

**BY ORDER OF THE COMMANDER
JOINT BASE ELMENDORF-
RICHARDSON**

**JOINT BASE ELMENDORF-
RICHARDSON INSTRUCTION 34-102**

18 JUNE 2026

Services

**MANAGEMENT OF
INSTALLATION MEETINGS**



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This instruction implements Air Force Policy Directive (AFPD) 34-1, *Air Force Services*. It establishes the 673d Air Base Wing's (673 ABW) list of installation meetings as a Joint Base Elmendorf-Richardson (JBER). This instruction applies to all JBER community members and mission partners to include the Army, Air National Guard, and Air Force Reserve units and members. This instruction does not apply to the Civil Air Patrol. Submit requests for waivers through the chain of command to the publication office of primary responsibility (OPR) for non-tiered compliance items. This instruction cannot be supplemented or further extended. Refer recommended changes and questions about this publication to the OPR using the Department of the Air Force (DAF) Form 847, *Recommendation for Change of Product*; route DAF Form 847 from the field through the appropriate functional chain of command. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule, which is located in the Air Force Records Information Management System. See **Attachment 1** for Glossary, References and Supporting Information.

SUMMARY OF CHANGES

United States Army Alaska (USARAK) is now known as 11th Airborne Division (11 ABN DIV), and the 673 ABW/CSM is now 673 ABW/SGM. The Joint Wellness Action Council is now the

Community Action Board (CAB), and the Quarters Improvement Committee is now the Unaccompanied Housing Management Committee. The Joint Family Action Plan is no longer valid. Added four additional wing meetings.

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1. Overview.

1.1. Purpose. Provide an overview of installation meetings, designates roles and responsibilities, desired outcomes, and information accessibility.

1.2. Outcome. The dissemination of information regarding installation support, programs, initiatives and community activities to senior leadership, key spouse organizations, Family Readiness Groups and the military community at large as appropriate per meeting outcome.

1.3. **Occurrence.** Meeting occurrence and OPR are listed in the 673 ABW Battle Rhythm Matrix located at: <https://jber.eim.elmendorf.af.mil/673ABW/Joint%20Basing/Forms/AllItems.aspx>.

2. Roles and Responsibilities:

2.1. Installation Commander – Chairs the installation meetings identified below and delegates to a lower level as needed

2.2. OPR – Varies for each meeting and identified in each table. OPR is responsible for coordinating a meeting space and providing readaheads to the commander or meeting chair.

3. Installation Meetings:

3.1. JBER Community Action Council (CAC):

3.1.1. **Occurrence.** First Thursday of each month from 0930 – 1100.

Table 1. JBER CAC Attendees.

COMPONENTS	CAC ATTENDEES	
673 ABW	673 ABW/CC, 673 ABW/CA, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM	
3 WG	3 WG/CCC	
ANG, AFRC	176 WG/CC	477 FG/CC
11 ABN DIV	11 ABN DIV CG, 11 ABN DIV CSM, 11 ABN DIV CoS	2/11 IBCT CDR, 2/11 IBCT CSM
Additional	Mission Partner Leadership, Wing Staff Agency leadership, JBER wing/brigade level leadership spouse representation, additional attendees as designated by leadership.	
Note: Definitions of organization and office symbols can be found in Attachment 1 .		

3.1.2. **Agenda.** Agenda to be validated by 673 ABW/CC and/or 673 ABW/CD in conjunction with the 11 ABN DIV CG.

3.1.3. **Purpose/Outcome.** Provide key mission partners across the installation an opportunity to provide and receive base wide information impacting our Soldiers, Airmen, Civilians and Family Members.

3.1.4. **OPR.** The 673 ABW Customer Service Officer on behalf of the Installation Commander.

3.2. Community Action Board (CAB):

3.2.1. **Occurrence.** Second Thursday of the month following the completion of the quarter (Feb, May, Aug, Nov) from 1000 – 1130.

Table 2. JBER Community Action Board Attendees.

COMPONENTS	CAB ATTENDEES	
673 ABW	673 ABW/CC, 673 ABW/CCC, 673 ABW/CD, 673 ABW/SGM, 673, ABW/CA, 673 CEG/CC, 673 LRG/CC, 673 MSG/CC, 673 MDG/CC, 673 SFS/CC, 673 CPTS/CC, 673 ABW/JA, 673 ABW/PA, 673 ABW/SE, 673 FSS/CC, 673 ABW/HC, 773 FSS/CL	
3 WG	3 WG/CC, 3 WG/CCC, 3 MXG/CC, 3 OG/CC	
ANG, AFRC	176 WG/CC, 176 WG/CCC	477 FG/CC
11 ABN DIV	11 ABN DIV CoS, 11 ABN DIV Surgeon or Deputy Surgeon	
Additional	373 ISRG/CC, 715 AMOG/CC, Air Force First Sergeant Council Representative, Community Action Team (CAT) members and advisors, JBER wing/brigade-level leadership spouse representation, and additional attendees as designated by leadership.	
Note: Definitions of organization and office symbols can be found in Attachment 1 .		

3.2.2. **Agenda.** To be determined by the meeting chair (673 ABW/CC) based on CAB Executive Officer recommendations.

3.2.3. **Purpose/Outcome.** The CAB functions as a cross-organizational leadership decision-making forum to identify, resolve, or elevate issues (e.g., resilience and interpersonal and self-directed violence) that impact the installation. It promotes an environment that encourages help-seeking, reinforces consistent messaging, and empowers service members to intervene when peers are in distress. The CAB evaluates CAT programs and activity effectiveness through reported metrics to understand climate, values, beliefs, and quality of life concerns. It directs and approves programs and activities that support resilience and violence prevention to address emerging trends. The CAB approves and tracks progress of the Community Action Plan.

3.2.4. **OPR.** Chief Integrated Resilience Office (673 ABW/IRO). Also serves as the CAB Executive Officer.

3.3. JBER Joint Base Partnership Board (JBPB):

3.3.1. **Occurrence.** Quarterly, as needed, or when set by the 673 ABW/CD.

Table 3. JBER Joint Base Partnership Board (JBPB) Attendees.

COMPONENTS	JBPB ATTENDEES	
11 AF	11 AF/CD, ALCOM CoS, 611 AOC/CC, 611 AOC/CCC	
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 ABW/CA	
3 WG	3WG/CC or 3 WG/CD, 3 WG/CCC	
ANG & AFRC	176 WG/CD, AKAFNG CoS	477 FG/CC
Army & ARNG	11 ABN DIV CoS, 11 ABN DIV CSM, 2/11 IBCT CDR, 2/11 IBCT CSM, 2/11 IBCT DCO, AKARNG CoS	
Additional	715 AMOG/CC, 715 AMOG/CCC, Mission Partner Leadership, United States Marine Corp Reserves Company Commander, Joint Base Lewis-McChord Army Materiel Command Representative, Wing Staff Agency leadership, and additional attendees as designated by leadership.	
Note: Definitions of organization and office symbols can be found in Attachment 1 .		

3.3.2. **Agenda.** Agenda will be set by the 673 ABW/CD and coordinated with 11 ABN DIV CoS with input from the JBPB membership.

3.3.3. **Purpose/Outcome.** To review progress on delivery of Joint Base services, review and complete staff coordination on matters affecting JBER, provide senior leadership a recurring “State of the Base” update on strategic level topics of interest not covered in other forums.

3.3.4. **OPR.** The 673 ABW/CA.

3.4. Joint Base Partnership Council (JBPC):

3.4.1. **Occurrence.** As necessary during the Joint Base Memorandum of Agreement (MOA) Review or at the request of any component.

Table 4. Joint Base Partnership Council (JBPC) Attendees.

COMPONENTS	JBPC ATTENDEES	
673 ABW	673 ABW/CD, 673 ABW/SGM, 673 ABW/CA, all 673 ABW Group Leadership	
Army & ARNG	11 ABN DIV CG, 11 ABN DIV CoS, 11ABN DIV DCoS	
Additional	Additional attendees as designated by leadership.	
Note: Definitions of organization and office symbols can be found in Attachment 1 .		

3.4.2. **Agenda.** Agenda will be set by the 11 ABN DIV CoS and 673 ABW/CD with input from the attendees.

3.4.3. **Purpose/Outcome.** To review Installation Support Function Performance, adjudicate issues at Joint Base level, elevate unresolved issues to the Intermediate Command Summit (ICS) and elevate requests for MOA variances or deviations to the ICS for review and endorsement.

3.4.4. **OPR:** The 673 ABW/CD and 11 ABN DIV CoS.

3.5. Intermediate Command Summit (ICS):

3.5.1. **Occurrence.** Within 90 days following the JBPC.

Table 5. Intermediate Command Summit (ICS) Attendees.

COMPONENTS	ICS ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 ABW/CA
Army & ARNG	11 ABN DIV CG, 11 ABN DIV CoS, 11 ABN DIV DCoS
Additional	HQ IMCOM EDCG, IMCOM-P Director, AFIMSC Director, and additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.5.2. **Agenda.** Determined by the 673 ABW leadership to discuss the Joint Base MOA progress review and other joint base issues.

3.5.3. **Purpose/Outcome.** An installation management headquarters-level council with general Officer/Flag Officer or civilian equivalent representation from the supporting and supported components. This meeting is used to adjudicate joint basing issues when JBPC cannot come to a resolution or elevates MOA variances or deviations to the Senior Installation Management Group.

3.5.4. **OPR.** 673 ABW/CD.

3.6. JBER Non-Appropriated Fund (NAF) Council:

3.6.1. **Occurrence.** Quarterly per the 673 ABW/CC.

Table 6. JBER Non-Appropriated Fund (NAF) Council Attendees.

COMPONENTS	NAF COUNCIL ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CCC, 673 ABW/SGM, 673 MDG/CC, 673 MSG/CC, 673 CEG/CC, 673 FSS/CC, 673 CPTS/CC, 773 FSS/CL
3 WG	3 WG/CC, 3 WG/CCC
Army & ARNG	11 ABN DIV CoS/CSM, 2/11 IBCT CDR, 2/11 IBCT CSM
Additional	Additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.6.2. **Agenda.** The agenda will be determined by the 773 FSS/CL in accordance with Air Force Manual (AFMAN) 34-201, *Use of Nonappropriated Funds*. Briefings will always cover quarterly financial results, current and future budgets, and planned capital investments.

3.6.3. **Purpose/Outcome.** Provide key mission partners across the installation an opportunity to provide and receive base wide Non-Appropriated Fund Instrument (NAFI) Morale, Welfare, and Recreation (MWR) information impacting our Soldiers, Airmen, Civilians, and family members. The NAF Council is responsible to the 673 ABW/CC for assisting in NAFI oversight and administration in accordance with AFMAN 34-201.

3.6.4. **OPR.** The 773d Force Support Squadron.

3.7. JBER Facilities Board:

3.7.1. **Occurrence.** Held twice annually per the 673 ABW/CC. Additional Ad Hoc meetings as needed.

Table 7. JBER Facilities Board Attendees.

COMPONENTS	FACILITIES BOARD ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW Group Leadership
3 WG	3 WG/CC
Army & ARNG	11 ABN DIV CoS
Additional	Mission Partner Leadership, additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.7.2. **Agenda.** The agenda will be determined by the Facilities Board Charter and includes prioritizing facility and infrastructure projects, validating the Installation Development Plan, approval of demolition list, space utilization, leases, and category code changes.

3.7.3. **Purpose/Outcome** The local decision-making body regarding acquisition, construction, use, maintenance, modification, consolidation, development, demolition, and disposal of built and natural infrastructure for a sustainable installation and facilities that support the effective performance of the mission and support JBER's people.

3.7.4. **OPR.** The 673d Civil Engineer Group (673 CEG).

3.8. Snow and Ice Control Committee (SICC):

3.8.1. **Occurrence.** Held twice annually in October and May. Interim SICC Meeting can be conducted by request.

Table 8. Snow and Ice Control Committee (SICC) Attendees.

COMPONENTS	SICC ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 ABW/CA, 673 ABW Group Leadership
3 WG	3 WG/CC, 3 OG/CC, 3 OSS/CC, 3 MXG/CC
ANG	176 WG Representative
Army & ARNG	11 ABN DIV Representative
Additional	732 AMOG/CC, Additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.8.2. **Agenda.** Pre-season SICC will introduce the key snow removal players briefing by 773d Civil Engineer Squadron (773 CES) Snow Control which covers pre-season preparation, vehicle status, snow clearing priorities and provides a question-and-answer session for key mission partners. The post-season SICC will address lessons learned and addresses any concerns.

3.8.3. **Purpose/Outcome.** Familiarize key mission partners with plans and procedures for snow and ice removal prior to the "snow season" and a forum for members to address pre and post season concerns.

3.8.4. **OPR.** The 673 CEG.

3.9. Housing Management Review Committee (MRC):

3.9.1. **Occurrence.** Second month of each quarter.

Table 9. Housing Management Review Committee (MRC) Attendees.

COMPONENTS	MRC ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 ABW/CA, 673 CEG/CC, 673 CEG/CD, 673 CES/CC or 673 CES/CD, 773 CES/CC or 773 CES/CD, other 673 ABW Group Leadership
3 WG	3 WG Representative
Army & ARNG	11 ABN DIV Representative
Additional	Project Owner and AMH Key Staff, Aurora Housing Mayors, additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.9.2. **Agenda.** Includes introductions, mayor input, quality of life issues, project owner's report, asset manager report, performance incentive program, and any additional subjects in accordance with the Chair and Co-Chair (673 ABW/CC and Aurora Military Housing (AMH)).

3.9.3. **Purpose/Outcome.** Foster a cooperative partnership between the JBER and the developer by resolving housing issues relating to tenant-landlord disputes, quality of service, housekeeping, safety, security, and other administrative matters pertaining to operation and maintenance of the housing development. Address issues affecting military members residing in family housing, review project financials, approve performance incentive award amounts and discuss plans for future improvements.

3.9.4. **OPR.** The 673 CEG.

3.10. Unaccompanied Housing Management Committee:

3.10.1. **Occurrence.** Last month of each quarter.

Table 10. Unaccompanied Housing Management Committee Attendees.

COMPONENTS	UNACCOMPANIED HOUSING MANAGEMENT COMMITTEE ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 CEG Leadership, 673 CES/CC, 773 CES/CC, 673 ABW First Sergeants
3 WG	3 WG/CCC
Army & ARNG	11 ABN DIV First Sergeants, 2/11 IBCT (ABN) First Sergeants
Additional	Mission personnel for dorms and barracks, additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.10.2. **Agenda.** As determined by the 673 ABW/CC.

3.10.3. **Purpose.** Provide key mission personnel with information on upgrades and work orders in the dorms and barracks as well as updates on policy changes and impact on Airmen and Soldiers.

3.10.4. **OPR.** The 673 CEG.

3.11. JBER Integrated Defense Council (IDC):

3.11.1. **Occurrence.** Annually in November or December.

Table 11. JBER IDC Attendees.

COMPONENTS	IDC ATTENDEES	
11 AF	611 AOC/CC	
673 ABW	673 ABW/CC, 673 ABW/CA, 673 MSG/CC, 673 MDG/CC, 673 LRG/CC, 673 CEG/CC, 673 SFS/CC, 673 CES/CC, 773 CES/CC, 673 CS/CC, 673 ABW/XP, 673 ABW/JA	
3 WG	3 WG/CC, 3 OG/CC, 3 MXG/CC	
ANG & AFRC	176 WG/CC	477 FG/CC
Army & ARNG	11 ABN DIV G3	
Additional	381 IS/CC, AFOSI, CID, JFHQ-AK JDOMS, and additional attendees as designated by leadership.	
Note: Definitions of organization and office symbols can be found in Attachment 1 .		

3.11.2. **Agenda.** The agenda will include the IDC purpose and its responsibilities, a threat assessment briefing, a risk assessment briefing, update to annual business, and address any new business.

3.11.3. **Purpose/Outcome.** To act as a single governing body responsible to the Installation Commander for installation security and is vital to the installations Integrated Defense planning process. Additionally, it will designate new restricted and controlled areas, review current and new security deviations or waivers, and monitor and approve installation security enhancement projects.

3.11.4. **OPR.** The 673d Mission Support Group (673 MSG) and 673d Security Forces Squadron (673 SFS).

3.12. Armed Forces Disciplinary Control Board (AFDCB):

3.12.1. **Occurrence.** The AFDCB will convene twice a year.

Table 12. Armed Forces Disciplinary Control Board (AFDCB) Attendees.

COMPONENTS	AFDCB ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CD, 673 ABW/CCC, 673 ABW/SGM, 673 MSG/CC, 673 CEG/CC, 673 SFS/CC, 673 ABW/JA, 673 ABW/PA, 673 ABW/EO, 673 ABW/SE
3 WG	3 WG/CC, 3 WG/CCC, 3 OG/CC
ANG	176 WG/CC
Army	11 ABN DIV CoS
Additional	Additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.12.2. **Agenda.** The AFDCB will conduct quarterly business, new business, and have guest speakers attend regularly based on good order and discipline across the installation.

3.12.3. **Purpose/Outcome.** The AFDCB will advise and make recommendations to commanders on matters concerning eliminating conditions which adversely affect the health, safety, welfare, morale, and discipline of the Armed Forces on or off the installation. Establishments are provided an opportunity to resolve the issue within 60 days.

3.12.4. **OPR.** The 673 MSG and the 673 SFS.

3.13. **JBER Environmental, Safety and Occupational Health Council (ESOHC):**

3.13.1. **Occurrence.** The ESOHC is held twice a year.

Table 13. JBER ESOHC Attendees.

COMPONENTS	ESOHC ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CA, 673 MSG/CC, 673 CEG/CC, 673 MDG/CC, 673 LRG/CC
3 WG	3 WG/CC, 3 WG/CD, 3 OG/CC, 3 MXG/CC
ANG	176 WG/CC
Army	11 ABN DIV CoS
Additional	Additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.13.2. **Agenda.** The ESOHC will review any Environmental, Safety, and Occupational Health items affecting the Installation IAW AFI90-801, *Environment, Safety, and Occupational Health Councils*, Attachment 2.

3.13.3. **Purpose/Outcome.** Provides senior leadership involvement and direction at all levels of command; annually establishes goals, measures and objectives, and targets; and provides additional Environmental, Safety and Occupational Health (ESOH) guidance to subordinate organizations as required. Ensures the appropriate level of ESOH assets are sustained, restored, and modernized to achieve the desired mission capability using a risk-based decision-making process.

3.13.4. **OPR.** The 673d Air Base Wing Safety Office (673 ABW/SE).

3.14. **Joint Wildlife Awareness Group (JWAG):**

3.14.1. **Occurrence.** February, June, and November (beginning and end of wildlife seasons).

Table 14. Joint Wildlife Awareness Group (JWAG) Attendees.

COMPONENTS	JWAG ATTENDEES
673 ABW	673 ABW/CD, 673 ABW/SE, 673 CES Natural Resources, 673 CES CLEOs, 673 ABW/PA, 673 SFS
3 WG	3 WG/SE
Army	11 ABN DIV Safety, 11 ABN DIV G-3, 11 ABN DIV/PA
Additional	JBER Range Control, additional attendees as designated by leadership.
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.14.2. **Agenda.** Review wildlife safety and management plan execution on a regular recurring basis.

3.14.3. **Purpose/Outcome.** Evaluate, study, propose, and approve measures to mitigate wildlife hazards and improve installation safety. JWAG will establish goals, measures, objectives, and targets and provide additional guidance to subordinate organizations as required.

3.14.4. **OPR.** The 673 ABW/SE.

3.15. **Status of Training:**

3.15.1. **Occurrence.** 3rd or 4th week of the first month in each quarter after Joint Base Stand-up.

3.15.2. **Attendees.** All attending Joint Base Stand-up.

3.15.3. **Agenda.** Present the quarterly training data and statistics to the 673 ABW/CC and 673 ABW/CCC.

3.15.4. **Purpose/Outcome.** Provide the 673 ABW/CC, 673 ABW/CCC, group commanders, squadron commanders, and key mission partners data and statistics on upgrade training for the previous quarter to gauge overall training program effectiveness and identify negative trends.

3.15.5. **OPR.** 673d Force Support Squadron Education Center.

3.16. **Civilian Personnel Advisory Council (CPAC):**

3.16.1. **Occurrence.** Last week of each quarter

Table 15. Civilian Personnel Advisory Council (CPAC) Attendees.

COMPONENTS	CPAC ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CCC, 673 ABW/CA, 673 ABW/EO, 673 MSG/CC, 673 CEG/CC, 673 LRG/CC, 673 FSS/CC, 673 FSS/FSM, 673 CPTS/FMA
Note: Definitions of organization and office symbols can be found in Attachment 1.	

3.16.2. **Agenda.** Review turnover, hiring timelines, lapse rates and utilization of civilian resources. Approve/disapprove requests for overhires, incentives and PCS costs.

3.16.3. **Purpose/Outcome.** The overall goal of civilian employment planning is the full, effective utilization of civilian resources to accomplish assigned, mission-related work within a given civilian pay budget.

3.16.4. **OPR.** 673d Civilian Personnel Office (CPO).

3.17. **Traffic Safety Coordination Group (TSCG):**

3.17.1. **Occurrence.** Quarterly in the second month of each quarter.

Table 16. TSCG Attendees.

COMPONENTS	TSCG ATTENDEES
673 ABW	673 ABW/CD, 673 CES/CEF, 673 SFS, 673 ABW/SE, 673 LRS
Army	11 ABN DIV Safety
Note: Definitions of organization and office symbols can be found in Attachment 1.	

3.17.2. **Agenda.** Establish and implement a local traffic safety program that supports the Air Force Traffic Safety Program IAW Department of Defense Instruction (DoDI) 6055.04, *DoD Motor Vehicle and Traffic Safety*.

3.17.3. **Purpose/Outcome.** Evaluate, study, propose and approve measures to mitigate traffic hazards and improve installation traffic safety.

3.17.4. **OPR.** The 673 ABW/SE.

3.18. **Community Action Team (CAT):**

3.18.1. **Occurrence.** 3rd Tuesday of each month

Table 17. Community Action Team (CAT) Attendees.

COMPONENTS	CAT ATTENDEES
673 ABW	673 ABW/CC, 673 ABW/CD, 673 ABW/CA, 673 ABW/CCC, 673 ABW/SGM, 673 ABW/HC, 673 ABW/JA, 673 ABW/EO, Family Advocacy, M&FRC Flight Chief, ADAPT OIC, Mental Health, SHARP PM, SARC, Health Promotion, Prevention Resilience Office, Suicide Prevention Program Manager
Army	11 ABN DIV DCoS, ASAP ADCO, 11 ABN DIV CR2C, 11 ABN DIV Surgeon
Additional	AF 1st Sergeant Representative. AF Key Support Liaison and Army SFRG (optional).
Note: Definitions of organization and office symbols can be found in Attachment 1 .	

3.18.2. **Agenda.** Determined by CAT Chair, Integrated Prevention Office.

3.18.3. **Purpose/Outcome.** Functions as a working group to plan and implement coordinated efforts addressing prevention, community outreach and wellness.

3.18.4. **OPR.** Integrated Prevention Office

LISA M. MABBUTT, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DoDI 6055.04, *DoD Motor Vehicle and Traffic Safety*, 27 August 2021

AFPD 34-1, *Air Force Services*, 11 October 2018

AFMAN 34-201, *Use of Nonappropriated Funds*, 28 September 2018

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFI-90-801, *Environment, Safety, and Occupational Health Councils*, 09 January 2020

MOA between the USAF, *Supporting Component and the US Army, Supported Component(s)* signed October 9, 2009

Prescribed Forms

None

Adopted Forms

DAF 847, *Recommendation for Change of Product*.

Abbreviations and Acronyms

ADAPT—Alcohol Drug Abuse Prevention and Treatment

AFDCB—Armed Forces Disciplinary Control Board

AFI—Air Force Instruction

AFMAN—Air Force Manual

AFPD—Air Force Policy Directive

AMH—Aurora Military Housing

ASAP ADCO—Army Substance Abuse Program Alcohol and Drug Control Officer

CAB—Community Action Board

CAC—Community Action Council

CAT—Community Action Team

CLEO—Conservation Law Enforcement Officer

CPAC—Civilian Personnel Advisory Council

CPO—Civilian Personnel Office

DAF—Department of the Air Force

DoDI—Department of Defense Instruction

ESOHC—Environmental, Safety and Occupational Health Council

ICS—Intermediate Command Summit

IDC—Integrated Defense Council

JBER—Joint Base Elmendorf-Richardson

JBPB—JBER Joint Base Partnership Board

JBPC—Joint Base Partnership Council

JWAG—Joint Wildlife Awareness Group

M&FRC—Military and Family Readiness Center

MOA—Memorandum of Agreement

MRC—Management Review Committee

MWR—Morale, Welfare, and Recreation

NAF—Non-Appropriated Fund

NAFI—Non-Appropriated Fund Instrument

OIC—Officer in Charge

OPR—Office Of Primary Responsibility

SARC—Sexual Assault Response Coordinator

PM—Program Manager

SHARP PM—Sexual Harassment/Assault Response and Prevention Program Manager

SFRG—Soldier Family Readiness Group

SICC—Snow and Ice Control Committee

TSCG—Traffic Safety Coordination Group

Office Symbols

11 AF/CD—11th Air Force Deputy Commander

11 ABN DIV—11th Airborne Division

11 ABN DIV CG—11th Airborne Division Commanding General

11 ABN DIV CoS—11th Airborne Division Chief of Staff

11 ABN DIV CR2C—11th Airborne Division Commanders Ready and Resilient Council

11 ABN DIV CSM—11th Airborne Division Command Sergeant Major

11 ABN DIV DCoS—11th Airborne Division Deputy Chief of Staff

11 ABN DIV G3—11th Airborne Chief of Operations

11 ABN DIV PA—11th Airborne Division Public Affairs

11 ABN DIV SE—11th Airborne Division Safety

176 WG/CC—176th Wing Commander

176 WG/CCC—176th Wing Command Chief
176 WG/CD—176th Wing Vice Commander
2/11 IBCT CDR—2/11 Infantry Brigade Combat Team Commander
2/11 IBCT CSM—2/11 Infantry Brigade Combat Team Command Sergeant Major
2/11 IBCT DCO—2/11 Infantry Brigade Combat Deputy Commanding Officer
3 MXG/CC—3d Maintenance Group Commander
3 OG/CC—3d Operations Group Commander
3 OSS/CC—3d Operations Support Squadron Commander
3 WG/CC—3d Wing Commander
3 WG/CCC—3d Wing Command Chief
3 WG/CD—3d Wing Deputy Commander
3 WG/SE—3d Wing Safety
373 ISRG/CC—373d Intelligence Surveillance Reconnaissance Group Commander
381 IS/CC—381st Intel Squadron Commander
477 FG/CC—477th Fighter Group Commander
611 AOC/CC—611th Air Operations Center Commander
611 AOC/CCC—611th Air Operations Center Command Chief
673 ABW—673d Air Base Wing
673 ABW/CC—673d Air Base Wing Commander
673 ABW/CCC—673d Air Base Wing Command Chief
673 ABW/CA—673d Air Base Wing Executive Director
673 ABW/CD—673d Air Base Wing Deputy Commander
673 ABW/EO—673d Air Base Wing Equal Opportunity
673 ABW/HC—673d Air Base Wing Chaplain
673 ABW/IRO—673d Air Base Wing Integrated Resilience Office
673 ABW/JA—673d Air Base Wing Judge Advocate
673 ABW/PA—673d Air Base Wing Public Affairs
673 ABW/SGM—673d Air Base Wing Sergeant Major
673 ABW/SE—673d Air Base Wing Safety Office
673 ABW/XP—673d Air Base Wing Plans and Programs
673 CEG—673d Civil Engineer Group
673 CEG/CC—673d Civil Engineer Group Commander

673 CEG/CD—673d Civil Engineer Group Deputy Commander
673 CES/CC—673d Civil Engineer Squadron Commander
673 CES/CEF—673d Civil Engineer Squadron Fire Management
673 CPTS/CC—673d Comptroller Squadron Commander
673 CPTS/FMA—673d Comptroller Squadron Financial Management Analysis
673 CS/CC—673d Communications Squadron Commander
673 FSS—673d Force Support Squadron
673 FSS/CC—673d Force Support Squadron Commander
673 FSS/FSM—673d Force Support Squadron Manpower
673 LRG/CC—673d Logistics Readiness Group Commander
673 LRS—673d Logistics Readiness Squadron
673 MDG/CC—673d Medical Group Commander
673 MSG—673d Mission Support Group
673 MSG/CC—673d Mission Support Group Commander
673 SFS—673d Security Forces Squadron
673 SFS/CC—673d Security Forces Squadron Commander
715 AMOG/CC—715th Air Mobility Operations Group Commander
715 AMOG/CCC—715th Air Mobility Operations Group Command Chief
732 AMOG/CC—732nd Air Mobility Operations Group Commander
773 CES—773d Civil Engineer Squadron
773 CES/CC—773d Civil Engineer Squadron Commander
773 FSS/CL—773d Force Support Squadron Civilian Lead
AFIMSC—Air Force Installation and Mission Support Center
AFOSI—Air Force Office of Special Investigations
AKAFNG CoS—Alaska Air Force National Guard Chief of Staff
AKARNG CoS—Alaska Army National Guard Chief of Staff
ALCOM CoS—Alaskan Command Chief of Staff
CID—Criminal Investigation Command
HQ IMCOM EDCG—Headquarters Installation Management Command Executive Deputy to the Commanding General
IMCOM-P—Installation Management Command-Pacific
JFHQ-AK JDOMS—Joint Forces Headquarters-Alaska Joint Forces Directorate of Military Support

USARAK—United States Army Alaska

WG—Wing