange packaged alcoholic beverages to unauthorized personnel or for purposes that violate federal, state or local laws, or status-of-forces or other country-to-country agreements. **(T-0).**

5.6. Pricing. Force support programs ensure their prices for packaged alcoholic beverages are not lower than those charged by AAFES **(T-3)**, and are substantially uniform with other military service outlets in the same geographic area.

5.7. Wholesale Sales. AAFES is the prime wholesaler of alcoholic beverages on DAF installations **(T-0)**, and may provide all requested alcoholic beverage products to authorized force support and non-appropriated fund supported installation activities. If AAFES has stock shortages, activities selling alcoholic beverages as part of a bar/food menu should have first priority.

5.7.1. AAFES sets wholesale prices based on the landed cost. Landed cost includes the purchase price adjusted for vendor and invoice discounts, plus costs incurred to bring goods to the point of sale. AAFES assesses no additional transportation, warehousing distribution or handling charges and other costs up to the destination. AAFES should consult with the AFSVC Commander if exceptional conditions (national disasters, transportation strikes, etc.) arise that affect wholesale prices.

5.7.2. Force support programs and other nonappropriated fund supported activities may purchase alcoholic beverages from sources other than AAFES, when more competitive prices exist from a commercial supplier.

5.8. Labeling Packaged Alcoholic Beverages. Title 27 United States Code, Section 213, *Alcoholic Beverages Labeling Act of 1988*, requires all packaged containers of alcoholic beverages for resale on military installations bear this statement: "GOVERNMENT WARNING: (1) According to the Surgeon General, women should not drink alcoholic beverages during pregnancy because of the risk of birth defects. (2) Consumption of alcoholic beverages impairs your ability to drive a car or operate machinery and may cause health problems." **(T-0)**. This requirement also applies to foreign packaged beverages that DAF activities serve or sell overseas. The selling activity's manager must label all beverages that the producer does not label. **(T-0)**. Follow these labeling requirements.

5.8.1. Design all labels to make the health warning statement readily legible under ordinary conditions on a contrasting background. **(T-0)**.

5.8.2. Containers of 237 milliliters (8 ounces) or less: must be labeled with 1 millimeter (0.04 inches) sized lettering. **(T-0)**.

5.8.3. Containers of more than 237 milliliters (8 ounces): must be labeled with 2 millimeters (0.08 inches) sized lettering. **(T-0)**.

5.8.4. Affix labels on the container so they cannot be removed without thorough application of water or other solvents. **(T-0)**.

JOHN A. FEDRIGO, SES
Acting Assistant Secretary
(Manpower and Reserve Affairs)

(ROBNSAFB)

LINDSAY C. DROZ, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES, ACRONYMS, ABBREVIATIONS, AND TERMS*****References***

27USC § 213, *Alcoholic Beverages Labeling Act of 1988*, 18 November 1988

DoDI 1010.04, *Problematic Substance Use by DoD Personnel*, 20 February 2014

DoDI 1015.10, *Military Morale, Welfare, and Recreation (MWR) Programs*, 6 May 2011

DoDI 1330.21, *Armed Services Exchange Regulations*, 14 July 2005

DoDI 6495.02, Volume 1, *Sexual Assault Prevention and Response: Program Procedures*, 9 April 2021

(Added-ROBNSAFB) AFI 34-219, *Alcoholic Beverage Program*, 30 Apr 2019

(Added-ROBNSAFB) AFI33-322, *Records Management and Information Governance Program*, 23 March 2020, Incorporating Change 1, 28 July 2021

AFPD 34-1, *Air Force Services*, 11 Oct 2018

AFI 1-2, *Commander's Responsibilities*, 08 May 2014

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFI 34-144, *Child and Youth Programs*, 2 July 2019

AFI 34-203, *Board of Directors, Army and Air Force Exchange Service (AAFES)*, 8 February 2019

AFI 34-211(I), *Army and Air Force Exchange Service General Policies*, 11 Jul 2017

AFI 90-6001, *Sexual Assault Prevention and Response (SAPR) Program*, 14 July 2020

DAFI 33-360, *Publications and Forms Management*, 01 Dec 2015

DAFI 90-5001, *Integrated Resilience*, 25 January 2019

AFMAN 34-201, *Use of Nonappropriated Funds (NAFs)*, 28 September 2018

Prescribed Forms

None

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AAFES—Army and Air Force Exchange Services

AF—Air Force

AF/A1S—Air Force Directorate of Services

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFPD—Air Force Policy Directive

AF/RE—Chief Air Force Reserve

AFSVC—Air Force Services Center

DAF—Department of the Air Force

DAFI—Department of the Air Force Instruction

DeCA—Defense Commissary Agency

DoD—Department of Defense

DODI—Department of Defense Instruction

(Added-ROBNSAFB) FSS—Force Support Squadron

MWR—Morale, Welfare and Recreation

OPR—Office of Primary Responsibility

(Added-ROBNSAFB) RDS—Records Disposition Schedule

SAPR—Sexual Assault Prevention and Response

USC—United States Code

VPI—Violence Prevention Integrators

Terms

Adult—Personnel 18 to 21 years old are adults if so defined by the law of the state, territory, possession, or foreign country where the installation is located. If a state, territory, possession, or foreign country prohibits alcoholic beverages or has no prescribed drinking age, an adult is a person 18 years old or older.

Alcoholic Beverages—Potable beverages containing any amount of ethyl alcohol (i.e. beer, wine, and distilled spirits)

Civilian Welfare Fund—A fund established to provide adequate morale, welfare, and recreation programs, services and facilities for the Federal civilian workforce.

Class Six Store or Annex—The building or space within a building that serves as the main or supplementary point-of-sale for packaged (off-the-shelf) alcoholic beverages for off-premises consumption.

Container—The innermost sealed container, regardless of the packaging material, in which the bottler places an alcoholic beverage for commercial sale.

Dram Shop Theory—A theory of legal liability which imposes liability on servers of alcoholic beverages (facility owner, operator, or employee) for serving alcoholic beverages to persons who cause injuries or damages because of their intoxication.

Minor—An individual who does not meet the minimum age requirements for lawfully consuming alcohol.

Name Brand Fast Food Outlet—A fast food establishment easily identifiable as a part of an off-installation fast-food chain.

Nonalcoholic Beverage—A beverage containing no alcohol.

Nonappropriated Fund Instrumentality—An integral DoD organization and fiscal entity that performs a governmental function and enjoys the legal status of an instrumentality of the US. NAFIs act in their own name to provide or assist other DoD organizations in providing Air Force Services programs for military personnel and authorized civilians.

Powdered Alcohol—Dehydrated alcohol that when reconstituted with water turns into vodka, rum, or another spirit.

Routine—Standard practice or regular occurrence.

Social hour—Designated period in which alcoholic beverages are offered at a reduced price.

Attachment 2 (Added)**ALCOHOLIC BEVERAGE RESALE FACILITIES****A2.1. (ROBNSAFB) On premise consumption.**

A2.1.1. **(ROBNSAFB)** Distilled spirits, wine, and malt beverages (hours defined are maximum hours and further restricted by actual operating hours of the facility)

A2.1.1.1. **(ROBNSAFB)** Heritage Club Bar at the Heritage Club:

A2.1.1.1.1. **(ROBNSAFB)** Monday-Thursday: 1530-2000

A2.1.1.1.2. **(ROBNSAFB)** Friday: 1530-2100

A2.1.1.1.3. **(ROBNSAFB)** Saturday: 1300-2000

A2.1.1.1.4. **(ROBNSAFB)** Sunday-Saturday (Special Functions): 1200-0200.

A2.1.1.2. **(ROBNSAFB)** Heritage Club Bar Annex:

A2.1.1.3. **(ROBNSAFB)** Golf Course Daily: 1000-Closing

A2.1.1.4. **(ROBNSAFB)** Bowling Center Daily: 0930-Closing

A2.1.1.4.1. **(ROBNSAFB)** Monday-Thursday: 1030-2030

A2.1.1.4.2. **(ROBNSAFB)** Friday-Saturday: 1030-2300

A2.1.1.4.3. **(ROBNSAFB)** Sunday: 1300-2000

A2.1.2. **(ROBNSAFB)** Wine coolers and malt beverages:

A2.1.2.1. **(ROBNSAFB)** Athletic Areas/Golf Course: During 78 FSS- sponsored or catered events.

A2.1.2.2. **(ROBNSAFB)** Swimming Pools: During 78 FSS-sponsored or catered events.

A2.1.2.3. **(ROBNSAFB)** Lodging: Sunday-Saturday: 24 hrs/day.

A2.1.2.4. **(ROBNSAFB)** Robins Arts and Craft: Normal operating hours during programs

A2.1.2.5. **(ROBNSAFB)** Pavilions/Flight line: During 78 FSS-sponsored or catered events.

A2.2. (ROBNSAFB) Off-premise consumption. Distilled spirits, wine products, and malt beverages:

A2.2.1. **(ROBNSAFB)** Shoppettes: Daily, Normal operating hours

A2.2.2. **(ROBNSAFB)** Heritage Club Bar/Golf Course: Daily, Normal operating hours

A2.2.3. **(ROBNSAFB)** Main Exchange: Daily, Normal operating hours

A2.2.4. **(ROBNSAFB)** Class VI: Daily, Normal operating hours

A2.2.5. **(ROBNSAFB)** Commissary: Daily, Normal operating hours

Attachment 3 (Added)

SAMPLE MEMORANDUM FOR ON-BASE USE OF ALCOHOLIC BEVERAGES

Figure A3.1. (ROBINSAFB) Sample Memorandum For On-Base Use Of Alcoholic Beverages.

Date (14 days prior to event)
MEMORANDUM FOR 78 ABW/CC
FROM: (Unit Designation/Functional Address Symbol)
SUBJECT: Request for Approval of On-Base Use of Alcoholic Beverages
<p>1. In accordance with AFI 34-219, <i>Alcoholic Beverage Program</i>, paragraph 4.3., I request approval for on-base use of alcoholic beverages as outlined below:</p> <ol style="list-style-type: none"> a. Type of event (picnic, squadron party, promotion party, etc.). b. Location, date and inclusive times. c. Time alcoholic beverages will be served. d. A plan how alcoholic beverages will not be consumed by, available or provided to individuals under the legal drinking limit of local laws. e. Number of people expected to attend who will consume alcoholic beverages. f. Type and amount of alcoholic beverages to be available for consumption. g. Type and amount of non-alcoholic beverages to be available for consumption. h. How you will control/limit the amount of alcoholic beverages to be served. i. How you will identify who is eligible to consume alcoholic beverages. j. What kind of food will be available (must be served while serving any alcoholic beverages). k. How you will be implementing your unit designated driver program. l. Where you will purchase your alcoholic beverages. m. Confirmation servers will complete Dram Shop and bystander intervention training. This training must be documented. n. Why the proposed event is in the best interest of the AF and installation mission. o. Provide explanation of how alcohol will be deglamorized at the event. Refer to paragraph 3.7 within the AFI <p>2. I have read and fully understand my responsibilities as stated in AFI 34-219.</p> <p>3. My designated POC (Name, email and DSN number) for this event and who is also attending the event is:</p>
<p>Approve/Disapprove UNIT COMMANDERS SIGNATURE BLOCK</p>