

**BY ORDER OF THE COMMANDER
LITTLE ROCK AFB 19TH AIRLIFT
WING**

**LITTLE ROCK AIR FORCE BASE
INSTRUCTION 24-205**

26 SEPTEMBER 2019



Transportation

**SECURE EXPLOSIVE/NON
EXPLOSIVE HOLDING**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Col Derrick J. Floyd)

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This instruction implements AFPD 24-2. This instruction applies to 19th Airlift Wing, 189th Airlift Wing, and commercial contract transportation companies involved in the movement and staging of classified, explosives, and NBC on LRAFB. It establishes general procedures for the processing and parking of DoD and DoD contract commercial vehicles carrying Arms, Ammunition and Explosive (AA&E), Classified materials, and Biological Nuclear Radioactive and Explosives (CBNRE). Local shipments of DoD classified and explosive materials and Biological Nuclear Radioactive and Explosives (CBNRE). It assigns specific parking and secure holding areas on Little Rock Air Force Base (LRAFB) for vehicles containing these materials. Government and commercial contract vehicles containing Department of Defense (DoD) shipments of classified and explosives. Procedures and checklists provided must be implemented by the appropriate base agencies during applicable events. Ensure that all records created as a result of processes prescribed in this publication are maintained In Accordance With (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command.

SUMMARY OF CHANGES

This instruction substantially revise and replaces LITTLEROCKAFBI24-205, 23 September 2010

1. SCOPE. Government or commercial contract vehicles laden with Nuclear, Biological, Chemical (NBC), non nuclear explosives or, Arms Ammunition and Explosives (AA&E) or classified materials may request access to LRAFB for secure holding in response to emergencies, contingencies, and increased FPCON events. They may request access to LRAFB for loading, offloading, or in response to Emergencies/Contingencies and FPCON BRAVO, CHARLIE, and DELTA. Emergency/contingency and FPCON BRAVO, CHARLIE, and DELTA related situations may arise that will require a motor vehicle transporting DOD-owned AA&E to gain expedited secure holding at the nearest DOD installation or DOD contractor facility. Under these conditions, the AA&E-laden motor vehicle will be allowed access, and SF will "inspect" and escort that vehicle to the secure holding area for temporary parking. This will also apply to vehicles transporting transuranic waste material, IAW AFMAN 32-4004, para 2.12. In the event that the Hazard Class/Division (HC/D) and Net Explosive Weight (N.E.W) of the AA&E on the vehicle is not commensurate with [para 1.4](#), Quantity Distance (QD)-sited secure holding area, the installation Commander or facility director will provide temporary parking accommodations at an alternate location on the facility that affords maximum QD protection IAW the principle of acceptable risk. If the vehicle contains CAT I or CAT II AA&E, a secure holding area with Intrusion Detection System (IDS) or Closed Circuit Television (CCTV) will be required. If such an area is not available, the installation Commander/facility director will make arrangements to post a 24-hour guard in lieu of the IDS or CCTV. IAW DOD 4500.9R, Chapter 205, Chapter Q, para 1.b.

1.1. Secure Holding Area for Motor Vehicles is provided when a vehicle arrives and cannot be unloaded, or is awaiting a thru load. In this case, the driver or other carrier representative should contact the destination Cargo Movement Section in advance so the activity can make appropriate arrangements. A SECURE HOLDING AREA will prevent DOD munitions and other sensitive cargo shipments from being exposed at a local truck stop or motel parking lot (DoD 4500.9R). To obtain SECURE HOLDING a driver or other representative must contact the Surface Deployment and Distribution Command DTTS at 800 826-0794 to obtain secure holding or the LRAFB Command Post (501 987-1900) for emergency assistance.

1.1.1. A protective area has been set aside on LRAFB for safe haven, refuge, and secure holding of government and commercial contract vehicles laden with DoD classified and explosive cargo. A SECURE HOLDING AREA has been established on LRAFB for SECURE HOLDING of Government or Commercial contract of CBNRE, AA&E or classified materials. This holding area is located on Marshall Road approximately 1,800 feet inside the explosive route entrance to LRAFB and may be used to stage vehicles containing up to the explosive limits listed in [Table 1](#).

Table 1. Marshall Road Explosive Limits:

HC/D	N.E.W.
1.1	45,000 lbs
1.2.1	45,000 lbs
1.2.2	45,000 lbs
1.2.3.	100,000 lbs
1.3	100,000 lbs
1.4	Vehicle Capacity

1.2. Each Driver will be made aware of the following by the transportation representatives before he/she enters the holding area, so he/she may accommodate any of these needs before entering the protective holding area.

1.2.1. The protective holding area does not have bathroom/toilet, telephone, or eating facilities available.

1.2.2. The driver must stay with the cargo and use on-board truck facilities.

1.2.3. Granting of secure holding does not relieve the carrier of liability under the Bill of Lading (BL) contract of carriage.

1.2.4. The US Government does not assume responsibility for the shipment or carrier equipment so long as terms and conditions of providing secure holding are not inconsistent with those of the BL contract of carriage.

1.2.5. It is within the prerogative of the installation Commander/facility director to require carrier personnel to remain with the vehicle to fulfill Transportation Protective Services (TPS) requirements.

1.2.6. The holding area is strictly temporary in nature and the vehicle(s) must be removed NLT 0545 or as soon as the Installation Commander or civil authority determines the shipment is no longer required to remain in the area.

1.2.7. All personnel engaged directly, or indirectly, with the operations involving CBRNE items must be thoroughly briefed on safety operations including emergencies, firefighting procedures, and evacuation distances.

1.2.8. Vehicles utilized for transporting DOD/DOE shipments will be equipped with appropriate safety items IAW DOD/DOT directives.

1.2.9. Explosive-laden vehicles will not be left unattended while in the suspect vehicle site holding area with the exception of extreme emergencies. In the event of emergencies, vehicles will be chocked and the vehicle brake set before driver(s) depart.

1.2.10. Regardless of category, all vehicles parked at the protective holding area will be moved no later than 0545 to allow for the opening of the Marshall Road gate for incoming base traffic at 0600. Personnel will be notified and respond in a timely manner for escorting and off-loading of material.

1.2.11. If notified of Presidential support requirements while vehicles containing explosives are being held in the LRAFB protective area, the 19 LRS/LGR deputy will

take whatever steps are necessary to off-load and remove those vehicles from the protective area before the President arrives.

1.3. Consolidated Listing and Impact Assessment of Short-Falls and Limiting Factors.

1.3.1. In the event the Net Explosive Weight (N.E.W) of the AA&E on the vehicle exceeds Quantity Distance (QD) limits listed in table 1, the installation commander will provide temporary parking accommodations at an alternate location that affords maximum QD protection IAW the principle of acceptable risk. If the vehicle contains CAT I or CAT II AA&E, a secure holding area with Intrusion Detection System (IDS) or Closed Circuit Television (CCTV) will be required. If such an area is not available, the installation commander will make arrangements to post a 24-hour guard in lieu of the IDS or CCTV. CBRN primary parking location will be Stub 7 (Christmas Tree area); the alternate area will be Compass Rose Parking Area.

1.4. Grant SECURE HOLDING AREA parking on LRAFB for government or commercial contract vehicles laden with CBNRE, AA&E, or classified materials.

1.5. Wing Weapons Safety Office will conduct periodic surveillance visits/spot inspections of the suspect vehicle site parking to ensure it is maintained IAW AFMAN 91-201 and the approved explosive site plan. When deficiencies are noted, contact the OPR for corrective actions. Provide follow-up to ensure timely actions are complete.

2. 189AW. The 189th utilizes the 19th Munitions Storage Area (MSA). The 19th MSA receiving hours are 0700-1600 hours daily. When a shipment for the 189th occurs after duty hours, the 19th LRS Cargo Movement Section inspects the carrier vehicle for serviceability and places these vehicles with munitions shipments for the 189th in the suspect vehicle area. Once notified, 189th Munitions Element personnel will respond on the next official duty day along with a 19th SFS escort to move the explosive laden vehicle to 19 MSA by NLT 0545L so Marshall Road can be opened for incoming base traffic.

3. RESPONSIBILITIES. It is essential that all forces maintain a constant state of readiness to respond to a request for SAFE HAVEN based on emergencies, contingencies, and increased FPCON events. All LRAFB personnel subject to responding to a SAFE HAVEN request will receive appropriate training IAW Emergency Management PLAN.

JOHN M. SCHUTTE, Col, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

IEMP 10-2 – *LRAFB Installation Emergency Management Plan (IEMP)*, 9 August 2018

AFI 10-2501 - *AF Emergency Management Program Planning & Operations*, 19 April 2016

AFI 10-701 - *Operations Security*, 8 June 2011

AFI 21-204 - *Nuclear Weapons Maintenance Procedures*, 17 December 2015

AFPD 24-3 – *Management, Operation and Use of Transportation Vehicles*, 14 December 2017

AFI 24-602V2 – *Cargo Movement*, 12 June 2019

AFMAN 32-1007 – *Readiness and Emergency Management (R&EM) Flight Operations*, 20 April 2016

AFMAN 33-363 - *Management of Records*, 1 March 2008

Code of Federal Regulations Part 49 (CFR 49) - *Transportation*, 1 October 2018

AFMAN 91-201 - *Explosives Safety Standards*, 21 March 2017

DoD 4500.9-R, Part II - *Defense Transportation Regulation, Cargo Movement*, June 2019

DoDI 5100.76M - *Safeguarding Sensitive Conventional Arms, Ammunition, and Explosives (AA&E)*, 8 May 2018

DoD 5200.1- *DoD Information Security Program and Protection of Sensitive Compartmented Information (SCI)*, 1 May 2018

DoD 6055.9E - *Explosive Safety Management (ESM)*, 18 November 2016

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AA&E—Arms Ammunition and Explosives

ATOC—Air Terminal Operations Center

BL—Bill of Lading

CBRNE—Chemical, Biological, Radiological, Nuclear, & Explosive

CCI—Control Cryptographic Items

CCTV—Closed Circuit Television

CM—Cargo Movement

HD—Hazardous Division

IDS—Intrusion Detection System

NEW—Net Explosive Weight

OCR—Office of Coordinating Responsibility

OPR—Office of Primary Responsibility

QD—Quantity Distance

TPS—Transportation Protective Services

Attachment 2

LRAFB SECURE HOLDING EXECUTION CHECKLIST

Figure A2.1. LRAFB Secure Holding Execution Checklist.

PAGE 1 OF 1 PAGES			
OPR: DATE:			
	YES	NO	N/A
<u>NOTIFICATION OF LRAFB I24XXX ACTIVATION:</u>			
Notify post and patrols			
1. When vehicle is going to the airfield, notify 19 OSS/OSAA (Airfield Management Operations (AMOPS) via direct line or x6123/6124.			
2. Escort the vehicle to the Suspect Vehicle Site location on Marshall Road and post an armed guard until all verification has been accomplished			
3. Contact the courier and obtain their name, duration of stay, name of carrier, and specific support requirements			
4. Notify Command Post for verification of credentials (direct line)			
5. Notify Fire Department (direct line)			
6. Notify BDOC (x3221)			
7. Notify OPS Superintendent (x8672 cell 425-6351)			
8. Notify OPS Officer (x7791 cell 425-6372)			
9. Notify CSF (x6644 cell 425-7387)			
10. Establish security commensurate with the risk and type of cargo			
11. Ensure the driver stays with the cargo, except for after coordinating for a break			
12. If Command Post cannot verify the credentials, accomplish the following			
13. Contact the DoE Transportation Branch (Commercial 505-845-6724/duty hours, 505-845-6952/5291/6656 during non-duty hours)			
14. If no contact can be made with the above numbers, contact DSN221-2101/2104, Commercial 703-325-2102/2104, 505-845-4667			
15. When directed, provide an escort to the munitions storage area or designated parking area. (Stub 7 or 8 of the taxiway G, primary location or to the Compass Circle, alternate location)			
16. Coordinate communication if needed with the courier			
17. Are Air Force directives met pertaining to security of classified radioactive/explosive cargo if the cargo is relinquished to the Air Force (Contact the appropriate agencies, i.e. CE, Safety, etc.)			
TERMINATION/NOTIFICATIONS:			
1. Command Post for verification of credentials (direct line)			
2. Fire Department (direct line)			
3. BDOC (x3221)			
4. OPS Superintendent (x8672 cell 425-6348)			

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5. OPS Officer (x7791 cell 425-6351)			
6. CSF (x6644 cell 749-6798)			

**ACTIONS TO TAKE UPON ARRIVAL OF AN EXPLOSIVE LADEN VEHICLE:
ANNOTATE TIMES:**

RECEIVED FROM: _____

TIME: _____

SITUATION: _____

Dispatch a patrol

Notify Command Post for verification of Credentials (direct line)

Notify Fire Department (direct line)

Weapons Safety (6522 during duty hours) **NOTE:** Notification only, **do not** hold shipment for their arrival

Airfield Management Ops if the shipment is for the flightline (direct line or x6123/6124)

Transportation/Surface Freight (3740/3940/7127) or if after normal duty hours contact ATOC at 7127

189th Transportation Management Flight (189 TMF) if the shipment is theirs (x1092/6609)

Munitions /After duty hours, contact MOC (x3344/6722/6320)

Determine the following:

Driver's Name: _____

Name of Carrier/Company: _____

_____ Inform personnel not to smoke within 50 feet of the load

As soon as possible determine the highest Class Division on the load whether or not it is for LRAFB

_____ Class Division for Little Rock AFB: 1.1/1.2, (A), lbs, 1.3 (B), lbs, 1.4 (C)
_____ lbs

_____ Class Division for **Through Load:** 1.1/1.2, (A), lbs 1.3 (B), _lbs, 1.4 (C)
_____ Lbs

_____ Class Division for **Out Load:** 1.1/1.2, (A), _lbs 1.3 (B), lbs, 1.4 (C)
_____ lbs

NOTE: IF THE LOAD HAS NO CLASS DIVISION HIGHER THAN 1.4 (C), IT CAN PROCEED ONTO THE BASE ONLY AFTER IT HAS BEEN CLEARED AND DETERMINED IT HAS NO HIGHER CLASS DIVISION THAN 1.4 (C)

_____ Duration of stay

_____ Any specific support required

Escorting

_____ No shipment will proceed to the NNMSA without Cargo Movement/Surface Freight personnel present.

_____ Notify fire department upon the initiation of the escort and termination

_____ Do not allow an escort to proceed if lightning is within 5 miles. **If initiated**, stop, then go to the Vehicle Suspect Site location and stand-by until lightning warning has been terminated. If driver is able to park within the lightning rod system, then there is no need to evacuate driver from his vehicle. If driver cannot park with the lightning rod system, then driver must proceed at least 250 ft from vehicle

Shipments during FPCON's

FPCON ALPHA: Movements conducted as normal

FPCON BRAVO: Only essential movements will be made

FPCON CHARLIE: Movements require armed military escort of owner/user personnel in a separate vehicle. In addition to the armed guard, radio communications must be maintained with the BDOC (Base Defense Operations Center) and transport vehicle. (contact state and local law enforcement officials for off-base movements)

FPCON DELTA: Movements deemed critical by the 19 AW/CC only.

TERMINATION/NOTIFICATIONS:

Command Post

Fire Department

Weapons Safety (6522 during duty hours)