

**BY ORDER OF THE COMMANDER  
CANNON AIR FORCE BASE (AFSOC)**



**AIR FORCE INSTRUCTION 34-219**

**CANNON AIR FORCE BASE  
Supplement**

**29 APRIL 2020**

**Services**

**ALCOHOLIC BEVERAGE PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: 27 SOFSS/FSW

Certified by: 27 SOFSS/CC  
(Lt Col Michael T. Stone)

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219\_CANNONAFBSUP, 15 December 2015

Pages: 6

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This supplement implements and extends the guidance of Air Force Instruction 34-219, *Alcoholic Beverage Program*, 30 April 2019. This supplement applies to anyone desiring to serve alcohol beverages at personal functions at 27th Special Operations Force Support Squadron (SOFSS) or Cannon Air Force Base (CAFB) facilities not normally authorized alcohol sales or distribution. Failure to observe prohibitions and mandatory provisions of this instruction or parent instruction by military personnel is a violation of Article 92, Uniform Code of Military Justice (UCMJ). Violations may result in administrative disciplinary action without regard to otherwise applicable criminal or civil sanctions for violations of related laws. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s through local publications/forms managers. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afirms/afirms/afirms/rims.cfm>.

**SUMMARY OF CHANGES**

This publication has been significantly modified and must be reviewed in its entirety.

3.1.5.1. **(Added)** Consistent with the New Mexico Liquor Control Act, an adult is a person 21 years of age or older. Persons must be 21 years of age to purchase or possess alcoholic beverages on CAFB. This applies to CAFB and base housing areas.

3.1.8.1. **(Added)** Consistent with New Mexico Liquor Control Act, an adult may not provide alcoholic beverages to individuals who have not attained the age of 21 years.

3.1.13.1. **(Added)** Employees of the 27 SOFSS who dispense alcohol are required to receive Dram Shop training prior to performing any duty that includes dispensing alcohol. The activity manager will thoroughly brief and document the CAFB Dram Shop policies prior to the employee performing duty. Dram Shop training will be updated annually and documented in the employee's training records.

3.1.13.2. **(Added)** New Mexico has a Dram Shop Law imposing legal liability for serving alcohol to a person who is intoxicated (New Mexico Statutes, Chapter 41, Article 11-1). Facility managers will report individuals involved in alcohol-related incidents; e.g., fights, destruction of property, etc., to the 27th Special Operations Security Forces Squadron for investigation. Unit commanders will take appropriate action in these incidents to include referral to the substance abuse clinic for evaluation of alcohol-related issues.

3.1.14. **(Added)** Volunteers serving alcohol at Force Support functions or at Squadron functions will receive just-in-time Dram Shop training through the Community Services Flight, 27 SOFSS/FSW. This training will be documented in the request to 27 SOW/CC using the template at [Attachment 3](#), *Example of Request to Serve Alcoholic Beverages Letter* of this supplement.

3.5.1. **(Added)** The 27 SOFSS/CC directs all Force Support personnel serving alcohol to receive Bystander Intervention training within 90 days of employment. Volunteers serving alcohol at Force Support events or at Squadron functions must complete Bystander Intervention training prior to the event. Squadrons will confirm volunteers serving alcohol at functions have completed Bystander Intervention training on the 27 SOW request form at [Attachment 3](#) of this supplement.

3.7.3.1. **(Added)** See [Attachment 2](#), *Alcoholic Beverage Resale Facilities*.

4.1.8. **(Added)** The Landing Zone Catering Office may be contacted at 784-2804 to have beverage catering at events to assist organizers with AFI 34-219 compliance.

4.2.1. **(Added)** The below paragraphs contain guidance concerning other CAFB areas designated for alcohol consumption:

4.2.1.1. **(Added)** Malt beverages may be sold at 27 SOFSS sponsored sporting events. Concession-type operations controlled by the Non-appropriated Fund Instrumentality (NAFI) are authorized for these activities. Alcoholic beverages other than malt beverages may not be sold or consumed before or during play of high risk sports; e.g., football, softball, etc. Alcoholic beverages may be sold or consumed in other government activities as specified in [Attachment 2](#).

4.2.1.2. **(Added)** A full service bar is only authorized for special functions as approved by the installation commander. Force Support programs are the primary providers of alcoholic beverages for on-premises consumption. No other individual, installation organization, or Non-Federal entity is permitted to sell alcoholic beverages unless contracted through Force Support.

The 27 SOFSS has sole authorization to sell alcoholic beverages at wing events; e.g., wing picnics, air shows, open houses, etc.

4.3.3.1. **(Added)** Individual requestors are responsible for controlling alcohol service to underage personnel and must provide the number of adults and number of children attending the event in the request to the 27 SOW/CC. Based on the attendance, there will be one designated driver for every ten (10) participants who is 21 years of age or older. See [Attachment 3](#) for template letter.

4.3.8. **(Added)** Individuals desiring to serve alcoholic beverages at personal functions at SOFSS facilities (Unity Park, Doc Stewart Park, and Community Center) must request permission in writing to the 27 SOW/CC 27 days in advance.

4.3.9. **(Added)** Individuals will use the template letter for requests to Serve Alcoholic Beverages (See [Attachment 3](#)).

4.3.10. **(Added)** Functions other than those listed in AFI 34-219, para 4.3 may be approved by the 27 SOW/CC upon request using the template at [Attachment 3](#) of this supplement. The function must meet all criteria listed in para 4.3.

ROBERT A. MASAITIS, Colonel, USAF  
Commander

**Attachment 2 (Added)****ALCOHOLIC BEVERAGE RESALE FACILITIES****A2.1. (Added) On-premise consumption:**

A2.1.1. (Added) Distilled spirits, wine and malt beverages (hours defined are maximum hours and further restricted by actual operating hours of the facility): See Table A2.1, Facility Operating Hours, Table A2.2, Wine Coolers and Malt Beverages Only, and Table A2.3, Off-Premise Consumption below for additional information.

**Table A2.1. (Added) Facility Operating Hours.**

|                              |  |                                  |
|------------------------------|--|----------------------------------|
| Cannon Lanes                 | Daily  | 0630 - Closing                   |
| The Drop Zone                | Daily  | 1000 - Closing                   |
| Whispering Winds Golf Course | Daily  | Normal Operating Hours           |
| The Landing Zone             | Monday-Friday<br>Saturday, Sunday & Holidays | 1100 - Closing<br>1030 - Closing |
| Caprock Inn                  | Daily  | Normal Operating Hours           |
| Base Theater                 | Daily  | Normal Operating Hours           |

**Table A2.2. (Added) Wine Coolers and Malt Beverages Only.**

|                             |  |
|-----------------------------|--|
| Athletic Areas/Golf Course  | By permission or during 27 SOFSS sponsored or catered events |
| Swimming Pools              | By permission or during 27 SOFSS sponsored or catered events |
| Unity Park/Doc Stewart Park | By permission or during 27 SOFSS sponsored or catered events |

**Table A2.3. (Added) Off-premise Consumption (distilled spirits, wine and malt beverages).**

|                                  |       |                                      |
|----------------------------------|-------|--------------------------------------|
| The Landing Zone                 | Daily | When AAFES retail outlets are closed |
| Tailgate Sports Lounge           | Daily | When AAFES retail outlets are closed |
| Caprock Inn                      | Daily | Normal Operating Hours               |
| Main Exchange                    | Daily | Normal Operating Hours               |
| Shoppette (Main & SE Side Annex) | Daily | Normal Operating Hours               |

**Attachment 3 (Added)****EXAMPLE OF REQUEST TO SERVE ALCOHOLIC BEVERAGES LETTER**

MEMORANDUM FOR 27 SOW/CC

FROM: (Individual requestor for personal function)

SUBJECT: Request to Serve Alcoholic Beverages at (name of event)

1. Request permission to serve alcoholic beverages at (specific location) on (date & time when alcohol is available). The occasion is for (name of the event).

2. This event has been coordinated with the facility manager who has approved the time and date of this event:

Print name of facility manager: \_\_\_\_\_

Signature of facility manager: \_\_\_\_\_

Duty phone of facility manager: \_\_\_\_\_

3. IAW AFI 34-219, *Alcohol Beverage Program*, para 4.3.1 my plan to ensure alcoholic beverages will neither be consumed by, available to, nor provided to individuals under the legal drinking age limit of local laws includes the following: (*Input plan here*).

4. IAW AFI 34-219, para 4.3.2 the following food, snacks, and non-alcoholic beverages will be available to users of the room: (*Input food, snacks, and, non-alcoholic beverages here*).

5. IAW AFI 34-219, para 4.3.3 and AFI 34-219\_CANNONAFBSUP, para 4.3.3.1 my safe transportation plan, based on this attendance, requires (number) designated driver(s) will be available (1 per 10 participants). The designated drivers (DD) will be identified prior to the event by posting signs at a predetermined location. Prior to anyone leaving the event, an announcement will be made identifying the DD's. The DD's are as follows:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

6. IAW AFI 34-219, para 4.3.5., and AFI 34-219\_CANNONAFBSUP, paras 3.1.14 and 3.5.1 the volunteers identified to serve alcohol at this function have completed both just-in-time Dram Shop training and Bystander Intervention training.

7. IAW AFI 34-219, para 4.3.6 the reason the proposed event is in the best interest of the AF and installation mission: (*Input reason here, ex. resiliency, teambuilding, morale*)

8. IAW AFI 34-219, para 4.3.7 alcohol will be deglamorized at the event by: (*Input how alcohol will be deglamorized at the event; ex. event organizers will implement AFI 34-219 para 3.7 Alcohol Deglamorization*).

9. I have read and understand the guidelines as stated in AFI 34-219, dated 30 Apr 19 and AFI 34-219\_CANNONAFBSUP dated 1 Dec 19, and am aware of the Dram Shop third party liabilities.

10. My point of contact for this event is \_\_\_\_\_ who may be reached at \_\_\_\_\_; the alternate is \_\_\_\_\_, who may be reached at \_\_\_\_\_.

Name of Individual Requestor  
Title

**(Requestor will complete a separate page endorsement IAW Tongue and Quill guidance)**

1st Ind to (individual requestor's name), (date of memo), Request to Serve Alcoholic Beverages  
(name of event)

27 SOFSS/CC

MEMORANDUM FOR 27 SOW/CC  
Recommend approval/disapproval.

MICHAEL T. STONE, Lt Col, USAF  
Commander

2nd Ind to (individual requestor's name), (date of memo), Request to Serve Alcoholic Beverages  
(name of event)

27 SOW/CC

MEMORANDUM FOR (Name of Individual Requestor)

Request to Serve Alcoholic Beverages at (name of event) is approved/disapproved.

ROBERT A. MASAITIS, Colonel, USAF  
Commander

cc: Individual Requestor's Unit CCF