

**BY ORDER OF THE COMMANDER
GRAND FORKS AIR FORCE BASE**

**GRAND FORKS AIR FORCE BASE
INSTRUCTION 36-2654**



30 AUGUST 2017

Personnel

COMBAT ARMS PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This publication specifies local procedures for base weapons training, implements AFPD 36-22, Military Training, AFPD 16-8, Arming of Aircrew, AFI 36-2654, Combat Arms Training; AFMAN 36-2227, Combat Arms Weapons Training Programs; AFI 10-403, Deployment Planning; Mobility and Overseas Personnel; AMCP 31-1, Air Mobility Command Arming Policy; and all local policies. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of IAW with the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/gcss-af61a/afrims/afrims/>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional's chain of command.

1. Responsibilities. The primary purpose of this instruction is to implement a use of the combat arms firing range on Grand Forks AFB IAW AFI 36-2226 and AFI 36-2654. Personnel assigned to Combat Arms (CA) and all military units and non-military organizations using the Grand Forks AFB Combat Arms ranges will comply with this instruction, daily opening and closing range inspection, personnel limits posted in the range facility and any applicable Air Force and Major Command instructions.

2. Weapons Training.

2.1. Flexibility of duty hours is authorized and will be set by the CA NCOIC to accommodate special courses of fire, weapons inspections and repairs. Training is conducted

at Building 652. Classes will start promptly at 0800 unless otherwise directed by the CA NCOIC. Times for special training of Security Forces will be coordinated directly through the SF unit scheduler. Normal duty hours are 0730 to 1630.

2.1.1. Range Building 654: The range complex is a fully enclosed multi-purpose range used for rifle and handgun training. This range is restricted to the use of munitions up to 7.62mm. This restriction may be lifted by written approval from Wing Ground Safety.

2.1.2. M203 Practice Range: This range is an impact range located northeast of Building 652. This range is not authorized for use while live fire is being conducted on the main range. The only authorized ammunition for this range is the M781 Practice grenade.

2.1.3. Long distance ranges for specialized/crew-served weapons are available at: Camp Grafton, North Dakota Army National Guard post and Minot AFB North Dakota. Camp Grafton operations and any restrictions will follow Army procedures. Contact range operations for scheduling and instructor requirements as required. Camp Grafton, commercial only: 701-662-0350/0380.

2.1.4. Personal Protective Equipment (PPE): Instructors are responsible to brief all students on available/required resources.

2.1.4.1. All shooters will wear safety glasses and hearing protection. Long sleeves will be worn while firing to prevent burns from hot brass. Appropriate gear will be worn for weather conditions as required.

2.1.4.2. The following PPE is available in the weapon cleaning area; Disposable nitrile gloves comply with OSHA standards for worker safety. Eye wash is located in the maintenance area and is inspected monthly.

2.1.5. Approved Laser Devices: The AN/PEQ-15 Illuminator is for use with night vision devices as handheld or weapon mounted for aiming and target illumination with dual laser beam capability. This device is the only approved laser equipment and uses a class 3B laser. It can cause permanent damage or blindness with direct eye contact. Any other laser devices must be approved by the DoD, local public health and the bioenvironmental office and the Air Force Security Forces Center.

2.1.6. Hazardous Materials associated with the range complex. Students will be briefed on location of Material Safety Data Sheets, the Right to Know Act, and location of all safety equipment, HazMat handling, personal hygiene and food/drink handling.

2.1.6.1. Weapon Cleaner, Lubricant and Preservative (CLP) is not considered hazardous waste but still must be handled carefully and responsibly. No food or drink is allowed in the cleaning area. Drinks are allowed in the classroom only when cleaning is not being performed. All pint spray bottles must be placed in the appropriate storage container when not in use. Refill containers will be stored away from the common areas.

2.1.6.2. Airborne particulate may be an inhalation hazard depending on types of munitions, amount being fired, exposure time and ventilation. Industrial hygiene reports and occupational health surveys are available for users. Assigned employees must review these reports when received. No food or drinks are allowed on the range.

3. Combat Arms Tasks.

3.1. Precedence for Combat Arms Tasks will be followed IAW AFI 36-2654, para 2.2.5, and the following local requirements.

3.1.1. Weapons Training for personnel assigned to the 319 ABW and units with a Host/Tenant Support Agreement (HTSA):

3.1.1.1. Priority 1. Group A: Security Forces, Security Forces augmenters, AFOSI agents, CE personnel (directed by their AFCFM) and Battlefield Airmen AFSCs as described in AFI 36- 2654, para 5.5 and all personnel requiring weapons qualifications for deployment.

3.1.1.2. Priority 2. Group B: Individuals/AFSCs who are not armed in-garrison or identified as Group A and are only armed for contingencies. All other units assigned to the 319 ABW including units with a Host Tenant Support Agreements requiring combat arms qualification support for arming, mobilization and PCS requirements.

3.1.1.3. Priority 3. Weapons/Range Maintenance and Additional Duties.

3.1.1.3.1. Weapons Inspection and Repair. Units must notify Combat Arms NLT 30 days prior to expected deployment of weapons. Routine inspections will be programmed into the monthly schedule NLT 60 days prior to the month due date.

3.1.1.3.2. Range Maintenance, facility repair and instructor OJT to include proficiency firing, and administrative duties will normally be scheduled every Friday to prevent degradation of facilities and loss of program continuity.

4. No Hat Area. The Combat Arms range complex is designated a no hat/no salute in the interest of safety.

5. Additional Duties.

5.1. IAW AMCP 31-1, para 4.4.1, Combat Arms personnel are responsible for conducting pre- embarkation weapons inspections for exercises and real world contingencies. Exercises and recalls will consist of the following duty priorities:

5.1.1. Performing essential priority weapons qualification.

5.1.2. Performing pre-embarkation weapons inspections and repairs for deploying units.

5.1.3. Augmenting the 319 ABW mobility processing line.

5.1.4. Augmenting the Security Forces Armory, as needed.

5.1.5. Performing 319 ABW Wing Inspection Team (WIT) duties for the wing and the squadron.

5.1.6. Exercises and recalls will not interfere with wing weapons training when readiness/deployments and in-garrison arming qualifications will be negatively impacted.

6. Recreational Shooting.

6.1. Privately Owned Firearms (POF) are authorized on GFAFB small arms range. Hours and days authorized for POF use will be 0730-1630 on the last Friday of each calendar month and will not interfere with the completion of Military training to meet mission requirements.

Recreational shooters must be at least 16 years of age and under direct supervision of the parent or legal guardian to fire POF's on the range.

6.1.1. Maximum caliber of ammunition allowed for POF use is .223 caliber for rifle and .45 ACP for handgun and must be factory load, reloaded rounds are not authorized. No less than two (2) personnel will be present during firing. Recreational shooters will provide their own targets, first aid kit, and hearing/eye protection. Paper targets are the only authorized targets allowed on the range.

6.1.2. GFAFB Liability Waiver and/or Parental Authorization for Minor memorandum must be completed prior to live firing on the range for non-military recreational shooters. Range opening/closing inspection checklist will be completed prior to and upon completion of firing. Any damage or malfunctions to the range must immediately be reported to the NCOIC Combat Arms and NCOIC Range Operations.

6.1.3. Contact the CA scheduler to schedule POF firing. Request desired date and time by letter if possible.

7. Unit Scheduler/Deployment Manager Duties.

7.1. Directly assists the unit commander by ensuring individuals meet criteria IAW AFPD 16-8, AFI 10-403 and AFI 36-2654 to be scheduled for weapons qualification training. Thoroughly brief individuals scheduled on the following information:

7.1.1. If pregnant, have a written approval from their doctor stating they can fire.

7.1.2. Must not consume alcoholic beverages 8 hours prior to handling any weapon.

7.1.3. Must not be on any medication that causes drowsiness, affects or impairs judgment.

7.1.4. Must not have worked a midnight shift the night prior to firing.

7.1.5. Must not be on any medical profile that would interfere with assuming certain firing positions. Combat Arms may be able to modify certain firing positions to allow individuals to qualify. This will be handled on a case-by-case basis.

7.1.6. Bring corrective lenses (glasses). Shooters are highly advised to bring glasses instead of contact lenses. Muzzle blasts stir up debris which could result in eye damage and cloudy or blurred vision to contact wearers.

7.1.7. Must not have any conflicting appointments.

7.1.8. Must be at class approximately 15 minutes prior to start time and in uniform. ABUs or flight suits are mandatory, except for AFOSI and other civilian employees requiring qualification. All classes are held at Building 652.

7.1.9. Students that fail to return on time after lunch, designated breaks or relay firing times without valid excuse will be counted as a no-show.

7.1.10. Unacceptable behavior or failure to follow instructions by any student regardless of rank will not be tolerated and may be cause for dismissal. Student participation and cooperation is necessary.

7.1.11. Any individual that knowingly or intentionally fails to qualify or resists or refuses weapons qualification training, for whatever reason, will be referred to their unit UDM/First Sergeant/CC.

8. Responsibilities.

8.1. Unit Commanders appoint in writing, primary and alternate unit weapons schedulers. Schedulers will provide CA a copy of the letter which must include name, rank, duty phone, fax, e-mail and office symbol. An update is only required annually or when personnel changes occur. Personnel listed on the letter will be the only ones allowed access to Security Forces Information Management System (SFMIS) for the purpose of requesting annual, monthly training and inputting personnel for scheduled slots. Listed personnel must attend scheduling training conducted by CA or lose SFMIS access.

8.2. Provide CA annual qualification requirements based on primary UTCs, AEF positions and weapon types by the last duty day in July. All requests require justification based on the directive that governs your unit's arming requirement. Any new requirement that is not included in your annual forecast would require an out-of-cycle ammunition forecast. This is a timely process which usually takes 60 to 90 days to process depending on ammunition availability.

8.3. Screen all assigned personnel for appropriate weapons qualification training. Units are responsible for notifying personnel scheduled for weapons training. Ensure personnel are equipped at the time scheduled to fire with the same type of Individual Combat Equipment (ICE) they are expected to use at the deployed location. Reference AFI 36-2654, para 5.3.4, UTC line item remarks and gaining command for more specific requirements. LRS is the focal point for ICE issue.

8.4. Brief individuals scheduled for weapons qualification training on all necessary information applicable to the scheduled class. Ensure weapons deploying with personnel are at CA 15 minutes prior to class start. Check line remarks to ensure proper scheduling for weapons.

8.5. Weapons qualification training normally begins at 0800 hours unless otherwise scheduled. Any student showing up 10 minutes past any designated show time or after the safety briefing is subject to dismissal and will receive a no-show letter. Unit schedulers/UDMs must add personnel to SFMIS NLT 1600 hours the duty day prior to scheduled class. Combat Arms will lock classes after that time requiring the unit to request additions/cancellations via email and courtesy copy their unit commander and 319 SFS/CC. Last-minute requests/emergency training will be done in the same manner stated above.

8.6. Schedule Group A personnel requiring recurring qualification within 30-45 days of their expiration. This window gives you the flexibility to ensure your personnel are qualified while foregoing any unexpected circumstances that may arise. Schedule personnel tasked to deploy IAW AFI 36-2654 para 5.5.2. and personnel scheduled to PCS IAW MPF requirements.

8.7. The Combat Arms office produces schedules 2 months in advance. Request in SFMIS, monthly training slots for the weapon system required at least 60 days in advance of known UTC requirements. This requires planning by scheduled deployment slots in advance even if there is not a name loaded against the UTC. Scheduling must be accomplished in a timely manner. It is suggested that identified alternates for each team be designated at least 30 days

before departure to eliminate any unit shortfalls. **Example:** Request training slots for March in SFMIS NLT the last duty day of January.

8.8. Schedule PCS personnel by MPF requirement only. A CONUS-to-CONUS PCS does not normally require weapon qualification.

8.9. Security Forces training is priority and will be scheduled before all other units.

9. Additions and Cancellations.

9.1. Telephone additions or cancellations are authorized to maximize customer service; however, if any changes are made, they are to be held firm as if they were in writing. Requests must still be made in SFMIS for reporting accuracy.

9.2. Normal cancellations must be made at least 2 duty days in advance of training to allow slot use for other units. Last-minute cancellations require email justification NLT 1600 hours the duty day prior to the scheduled training with phone follow-up. The cancelling unit commander must be included in the cancellation email routing.

9.3. Weather-Related Cancellations. When threatening weather is a factor, the senior CA official will determine if cancellation or postponement of class is necessary and if so will route request through the 319 SFS/CC for 319 MSG/CC approval.

9.3.1. Contact Base Weather at 747-4396 for current and projected temperatures. The CA NCOIC will determine if cancellation or postponement of class is necessary due to unsafe temperatures.

9.3.2. When possible, the mechanical and pre-marksanship training will be conducted so that firing is the only portion required to be completed within a 30-day time period.

9.4. M203 grenade launcher classes may be postponed or canceled when temperatures of 20 degrees Fahrenheit and below are projected, wind speeds are 30 mph or more, or the inability to access the range because of drifting and blowing snow, ice or standing water.

10. No-Shows. UDMs/Schedulers will be notified by telephone and email of no-shows immediately following class start. No-show letters will be routed through unit commanders at the discretion of 319 SFS/CC.

11. Annual Training Requirements. IAW AFI 36-2654, para 1.13.16 The CA scheduler will send a generic training request form for each unit to fill out requesting training for the next fiscal year. The unit-training monitor/UDM will receive the form no later than 1 July, fill out the information and return the signed copy to CA NLT 31 July. This document is used to order ammunition for the fiscal year. Based on future forecasts, it must be accurate to avoid negative impact on wing readiness.

12. Unit Weapons Maintenance.

12.1. Unit Responsibility. The primary and alternate equipment custodians are responsible for the proper care and Air Force Technical Order Form 105, *Ground Weapons Maintenance*, for all weapons assigned to the unit. They will serve as the single point of contact for all inspections. The CA Weapons Inspection manager is the single point of contact and can be reached at 747-3886/3889. A Unit Weapons Custodian and at least one alternate must be designated by unit commanders in writing for file at the CA section.

12.1.1. Owning organizations are responsible for contacting Combat Arms to schedule pre- deployment and post-deployment inspections, reference AFI 36-2654, para 6.7.6 and 6.7.7 for specific time lines.

12.2.1. Turn-in inspections: Comply with AFI 36-2654, [chapter 6.7.8](#).

13. Weapon Repairs. Each unit may be responsible for funding parts to repair weapons and associated equipment if Security Forces funding is not available. An attached list will accompany the inspection report identifying the part, NSN and approximate price. The unit will transfer funds to the Security Forces supply account, to cover cost of ordering parts. The custodian will schedule repair time with CA on receipt of the inspection report.

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Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 36-22, *Military Training*

AFPD 16-8, *Arming of Aircrew*

AFI 36-2654, *Combat Arms Training*

AFMAN 36-2227, *Combat Arms Weapons Training Programs*

AFI 10-403, *Deployment Planning; Mobility and Overseas Personnel*

AMCP 31-1, *Air Mobility Command Arming Policy*

Adopted Forms

AF Forms 847

Abbreviations and Acronyms

AFMAN---Air Force Manual

IAW--- in accordance with

AFRIMS--- Air Force Records Information Management System

OPR--- Office of Primary Responsibility