

**BY ORDER OF THE COMMANDER
OFFUTT AIR FORCE BASE**



AIR FORCE INSTRUCTION 32-6000

**OFFUTT AIR FORCE BASE
Supplement**

22 MARCH 2024

Civil Engineering

HOUSING MANAGEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-Publishing.af.mil for downloading or ordering.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: 55 MSG/CC

Certified by: 55 MSG/CC
(Col Patrick J. Kolesiak)

Pages: 5

This publication supplements AFI 32-6000, *Housing Management*, through the identification of Key and Essential (K&E) positions as defined by the 55th Wing Commander. The supplement supersedes all previous guidance regarding housing requirements as they pertain to K&E personnel at Offutt Air Force Base (AFB). The instruction applies to all personnel assigned to Offutt AFB, including United States Strategic Command (USSTRATCOM). This publication does not apply to the Air Force Reserve or Air National Guard units and members. Designated K&E personnel will be required to reside on the installation as a condition of employment in the interest of maintaining constant mission readiness. Refer recommended changes and questions about this publication to the OPR using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. The authority to waive non-tiered compliance items in this publication is the Commander, Offutt AFB. Submit requests for waivers through the chain of command to the publication OPR for consideration. Ensure that all records created via processes prescribed in this publication are maintained in accordance with AFI 33-322, *Records Management and Information Governance Program*, and disposed of in accordance with Air Force Records Information Management System Records Disposition Schedule (RDS). This publication may be supplemented at any level, but all supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

2.10.2.1. **(Added)** The USSTRATCOM/CC is the sole Special Command Position (SCP) on Offutt AFB as designated by OSD.

2.10.2.2. **(Added)** The USSTRATCOM/CC is assigned to 16 Custer Drive; this is the only housing unit reserved for a specific position.

2.10.8. **(Added)** The 55 WG/CC has identified 20 positions as K&E, as shown in [Table 2.3](#).

Table 2.3. (Added) Key and Essential personnel.

55th Wing
55 WG/CC (Commander, 55th Wing)
55 WG/CD (Deputy Commander, 55th Wing)
55 CG/CC (Commander, 55th Communications Group)
55 MDG/CC (Commander, 55th Medical Group)
55 MSG/CC (Commander, 55th Mission Support Group)
55 MXG/CC (Commander, 55th Maintenance Group)
55 OG/CC (Commander, 55th Operations Group)
55 WG/CCC (Command Chief, 55th Wing)
USSTRATCOM
USSTRATCOM/J0CD (Deputy Commander)
USSTRATCOM/J0CS (Chief of Staff)
USSTRATCOM/CCC (Senior Enlisted Leader)
USSTRATCOM/J0CCE (Executive Officer)
USSTRATCOM/J2 (Director, Intelligence)
USSTRATCOM/J3 (Director, Global Operations)
USSTRATCOM/DJ3 (Deputy Director, Global Operations)
USSTRATCOM/J5 (Director, Plans and Policy)
USSTRATCOM/J5P (Deputy Director, Plans and Policy)
USSTRATCOM/J5N (Deputy Director, Nuclear)
USSTRATCOM/NEC (Director, NC3 Enterprise Center)
USSTRATCOM/J007 (Political Advisor)

2.10.9. **(Added)** K&E personnel must reside on the installation in one of the designated housing units listed in [Table 2.4](#).

Table 2.4. (Added) Designated Key and Essential housing units.

Generals' Row	
1 Custer Drive	10 Custer Drive
2 Custer Drive	11 Custer Drive
3 Custer Drive	12 Custer Drive
4 Custer Drive	14 Custer Drive
5 Custer Drive	15 Custer Drive
6 Custer Drive	19 Sherman Drive
7 Custer Drive	20 Sherman Drive
8 Custer Drive	21 Sherman Drive
9 Custer Drive	22 Sherman Drive
Chiefs' Row	
65 Lincoln	75 Lincoln

MARK D. HOWARD, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 33-322, *Records Management and Information Governance Program* 27 July 2021

AFI 32-6000, *Housing Management* 17 March 2020

Prescribed Forms

None

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFB—Air Force Base

AFI—Air Force Instruction

CC—Commander

DAF—Department of the Air Force

K&E—Key and Essential

OPR—Office of Primary Responsibility

OSD—Office of the Secretary of Defense

RDS—Records Disposition Schedule

SCP—Special Command Position

USSTRATCOM—United States Strategic Command

Office symbols

55 CG/CC—Commander, 55th Communications Group

55 WG/CC—Commander, 55th Wing

55 WG/CCC—Command Chief, 55th Wing

55 WG/CD—Deputy Commander, 55th Wing

55 MDG/CC—Commander, 55th Medical Group

55 MSG/CC—Commander, 55th Mission Support Group

55 MXG/CC—Commander, 55th Maintenance Group

55 OG/CC—Commander, 55th Operations Group

USSTRATCOM/CC—Commander, United States Strategic Command

USSTRATCOM/CCC—Senior Enlisted Leader, United States Strategic Command

USSTRATCOM/DJ3—Deputy Director, Global Operations
USSTRATCOM/J007—Political Advisor, United States Strategic Command
USSTRATCOM/J0CCE—Executive Officer, United States Strategic Command
USSTRATCOM/J0CD—Deputy Commander, United States Strategic Command
USSTRATCOM/J0CS—Chief of Staff, United States Strategic Command
USSTRATCOM/J2—Director, Intelligence
USSTRATCOM/J3—Director, Global Operations
USSTRATCOM/J5—Director, Plans and Policy
USSTRATCOM/J5N—Deputy Director, Strategic Targeting and Nuclear Mission Planning
USSTRATCOM/J5P—Deputy Director, Plans and Policy
USSTRATCOM/NEC—Director, NC3 Enterprise Center