

**BY ORDER OF THE COMMANDER
DOBBINS AIR RESERVE BASE**

**DOBBINS AIR RESERVE BASE
INSTRUCTION 34-219**



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Services

ALCOHOLIC BEVERAGE PROGRAM

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This instruction supplements Air Force Instruction (AFI) 34-219, *Alcoholic Beverage Program*. This supplement provides guidance for Dobbins Air Reserve Base's (ARB) with procedures to control, sell and use alcoholic beverages. It applies to all personnel who sell, serve, purchase and consume alcohol on Dobbins ARB. This supplement applies to Air National Guard (ANG) units, United States Air Force Reserve (USAFR) units and other units either assigned or TDY to Dobbins ARB. Failure to observe prohibitions and mandatory provisions of this supplement in **Paragraphs 1.3.2, 2.1.2.4, 2.2, and 2.3** by military personnel is a violation of Article 92, *Uniform Code of Military Justice* (UCMJ). Violations may result in administrative disciplinary action without regard to otherwise applicable criminal or civil sanctions for violations of related laws. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 to 94 FSS/SV, Dobbins ARB, 1364 Chennault Circle, GA 30069-4100.

Chapter 1

PROGRAM ELEMENTS

1.1. Scope. This instruction provides guidance for all personnel that procure, sell, serve or consume alcoholic beverages on Dobbins Air Reserve Base. The Air Force Sexual Assault Prevention and Response (SAPR) office develops curriculum and facilitator's guide for Bystander Intervention Training (BIT) for alcohol servers.

1.2. Overall Intent and Guidance Concerning Consumption of Alcohol on AF Installations. The intent of this AFI is to empower commanders with the authority to permit the consumption of alcoholic beverages by Airmen and guests on a limited basis. In the process, leadership will deglamorize behavior associated with excessive drinking and avoid inappropriate and disorderly conduct. (T-1) It is also the intent of this instruction to ensure bystander Airmen are not negatively affected by this privilege or the unit does not become vulnerable to becoming an unprofessional or hostile work environment, avoiding scenarios where two disparate levels of professionalism (normal duties co-located with members consuming alcoholic beverages) are allowed to coexist and detract from the mission. Commanders will ensure their team possesses a culture of professionalism where people do not consume alcohol during professional time or while performing official duties. Commanders will develop compliance with the following mandatory guidelines:

1.2.1. All Airmen, including uniformed military members and civilians, at all times, adhere to AFI and appropriate wing supplements regarding alcohol consumption in government facilities. (T-1)

1.2.2. Alcohol may only be consumed in government facilities at commander-approved times and locations, ensuring mission and unit readiness are not negatively affected. (T-1) Alcohol may not be consumed by members while performing official duties. (T-1) This authority may be delegated to the deputy commander only in the absence of the commander.

1.2.3. Alcohol consumption within squadron or unit government facilities is permitted for Airmen and their guests during commander-approved sessions, celebrations or social events. (T-1)

1.2.4. Airmen and their guests maintain professional relationships and proper decorum at all times while consuming alcohol in government facilities. (T-1)

1.2.5. Consuming alcohol in government facilities under the aforementioned guidelines is a privilege and all personnel do so responsibly in every situation. Commanders always ensure a safe and professional environment for all Airmen. (T-1)

1.3. Roles and Responsibilities.

1.3.1. HQ USAF/A1S issues policy, guidance and instructions on controlling, selling, procuring, and using alcoholic beverages.

1.3.2. Personnel under the age of 21 shall not possess, purchase or consume alcoholic beverages in the State of Georgia, to include Dobbins Air Reserve Base.

1.3.3. The Air Force Sexual Assault Prevention and Response (SAPR) office develops curriculum and facilitator's guide for Bystander Intervention Training (BIT) for alcohol servers.

1.3.4. MAJCOM commanders, through their Force Support Squadron staffs, enforce this AFI.

1.3.5. The Army and Air Force Exchange Services (AAFES) oversees all Class Six packaged beverage operations on Air Force bases in accordance with AFI 34-203, *Board of Directors, Army and Air Force Exchange Service (AAFES)*.

1.3.6. Installation commanders will oversee installation alcoholic beverage programs and enforce this AFI. (T-0) Furthermore, commanders at all levels, per AFI 1-2, *Commander's Responsibilities*, 08 May 2014, and this instruction, are responsible for ensuring healthy and professional work environments and to follow the spirit, intent and guidance of this instruction. Installation commanders are encouraged to work with community partners on responsible alcohol sales practices and BIT for alcohol servers at establishments frequented by Airmen. EXCEPTION: AAFES oversees alcohol distribution and sales for all AAFES Class Six operations.

1.3.7. Installation Sexual Assault Response Coordinators (SARCs) facilitate Bystander Intervention Training (BIT) and provide a list of attendees to the Force Support Squadron.

1.4. General Requirements of the Alcohol Beverage Program.

1.4.1. Commanders will ensure the minimum age for purchasing, serving, selling, possessing, or drinking alcoholic beverages on Air Force bases is consistent with the law of the state, territory, possession, or foreign country in which the installation is located. (T-0) Airmen under the proscribed legal age (by the law of the state, territory, possession, or foreign country) for consumption of alcoholic beverages are likewise prohibited from consumption (inhaling, ingesting or inoculation) of powdered alcohol, whether in liquid or powdered form. (T-0) Underage Airmen may not possess, sell, consume, or distribute powdered alcohol. Military members will obey the mandatory provisions in this paragraph or suffer a violation of Article 92 of the Uniform Code of Military Justice (UCMJ). (T-0)

1.4.2. Commanders will prohibit the sale of powdered alcohol on Air Force bases. (T-1)

1.4.3. Servers and sellers of alcoholic beverages must verify the purchaser's age with a photo identification card (e.g. active duty identification card, driver's license, passport, reserve identification card or family identification and privilege card). (T-0)

1.4.4. Adults will not provide alcoholic beverages to minors except in accordance with applicable state laws. (T-0) Military members will obey the mandatory provision in this paragraph or suffer a violation of Article 92 of the UCMJ. (T-0)

1.4.5. As states enact new drinking-age laws, installation commanders must make corresponding changes in base drinking-age guidance. (T-0)

1.4.6. The Air Force, consistent with mission needs, will cooperate with federal, state and local officials. (T-0)

1.5. Dram Shop Liability. The "Dram Shop" theory is a legal theory of liability, created either by statute or court decision, which imposes upon the owner, operator and (or) employees of any

establishment service alcoholic beverages the duty to refuse to serve additional alcoholic beverages to a customer who reaches or appears to be reaching the point of intoxication. When an establishment continues to sell alcoholic beverages to such a customer and the customer subsequently departs and causes harm to himself or herself, or to others, the owner, operator and (or) employees of the establishment can be held liable for damages. To protect the assets and interests of Nonappropriated Fund Instrumentalities (NAFIs) and the Air Force, personnel must adhere to the following procedures.

1.5.1. Force Support Squadron (FSS) Flight Chiefs write and publish operating instructions (OIs) that prohibit personnel from serving alcoholic beverages to individuals who appear intoxicated or close to being intoxicated. The Operating Instruction (OI) must emphasize: (T-1)

1.5.1.1. The importance of curtailing alcohol or drug influenced incidents. (T-1)

1.5.1.2. The principles of Bystander Intervention. (T-1)

1.5.1.3. The responsibilities of employees in carrying out the drunk and drugged driving program. (T-1)

1.5.1.4. The importance of encouraging patrons to use a "designated driver" or "buddy" system. (T-1)

1.5.2. Supervisors must ensure servers record their understanding of Dram Shop theory of liability in the employee's work folder, Supervisor's Employee Brief or by signing underneath this statement, "I understand my responsibility under the Dram Shop theory of liability not to sell or serve alcoholic beverages to persons who appear to be nearing intoxication and not in complete control of their faculties." Supervisor will place the signed statement in the comments section of the employee's work folder. (T-1)

1.5.3. AAFES prescribes the statement to be signed by all AAFES employees.

Chapter 2

SERVING OR SELLING ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION

2.1. Governing Criteria. Clubs, golf and bowling activities are the primary providers of alcoholic beverages for on premise consumption. The installation commander will determine which other Morale, Welfare and Recreation Fund (MWRP)-supported activities and AAFES facilities may sell alcoholic beverages to authorized adults by the drink or in single-serving containers. (T-2) Powdered alcohol is not authorized to be sold on base in any facility. The Air Force Nonappropriated Fund Instrumentalities (NAFI) may contract with concessionaires to sell alcoholic beverages, but not powdered alcohol, at MWR events.

2.1.1. Alcoholic beverages may be sold by the Dobbins Consolidated Club during the days and times as specified in **Tables 2.1 and 2.2**

Table 2.1. Sale of Alcoholic Beverages at the Dobbins Consolidated Club.

Days	Start Time	End Time
Thursday	1600 Hours	Close
Friday	1600 Hours	Close
Saturday (UTA)	1600 Hours	Close
Note: In addition to the above days and times, the consolidated club sells alcohol during special		

Table 2.2. Sale of Alcoholic Beverages at the Landing.

Days	Start Time	End Time
Thursday	1600 Hours	Close
Friday	1600 Hours	Close
Saturday (UTA)	1600 Hours	Close
Note: In addition to the above days and times, the consolidated club sells alcohol during special		

2.1.2. Alcoholic beverages may be consumed in installation facilities or areas designated in writing by the installation commander. Approval authority may not be delegated. Units will comply with the following directives:

2.1.2.1. Prior to the approval and consumption of alcoholic beverages within other installation facilities or areas, the requestors (squadron or unit commander, civilian leader or equivalent authority) develops and submits a safe transportation plan for Airmen and their guests who may consume alcoholic beverages while attend the approved function. (T-2)

2.1.2.2. With installation commander facility designation for alcohol consumption, alcoholic beverage consumption within a squadron or unit may be considered for approval on a limited basis for Airmen and their guests during the following enumerated functions: hail/farewell recognition, promotion and retirement celebrations, fini-flight celebrations, squadron or unit heritage anniversary celebrations, family day celebrations, picnics and other functions/events upon request.

2.1.2.3. Alcoholic beverages are authorized to be consumed in government lodging facilities and at the Dobbins FamCamp area. Open containers are not authorized in common areas inside lodging facilities.

2.1.2.4. Alcoholic beverages are authorized to be consumed in unit or squadron or heritage rooms at commander-approved times, ensuring mission and unit readiness are not negatively affected.

2.1.2.4.1. The Group/Squadron commander is responsible for the implementation and enforcement of the rules governing the responsible consumption of alcoholic beverages in a designated heritage room, consistent with this regulation and the parent AFI.

2.1.2.4.2. Alcoholic beverages in these rooms must be self-serve. Units are not authorized to operate a resale activity, accept quid-pro-quo donations or charge any type of fee. In no instances shall any individual or organization engage in the sale of alcoholic beverages. "Tip Jars" are not permitted.

2.1.2.4.3. Food and soft drinks must be readily available. Designated drivers must be used and the safe transport plan will be available in the squadron or heritage room for all personnel to view.

2.1.2.4.4. All self-serve users of the heritage rooms must be aware of and practice Air Force initiatives to eliminate drunk or drugged driving incidents.

2.1.2.4.5. All self-serve users in squadrons or heritage rooms will have completed BIT.

2.1.2.5. Squadron or unit commanders and the appropriate leadership team concerned remain primarily responsible for the safety of all Airmen and their guests who attend squadron/unit events where alcoholic beverages are served. Airmen and guests are expected to conduct themselves in a professional manner and exercise proper decorum at all times during squadron/unit functions and especially while consuming alcoholic beverages on the installation. (T-2)

2.2. Request to Serve. A recommended alcohol serve request memorandum is provided at [Attachment 2](#). Unit commanders must obtain prior authorization to serve alcohol at any event. Before alcohol may be consumed within a squadron or heritage room, a written request to serve alcohol must be submitted through the chain of command for installation commander approval. The request will detail how the unit will comply with AFI 34- 219, *Alcoholic Beverage Program*, [chapter 3](#), before, during, and after the event.

2.3. Vending Machines. Units will not use vending machines to sell or dispense alcoholic beverages in the United States, its territories or possessions. (T-0)

2.4. Private Organizations and Unofficial Activities: Private Organizations and Unofficial Activities will not sell or serve alcoholic beverages on Air Force Installations. (T-1) EXCEPTION: At the discretion of the installation commander, NAFI operated MWR programs may secure the aid of volunteers or persons providing gratuitous services to assist in the sale of MWR-procured alcoholic beverages. NAFI operated MWR programs may also enter into contractual agreements with booster clubs associated with military units or other on- installation private organizations, under which the military unit booster club(s) or private organization(s) provides (provide) qualified personnel to assist the NAFI in selling alcoholic beverages at MWR events in exchange for a fee. Fees paid to military booster clubs or private organizations are deposited into the appropriate accounts; units will not require Airmen to participate in the event. (T-2) This may also apply to cosponsored events, such as air shows, open houses or other special installation events. All personnel assisting the NAFI's MWR program to sell alcoholic beverages at such events receive appropriate training as outlined within this supplement.

CRAIG MCPIKE, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 1-2, *Commander's Responsibilities*, 08 May 2014

AFI 33-360, *Publications and Forms Management*, Dec 2015

AFI 34-219, *Alcoholic Beverage Program*, 30 Apr 2019

AFJI 34-203, *Board of Directors, Army and Air Force Exchange Service (AAFES)*, 24 Feb 1995

AFMAN 33-363, *Management of Records*, 01 Mar 2008

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AAFES—Army and Air Force Exchange Service

AF—Air Force

AFI—Air Force Instruction **AFJI**—Air Force Joint Instruction

AFMAN—Air Force Manual

AFRIMS—Air Force Records Information Management System

AW—Airlift Wing

BIT—Bystander Intervention Training

CONUS—Continental United States

DoD—Department of Defense

FSS—Force Support Squadron

MWR—Morale, Welfare and Recreation

NAFI—Air Force Nonappropriated Fund Instrumentalities

OI—Operating Instruction

OPR—Office of Primary Responsibility

RDS—Records Disposition Schedule

SAFCO—Senior Air Force Officer

SAPR—Sexual Assault Prevention and Response

UCMJ—Uniform Code of Military Justice

Terms

Adult—A person 21 years old or over. Personnel 18 to 21 years old are adults if so defined by the law of the state, territory, possession, or foreign country where the installation is located. If a

state, territory, possession, or foreign country prohibits alcoholic beverages or has no prescribed drinking age, an adult is a person 18 years old or older.

Class Six Store or Annex—The building or space within a building that serves as the main or supplementary point-of-sale for packaged (off-the-shelf) alcoholic beverages for off-premise consumption.

Dram Shop Theory—A theory of legal liability under which servers of alcoholic beverages (facility owner, operator or employee) can be held liable for damages when they continue to serve alcoholic beverages to a customer who reaches or appears to be nearing the point of intoxication and the customer then brings harm to property, the customer or others.

Minor—An individual who doesn't meet the minimum age requirements for lawfully consuming alcohol.

Powdered Alcohol—Alcohol prepared in a powdered or crystalline form for either direct use or consumption after the powder is combined with a liquid.

Attachment 2

REQUEST FOR CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN THE SQUADRON OR HERITAGE ROOM

(Note: This memorandum should be indorsed through the requesting unit's chain of command to the 94 AW/CC for approval.)

[Date]

MEMORANDUM FOR 94 AW/CC FROM: [Unit]

SUBJECT: Alcohol Consumption Request

1. Request approval to serve alcohol in/at (building #/name) in support of the *(retirement of (name), the promotion of (name), the final-flight celebration of (name), hail and farewell recognition, Family Day Celebration, squadron picnic, etc.)*.

2. In accordance with AFI 34-219, the following information is provided:

a. A monitor has been designated to verify the ages of participants and ensure alcohol will not be provided to individuals under the legal drinking age.

b. Alternative non-alcoholic beverages will be offered and food and snacks will be available for attendees at the event.

c. Safe transportation plan: (a designated driver has been identified/rideshare shall be used) for all Airmen and their adult guests who consume alcoholic beverages.

d. Date(s) of the event:_____. Alcohol will be available from_____.

e.____ (have completed/will complete) Dram Shop and bystander intervention training. These members (have/will have) documentation of training completion and will provide it upon request.

f. This event is in the best interest of the AF and installation's mission because

g. Event organizers have reviewed AFI 34-219, Chapter 3 and shall ensure attendees at the event avoid glamorization of alcohol consistent with AF and DoD directives.

3. Point of contact for this event is (name, cell phone number and email address).

NAME, Rank, USAF
Duty Title