

**BY ORDER OF THE COMMANDER
JOINT BASE ELMENDORF-
RICHARDSON**

**JOINT BASE ELMENDORF-
RICHARDSON INSTRUCTION 31-160**

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Security

CONTROL OF PETS AND ANIMALS



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This instruction implements AFPD 31-1, *Integrated Defense*; AFI 32-6000, *Housing Management*; and AFI 48-131, *Veterinary Health Services*. It prescribes and establishes the guidelines governing Control of Pets and Animals on Joint Base Elmendorf-Richardson (JBER). These procedures and operations are directive in nature and apply to all personnel assigned to JBER and their guests. It is the responsibility of assigned personnel to ensure compliance with these instructions. The provisions of this instruction apply to all personnel assigned, attached, or associated to the 673 Air Base Wing, tenant units, and all other individuals, whether military or civilian, while upon JBER or any of its property. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF IMT 847, *Recommendation for Change of Publication*; route the AF IMT 847 from the field through the appropriate functional chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Instruction (AFI) 33-322, *Record Management and Information Governance Program*, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

1. Overview:

1.1. Introduction.

1.1.1. This instruction is intended to accomplish multiple objectives:

1.1.1.1. Effectively prevent and control diseases that are common to humans and to wild and domestic animals.

1.1.1.2. Prevent and control negative conditions of environmental, community, or economic significance.

1.1.1.3. Ensure humane care and use of animals.

1.1.1.4. Promote the concept of responsible animal ownership as an integral element of health and well-being within the command.

1.2. Explanation of Abbreviations and Terms.

1.2.1. Pet. Defined as a dog, cat, or other household or domestic animal. Aggressive or potentially aggressive dog breeds (including a mixed breed) are prohibited on JBER and are defined as the following breeds: Pit Bull (American Staffordshire Bull Terrier or English Staffordshire Bull Terrier), Rottweiler, Doberman Pinscher, Chow, and wolf hybrids. Prohibition also extends to other breeds of dogs or individual dogs that demonstrate or are known to demonstrate a propensity for dominant or aggressive behavior. Exotic or wild animals are prohibited on JBER and include, but are not limited to: reptiles, rodents (other than hamsters, gerbils, and guinea pigs), ferrets, hedgehogs, skunks, rats, raccoons, squirrels, potbellied pigs, monkeys, arachnids, or any farm animal. Privatized housing occupants are limited to two household pets, which must be under control at all times. Occupants of base lodging facilities will follow lodging policies regarding pets (e.g., pets only allowed in pet-friendly Temporary Lodging Facility (TLF) units). Occupants of dormitories are not allowed to have any pets other than fish.

1.2.2. Pet Owner. The term pet owner applies not only to the legal owner of the animal, but also to any person(s) having permanent or temporary custody or control of animals on JBER.

1.2.3. Uncontrolled Animal. Defined as any pet that is not in direct control of a pet owner. Examples include not being secured on a leash when outside the pet owner's home or yard, escaping the pet owner's home or yard, or jumping on people other than the pet owner without consent.

1.2.4. Stray Animal. Defined as any domestic animal that is wandering at large and does not have an identifiable legal owner or caretaker.

1.2.5. Unprovoked Bite. Defined as an incident where the animal bites a human or pet without an apparent trigger or reason. Examples include an animal running to attack a human who has not come near or interacted with the animal or an animal that attacks another pet without being threatened.

1.2.6. Provoked Bite. Defined as an incident where the animal bites a human or pet after being threatened or otherwise triggered by the behavior of a nearby human or pet. Examples include an animal biting a human's hand when they attempt to remove a food dish, an animal biting a child that has pulled its tail or ears, or an animal biting a human that has tormented, abused, or assaulted the animal.

1.2.7. Rabies Quarantine. Defined as the confinement and observation of an animal that has bitten a human in order to confirm that the animal does not have signs of rabies, which directly impacts potential medical treatment of the human bite victim. Only the JBER Veterinarian can direct the quarantine of an animal and will provide instructions to the pet owner for the implementation of the quarantine and how to monitor the animal for signs of disease.

1.2.8. Debarment. Defined as the removal of an animal or person from AMH and/or JBER. The 673d Air Base Wing Commander (673 ABW/CC) has the final authority to debar a person and the 673d Mission Support Group Commander (673 MSG/CC) has the authority to debar an animal.

1.2.9. Pet Removal and Tenant Eviction. The AMH Office, depending on the nature and severity of lease violations that are defined in the tenant lease and tenant handbook, has the ability to direct the removal of a pet and to evict tenants from AMH properties. If a tenant is non-compliant with pet removal or eviction notifications, the AMH Office may take action consistent with the tenant lease.

2. Responsibilities.

2.1. Pet Owner.

2.1.1. Keep only permitted pets.

2.1.1.1. With the exception of small caged animals such as guinea pigs, hamsters, and gerbils, all pet rodents (especially rats and mice) are prohibited on JBER. Pet rats are illegal in the Anchorage Borough in accordance with Anchorage Municipal Code 16.90.030. Additional prohibited animals include primates, skunks, raccoons, exotic felines, marsupials, reptiles, insects, spiders, wolf hybrids, and any wild animal requiring special permits.

2.1.1.2. Domestic livestock are defined as any animals kept and raised to produce a commodity such as food or fiber and are not permitted on JBER.

2.1.1.3. The following dog breeds, whether purebred or mixed, will NOT be allowed as pets on JBER: Pit Bull (American Staffordshire Bull Terrier or English Staffordshire Bull Terrier), Rottweiler, Doberman Pinscher, Chows, and wolf hybrids. Pet owners may request a waiver from the 673 ABW/CC to own a prohibited breed.

2.1.1.4. Prohibitions extend to other breeds of dogs or individual dogs that demonstrate or are known to demonstrate a propensity for dominant or aggressive behavior as indicated by any of the following types of behavior:

2.1.1.4.1. Unprovoked barking, growling, or snarling at people approaching the animal.

2.1.1.4.2. Aggressively running along a fence line when people are present.

2.1.1.4.3. Biting or scratching people.

2.1.1.4.4. Escaping confinement or restriction to chase people.

2.1.2. Follow JBER registration procedures.

2.1.2.1. Pets maintained on JBER will be registered with the Veterinary Treatment Facility (VTF) within seven days of arrival on base. All dogs and cats over four months of age will be vaccinated against rabies, as required by Alaska State Statutes. A rabies vaccination tag must be securely fastened to the animal's collar or harness, and must be worn anytime the animal is outdoors. Additionally, JBER installation policy requires a current distemper, adenovirus, and parvovirus (DAPv) combination vaccine for dogs, and feline viral rhinotracheitis, calicivirus, and panleukopenia (FVRCP) combination vaccine for cats in order to safeguard the health of all pets on the installation.

2.1.2.2. All pets residing on JBER are required to have a microchip implanted. The VTF can implant an internationally-recognized microchip at the owner's expense. Pet owners are responsible for all expenses incurred to comply with this instruction.

2.1.2.3. Pet registration documents shall be provided to the AMH Office and to the 673d Civil Engineer Squadron (673 CES) Military Housing Office (MHO). The AMH Office has a pet application form on which residents shall accurately reflect the breed and number of pets to be housed in the home. Pet owners must be able to produce record of up to date vaccinations to the AMH Office annually or more frequently by request.

2.1.3. Keep pets within AMH areas or the 673d Force Support Squadron (673 FSS) Outdoor Recreation (ODR) FamCamp areas. Pets may not be kept in any facility controlled by the JBER Lodging Office except approved pet-friendly TLFs. Dormitory residents may only keep fish as pets.

2.1.4. Maintain no more than two pets. Tenants living in AMH may request authorization, in writing, for additional pets from the AMH Office. In cases when pets become pregnant, owners have ten weeks following litter birth to relocate offspring.

2.1.5. Adhere to the leash law, which requires that a person responsible for an animal shall have direct control of it at all times with a restraining device not to exceed six feet in length when in public. While in a living area, the owner shall have his/her animal under direct control of a person or confined in such a manner that it cannot freely leave the property and have access to other people's property.

2.1.6. Control pets indoors and outdoors to the extent sufficient to prevent them from barking excessively, threatening, or biting other personnel.

2.1.7. Refrain from walking pets in other people's yards and school yards. Sporting fields and parade grounds may be used when the area is not in use for an official function.

2.1.8. Immediately clean up pet excrement during walks and other outdoor play.

2.1.9. Supervise pets in public areas.

2.1.9.1. Pets may only be left unattended outdoors in enclosed backyards within AMH. Pets may not be left unattended outdoors in FamCamp areas or pet-friendly TLF areas at any time.

- 2.1.9.2. Design, construction, and location of dog houses in family housing areas must be approved by the AMH Office.
- 2.1.9.3. Any pet with a history of escaping an enclosed backyard must not be left in the backyard unattended.
- 2.1.10. Treat pets humanely. Pets must have access to fresh, potable water for at least one hour twice daily, if not continuously. Pets must be offered food adequate for activity level, age, species, and body condition at least once daily.
- 2.1.11. Limit time pets are left outside to no more than 24 continuous hours. Pets must not be kept outside for more than four consecutive hours if the temperature is above 85 °F or below 45 °F, unless adequate shelter is provided. Adequate shelter is defined as a structure in which the animal can sit, stand, and lie in a normal manner, and to turn about freely. The shelter must contain a roof, four sides, and a floor, and must provide adequate protection and shelter from the cold and heat, direct rays of the sun and the direct effect of wind, rain, or snow, have a wind break and rain break at the entrance, and contain clean, dry, bedding material if the ambient temperature is below 50 °F. Additional clean, dry bedding is required when the temperature is 35 °F or lower.
- 2.1.12. Do not leave pets in vehicles.
- 2.1.13. Kennel animals when staying in JBER lodging or TLFs. Pets may not be housed in vehicles in lieu of kenneling. Limited pet-friendly TLFs are available on a first-come, first-serve basis.
- 2.1.14. Retain liability for all property damage caused by their pets.
- 2.1.15. Take measures to avoid breeding pets. Animal breeding for commercial purposes is prohibited on JBER.
- 2.1.16. If directed by the VTF to initiate quarantine of a pet due to a bite incident, transport pet to the VTF within 24 hours of notification for veterinary inspection and quarantine instructions. Failure to comply with VTF instructions will lead to notification of the pet owner's leadership and potential debarment actions. Any costs incurred through compliance with this instruction are the responsibility of the pet owner.

2.2. 673d Security Forces Squadron (673 SFS).

- 2.2.1. Respond to reports of aggressive animal behavior or animal bite anywhere on JBER. This includes reports from the JBER Emergency Room when an animal bite victim is treated. Response time will be dictated by the current situation, as responses will be prioritized by the on-duty SFS Flight Chief. SFS personnel will not be responsible for capturing, restraining or transporting an aggressive animal.
- 2.2.1.1. For aggressive animals reports, attempt to locate the pet owner. If pet owner is found, have them secure their pet (if still applicable). If pet owner resides in AMH, remind pet owner that aggressive animal behavior is a violation of their lease and subsequent violations could lead to the removal of their pet and/or eviction from AMH. If pet owner resides in FamCamp or pet-friendly TLF or is recreating on JBER, remind pet owner that subsequent aggressive animal behavior could lead to the debarment of their pet and/or the pet owner from JBER.

- 2.2.1.2. Animal bite on human
 - 2.2.1.2.1. Responding patrolman determines if it is an unprovoked or provoked bite.
 - 2.2.1.2.2. Attempt to locate the pet owner to secure the animal.
 - 2.2.1.2.3. Highly encourage bite victim to immediately visit the JBER Emergency Room for an exam and diagnosis, regardless of severity of injury. The Emergency Room visit will generate a DD 2341 Report of Animal Bite, which is the only way to initiate a quarantine of the animal through the VTF. Animal quarantine is intended to provide an observation period during which the veterinarian can determine whether or not there is suspicion that the animal has rabies. This, in turn, determines if the human bite victim requires post-exposure prophylaxis treatment.
 - 2.2.1.2.4. Fill out JBER Animal Bite Report and, if required, AF 1168, Statement of Suspect/Witness/Complainant.
 - 2.2.1.2.5. Issue Animal Bite Warning Letter to pet owner. If pet owner resides in AMH, remind pet owner that aggressive animal behavior is a violation of their lease and subsequent violations could lead to the removal of their pet and/or eviction from AMH. If pet owner resides in a FamCamp or pet-friendly TLF or is recreating on JBER, remind the pet owner that subsequent violations could lead to the debarment of their pet and/or the pet owner from JBER.
 - 2.2.1.2.6. Contact VTF to confirm animal's vaccination status.
- 2.2.1.3. Animal bite on animal
 - 2.2.1.3.1. Responding patrolman determines if it is an unprovoked or provoked bite.
 - 2.2.1.3.2. Attempt to locate the pet owner to secure the animal.
 - 2.2.1.3.3. Fill out AF 1168, Statement of Suspect/Witness/Complainant.
 - 2.2.1.3.4. Issue Animal Bite Warning Letter to pet owner. If pet owner resides in AMH, remind pet owner that aggressive animal behavior is a violation of their lease and subsequent violations could lead to the removal of their pet and/or eviction from AMH. If pet owner resides in a FamCamp or pet-friendly TLF or is recreating on JBER, remind the pet owner that subsequent violations could lead to the debarment of their pet and/or the pet owner from JBER.
 - 2.2.1.3.5. Contact VTF to confirm animals' vaccination status.
- 2.2.2. Prepare and disseminate police activity reports on all incidents involving domestic animals. Incident reporting includes making a blotter entry and timely notification and referral to other support agencies. If the pet owner resides in base housing, submit the incident report to the AMH Office so they can consider annotating the resident's records and delivering a notice of lease violation. If the incident involves an animal bite on human, send the Animal Bite Report to the AMH Office, MHO, Public Health, and VTF within 72 hours of the incident.

2.2.3. Track animal bite reports and ensure there are no repeat offenders. If an assessment reveals that a single pet owner residing in AMH has multiple pet incident reports, notify the AMH Office so that they can consider sending a notice of lease violation to the tenant and also consider if pet removal or tenant eviction is warranted. If an assessment reveals that a single pet owner residing in FamCamp or pet-friendly TLF has multiple pet incident reports, notify the 673 MSG/CC so that they can consider debarment of the pet and/or pet owner from JBER.

2.2.4. Report animal bites, vicious animal behavior, accumulation of animal incident reports, or any other behavior that warrants the removal of a pet to the 673 MSG/CC for evaluation.

2.3. JBER Emergency Room.

2.3.1. Evaluate patient and provide treatment.

2.3.2. If patient is the victim of an animal bite, initiate DD 2341 Report of Animal Bite. Contact the veterinarian if there is uncertainty about whether or not bite circumstances warrant post-exposure prophylaxis. Contact 673 SFS to report the animal bite.

2.3.3. Send DD 2341 Report of Animal Bite to Public Health (673 AMDS/SGPM) within one duty day.

2.4. 673 Aerospace Medicine Squadron (673 AMDS) Public Health (673 AMDS/SGPM).

2.4.1. At the beginning of each duty day, check for any new DD 2341 Report of Animal Bite forms that might have been created by the Emergency Room.

2.4.2. Send DD 2341 Report of Animal Bite to the VTF within one day of receiving it from the Emergency Room.

2.4.3. Wait for veterinarian to send back results of the quarantine and the disposition of the animal. If significant concern over the rabies status of the animal exists, contact the veterinarian prior to completion of quarantine.

2.4.4. Based on the veterinarian's report of animal disposition, provide post-exposure prophylaxis treatment information to the patient's Primary Care Manger.

2.4.5. If the VTF contacts Public Health to report pet owner non-compliance with quarantine instructions, contact the leadership of the pet owner, or their sponsor, to report pet owner's non-compliance and request assistance to have the animal transported to the VTF for quarantine.

2.4.6. Track DD 2341 Report of Animal Bite documentation and provide regular reporting to leadership.

2.4.7. Serve as the liaison between the 673 MDG and the VTF.

2.5. Veterinary Treatment Facility (VTF).

2.5.1. Register animals that reside in AMH. Registration includes confirmation of current vaccination and microchip status. Provide proof of registration for the pet owner to present to the AMH Office for their tenant records.

2.5.2. Vaccinate animals, as required, at pet owner's expense.

2.5.3. Implant microchip, if necessary, at pet owner's expense.

2.5.4. Respond to DD 2341 Report of Animal Bite.

2.5.4.1. Evaluate DD 2341 Report of Animal Bite received from Public Health.

2.5.4.2. Review animal records.

2.5.4.3. If required, initiate quarantine by contacting the pet owner and providing quarantine instructions.

2.5.4.4. If pet owner does not comply with quarantine instructions within 24 hours of the VTF receiving the DD 2341 Report of Animal Bite from Public Health, report pet owner noncompliance to Public Health to initiate contact with pet owner's leadership.

2.5.4.5. After 10-day quarantine, evaluate the animal for signs of rabies, which will assist in determining if the human bite victim requires post-exposure prophylaxis treatment.

2.5.4.6. Send quarantine results to Public Health.

2.5.5. If contacted by 673 SFS in response to an animal bite report incident, provide confirmation of current vaccination records for the animal. If the VTF discovers that the pet owner has not registered their pet, inform 673 SFS.

2.5.6. Track DD 2341 Report of Animal Bite documentation and provide regular reporting to leadership.

2.6. 673d Civil Engineer Squadron (673 CES) Military Housing Office (MHO) and Installation Management Office.

2.6.1. Oversee AMH Office and associated contractors.

2.6.2. Coordinate with AMH Office to ensure that all personnel assigned to, or residing in, AMH read and understand this instruction.

2.6.3. Direct reports of aggressive animal behavior to 673 SFS for response and investigation.

2.6.4. Conservation Law Enforcement will respond to reports involving wild animals that pose a danger to humans

2.7. Aurora Military Housing (AMH) Office.

2.7.1. Develop and maintain the AMH tenant handbook and tenant lease, based on AFI 32 600, Housing Management, and Alaska Statute §§ 34.03.010 – 34.03.360, Alaska Uniform Residential Landlord and Tenant Act.

2.7.2. Coordinate all pet removal and tenant eviction actions with the MHO and/or the 673d Mission Support Group Commander, as appropriate.

2.8. 773d Civil Engineer Squadron (773 CES).

2.8.1. Provide the Base Defense Operations Center (BDOC) with 773 CES Pest Management contact information.

2.8.2. Respond to reports involving dead animals that create a public health hazard.

2.9. 673d Mission Support Group Commander (673 MSG/CC).

2.9.1. Retains authority to direct the removal of pets from JBER. Will receive and consider appeals for pet removal.

2.9.2. Coordinate with the AMH Office regarding animal removal and tenant evictions that are triggered by lease violations due to animal behavior. If the member continues to be non-compliant, the 673 MSG/CC will consider pet removal and/or a recommendation to the 673 ABW/CC for personnel debarment actions.

2.10. 673d Air Base Wing Commander (673 ABW/CC).

2.10.1. Final authority for all personnel debarment actions.

2.10.2. Retains authority to direct the removal of pets from JBER.

3. General.**3.1. Pet Registration.**

3.1.1. Pets maintained on JBER will be registered with the Veterinary Treatment Facility (VTF) within seven days of arrival on base. All pets residing on JBER are required to have a microchip implanted. The VTF can implant an internationally-recognized microchip at the owner's expense. Pet owners are responsible for all expenses incurred to comply with this instruction.

3.1.2. Pet registration documents shall be provided by the owner to the AMH Office and to the MHO. The AMH Office has a pet application form on which residents shall accurately reflect the breed and number of pets to be housed in the home.

3.2. Pet Vaccination Requirements.

3.2.1. All dogs and cats over four months of age will be vaccinated against rabies, as required by Alaska State Statutes. Rabies vaccinations must be current for the issuance of health certificates, dog licenses, and housing registration.

3.2.2. JBER installation policy requires a current DAPv combination vaccine for dogs and FVRCP combination vaccine for cats in order to safeguard the health of all pets on the installation.

3.2.3. Additional vaccines may be required, depending on pet's lifestyle.

3.2.4. A rabies vaccination tag must be securely fastened to the animal's collar or harness and must be worn anytime the animal is outdoors.

3.2.5. Pet owners must maintain records of current vaccination status and present to the AMH Office annually or upon request.

3.2.6. Pet owners must provide current pet vaccination records upon registration at pet-friendly TLF and FamCamp facilities.

3.3. Control of Pets.

3.3.1. An uncontrolled animal is defined as any pet that is not in direct control of a pet owner. Examples include not being secured on a leash when outside the pet owner's home or yard, escaping the pet owner's home or yard, or jumping on people other than the pet owner without consent.

3.3.2. Pet owners and caretakers must adhere to the leash law, which requires that a person responsible for an animal have direct control of it at all times with a restraining device not to exceed six feet in length when in public. While in a living area, the owner shall have his/her animal under direct control of a person or confined in such a manner that it cannot freely leave the property and have access to other people's property.

3.3.3. Pets must be controlled indoors and outdoors to the extent sufficient to prevent them from barking excessively, threatening, or biting other personnel.

3.3.4. Pet owners must not walk their pets in other people's yards and school yards. Sporting fields and parade grounds may be used when the area is not in use for an official function.

3.3.5. Pet owners must immediately clean up pet excrement during walks and other outdoor play.

3.3.6. Pet owners may not leave pets unattended in public areas.

3.3.6.1. Pets may only be left unattended outdoors in enclosed backyards within AMH. Pets may not be left unattended outdoors in FamCamp areas or pet-friendly TLF areas at any time.

3.3.6.2. Design, construction, and location of dog houses in family housing areas must be approved by the AMH Office.

3.3.6.3. Any pet with a history of escaping an enclosed backyard may not be left in a backyard unattended.

3.3.7. If a pet owner does not retain full control of their pet at all times within AMH, it is a lease violation and may result in the removal of the animal from AMH. If a pet owner does not retain full control of their pet anywhere on JBER (e.g., FamCamp, Outdoor Recreation areas, etc.) it may be reported to the 673 SFS and may result in the removal of the animal from JBER.

3.4. Human Injuries Caused by Domestic Animals.

3.4.1. If an animal is involved in aggressive behavior and injures a human, the incident must be reported to 673 SFS.

3.4.2. A patrolman will respond to the incident scene, record witness statements, and complete a JBER Animal Bite Report. The patrolman will determine if the bite was provoked or unprovoked and annotate the Animal Bite Report. Within one 72 hours of the incident, 673 SFS will send the Animal Bite Report to the AMH Office, MHO, Public Health, and the VTF.

3.4.3. The bite victim is highly encouraged to immediately visit the Emergency Room for an exam and diagnosis, regardless of severity of injury. The Emergency Room visit will generate a medical DD 2341 Report of Animal Bite, which is the only way to initiate animal quarantine through the VTF. The Emergency Room will deliver the DD 2341 Report of Animal Bite to Public Health within one duty day of the exam.

3.4.4. Public Health will review the DD 2341 Report of Animal Bite and send to the VTF for animal quarantine actions. After the quarantine period, the VTF will provide animal disposition results to Public Health to ensure proper medical treatment is provided to the bite victim. The VTF will determine what remedial actions are required for the animal (e.g., release from quarantine, euthanasia, etc.).

3.4.5. 673 SFS will maintain records of all aggressive animal incidents. If the pet owner resides in AMH and is responsible for multiple reports of aggressive animal incidents, 673 SFS will notify the AMH Office, which could lead to additional punitive actions (including eviction) based on multiple lease violations. If the pet owner resides in a FamCamp or pet-friendly TLF or is recreating on JBER and is responsible for multiple reports of aggressive animal incidents, 673 SFS will notify the 673 MSG/CC, which could lead to the debarment of their pet and/or the pet owner from JBER.

3.5. Quarantine.

3.5.1. Veterinary policy on military installations is governed by AR 40-905, Veterinary Health Services, which states that all animals that bite a human must be placed under 10-day quarantine, regardless of vaccination status.

3.5.2. Quarantine is intended to provide an observation period in which the veterinarian can determine whether or not the animal has signs of rabies viral infection, which in-turn determines if the human bite victim requires post-exposure prophylaxis treatment. If an animal has rabies, it will exhibit neurological signs or die within 10 days of the first display of aggressive behavior, hence the 10-day quarantine period. The only way to definitively diagnose rabies viral infection is to examine tissue samples from the brain of the diseased animal, so the animal would need to die from natural causes or be euthanized in order to collect tissue samples.

3.5.3. Upon receipt of the DD 2341 Report of Animal Bite from Public Health, the JBER VTF will contact the pet owner and order a 10-day quarantine. The pet owner must transport the animal to the VTF on JBER for an initial quarantine examination. The veterinarian will determine if the animal can be quarantined at home or if it must remain in a quarantine facility. Typically, if an animal has a current vaccination record and low suspicion of rabies exposure, the animal can be quarantined at home. The pet owner is responsible for all costs incurred during the transport, examination, and quarantine of their animal. The pet owner is also responsible for providing proof of quarantine in writing to the 673 SFS Reports and Analysis Section within 72 hours of being notified by the veterinarian that a quarantine is required.

3.5.4. After the 10-day quarantine, the veterinarian will determine if the animal can return to normal activity at home or if the animal must be euthanized.

3.5.5. The JBER VTF does not have the facilities or staff to house quarantined animals. If the animal has current vaccination records and carries a low suspicion of rabies viral infection, the animal will be quarantined in the pet owner's home. If there is a high suspicion of rabies, the VTF would contact the Municipality of Anchorage Animal Care and Control to set up an off-site quarantine.

3.6. Removal of Animals from JBER.

3.6.1. Initiated by the AMH Office

3.6.1.1. After an animal bite incident within AMH, 673 SFS will send the Animal Bite Report to the AMH Office, who will then check the tenant's records to determine if the tenant is responsible for multiple lease violations.

3.6.1.2. The AMH Office may deliver notification of lease violation to the tenant.

3.6.1.3. Depending on the severity of the incident and inclusion of any previous lease violations, the tenant may be given a warning and remedial actions, a notice to remove the animal from AMH, or a notice of eviction from AMH.

3.6.1.4. The AMH Office will coordinate all pet removal and eviction actions with the 673 CES Military Housing Office and/or the 673 MSG/CC, as appropriate. This will keep the military leadership informed.

3.6.2. Initiated by the 673 MSG/CC

3.6.2.1. 673 SFS will retain records of all aggressive animal incidents on JBER. During periodic reviews of records, if 673 SFS finds that a pet owner is responsible for multiple reports of aggressive animal incidents, a staff package will be sent to the 673 MSG/CC to consider initiating a warning and remedial actions, a removal of the pet, or a recommendation to the 673 ABW/CC to debar the pet owner.

3.6.2.1.1. If the pet owner resides in AMH, the 673 MSG/CC will coordinate with the AMH Office.

3.6.2.1.2. The AMH Office may request assistance from the 673 MSG/CC to encourage the tenant to comply with this instruction or initiate removal or debarment actions.

3.6.2.2. The 673 MSG/CC will review the information provided by 673 SFS and, as appropriate, consider information and recommendations provided by the AMH Office, ODR staff, or Lodging staff.

3.6.2.3. The 673 MSG/CC will make a determination and initiate animal removal or recommend pet owner debarment to the 673 ABW/CC, as necessary. If an order is given to remove the animal from JBER, the pet owner will have ten calendar days to comply with the order.

3.6.3. Appeal process

3.6.3.1. If the AMH Office issues a pet removal notification to a tenant, the tenant may seek review consistent with their lease.

3.6.3.2. If the 673 MSG/CC orders that a pet be removed from JBER, the pet owner may submit an appeal by contacting the Security Forces Reports and Analysis Office (673 SFS/S5PA). The pet owner will have seven calendar days from the date of the animal removal order to submit an appeal. If an appeal is submitted within seven calendar days, the removal order will be stayed until the final decision is made.

3.6.3.3. If the 673 ABW/CC debars a pet owner from JBER, the pet owner may submit an appeal by contacting the Security Forces Reports and Analysis Office (673 SFS/S5PA). The pet owner will have fourteen days from the date of the debarment order to submit an appeal. If an appeal is submitted within fourteen calendar days, the debarment order will be stayed until the final decision is made.

3.7. Point of Contact.

3.7.1. To report aggressive pet behavior, including animal bites, contact the Base Defense Operations Center (BDOC) at (907) 552-3421 or use the JBER Connect App.

3.7.2. To report nuisance pet behavior within AMH (long unattended barking, feces, uncontrolled pets, etc.), contact the AMH Office at (907) 753-1023.

3.7.3. To report nuisance pet behavior within FamCamp areas, contact ODR at (907) 552 2023.

3.7.4. To report nuisance pet behavior within pet-friendly TLF areas, contact the Lodging office at (907) 552-2454.

3.7.5. To report nuisance or dangerous wildlife, contact the Conservation Law Enforcement Officers at (907) 552-9453 or (907) 552-8609.

3.7.6. For inquiries regarding the medical process or general health concerns, contact the Public Health Office at (907) 580-4014.

3.7.7. For inquiries regarding the JBER pet registration process and requirements, contact the AMH Office at (907) 753-1023, the JBER VTF at (907) 384-2865, or the MHO at (907) 552-4439.

3.7.8. For questions and guidance regarding appeals to pet removal orders issued by the AMH Office, contact the AMH Office at (907) 753-1023 or the MHO at (907) 552-4439.

3.7.9. For questions and guidance regarding appeals to pet removal orders issued by the 673 MSG/CC, contact the Security Forces Reports and Analysis Office (673 SFS/S5PA) at (907) 552-5969.

KIRSTEN G. AGUILAR, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 31-1, *Integrated Defense*, 21 June 2018

AFI 32-6000, *Housing Management*, 18 March 2020

AFI 33-322, *Record Management and Information Governance Program*, 23 March 2020

AFI 48-131, *Veterinary Health Services*, 29 August 2006

Adopted Forms

AF 847, *Recommendation for Change of Publication*