CLASSIFIED REPRODUCTION RULES

- This equipment is approved for reproduction of classified material as long as an authorization letter, signed by the commander, is posted at the machine.
- Permission to reproduce classified must be obtained from personnel listed on the posted letter.
- The machine cannot be connected to the unclassified network.
- The machine cannot contain a hard drive unless located in an approved open storage area.
- Reproduce classified only when mission essential. Pay attention to any reproduction rules that may be listed on the document.
- Operators must be knowledgeable of reproduction rules.
- Operators must remain at the machine at all times.
- Ensure all originals and copies are removed. Check machine closely before departing. Pay close attention to paper jams.
- When finished, run 3 blank copies and destroy as classified waste.
- Power off the copier to clear any memory/cache.

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OPR: 377 ABW/IPI

RELEASABILITY: There are no Releasability restrictions on this visual aid.