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DIRECTOR AIR NATIONAL GUARD**

**AIR NATIONAL GUARD SUPPLEMENT
23-101**



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MATERIEL MANAGEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of AFI 23-101, Air Force Materiel Management regarding “Air Force Clothing and Textile” practices as related to Uniform Clothing Policy and Procedures. **This supplement establishes section 8G** “ANG Uniform Clothing Program” and applies to all enlisted Airmen in the Air National Guard (ANG). Provisions of this instruction are mandatory and deviations are not authorized without approval from NGB/A4R. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s in accordance with Air Force Instruction (AFI) 33-360, Publications and Forms Management. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afrims/afrims>. Mail recommended changes or comments using AF Form 847 to NGB/A4R, 3501 Fetchet Ave., Joint Base Andrews, MD 20762, or email to Knowledge Management Organization, usaf.jbanafw.ngb-a6.mbx.a6-kom@mail.mil. The authorities to waive wing/unit level requirements in this publication are identified with a Tier (“T-0, T-1, T-2, T-3”) number following the compliance statement. See AFI 33-360, *Publications and Forms Management*, for a description of the authorities associated with the Tier numbers. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, or alternately, to the Publication OPR for non-tiered compliance items.

SUMMARY OF CHANGES

This publication is new and should be reviewed in its entirety.

Section 8G (Added)— ANG Uniform Clothing Program

8.7. (Added) Overview. This instruction implements standardized materiel management policy established by the Secretary of Defense for the Department of the Air Force and Air National Guard governing the procedures for the requisition, purchase, in-check, receipt, issue, shipment, reporting, disposition of and accounting for authorized standard military clothing bag items for the Air National Guard.

8.7.1. (Added) Authorization. By authority of the Chief, National Guard Bureau (NGB), this publication establishes uniform clothing procedures as applicable to all enlisted ANG members through the United States Property and Fiscal Officers (USPFOs), the Assistant USPFOs for Property, unit commanders and Individual Equipment Elements (IEE), who are responsible for the sustainment of uniform clothing for ANG enlisted members per AFI 36-3014, Clothing Allowance for Air Force Personnel and Allowance Standard 016, Organization Clothing. **Note: (Added)** The use of Military Personnel (MILPERS) appropriations is not authorized for the purchase of Clothing Bag Items for Commissioned Officers. Commissioned Officers will follow guidance provided in DoD 7000.14-R, Vol 7A, Chapter 30, Financial Management Regulation, AFI 36-2903, Dress & Personal Appearance and AFI 36-3014, Clothing Allowances for Air Force Personnel, for personal purchase **(T-0)**.

8.7.2. (Added) Roles and Responsibilities

8.7.2.1. (Added) NGB/CF

8.7.2.1.1. (Added) Develops personnel policy for clothing allowances.

8.7.2.2. (Added) (NGB/A1

8.7.2.2.1. (Added) The Air National Guard Director of Manpower, Personnel, and Services is responsible for determining the initial issue clothing and supplemental clothing issue for members of their respective component IAW AFI 36-3014.

8.7.2.3. (Added) NGB/A4R

8.7.2.3.1. (Added) Serves as the ANG OPR for this publication as it relates to AFI 23-101 AF Materiel Management for resolution of fielding and sustainment issues related to uniform clothing.

8.7.2.3.2. (Added) Ensures units implement applicable changes for new uniform items when notified by AF/A4LE, NGB/A1PS.

8.7.2.3.3. (Added) Provides role based security access to the Kentucky Logistics Operation Center (KYLOC) database.

8.7.2.4. (Added) Assistant USPFO for Property (Air)

8.7.3.4.1. Ensures Federal Funds (MILPERS) are not used for State uniform requirements. Any uniform requirements above the Federal authorizations IAW AFI 36-3014 are State requirements and must be funded by the applicable State or Territory. **(T-1)**.

8.7.2.4.2. **(Added)** Maintains accountable records IAW AFRIMS records disposition schedule.

8.7.2.4.3. **(Added)** Ensures units are not using appropriated funds of any kind, including but not limited to Government Purchase Card (GPC), micro-purchase, AF Form 9 (Request for Purchase), etc., to purchase uniforms from non-certified commercial sources. This is driven primarily by contracting regulations, which require all clothing and textiles purchased with government funds be manufactured entirely in the United States IAW the Federal Acquisition Regulation.

8.7.2.5. **(Added) Unit/Squadron Commander/Designated Representative**

8.7.2.5.1. **(Added)** Ensures compliance with AFI 36-3014 for replacement of uniforms due to normal Fair Wear and Tear (FWT).

8.7.2.5.2. **(Added)** Conducts uniform clothing showdown inspections when deemed necessary or biennial clothing record review for all enlisted Airmen. **Note: (Added)** Inspections must be documented using the Personal Clothing Record (Female/Male) and forwarded to IEE for filing. **(T-2)**.

8.7.2.5.3. **(Added)** Determines the administrative/accountability actions necessary for clothing that is lost, damaged or destroyed by causes other than FWT. Upon the commander's discretion members may be required to purchase his/her own replacement uniforms, if the loss or destruction of the uniform was due to negligence.

8.7.2.5.4. **(Added)** Approves the funding of distinctive uniforms and functional clothing for issue as organizational clothing, if the functions of an organization or group require the wear of these items as authorized in AFI 36-2903. The commander will document justification, in writing, for the uniform or clothing necessitating the expenditure of the appropriated funds IAW AFI 65-601, Volume 1, Budget Guidance and Procedures. **(T-1)**. Charge the cost of the distinctive uniforms, functional clothing and authorized alterations to the unit of assignment's Organizational and Maintenance Funds (O&M) funds.

8.7.2.6. **(Added) Enlisted Airmen**

8.7.2.6.1. **(Added)** Maintain and have in their possession, the basis of issue quantities of serviceable uniforms authorized in AFI 36-3014 Attachment 3 provided by BMTS.

8.7.2.6.2. **(Added)** Comply with DoD 4160.21-M, V1, Defense Materiel Disposition: Disposal Guidance and Procedures for the proper disposal of uniform clothing items.

8.7.3. **(Added) Clothing Categories of Prior Service Airmen**

8.7.3.1. **(Added) Category I Enlisted Members.** Enlisted individuals released from regular Air Force who have further obligated service with the Air Reserve Component (ARC) and reenlist in the ANG will be required to use, in the performance of duty, the uniforms in their possession. **(T-2)**.

8.7.3.1.1. **(Added)** Upon assignment to the ANG, where the wearing of the uniform is required, category I members should be given a clothing showdown inspection. If uniform shortages are found, during showdown inspection, the differences are annotated on the personal clothing record along with the subsequent issue to the Airman involved. **(T-2)**.

8.7.3.2. **(Added) Category II Enlisted Members.** Enlisted individuals honorably discharged from active duty, who have no further active service obligation, but who voluntarily enlist in the

ANG are not required to use the uniforms in their possession. However, local policy may be implemented to urge enlistees to use uniforms already in their possession in the interest of the national economy.

8.7.3.2.1. **(Added)** Upon reenlistment, enlisted Airmen who use their uniforms, will have such items, not to exceed allowances IAW AFI 36-3014. **(T-1)**. Additional items and quantities of clothing required to satisfy authorized allowances are furnished as initial clothing. The quantities are then recorded on the individual's personal clothing record.

8.7.3.3. **(Added) Category III Enlisted Members.** Enlisted individuals released from the ANG who have further obligated service in the ARC (pursuant to Executive Order 10271 or the Universal Military Training and Service Act as amended by Public Law 51, 82nd Congress), will be required to use in the performance of such duty, the uniforms in their possession at the time of release from the ANG. **(T-2)**.

8.7.3.4. **Category IV Enlisted Members.** Military members transferring from a different branch of regular service, who enlist in the ANG, will be entitled to initial issue clothing bag items as stated in AFI 36-3014. **(T-1)**.

8.7.4. General Instructions Applicable to ANG

8.7.4.1. **(Added) Replacement of Footwear.** The servicing IEE will replace footwear on a FWT basis for full-time service personnel who wear the uniform on a daily basis. Comply with allowance standards and replacement time frames in AFI 36-3014, Attachment 2, Table A3.7. **(T-1)**.

8.7.4.1.1. **(Added)** If replacement of footwear is required prior to the time allotted, a memorandum for record will be required for all subsequent orders, from the commander or designated representative detailing the reason, along with the replacement request to IEE. **(T-3)**.

8.7.4.1.2. **(Added)** The replacement issue of oxford dress shoes or processing of the cash allowance payment, specified in AFI 36-3014, in lieu of issue must be recorded on the personal clothing record **(T-1)**. **Note: (Added)** MILPERs funds will be used to replace oxford dress shoes (Reference AFI 65-601). **(T-1)**.

8.7.4.2. **(Added) Personal Clothing Record (Female/Male).** Use the personal clothing record to properly monitor and control uniform clothing requirements.

8.7.4.2.1. **(Added)** All issues and returns, including the actual date of each transaction, are to be recorded and maintained by the base IEE on the individual's personal clothing record.

8.7.4.2.2. **(Added)** IEE will then ensure that all FWT replacement issues and corresponding unserviceable returns are recorded on a personal clothing record. **(T-2)**.

8.7.4.2.3. **(Added)** When preparing the form, record airman's name and other personal identifiable information, but do not use the Social Security Number (IAW DoDI 1000.30). Annotate the DoD ID Electronic Data Interchange Personal Identifier (EDIPI) number found on the reverse side of CAC in the appropriate spaces.

8.7.4.3. **(Added) Personal Clothing Record, Actions Required for Membership/Change of Status.** ANG enlisted Airmen, who are transferred to another ANG unit, or conditionally released to enlist in the regular Air Force, are not required to return uniform items. Exception:

Enlisted members having less than three years time-in-service should turn in all uniforms upon discharge or release from the Air Force, unless accepting a commission.

8.7.4.3.1. **(Added)** When an airman's membership or change of status occurs, the following actions are taken by the Assistant USPFO, IEE office or delegated representative.

8.7.4.3.2. **(Added)** A copy of the airman's personal clothing record is prepared with the following certification placed on the original copy and signed by the airman concerned: "I certify that the items listed hereon are in my possession and will be used by me for participation in the ANG."

8.7.4.3.3. **(Added)** The original personal clothing record with the airman's certification is transmitted with the airman's personnel records to the gaining ANG organization.

8.7.4.3.4. **(Added)** A copy of the order discharging or transferring the airman from one ANG unit to another will be made as an attachment to the personal clothing record by IEE. **(T-2)**.

8.7.4.3.5. **(Added)** Inactive personal clothing records for enlisted Airmen discharged from the ANG are retained in IEE for disposition (see AFRIMS records disposition schedule). **Note: (Added)** Enlisted military members of the ANG who are honorably discharged may be authorized to keep all uniforms (Reference AFI 36-3014, Paragraph 2.2).

8.7.4.4. **(Added) Special Allowances for Female Enlisted Members.** Female enlisted Airmen are authorized the cash allowance to purchase maternity uniforms when approved as prescribed in AFI 36-3014.

8.7.4.4.1. **(Added)** Purchase of the maternity jumper and one long sleeve blue maternity blouse is mandatory. This allowance is paid only once in a three-year period; subsequent payment entitlement is based on the actual date of disbursement of previous payment(s). Current supplementary clothing allowance rates are located in DoD 7000.14-R, Vol 7A, Financial Management Regulation.

8.7.4.5. **Kentucky Logistics Operation Center (KYLOC) Program.** KYLOC is the primary source for ordering standard clothing items. Exception: The Enterprise Supply Solution (ES-S), Army Air Force Exchange Service (AAFES) or other resources (i.e. FED MALL/General Services Administration) can be used to obtain uniforms in cases of non-availability.

8.7.4.5.1. **(Added)** Upon unit/squadron commander approval, individuals appointed as KYLOC users will be designated in writing. **(T-2)**. Appointed individuals will perform duties within the KYLOC Virtual Prime Vendor (VPV) portal such as "Order Placer", "Order Approver" or "Resource Advisor". **(T-2)**. The "Order Approver" will follow AFI 36-3014 for approving FWT replacement items. **(T-1)**.

8.7.4.5.2. **(Added)** The uniform order within the KYLOC VPV portal (or other source of supply when authorized) will be approved by IEE only after the requesting member surrenders their unserviceable uniform (replacement in-kind) for disposition to Defense Logistics Agency Disposition Service (DLADS). **(T-2)**.

8.7.4.5.3. **(Added)** IEE will submit requisitions for standard uniform items according to established KYLOC VPV procedures. **(T-2)**. Requisition instructions are available via the ANG KYLOC handbook located on the ANG/A4RMP SharePoint. For KYLOC clothing return policy contact the customer service center at custservice@kyloc.com.

8.7.4.5.4. **(Added)** Upon receipt of individual uniform orders placed, IEE personnel will document the receiving member's personal clothing record for proper accountability. **(T-2)**.

8.7.4.5.5. **(Added)** When ordering uniforms, for try-on sizing purposes only, use ES-S. **(T-2)**.

8.7.4.5.6. **(Added)** A one-time purchase not to exceed 1 each top and bottom in each size for Rip-Stop Airman Battle Uniform (RABU) is authorized specifically for sizing purposes. Do not add RABU sizing samples to the item record.

8.7.4.6. **(Added) AAFES Requisitioning Procedures for Uniform Items.** Units may use (AAFES) if the item is out of stock at KYLOC or Defense Supply Center Philadelphia (DSCP) and the backorder date exceeds required delivery date.

8.7.4.6.1. **(Added)** When using the GPC to purchase uniform items at AAFES, use the personal clothing record to account for clothing issued to military members. **Note: (Added)** The Mess Dress uniform is a member's responsibility to purchase, the use of appropriated funds to acquire this uniform combination is not authorized.

8.7.5. **(Added) Early Replacement of Uniforms**

8.7.5.1. **(Added) General.** The unit/squadron commander or designated representative, upon notification of lost, damaged, or destroyed uniform clothing may conduct a showdown inspection of the remaining items in possession of the airman.

8.7.5.1.1. **(Added)** The unit/squadron commander or designated representative is the final authority for determining the administrative/accountability actions for uniforms that are lost, damaged, or destroyed, by causes outside of FWT policy.

8.7.5.1.2. **(Added)** Any trends, such as patterns of losses for uniforms that are lost, damaged or destroyed by causes outside of FWT policy will require further research and investigation. **(T-3)**. **Note: (Added)** Replacement of clothing due to weight change or other special circumstances will be determined by local policy, unless directed by higher authority. **(T-3)**.

8.7.5.1.3. **(Added)** Installations may use organizational O&M funds to pay for sewing insignia and accouterments IAW AFI 65-601 for enlisted personnel RABUs when member replaces a "damaged" uniform. **Note: (Added)** Do not use organizational funds to pay for sewing of the name tapes and accouterments on existing RABUs or replacements due to normal wear and tear. Exception: Organizations may fund stripes for newly promoted enlisted members, but the individual pays for sewing on the stripes.

8.7.5.2. **(Added) Uniforms Destroyed or Damaged by Catastrophic Events.** In a catastrophic occurrence, the member will submit appropriate supporting documentation (i.e. hand receipts, affidavits, statements, certificates, etc.). Reference AFMAN 23-122, Materiel Management Procedures. **(T-1)**.

8.7.5.2.1. **(Added)** After approval by the unit commander or designated representative, the supporting documentation will provide the basis for replacement of uniforms. **(T-3)**.

8.7.5.2.2. **(Added) Clothing Exposed to Contagious Diseases.** When articles of individual clothing and/or equipment become infected by reason of contagious disease and are destroyed as recommended by a medical officer, such articles may be dropped from property records when listed on a document bearing a certificate naming the medical officer and the signature of the unit commander.

8.7.6. Special Instructions

8.7.6.1. **General.** Individual equipment and organizational clothing table of allowance (TA) 016 provides the authorizations per item by location. Items not listed in the table of allowance must be submitted to the Command Equipment Management Office (CEMO) via a Table of Allowance Change Request (TACR) to be considered for approval. **(T-1).** Allow 45 days to receive a final response for approval or denial of a request. Submission of requisitions should be limited to standard items unless specifically authorized by Air Force Clothing and Textile Office.

8.7.6.1.1. When determined reusable by the unit/squadron commander or designated representative, organizational clothing and individual equipment will be turned-in by both officers and enlisted members upon separation from the ANG. **(T-3).**

8.7.6.1.2. Returnable organizational items or items deemed returnable by the commander that are not available for return, lost, damaged or destroyed by the member will necessitate the adjustment of property records by submission of a DD Form 200, Financial Liability Investigation of Property Loss, or instrument of voluntary liability (i.e. DD Form 1131, Cash Collection Voucher, or DD Form 362, Statement of Charges/Cash Collection Voucher) as prescribed by AFMAN 23-220, Reports Of Survey for Air Force Property or DoD 7000.14-R, Vol 7A, Financial Management Regulation. **(T-0).**

8.7.6.2. **(Added) Disposition of Clothing Excess and Donations.** Upon approval by the local unit commander send clothing excesses/donations to the servicing DLADS IAWAFH 23-123V1, Materiel Management Reference Information and DoD 4160.21-M, V1, Defense Materiel Disposition: Disposal Guidance and Procedures.

8.7.6.2.1. **(Added)** Excess uniforms recovered from enlisted Airmen is inspected and separated by class for transfer to DLADS. Exception: Class A uniform assets recovered from service members are reissued to the maximum extent possible at base level given the asset is serviceable and has never been worn. The assistant USPFO or designated representative may choose to circulate listings of excess clothing to other ANG supply accounts. **Note: (Added)** Uniform clothing WILL NOT be stocked by ANG units. **(T-2).** Funds (TO INCLUDE END OF YEAR FUNDS) will not be used for the purchasing and subsequent stocking of uniform clothing items. **(T-2).** Exception: Units not co-located with an Army Air Force Exchange Store may stock a minimum reserve of uniform clothing items.

8.7.6.3. **(Added) General Disposal Procedures for Uniforms.**

8.7.6.3.1. **(Added)** Uniforms will be transferred to DLADS for disposal (Reference AFI 23-101). **(T-1).**

8.7.6.3.2. **(Added)** Annotate the personal clothing record with explanation of why and how uniforms were disposed.

8.7.6.3.3. **(Added)** Ensure that uniforms transferred to DLADs are marked appropriately if the items are assigned Federal Supply Class (FSC) 8405 through 8450 IAW DoD 4160.21-M and AFH 23-123 V2 PT1, Special-Type Item Transfers.

8.7.6.3.4. **(Added)** Organizations will use DLADS Electronic Turn-in Document (ETID) system manually to produce the transfer shipment documentation if Information Technology is limited. DLADS Points of Contact (POC) can be found at <http://www.dla.mil/DispositionServices.aspx> or requests for assistance can be phoned to 1-

877-DLA-CALL, DSN 661-7766 or Commercial (269) 961-7766 (Reference AFMAN 23-122). **(T-1)**.

8.7.6.4. **(Added) Prior Enlisted Trainees Attending Total Force Officer Training (TFOT)**. Upon notification of a member's selection to the Academy of Military Science (AMS) or Officer Training School (OTS), the member will determine what additional clothing items are authorized for attendance IAW AFI 36-3014, Attachment 2, Tables A2.9/A2.10 and will notify IEE of any shortages in the clothing bag. **(T-1)**.

8.7.6.5. **(Added) Enlisted Airmen Attending Other Service Schools**. If it becomes necessary for an airman to replace any item(s) of personal clothing while attending service school, the following procedures are used:

8.7.6.5.1. **(Added)** The airman will make known any clothing requirements to the commander of the unit at the training center to which assigned. **(T-3)**.

8.7.6.5.2. **(Added)** The commander will evaluate the need for replacement requirements. Upon determination that the needs are valid, the airman will initiate correspondence to the commander of the airman's ANG unit. **(T-3)**.

8.7.6.5.3. **(Added)** Upon receipt of the correspondence, the individual will complete the SF 1164, Claim for Reimbursement and acquire signature approval from the training center and unit commander or follow local policy for purchasing uniform items. **(T-3)**.

8.7.6.5.4. **(Added)** Enlisted Airmen Attending BMTS will be issued all clothing requirements authorized by AFI 36-3014 at JBSA-Lackland, BMTS. **(T-1)**. Units will account for all initial issue clothing items received by member at BMTS by annotating the members locally managed clothing record. **(T-3)**. **Note: (Added)** Upon completion of BMTS, Fire Protectors (Air Force Specialty Code 3E7X1) will be issued their Fire-Retardant uniforms at the unit level. **(T-2)**.

L.SCOTT RICE, Lieutenant General, USAF
Director, Air National Guard

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING DOCUMENTATION***References*

DoD 4160.21-M-V1, Defense Materiel Disposition: Disposal Guidance and Procedures, 22 October 2015

DoD 4160.21-M- V4, Defense Materiel Disposition Manual, 22 October 2015

DoD 7000.14-R, V7A, Financial Management Regulation, June 2010

AFI 23-101, Air Force Materiel Management, 29 January 2016

AFI 34-211, Army and Air Force Exchange Service Operations, 30 July 2008

AFI 36-3014, Clothing Allowances for Air Force Personnel, 23 November 2015

AFI 65-601, Volume 1, Budget Guidance and Procedures, 16 August 2012

AFMAN 23-122, Materiel Management Procedures, 9 February 2016

AFMAN 23-220, Reports of Survey (ROS) for Air Force Property, 1 July 1996

AFMAN 33-363, Management of Records, 1 March 2008

AFH 23-123, Volume 1, Materiel Management Reference Information, 8 August 2013

NGR 130-6, United States Property and Fiscal Officer Appointment, Duties, and Responsibilities, 1 July 2007

ANGI 36-2, U. S. Property and Fiscal Officer Appointment, 7 December 1999

Adopted Forms

Personal Clothing Record – (currently AF Forms 657/658)

Standard Form 1164, Claim For Reimbursement for Expenditures on Official Business

Abbreviations and Acronyms

AAFES—Army Air Force Exchange Service

AETC—Air Education Training Command

AFMCSS—Air Force Military Clothing Sales Store

ARC—Air Reserve Component

AGR—Active Guard Reserve

ANG—Air National Guard

ANGRC—Air National Guard Readiness Center

AMS—Academy of Military Science

AS—Allowance Standard

BMT—Basic Military Training

CEMO—Command Equipment Office
DLA—Defense Logistics Agency
DLADS—Defense Logistics Agency Disposition Services
DoD—Department of Defense
EDIPI—Electronic Data Interchange Personal Identifier
ETID—Electronic Turn-in Document
ES-S—Enterprise Solution-Supply
FAM—Functional Area Manager
FSC—Federal Supply Class
FTSP—Full-time Service Personnel
FWT—Fair Wear & Tear
IEE—Individual Equipment Element
KYLOC—Kentucky Logistics Operations Center
MILPERS—Military Personnel
NGB—National Guard Bureau
NGR—National Guard Regulation
O&M—Operation and Maintenance
OPR—Office of Primary Responsibility
RABU—Rip-Stop Airman Battle Uniform
RDS—Record Disposition Schedule
SF—Standard form
TFOT—Total Force Officer Training
USPFO—United States Property Fiscal Officer
VPV—Virtual Prime Vendor

Terms

Note—The purpose of this glossary is to help the reader understand the terms used in this publication. It is not intended to encompass all pertinent terms. Joint Publication 1-02, Department of Defense Dictionary of Military and Associated Terms and AFDD 1-2, Air Force Glossary contain standardized terms and definition for Department of Defense and Air Force use.

Air Force Military Clothing Sales Store (AFMCSS)—Base military clothing sales store run by the Exchange Services IAW AFI 34-211, Army and Air Force Exchange Service Operations.

Assistant USPFO for Property (Air) —Appointed in accordance with AFMAN 23-122 (Materiel Management Procedures), NGR130-6/ANGI 36-2 (United States Property and Fiscal Officer Appointment, Duties, and Responsibilities, this full-time officer is responsible for

maintaining all functions of an ANG Category I or III supply account (FB, FE, FK, FP, FS, etc.). The Assistant USPFO is responsible for operating the ANG Logistics Readiness Squadron effectively and efficiently to include assigning any duties that are not specifically defined or clarified by the NGB. The Assistant USPFO, as the Accountable Officer, has a unique duality of responsibility with respect to his working relationships with the USPFO and the Wing Commander. The Assistant USPFO is responsible to the USPFO to ensure compliance with all applicable laws, regulations, policies, and procedures established by public law and directed by NGR130-6/ANGI 36-2. The Assistant USPFO within the unit's chain of command reports through a Deputy, to the Wing Commander. The Assistant USPFO must advise the installation

commander on property accounting, as well as being directly responsible to the USPFO for the property. This direct link is derived from his appointment as the Accountable Officer by the USPFO in accordance with NGR 130-6/ANGI 36-2.

Clothing Bag Items—Initial issue clothing items, that are required for members, may be authorized for replacement after a period of time not less than 36 months due to “fair wear and tear” IAW AFI 36-3014, Clothing Allowances for Air Force Personnel.

Fair Wear and Tear (FWT)—Uniforms that become frayed, worn out, torn, faded, patched, etc. that renders it unserviceable and occurs naturally as a result of performing military duties.

Full-Time Support Personnel (FTSP)—A full-time Military Technician or Active Guard Reserve (AGR).

Initial Issue In-Kind—Clothing bag items that are received at Basic Military Training School (BMTS).

Replacement In-Kind—Gratuitous replacement of unserviceable uniforms which are obtained through an item-for-item exchange of the same identical type.