

**BY ORDER OF THE
INSTALLATION COMMANDER (AMC)**

**DEPARTMENT OF THE AIR FORCE
INSTRUCTION**



36-2903

**JOINT BASE CHARLESTON
Supplement**

31 JULY 2024

PERSONNEL

**DRESS AND PERSONAL APPEARANCE
OF UNITED STATES AIR FORCE AND
UNITED STATES SPACE FORCE
PERSONNEL**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This publication implements and extends the guidance of Department of the Air Force Instruction (DAFI) 36-2903, *Dress and Personal Appearance of United States Air Force and United States Space Force Personnel*. This supplement applies to all uniformed members of the Regular Air Force and United States Space Force (USSF) assigned to Joint Base Charleston (JB CHS). Additionally, it applies to Air Force Reserve and Air National Guard members in the training pipeline and/or assigned to perform duties in support of the training pipeline or other JBC missions. This instruction applies to USSF members unless and until separate service guidance is published. In this event, USSF guidance shall prevail in application to the USSF. Ensure that all records generated as a result of processes prescribed in this publication adhere to AFI 33-322, *Records Management and Information Governance Program*, and are disposed of in accordance with the Records Disposition Schedule (RDS) which is located in the Air Force Records Information Management System (AFRIMS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using DAF Form (DAF) 847,

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SUMMARY OF CHANGES

This document has been revised and should be completely reviewed.

7.2.7. Watch Cap. Watch cap may be worn when approved by the Installation Commander. When worn, the watch cap will be pulled down snugly on the head; the bottom edge (all) of the cap may be folded to allow proper fit, but not rolled. The back of the cap should run across the nape of the neck and the front of cap should not be touching eyebrows nor higher than center of forehead; hair will not protrude from front of cap. No bunching or sagging. It will be commercially designed, plain, solid black, sage green, or coyote brown knit or fleece/microfiber material. Do not wear rank insignia

7.2.7.1. **(Added)** The Solid Black Watch Cap is authorized when wearing Service Dress Uniform (Class A and B), Operational Camouflage Pattern (OCP) or Physical Training Gear (PTG). However, this item may only be worn between 01 October and 31 March.

7.2.7.2. **(Added)** The Sage Green Watch Cap is authorized when wearing PTG. However, this item may only be worn between 01 October and 31 March.

7.2.7.3. **(Added)** The Coyote Brown Watch Cap is authorized when wearing OCP or PTG. However, this item may only be worn between October and 31 March.

7.3.4. Electronic Devices. Electronic devices are small electronic equipment such as personal or official cellular phones, hands-free devices, Fitbits™ and other small, conservative size fitness trackers. One handheld electronic device may be attached to a belt/waistband on either side or clipped to a purse. Handheld electronic devices, if worn on the belt/waistband or clipped to a purse, will be plain black, silver, dark blue, or gray. Holster and other storage devices used to attach handheld electronic devices to the uniform or purse will be plain black, silver, dark blue, or gray. Handheld electronic devices not worn on the belt/waistband or clipped to a purse can be any color. Pedometers are allowed to be worn on boots or shoes while in uniform but must be dark blue or black in color and attach without interfering with the work area or causing a safety hazard.

7.3.4.

1 (Added) Wear and use of an earpiece, any Bluetooth® wireless technology, or headphones, while in uniform, indoors or outdoors, is authorized for official duties such as Computer Based Trainings (CBTs) and official online meetings/calls. They are not authorized for personal use. **Exception:** Headphones and earphones are authorized during travel on public transportation (i.e., bus, train, or air travel) and/or while wearing PTG during individual or personal PT in the fitness center or on designated running areas. See **Paragraph 8.1.11.1**. Use of a hands-free device is authorized while in uniform operating a motor vehicle if local policy permits.

7.4. 2 Footwear Combat Boots (Males/Females)

7.4.2.3. **(Added)** The wear of black combat boots with the utility uniform on JB CHS is not authorized.

8.1.7. Headgear

8.1.7.1. **(Added)** A solid black, white, or dark blue baseball/sport cap and/or sweatband with the Air Force symbol or U.S. Air Force printed/embroidered on the front is authorized during organized PT. This is also authorized during individual PT and only to be worn outdoors.

8.1.11. Headphones and earphones are authorized while in the fitness center or on designated running areas unless prohibited by the Installation Commander.

8.1.11.

1 (Added) Designated outdoor running areas on JB CHS are defined as the fitness track and running path along Hill Boulevard and Arthur Drive. Headphones and earphones are authorized only on these designated running areas and in the fitness center.

10.7.12. 2X-Series AFSCs Shorts. Commanders of Airmen in these AFSCs may authorize wear of dark blue shorts in lieu of the OCP trousers in industrial areas, such as the flight line, hangars, warehouses, or dock areas outside of climate-controlled environments and when the ambient high temperature is forecast to meet or exceed 80 degrees Fahrenheit. **Note:** The dark blue shorts will not be worn anywhere outside the prescribed duty location to include during transit to and from the duty location; however, short duration trips into flight line adjacent work centers with the intent of returning to the defined industrial areas is acceptable.

10.7.12.

1 (Added) Alternate functional clothing is authorized during transit between the work center and the member's residence, with no intermediate stops. Alternate functional clothing includes dark blue shorts, issued dark blue pants, and coveralls other than the approved Maintenance Duty Uniform.

14.5.2. Discharged Air Force personnel may wear the authorized uniform from place of discharge to home, within three months after discharge. The member will wear the highest rank authorized on date of separation. Do not mix uniforms.

14.5.2.1. **(Added)** The installation commander authorizes such separatees to use military clothing sales stores to purchase uniforms and accessories required for special occasion such as military funerals, parades, or other ceremonies.

MICHAEL A. FREEMAN, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DAFI 36-2903, *Dress and Personal Appearance of United States Air Force and United States Space Force Personnel*, 29 February 2024

AFI 33-322, *Records Management and Information Governance Program*, 28 July 2021

Prescribed Forms

None

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFRIMS—Air Force Records Information Management System

CBT—Computer Based Training

DAF—Department of the Air Force

JB CHS—Joint Base Charleston

MCSS—Military Clothing Sales Stores

OCP—Operational Camouflage Pattern

OPR—Office of Primary Responsibility

PTG—Physical Training Gear

RDS—Records Disposition Schedule

USSF—United States Space Force