

**BY ORDER OF THE COMMANDER  
LUKE AIR FORCE BASE**

**DEPARTMENT OF THE AIR FORCE  
MANUAL 31-115, VOLUME 1**



**LUKE AIR FORCE BASE  
Supplement**

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**Security**

**DEPARTMENT OF THE AIR FORCE  
CORRECTIONS SYSTEM**

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This supplement implements and extends Department of the Air Force Manual (DAFMAN) 31-115 Volume 1, *Department of the Air Force Corrections System*. This supplement establishes policies and procedures for confinement, corrections and rehabilitation services for pre-trial detainees and post-trial inmates serving a courts-martial sentence at Luke Air Force Base (AFB). Procedures outlined in this supplement apply to all confinement staff and operations personnel assigned to the 56th Security Forces Squadron (SFS) to include all personnel at Luke AFB. This instruction does not apply to Air Force Reserve Command or Air National Guard Units. Refer recommended changes and questions about this publication to the OPR using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule, which is located in the Air Force Records Information Management System. The authorities to waive wing, unit, delta or garrison level requirements in this publication are identified with a Tier (“T-0, T-1, T-2, T-3”) number following the compliance statement. Submit requests for waivers through the chain of command to the appropriate tier waiver approval authority or alternately to the publication OPR for non-tiered compliance items. See DAF Manual (DAFMAN) 90-161, *Publishing Processes and Procedures*, for a description of the authorities associated with the tier numbers.

### ***SUMMARY OF CHANGES***

**This document has been substantially revised and must be completely reviewed.** Changes include; cancelation of Luke AFB Form 334, *Earned Time Computation Sheet Luke AFB Confinement*. Prescribes Luke AFB Form 336, *Luke AFB Medication Log*. Renamed from Air Force Instruction (AFI) 31-205\_LUKEAFSUP to DAFMAN 31-115V1\_LUKEAFBSUP due to parent AFI changed to AFMAN changed to DAFMAN. Updates office symbols for 56th Security Forces Squadron. Luke AFB procedures changed from a Confinement Facility to a Detention Facility. Added Detention Cell designation. A cell equipped with a toilet/sink is considered a detention cell. (Commonly called a “D-Cell”.) Optimally, this cell holds individuals for up to 72-hours. Normally, these cells are used as a staging location for pretrial detainees or post-trial inmates while awaiting transfer to an appropriate confinement/correctional facility. The lack of a collocated laundry, shower, and recreation yard make a detention cell non-permanent Confinee housing. The Defense Force Commander (DFC) can extend the time a Confinee is held in a detention cell past the 72 hour limit, if required to facilitate a transfer, after SJA consultation and approval.

1.2.2.1.1. **(Added)** Florence Correctional Corporation of America (CCA), Florence, Arizona (AZ), has been contracted for use when deemed necessary by the Corrections Officer. Florence CCA has been approved for use by the US Marshals Service and is authorized by the 56 FW/CC.

1.2.2.2. A Memorandum of Understanding (MoU) with Davis-Monthan AFB, Arizona (AZ) Confinement Facility allows for the use of their confinement facility to house Confinees on a space available basis.

1.2.2.2.5.1. **(Added)** Costs associated with transferring and housing Confinees at Florence CCA or Davis-Monthan AFB Confinement Facility will be the parent unit’s responsibility using Operation and Maintenance (O&M) funds. The Corrections Noncommissioned Officer In Charge (NCOIC), upon receiving the bill from Florence CCA, will contact the parent unit’s resource advisor to ensure the bill is paid on time.

1.2.2.2.5.2. **(Added)** The Confinees parent unit will provide a vehicle and necessary escorts to transfer the Confinee to Florence CCA and Davis-Monthan. The unit First Sergeant will account for and take control of the Confinees belongings prior to the transfer. The unit First Sergeant will provide the Confinee with an accountability listing for his/her belongings.

1.3.11.3.1. **(Added)** Confinees parent unit is responsible for their confined personnel, regardless of location, until the member is formally gained into the Department of the Air Force Corrections System (DAFCS). When Minimum Custody Confinees are scheduled for appointments (i.e., medical, dental, legal, etc.) and transfers; the Confinees parent unit is responsible for security and escorting the Confinee to and from the appointment/transfer. All parent unit escorts will receive training from the Corrections NCO prior to being allowed to perform duties as a Confinee escort.

2.7.1.1. **(Added)** 56th Medical Group is responsible for disposition of laundry and linen used by or possibly contaminated by Human Immunodeficiency Virus (HIV) positive Confinees IAW local policy.

3.5.1.1. **(Added)** The parent units First Sergeant and commander will be provided a required items list. The Confinee must have all required clothing and items (no more and no less) upon entry into confinement. The parent units First Sergeant will ensure the Confinee meets all grooming requirements and all required clothing complies with requirements outlined in AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*. Any missing items will be the parent unit's responsibility to obtain. The Luke AFB Area Defense Council (ADC) office (regardless of who is assigned the case) will inform the unit First Sergeant of this requirement at least a week prior to the court-martial. All clothing items will be in serviceable condition. If the Confinee is to be transferred, the list will be modified to meet the requirements of the accepting facility. The unit First Sergeant will take control of any additional or unauthorized items immediately.

4.5.6.1. **(Added)** The base chaplain (56 FW/HC) will provide adequate religious supplies and literature to the corrections facility, and be available for counseling.

5.5.4.1. The priority cell for new Confinees during their acclimation period is Cell #3. Physical checks will be conducted and documented on the DD Form 509, *Inspection Record of Prisoner in Segregation* not to exceed 15 minutes. Physical checks will be conducted in addition to Closed-Circuit Television (CCTV) coverage. In the event CCTV is not available, physical checks will be conducted every 15 minutes.

**5.7.** All Confinees will be escorted by 56 SFS personnel to the Military Treatment Facility (MTF) for the Confinees "Fit for Confinement" physical within 24 hours or next duty day of initial confinement. When notified of a confinement the 56th Medical Group (56 MDG) agrees to the following provisions in paragraphs 5.7 to 5.8.4.3:

5.7.4.1. **(Added)** Additionally, Base Defense Operations Center (BDOC) Controllers will conduct inventory control of Confinees medications during shift change, and administer medication as needed according to instructions. The person administering the medication will document dosage on the Luke AFB Form 336, *Luke AFB Confinement Medication Log*.

5.7.8.1. **(Added)** Controlled medications can and will be administered by 56 SFS personnel trained by a local MTF Pharmacy staff. Pharmacy personnel will be responsible for training 56 SFS personnel annually on the safe administration of medications and on an "as needed" basis. Document this training in the staff member's Total Force Training Records (TFTR) utilizing the AF Form 623a, *On-the-Job Training Record – Continuation Sheet*, and the AF Form 797, *Job Qualification Standard Continuation/Command JQS*. All controlled medication and medication devices will only be administered or distributed in accordance with the healthcare provider's medical order. If the Confinee is receiving a controlled medication the Confinee has not received previously, the person administering medications will remain 15 minutes after watching the Confinee take the medication to ensure no immediate adverse reaction occurs. Controlled medication and devices will be accounted for by the BDOC Controller on the Luke AFB Form 336, *Medication Log*, during shift change.

5.7.9.1. **(Added)** Medication will be accounted for utilizing the Luke AFB Form 336.

5.7.11.1. **(Added)** Unused or expired medication will be placed in the 56 MDG/Pharmacy amnesty box within 24 hours or next duty day of the Confinees release or transfer.

5.8.4. The 56th Medical Group will provide medical support and advice to pregnant Confinees.

6.2.4. Confinees will not be allowed unofficial visitation during their initial acclimation period. Exceptions to this will be at the discretion of the Confinement Officer (CO).

6.3.2. These services will be conducted inside Building #179/Security Forces.

6.3.3. The installation chaplain will appoint a chaplain staff representative to provide consultations and religious services to the Confinee population. These services will take place inside Building #179/Security Forces.

6.3.4. Meals will consist of food from the main serving line of the Luke AFB dining facility, and is chosen by the dining facility staff. Confinees will be provided breakfast, lunch, and dinner. Meals will consist of an entrée, two sides, and a drink. Confinees cannot request specific food. The only exceptions are for Confinees with a food allergy, religious accommodations, or dietary restriction such as being a vegetarian. All other dietary requests will be at the discretion of the NCOIC, Confinement or CO. Confinees will only be given a spoon due to security reasons. Trash and un-eaten meals will be removed from the Luke Detention Facility (LDF) immediately after a Confinee finishes eating. If a Confinee misses a meal, or refuses to eat, notify the CO or CNCO immediately.

6.3.4.1. All meals will be eaten inside the LDF. Meals will be picked up by Confinement Staff, or the on duty flight. Confinees will not be brought to the dining facility.

7.1.3.3.2.1. **(Added)** 56 FW/JA will conduct Air Force Victim and Witness Assistance Program (VWAP) training with corrections staff at least annually.

7.1.5.4.2.1. **(Added)** If a Pretrial Review Officer or Confining Official determines a Confinee should be released from pretrial confinement, the Confinees commander will be informed by the Judge Advocate (56 FW/JA) of the need to notify any potential victim or witness of the release. The CO will also coordinate with 56 FW/JA to release the Confinee to a parent unit representative.

**8.3.** Contraband is any article in a Confinees possession that is not specifically authorized by the Confinement Officer, any item that has been modified from its original form or anything authorized but in excess amounts. A listing of authorized items is located in the Confinement Please see attachment #. . Items not listed on the list are considered contraband, unless specified in writing by the CNCO. If during a search, contraband is found, the Confinement Officer, CNCO, and the BDOC desk sergeant will be notified immediately. When contraband is discovered, an AF Form 3545A, *Incident Report* will be accomplished and the contraband will be receipted for via AF Form 52, *Evidence Tag*. An entry will be made in the blotter including a description of the item, where it was found, the Confinee responsible (if applicable), etc.

11.5.1. Physical Training/Recreation will not be conducted due to the Confinee being in their acclimation period.

GREGORY KREUDER  
Brigadier General  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DAFMAN 31-115, Vol 1, *Department of the Air Force Corrections System*, 22 December 2020  
SOI 31-1, *Security and Law Enforcement Operations*, 1 September 2016,

***Prescribed Forms***

Luke AFB Form 336, *Medication Log Luke AFB Confinement*

***Adopted Forms***

AF Form 52, *Evidence Tag*

AF Form 444, *Advisement of Rights Upon Pre-trial Confinement*

AF Form 623A, *On-the-Job Training Record – Continuation Sheet*

AF Form 797, *Job Qualification Standard Continuation/Command JQS*

AF Form 807, *Receipt - Inmates Personal Property*

AF Form 847, *Recommendation for Change of Publication*

AF Form 3545A, *Incident Report*

DD Form 503, *Health Assessment Certificate for Segregation*

DD Form 509, *Inspection Record of Prisoner in Segregation*

DD Form 510, *Prisoner Request*

DD Form 2707, *Confinement Order*

DD Form 2710, *Prisoner Background Summary*

DD Form 2710-1, *Prisoner Sentence Computation*

DD Form 2711, *Initial Custody Classification*

***Abbreviations and Acronyms***

**ADC**—Area Defense Council

**AFRIMS**—Air Force Records Information Management System

**AHLTA**—Armed Forces Health Longitudinal Technology Application

**AZ**—Arizona

**BDOC**—Base Defense Operations Center

**CCA**—Correctional Corporation of America

**CF**—Confinement Facility

**CO**—Corrections Officer

**DAF**—Department of the Air Force  
**DAFCS**—Department of the Air Force Corrections System  
**DAFMAN**—Department of the Air Force Manual  
**DF**—Detention Facility  
**HIV**—Human Immunodeficiency Virus  
**IAW**—In Accordance With  
**LAFB**—Luke Air Force Base  
**LDF**—Luke Air Force Base Detention Facility  
**MDG**—Medical Group  
**MTF**—Military Treatment Facility  
**NCO**—Noncommissioned Officer  
**O&M**—Operation and Maintenance  
**PREA**—Prison Rape Elimination Act  
**RDS**—Records Disposition Records  
**SFS**—Security Force Squadron  
**TFTR**—Total Force Training Records  
**VWAP**—Victim and Witness Assistance Program

## Attachment 23 (Added)

## CONFINEE IN-PROCESSING CHECKLIST

Table A23.1. (Added) Confiner In-Processing Checklist.

	<p>To save time, the following items should be printed and ready prior to the trial ending:</p> <ul style="list-style-type: none"> <li>- In-processing checklist</li> <li>- Confiner Clothing Items Checklist</li> <li>- A-F CTF dividers</li> </ul>
	<p>If the Confiner is found guilty and is sentenced to confinement: Ensure the Confiner is continually supervised by an SF member until all CM paperwork is completed.</p>
	<p>Get the following items from SJA BEFORE accepting the post-trial Confiner from court:</p> <ul style="list-style-type: none"> <li>- DD Form 2704, <i>Victim/Witness Certification and Election Concerning Prisoner Status</i></li> <li>- DD Form 2707, <i>Confinement Order</i></li> <li>- DD Form 2707-1, <i>Prisoner Sentence Computation</i></li> </ul>
	<ul style="list-style-type: none"> <li>- Notify the Corrections Officer and 56 SFS/CC.</li> </ul>
	<ul style="list-style-type: none"> <li>- DD Form 2707, <i>Confinement Order</i>, will be signed by an officer and by a SJA representative.</li> <li>- If Confiners are being transferred to another facility, a DD Form 2708, <i>Receipt for Pre-Trial/Post-Trial Prisoner or Detained</i>, will be completed.</li> <li>- Both forms will be placed into the Confiners CTF.</li> </ul>
	<ul style="list-style-type: none"> <li>- Review all available records once a member is ordered into confinement. AFJIS, ACJIS/NCIC etc.</li> <li>- Determine if the Confiner has prior sex offender criteria offense convictions.</li> </ul>
	<ul style="list-style-type: none"> <li>- Conduct a simple search immediately upon receiving a new Confiner.</li> </ul>
	<ul style="list-style-type: none"> <li>- Determine if the Confiner is ill or injured.</li> <li>- If so, make medical care accessible immediately.</li> </ul>
	<ul style="list-style-type: none"> <li>- *Pre-trial only AF Form 444, <i>Advisement of Rights Upon Pre-trial Confinement</i>, must be completed for Confiners entered into pre-trial confinement.</li> <li>- The individual ordering the confinement completes the AF Form 444.</li> <li>- A corrections staff member will witness the form.</li> <li>- Place the form into the CTF.</li> </ul>
	<ul style="list-style-type: none"> <li>- Record the Confiners confinement in the Security Forces Blotter. Include the Confiners rank, full name, organization/installation, reason for confinement,</li> </ul>

	<p>custody grade, confining official's information, adjusted Confinee population, and any other information deemed necessary.</p> <p><b><u>CONFINEE STATUS:</u></b></p> <p><b>SUMMARY:</b> Rank NAME/56 SFS/DFSPT reported Confinee LAST, First M/Maximum/Unit was confined by Rank LAST, First M/56 FW/JA via DD Form 2707/Confinement Order for violation of Article #112A, 92, 83 etc. Confinee count is one (1); one (1) at Luke AFB; zero (0) at Florence CCA.</p> <p><b>NOTIFICATIONS:</b> Brig Gen NAME/56 FW/CC (Notified via Rank NAME/56 FW/CCEA/CCS), Col NAME/56 MSG/CC, Maj NAME/56 SFS/CC, Capt NAME/56 SFS/DFO, SMSgt NAME/56 SFS/DFOS, SMSgt NAME/56 SFS/DFSS MSgt NAME/56 SFS/DFOA/B, MSgt NAME/UNIT/CCF, TSgt NAME/56 FW/CP and SSgt NAME/56 FW/JA (XXX)</p>
	- Brief Pre-Trial/Post-Trial Confinee on Suicide Prevention.
	<ul style="list-style-type: none"> <li>- Complete the following paperwork with Confinee.</li> <li>- All paperwork will be filed in the Confinees CTF.</li> </ul>
	- DD Form 2710, <i>Prisoner Background Summary</i> .
	- DD Form 2710-1, <i>Prisoner Sentence Computation</i> . Explain computation to Confinee.
	<ul style="list-style-type: none"> <li>- DD Form 2711, <i>Initial Custody Classification</i>.</li> <li>- All confines will be classified as Maximum due to their initial acclimation period.</li> </ul>
	<ul style="list-style-type: none"> <li>- DD Form 509, <i>Inspection Record of Prisoner in Segregation</i>.</li> <li>- Make sure doctor annotates this form. (Give to BDOC Controller)</li> </ul>
	<ul style="list-style-type: none"> <li>- DD Form 503, <i>Health Assessment Certificate for Segregation</i>.</li> <li>- Complete within 24 hours or next duty day.</li> </ul>
	<ul style="list-style-type: none"> <li>- AF Form 807, <i>Receipt - Inmates Personal Property</i>.</li> <li>- Give a copy to the Confinee and place one in the CTF.</li> <li>- Annotate only the last four digits when identifying credit cards, calling cards, bank cards, etc.</li> <li>- The Confinees First Sgt will coordinate disposition of unauthorized items.</li> <li>- The Confinement section will not store any unauthorized items for the Confinee.</li> </ul>
	- Confinee clothing items checklist. Conduct search of clothing and Health and Comfort items.
	- Confinee In-processing Briefing Checklist.

	<ul style="list-style-type: none"> <li>- Update Confinee Status Reports and Victim/Witness Assistance Program (VWAP) reports.</li> </ul>
	<ul style="list-style-type: none"> <li>- DNA Processing if required (Copy mailing information and put in CTF).</li> <li>- If DNA has been collected previously, obtain kit number and annotate on the DD 2707 and create MFR then place in the CTF.</li> </ul>
	<p><b><u>SEX OFFENDER ONLY:</u></b></p> <ul style="list-style-type: none"> <li>- DD Form 2791, <i>Notice of Release of Military Offender Convicted of Sex Offense</i>, for any sex offenders.</li> <li>- Check the AFI for violated articles that require sex registration to be completed, guidance and forwarding mailing addresses.</li> <li>- Copies will be kept in the confinement file cabinet.</li> </ul>
	<p><b><u>SEX OFFENDER ONLY:</u></b></p> <ul style="list-style-type: none"> <li>- DD Form 2791-1, <i>Prisoner's Acknowledgement of Sex Offender Registration Requirements</i>, for any sex offenders.</li> <li>- Check the DD 2707 if it requires sex offender registration to be completed.</li> </ul>
	<ul style="list-style-type: none"> <li>- Search and inventory all of the Confinees clothing and personal property.</li> <li>- If the Confinee is in suicide watch, keep clothing in his/her duffle bag and secure in the closet.</li> </ul>
	<ul style="list-style-type: none"> <li>- If Confinee arrives without H&amp;C items (straight off the street), issue Confinee one segregation hygiene pack (without razor &amp; comb).</li> <li>- Complete inventory log.</li> </ul>
	<ul style="list-style-type: none"> <li>- Issue Confinee two blankets and one pillow case.</li> </ul>
	<ul style="list-style-type: none"> <li>- Confinee will be segregated from other Confinees during the initial confinement (72 hours or next duty day, whichever is later).</li> </ul>
	<ul style="list-style-type: none"> <li>- Conduct a complete (strip) search of the Confinees body.</li> <li>- This will be conducted outside of the segregation cell due to the camera.</li> <li>- The search will be witnessed by another Security Forces member.</li> <li>- This search will only be conducted by members of the same sex.</li> <li>- A complete search will not involve any physical contact by Confinement Staff.</li> <li>- If contraband is observed or suspected concealed in a body cavity, take the Confinee to the base hospital for inspection and/or removal by a medical doctor.</li> <li>- Annotate any scars, marks, bruises, etc., for inclusion on DD Form 2719, <i>Correctional Facility Continuation Sheet</i> (DD Form 2710, <i>Prisoner Background Summary</i> page 1 item 11).</li> </ul>
	<ul style="list-style-type: none"> <li>- Instruct Confinee to take a shower after the complete search.</li> <li>- Confinee will wear a PT shirt, PT shorts, and a pair of socks.</li> <li>- All other clothing (to include towel and footwear) will be left outside the</li> </ul>

	segregation cell.
	- Secure Confinee in the segregation cell with bed linen, Confinee guidance and rules manual and bible (optional).
	- Ensure the CCTV for the segregation cell is being monitored along with the microphone.
	- Schedule a medical examination for the Confinee within 24 hours or next duty day of confinement (time DD Form 2707 was signed). - Take the following items to the medical appointment: Confinees ID Card, any medication, DD Form 2707, DD Form 503 and a DD Form 509.
	- Schedule meeting between Confinee and Confinement Officer.
	- Conduct required training with Confinee (fire exits and evacuation, disaster & bomb threat actions).
	<b><u>WITHIN 72 HOURS OF CONFINEMENT:</u></b> - Have the Confinee watch the 15 minute "PREA, What you need to know" video (on YouTube) and complete the PREA training acknowledgement. - Also complete the "Risk Survey for Confinee Victimization and Abusiveness" questionnaire. File both forms in the Confinees CTF.
	- Next day. The following may be completed the next duty day or once the Confinee has been removed from segregation.
	- Two copies of the FD-249, <i>FBI Fingerprint Card</i> are required. Utilize the Livescan Electronic Booking System (LEBS) to accomplish. If fingerprinting has been accomplished previously, obtain information and have arresting agency update records. Complete MFR and file in CTF. - Place a copy in the Confinees CTF.
	- Complete computer generated Confinee status cards. - Place one in the CTF, one inside BDOC and three to Police Services for the gates. - To format the photo, go to Properties and make the size 2.5" and increase the brightness to 60%.
	- Inform the Confinees First Sgt to complete an AF Form 2098, <i>Duty Status Change</i> (Status Code: 16-Pre-trial/17-Post-trial).
	- Have adjudged Confinees remove rank insignia, organizational patches and qualification badges from all of their OCPs (after removed from segregation).
	- Determine if the Confinee requires DNA collection.

	<ul style="list-style-type: none"><li>- Use the DNA binder for instructions and qualifying offenses.</li><li>- DNA kits are located in the confinement closet.</li><li>- When the lab email gets returned, save in the confinement folder.</li></ul>
	<ul style="list-style-type: none"><li>- DD Form 2704, <i>Victim/Witness Certification and Election Concerning Prisoner Status</i>.</li><li>- Place the DD Form 2704 in a marked envelope (left side of hutch), seal and place in the CTF.</li><li>- Place a photocopy in the VWAP book (confinement closet).</li><li>- Notifications must be made (use AFMAN for guidance).</li><li>- Copies of notifications will be kept in the VWAP book.</li><li>- An electronic copy will also be kept in the Confinees folder</li><li>- All notifications will be sent certified mail, return receipt requested.</li><li>- These receipts will be stapled to the copies in the VWAP book.</li></ul>

## Attachment 24 (Added)

## MALE CONFINEE CLOTHING/HEALTH AND COMFORT ITEMS

**A24.1. Male Confiner Clothing/Health and Comfort Items.** The below listed items are provided at a minimum to maintain AFI 36-2903 standards. Mandatory items for all Confiners confined at the 56th Security Forces Squadron Detention Facility. Highlighted items are controlled and kept in the personal property basket.

Table A24.1. Clothing List.

CLOTHING LIST As of 1 September 2021				
ITEM	REQUIRED	ON HAND	MISSING	OBTAINED
Bag, Duffel	01			
Belt, Cotton, blue w/silver clip and buckle	01			
Cap, OCP	01			
Cap, Flight	01			
Pants, OCP	04			
Belt for OCP (no riggers belts)	01			
Coats, OCP	04			
Jacket, Service Dress	01			
Pant, Service Dress	01			
Light Blue, Short Sleeve Shirt	01			
Light Blue, Long Sleeve Shirt	01			
Gortex and Fleece	01			
Coat, All Weather w/Liner	01			
Boots , w/Laces	01 pair			
Shoes, Low Quarters	01 pair			
Shoes, Shower	01 pair			
Shoes, Athletic	01 pair			
Undershirts, Coyote (Tan 499)	06 pairs			
Undershirts, White (V-Neck)	02 pairs			
Underwear	04 pairs			
Socks, Green	06 pairs			
Socks, PT (White or Black)	03 pairs			
Necktie, Blue (clip-on only)	01			
USAF PT Jacket (blue)	01			
USAF PT Pants (blue)	01			
USAF PT Shorts (blue)	03 pairs			
USAF PT Shirt (gray)	03 pairs			

*Either/or cannot mix and match patterns				
**Coyote for OCP				

**Table A24.2. Health and Comfort Items.**

HEALTH AND COMFORT ITEMS LIST				
ITEM	REQUIRED	ON HAND	MISSING	OBTAINED
Shampoo (Liquid)	01			
Comb/Brush (comb not longer than 9", teeth 2" or shorter)	01			
Bath Soap (Liquid)	01			
Stick or Roll-On Deodorant	01			
Nail Clipper without file	01			
Toothbrush	01			
Toothbrush Case	01			
Toothpaste	01			
Laundry Bag Mesh, White or Green	01			
Disposable Razors (Controlled)	03			
Shaving Cream or Gel	01			
Laundry Detergent (Liquid)	01			
White or Brown Towels	02			
White or Brown Washcloths	02			
Mouthwash, clear and non-alcoholic	01			
Lip Balm	01			
Eye glasses/Contact Lenses w/Case (as prescribed)				
Ballpoint pen/Pencils	02			
Postage Stamps/Stationary Pad/Envelopes (If planning on mailing letters)	1 Book			
*Reading Material* (MUST be in good taste, and not include Violence or Nudity)	02			
Any extra items not on this list will be authorized by the NCOIC, Confinement or Confinement Officer.				

FIRST M. LAST, Rank, USAF  
NCOIC, Confinement