

**BY ORDER OF THE COMMANDER  
LUKE AIR FORCE BASE**

**LUKE AIR FORCE BASE  
INSTRUCTION 34-240**



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*Services*

**FOOD SERVICE PROGRAM  
MANAGEMENT**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Maj Jesse L. Johnson)

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This instruction implements and extends Air Force Manual (AFMAN) 34-240, *Appropriated Fund (APF) Food Service Program Management, Attachment 2, Authorized Use of Air Force Appropriated Fund Dining Facilities*. It is established to clearly define who is authorized to utilize the Ray V. Hensman dining facility and T-Bolt Cafe at Luke Air Force Base. This publication applies to all Air Force, Air Force Reserve Command (AFRC) and Air National Guard (ANG) Units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Forms 847 from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW AFMAN 33-363, Management of Records, and disposed of IAW the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). The authorities to waive wing/unit level requirements in this publication are identified with a Tier ("T-0, T-1, T-2, T-3") number following the compliance statement. See AFI 33-360, Publications and Forms Management, for a description of the authorities associated with the Tier numbers. This publication may not be supplemented or further implemented/extended. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

**SUMMARY OF CHANGES**

**This document has been substantially revised and should be completely reviewed.** The major changes to this publication are as follows: enlisted members who receive Basic

Allowance Subsistence (BAS) are authorized to use the dining facility as cash paying customers. Additionally, retirees, along with immediate family members can use the facility on weekends and during Specialty Meals (occurs once per month). Also, foreign military members are authorized to use the facility, to include ordering flight/box meals. Lastly, installation leaders may utilize the facility for the purpose of furthering the development, and ensuring the quality of life, of their assigned personnel (non-regular basis). Product number has been changed from LUKEAFBI 34-239 to LUKEAFBI 34-240.

### **1. General.**

1.1. In accordance with AFMAN 34-240, *Food Service Program Management*, **Attachment 2**, the 56th Fighter Wing Commander (56 FW/CC) has determined that use of the dining facilities be primarily for Essential Station Messing (ESM) customers and Temporary Duty (TDY) personnel. All members receiving the BAS must pay for all meals or rations received from a government mess or provided on behalf of the government (except when a patient in a hospital). Food service management will monitor usage of the dining facilities and enforce this instruction as needed to meet the intent of the 56 FW/CC.

1.2. All requests for exceptions to this policy must be forwarded to the 56th Force Support Squadron Commander (56 FSS/CC) in writing, explaining the circumstances and must include a date and time requested for approval.

### **2. Authorized Use of Ray V. Hensman Dining Facility and T-Bolt Café.**

2.1. ESM members, active duty/DoD civilian TDY personnel with government meals directed on their orders, Civilian Fire Fighters on alert on a Fire Engine, Civilian Security Forces Personnel on post (patrolling and/or guarding a gate) and members of any Reserve component performing drill requirements.

2.2. Enlisted members who receive BAS are authorized to use the dining facility as cash-paying customers.

2.3. Military heritage meetings are authorized.

2.4. Installation leaders, both military and civilian, may utilize the dining facility, on a non-regular basis, in order to support the professional and personal development of their subordinates, some of whom are otherwise entitled to use of the dining facility, with the intent of fostering a positive climate and morale in the unit.

2.5. Dependents of E-4 and below that are in Permanent Change of Station (PCS) status. No operating charge will be incurred by the member and/or dependent(s). Member must have copies of PCS orders.

2.6. Dependents of deployed members Monday-Friday for dinner only; weekends all day. Dependents must have a copy of sponsor's deployment orders.

2.7. Retirees and their immediate family members are authorized to use the dining facility on Saturday and Sunday and during Specialty Meals (occurs once per month).

### **3. Unauthorized Use of Ray V. Hensman Dining Facility.**

3.1. Non-military Private Organization, Clubs or Groups without approval of the 56 FSS/CC.

3.2. Personnel not listed on this authorization letter without approval of the 56 FSS/CC.

**4. Foreign Military Members.**

4.1. Foreign military members are authorized use of the Ray V. Hensman and T-Bolt Cafe dining facilities, to include ordering flight/box meals.

**5. Holiday Meals.**

5.1. Retirees and their families and all military personnel and their families may dine at the Ray V. Hensman dining facility on the Air Force Birthday, Thanksgiving and Christmas holidays only. Restrictions will remain in effect for all other holidays.

TODD D. CANTERBURY  
Brigadier General, USAF  
Commander, 56th Fighter Wing

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 34-240, *Appropriated Fund (APF) Food Service Program Management*, 19 April 2019

AFMAN 33-363, *Management of Records*, 31 May 2019

***Abbreviations and Acronyms***

**AFB**—Air Force Base

**AFMAN**—Air Force Manual

**AFRC**—Air Force Reserve Command

**AFRIMS**—Air Force Records Information Management System

**ANG**—Air National Guard

**BAS**—Basic Allowance Subsistence

**ESM**—Essential Station Messing

**FSS**—Force Support Squadron

**FW**—Fighter Wing

**OPR**—Office of Primary Responsibility

**PCS**—Permanent Change of Station

**RDS**—Records Disposition Schedule

**TDY**—Temporary Duty