

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**



**DEPARTMENT OF DEFENSE
MANUAL 5100.76**

**AIR FORCE MANUAL 31-101, VOLUME 2
Supplement**

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Supplement**

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SECURITY

**PHYSICAL SECURITY OF SENSITIVE
CONVENTIONAL ARMS,
AMMUNITION & EXPLOSIVES (AA&E)**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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DODM5100.76_AFMAN31-101V2, *Physical Security of Sensitive Conventional Arms, Ammunition, & Explosives (AA&E)*, is supplemented as follows: This publication implements major command Air Mobility Command (AMC) policy by supplementing specific processes and procedures that are unique to AMC. It applies to AMC active duty Security Forces (SF), Individual Mobilization Augmentees, Air National Guard (ANG) when gained under Title 10 U.S.C. authority, Army National Guard, and upon mobilization to Air Force Reserve Command (AFRC) SF tenants on AMC bases when published in the ANGIND2 and AFRCIND2. The Integrated Base Defense Branch Chief (HQ AMC/A4SO) has overall responsibility for administration of this supplement. This instruction cannot be supplemented; AMC bases/units must use their locally created Integrated Defense Plan (IDP) for implementation and further guidance/clarification of content in this supplement. Send comments and suggested improvements to this supplement on AF Form 847, *Recommendation for Change of Publication*,

through channels to HQ AMC/A4SO, 402 Scott Drive, Bldg. 1600 Suite 2A2, Scott AFB, IL, 62225-5318. The authorities to waive wing/unit level requirements in this publication are hereby identified as ("T-0, T-1, T-2, T-3"). The terms "must," "shall," and "will" denote mandatory actions in this supplement. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, with Tier 2 waivers being routed through AMC/A4S for coordination at the MAJCOM level. Deviations from security criteria are specific waivers and follow the directions outlined in the basic instruction. The waiver authority for all non-tiered compliance items in this publication is the responsible installation commander or equivalent. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW AFI 33-322, *Records Management and Information Governance Program* and disposed of IAW the Air Force Records Information Management System (AFRIMS). The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

ENCLOSURE 4

PHYSICAL SECURITY PLANNING

6.j.(2). IDS Requirements for Category III and IV Missiles, Rockets, Ammunition and Explosives. At least one level of IDS is required for Category II and IV AA&E when the storage structure does not meet the 10-minute delay requirement.

ENCLOSURE 5

PROTECTION OF ARMS

1.a. All personnel in possession of firearms must comply with all federal, state, and local laws, ordinances and military regulations, on registering bearing, possessing and using POFs.

1.a.(1). **(Added)** To meet the intent of the basic guidance, an example of a locked container includes a lockable glove box or center console, the trunk of a vehicle or any lockable box or shipping container suitable for the safe transport or shipping of a firearm. POFs will not be transported on motorcycles, bicycles, or any other two- or three-wheeled vehicles. These firearms will not be transported and stored in such a manner as to appear to be a concealed weapon (e.g., under seats).

8.a. Control of Privately Owned Firearms (POF). Policy and procedures may vary from installation to installation dependent upon the results of assessments and the degree of control Installation Commanders desire. The following areas must be assessed in determining policy and procedures: installation location, threat assessments, availability of government storage facilities, mission and resources on the installation, degree of criminal activity and statistical data, security forces capabilities (i.e. number of patrols, geographic location, ability to access civilian registration data, etc.), and local, state, federal, and where applicable, host-nation laws and requirements.

8.b.(1)(a). **(Added)** If installation commanders authorize credentialed LEOSA personnel to carry a concealed personally owned firearm (POF) on their installation, the following specific guidelines apply:

8.b.(1)(b). **(Added)** The installation commander retains the authority to allow credentialed LEOSA personnel to carry a concealed POF on an installation and shall not delegate this authority.

8.b.(1)(c). **(Added)** Installation commanders shall not set policy that in any way compels personnel carrying a concealed POF under LEOSA to react or respond to criminal incidents. Under LEOSA, the bearer of the credential has no law enforcement authority and cannot carry out any law enforcement duties. LEOSA is for self-defense or defense of others in their immediate area.

8.b.(1)(d). **(Added)** If an installation commander chooses to add arming under the LEOSA Program as an option for their installation, a program review by the AMC/A4S, SF Division Chief is required prior to implementation.

8.b.(1)(e). **(Added)** This policy does NOT extend authority to installation commanders to grant on-installation concealed carry privileges to those personnel otherwise authorized concealed carry of POF under state issued licenses or permits (it only applies to personnel with Federal/LEOSA credentials) **(T-2)**.

8.b.(3). Storage. Commanders may designate other secure facilities for storing POFs and ammunition, not retained by the owner, and storage accountability procedures require special emphasis. Establish procedures that ensure adequate protection is provided and opportunity for theft is reduced. Designate metal storage lockers to store POFs in approved storage facilities. Carefully designed, well-constructed wooden storage cabinets may also be used in these facilities.

8.b.(3)(a). **(Added)** Security Force units will establish a POF Program within the armory.

8.b.(3)(b). **(Added)** Units will develop local procedures for issue receipt and accountability. Controls must be established to make sure that when POFs are checked out they are promptly returned at the end of the checkout period.

8.b.(3)(c). **(Added)** Procedures for registering, storing, or retrieving weapons from the armory must be published in the IDP. Include procedures to restrict withdrawal of POFs stored in armories upon notification from the individual's commander or designated representative. All residents must register their firearms in the POF program if temporarily or permanently stored on base, to include privatized military housing. Some computer programs used for PL 4 resource alarm annunciation have the ability to track housing layouts and record the presence of firearms. This information will benefit forces during emergency response situations. Control and/or registration procedures may also be applied for other dangerous weapons (non-firearm) at the direction of the Installation Commander or IDC.

8.b.(3)(d). **(Added)** In the interest of public safety, the items in paragraphs 8.b.(3)(e) through 8.b.(3)(g), are considered dangerous weapons and require proper control at all times. Personnel who reside in dormitories or temporary quarters are required to register and store these items in a secured storage facility. Procedures will be made to allow maximum availability to withdraw weapons.

8.b.(3)(e). **(Added)** Instruments capable of propelling a projectile by compressed air, gasses, springs, or other mechanical or physical means are normally considered weapons. Such weapons include, but are not limited to, paint ball guns, pellet guns, BB guns, bows and arrows, underwater spear guns, hunting slingshots, and throwing spears. Weapons in this category may be used on the base during supervised and sanctioned activities. Personnel occupying on-base dormitory rooms or rooms in a Temporary Lodging Facility may not possess these weapons in their rooms at any time. These items should be stored in the SF armory. However, if limited storage space does not allow storage in the SF armory, they may be stored in any secure room under lock and key only if the first sergeant and dorm manager have exclusive access and strict control/accountability is exercised.

8.b.(3)(f). **(Added)** An instrument which has the capacity to inflict death and from the manner in which it is used is likely to produce or may easily and readily produce death. The following instruments are included in, but not limited to, this category. Knives in excess of 3 inches, spring-loaded knives (switchblades), swords, blackjacks, metal knuckles, Nunchaku fighting sticks, Kung-Fu stars, boomerangs, chains (wrapped), and billy clubs. Possession of these items is expressly prohibited at all times, except when they are in use as part of the bearer's lawful "tools of the trade," such as craftsmen (electricians, carpenters, or other such trades) or sportsmen, hunters, and fishermen. Personnel occupying on-base dorms may not possess these items in their rooms; they must be stored in any secure room under lock and key that only the first sergeant and dorm manager have exclusive access to, strict control/accountability must be exercised.

8.b.(3)(g). **(Added)** Explosive material: consists of ammunition, gunpowder, firecrackers, and similar items. Activities sponsored by an authorized sports range and sanctioned pyrotechnic displays are exceptions to this category of weapons. Personnel occupying on-base dorms may not possess these materials in their rooms. They must be stored in the SF armory.

8.b.(4). Registration. Use the following procedures to complete this form for each privately owned firearm maintained:

8.b.(4)(a). **(Added)** Annotate any visible damage to the weapon in the "make (manufacture)" block.

8.b.(4)(b). **(Added)** If additional space is needed, continue on a separate sheet of paper. Re-accomplish the form when additions or deletions are required.

8.b.(4)(c). **(Added)** Original to the individual's unit or the installation Security Forces (office and location within the Security Forces is determined by the installation DFC or designated squadron commander).

8.b.(4)(d). **(Added)** First copy to the owner of the weapon.

8.b.(4)(e). **(Added)** Second copy (card) to the storage facility activity files. To verify permanent removal of firearms when the owner leaves, this copy is sent to the individual's unit.

8.b.(5) As a general rule, POFs may be transported on base for the purpose of movement to and from authorized storage facilities, purchase, or sale, collector display events, game hunting, and

to or from authorized sporting events requiring their use. Installations should further define any other situations where the Installation Commander has allowed base personnel to transport POFs on to the installation; these should be documented clearly in the IDP. In all situations, personnel must follow transport and safe storage requirements outlined in the basic AF guidance.

8.c.(1). Inform installation personnel of prohibitions regarding POFs through base in-processing briefings, bulletins, notices, commanders' calls, etc.

ENCLOSURE 6

PROTECTION OF MISSILES, ROCKETS, AND ALL SRC OF A&E

3.d.(1). Locks and hasps must be compatible to each other and the door being secured (i.e., they must provide the same level of security).

7.b.(1). IDS Requirements for Category III and IV Missiles, Rockets, Ammunition and Explosives. At least one level of IDS is required for Category II and IV AA&E when the storage structure does not meet the 10-minute delay requirement.

ENCLOSURE 10

AA&E TRANSPORTATION SECURITY

1.b.(1). Transportation. Establish procedures for the on-base movement of sensitive conventional AA&E and publish them in the IDP. Coordinate owner/user security procedures with tenant units assigned AA&E responsibilities. A Privately Owned Vehicle (POV) may be authorized by the Installation Commander or designee for transporting 15 or fewer Category II, III, or IV arms and associated ammunition on their installation, if government transportation is unavailable.

ENCLOSURE 11

REPORTS, INVESTIGATIVE AIDS, AND DISPOSITION OF RECORDS

2.c.(10). Reports for significant arms and nonnuclear munition losses and/or incidents will be submitted to AMC/A4SO within 24 hours or the next duty day.

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