

**BY ORDER OF THE COMMANDER
KADENA AIR BASE**

AIR FORCE INSTRUCTION 36-2903



**KADENA AIR BASE
Supplement**

24 JULY 2018

Personnel

**DRESS AND PERSONAL APPEARANCE
OF AIR FORCE PERSONNEL**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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Air Force Instruction (AFI) 36-2903, *Dress and Personal Appearance of Air Force Personnel*, 18 July 2011 (incorporating through Interim Change 4, 28 May 2015) is supplemented as follows: This publication clarifies guidance for Air Force dress and appearance standards as established by the PACAF Supplement. This supplement establishes policies and procedures specific to Kadena Air Base (AB). Users must read this supplement in conjunction with implemented publications. This supplement applies to all Air Force personnel (Active Duty, Guard, and Reserve) assigned or attached to Kadena AB. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This document has been revised and needs to be completely reviewed. Major changes include identifying authorized no-hat and/or no-salute areas for Airmen working at the 44 and 67 AMU buildings in **Attachment 9**, paragraph **A9.32**, and **Figure A9.1**.

1.2.1.1. **(Added)** Commanders will determine the appropriate wearing of blue service uniform within their squadron for designated unit functions, unless otherwise directed by the installation commander.

1.2.13.1. Identifying No-Hat and/or No-Salute Areas. No-hat and/or no-salute areas will be visibly marked. Unit commanders will brief their personnel on the limits for such areas.

1.2.13.1.1. Commanders and Professional Military Education (PME) Commandants seeking additional designated No-Hat and/or No-Salute areas must submit a request in writing to the installation commander. See **Attachment 9** for current list of authorized areas.

1.4.12.1. Uniforms will not be worn in off-base establishments that primarily serve alcohol, with the exception of Courtesy or Liberty Patrols.

2.10.4. All Airmen are prohibited from wearing civilian clothing that is obscene or profane in nature; discredits the Armed Forces of the United States; advocates sexual, racial, ethnic or religious discrimination, glamorizes illicit drugs, or promotes gang activity.

5.1. Utility uniforms (ABU, FDU, etc.) may be worn to meet arrivals at the Naha airport.

5.1.3. Individuals are authorized to have unit insignia (patch of cloth or silk screen) not to exceed 5 inches in diameter on the left side of the t-shirt over their heart while in uniform. T-shirts will be purchased at the individual's expense and no unit funds will be used to procure such items.

5.1.3.1. **(Added)** Squadron commanders may determine the authorized/standardized color(s) of morale t-shirts and emblem within their squadron, including multiple colors within maintenance squadrons to differentiate between Aircraft Maintenance Units (AMU), in order to facilitate team building and esprit de corps. The morale t-shirts may also display the unit emblem on the back of the t-shirt in a larger diameter as authorized by commanders. Commander will determine if Airmen are authorized to wear standardized color t-shirts with or without unit emblems.

6.1.10. The wear of Sage Green Fleece, indoors is authorized.

6.2.7. The wear of Black Watch Cap, outdoors with ABU APECS/poncho and PTU is authorized.

6.2.8. The wear of Sage Green Fleece Cap, outdoors with ABU APECS/poncho and PTU is authorized.

7.1.7.1. The wear of solid black or dark blue baseball/sport cap with the Air Force symbol or U.S. Air Force printed/embroidered on the front during organized and individual PT, outdoors only is authorized.

9.11.18. **(Added)** Unit Commanders may authorize the wear of coveralls for their Airmen if their assigned duties will result in undue soiling or wear/tear of the utility uniform. For aircraft maintenance personnel, coveralls may only be worn in the immediate work area. Coveralls must be blue, green or work specific by technical data. Members will report for duty in uniform of the day. Aircraft maintenance personnel may transit from the fight line to the Johnson Dining Facility, Building 843, with coveralls (blue, green or ABU colors only) properly worn. The centerline zipper of the coverall will be closed and not lower than to where the nametag is

normally placed. Members are not authorized to have coveralls wrapped and/or hanging from the upper or lower body outside the immediate work area.

CASE A. CUNNINGHAM, Brigadier General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI36-2903, *Dress and Personal Appearance of Air Force Personnel*, 18 July 2011

AFMAN33-363, *Management of Records*, 1 March 2008

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Attachment 9 (Added)**APPROVED UNIT NO HAT AND/OR NO SALUTE AREAS**

- A9.1. (Added)** The 18 CEG fenced in Operations Compound encompassing Buildings 212, 226, 227, 228, 229, 234, 236, 237, and 248.
- A9.2. (Added)** The 18 CEG fenced in WFSM (Water Systems) Compound Building 973.
- A9.3. (Added)** The 18 CEG Heavy Repair Command buildings 6200, 6202, and 6209.
- A9.4. (Added)** The 18 CEG fenced in Entomology Compound Buildings 6207 and 6208.
- A9.5. (Added)** The 18 CEG EOD Compound Building 47109.
- A9.6. (Added)** The 18 CEG immediate vicinity of Fire Stations #1, 2, and 3.
- A9.7. (Added)** The 18 CS fenced in area behind Building 3136 (MSG).
- A9.8. (Added)** The 18 LRS fenced in area of Vehicle Management compound encompassing Buildings 241, 265, 266, 268, and 269 (MSG).
- A9.9. (Added)** The 18 LRS fenced in area of the Vehicle Management Vehicle Storage lot Northwest of Building 265 (MSG).
- A9.10. (Added)** The 18 LRS fenced area encompassing Cryogenics Yard Buildings 720 and 726 (MSG).
- A9.11. (Added)** The 18 LRS fenced in area of cargo prep/hold yard Building 740 (MSG).
- A9.12. (Added)** The 18 LRS fenced in yard at rear of Building 792 and inbound cargo yard Building 793 (MSG).
- A9.13. (Added)** The 18 LRS fenced in area of the Vehicle Operations yard Building 3130 (MSG).
- A9.14. (Added)** The 18 LRS fenced in area of the Fuels Management and Hazardous Material Storage Yards Buildings 3112, 3114, 3127, 3135, 3155, 3165, and 3167 (MSG).
- A9.15. (Added)** The 18 LRS fenced in area of Material Handling Equipment Maintenance encompassing Buildings 3422, 3442, and 3443 (MSG).
- A9.16. (Added)** The 18 LRS fenced in area of the K5R yard Building 3481 (MSG).
- A9.17. (Added)** The 18 LRS Nancy pump house facility Building 3508 (MSG).
- A9.18. (Added)** The 18 MDG Parking Garage Building 626.
- A9.19. (Added)** Flight line ECT at Flow 3 directly through the parking lot between Buildings 728, 729, 730, and to building 843 (Johnson Dining Facility) (MXG). **Note:** Applies to personnel performing flight line duties only.
- A9.20. (Added)** The 718 AMXS fenced in area buildings 3560 to 3534 to include parking lots (between) Buildings 3534, 3527, and 3560 (MXG).
- A9.21. (Added)** Flight line side of building 733 (CMS) to include the area around their pavilions' 70733 and 70734 (MXG).
- A9.22.** Access road from the flight line ECP at Building 764 (MXG) to Building 763 (67 FS).

- A9.23. (Added)** The 44 AMU Support access road from and to Building 848 (MXG).
- A9.24. (Added)** The entire south side of Building 3367 (EMS/CMS) A, B, and C adjacent to the taxiway as well as the flight line side of Building 3367C (MXG).
- A9.25. (Added)** Entire munitions storage area (MUNS) is a no hat must salute area (MXG).
- A9.26. (Added)** The 18 AES entire back side of Building 3515 up to the flight line fence. This does not extend beyond the sides of the building (OG).
- A9.27. (Added)** The 31 RQS entire area around Buildings 3490 and 3493 (OG).
- A9.28. (Added)** The 961 AACs between Buildings 3529 and 3530 (OG).
- A9.29. (Added)** The 353 SOG between Buildings 3670 and 3671.
- A9.30. (Added)** The 390 IS area between SCIF and CSS Building 3250.
- A9.31. (Added)** The 733 AMS Freight Terminal from roadside fence line to flight line Buildings 3400, 3405, 3452, and 3458.
- A9.32. (Added)** Areas North of existing fence line beginning at South West corner of Building 839 (AGE) following Roberts Ave East, enclosing the LRS facility 794 and 793, continuing East on Roberts Ave intersecting Arnold Ave. Following fence line from Arnold Ave along Douglas Rd heading East turning North East on Collinson Rd (CMS) and following the fence line along the NW side of Collinson Rd until the intersection at Fairchild Ave. Heading North on Fairchild, everything West until the road terminates at Navy ECP. **Note:** Reference **Figure A9.1** for authorized boundaries.
- A9.33. (Added)** The 18 WG area between Buildings 907 and 908 (SE).
- A9.34. (Added)** The 18 WG motorcycle training range (SE).

