

**BY ORDER OF THE COMMANDER
AIR MOBILITY COMMAND**

**AIR MOBILITY COMMAND
INSTRUCTION 36-2806**



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Personnel

AWARD PROGRAM MANAGEMENT

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This instruction implements Air Force Policy Directive (AFPD) 36-28, *Awards and Decorations Programs* and Air Force Instruction (AFI) 36-2805, *Special Trophies and Awards Programs*. It establishes criteria and procedures for submitting nominations for awards administered or overseen by Headquarters Air Mobility Command, Directorate of Operations (AMC/A3/10). This publication applies to Air National Guard (ANG) and Air Force Reserve Command (AFRC) units. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s from the field through the appropriate functional's chain of command. The authorities to waive wing/organization level requirements in this publication are identified with a Tier ("T-0, T-1, T-2, T-3") number following the compliance statement. See AFI 33-360, Publications and Forms Management, for a description of the authorities associated with the Tier numbers. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, or alternately, to this publications' OPR for non-tiered compliance items. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, *Management of Records* and disposed IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). This instruction requires collecting and maintaining information protected by the Privacy Act of 1974, authorized by 10 U.S.C., Chapter 857, Decorations and Awards, and Executive Order 9397. System of records notice F036 AF PC V, Awards and Decorations, applies. See **Attachment 1** for a listing of references and supporting information. This publication may not be supplemented or further implemented.

SUMMARY OF CHANGES

This publication must be completely reviewed. This revision adds responsibilities (paragraph 1.1) Major changes include the removal of content and requirements for awards, this information is to be entered by the owner of the award in the special trophies and awards online database at <https://access.afpc.af.mil/>. Removed the “RODEO Awards” section. References to citations, biographies and other attachments/examples were removed due to the rewrite of AFI 36-2805.

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Chapter 1

OVERVIEW

1.1. Purpose. Enhance the overall visibility of Air Force personnel and their accomplishments. Recognize outstanding achievement by individuals or units for their contributions to the success of the Air Mobility Command (AMC) or Mobility Air Forces (MAF) mission. Reward individuals and units for initiative and valuable actions.

1.2. General. The eligibility criteria and submission procedures for Air Force-level awards, functional community awards, AMC specific awards, and awards sponsored by Federal and non-Federal entities, are provided on the special trophies and awards online database at <https://access.afpc.af.mil/>.

1.2.1. Units will follow directions in the official call message and online database for content and submission requirements.

1.2.2. Send all packages to AMC/A3/10 Awards unless otherwise directed in the database or official call message. E-mail is the preferred method of submission for awards, send to: amca3awards@scott.af.mil. If directed to submit via postal channels, mail to AMC/A3/10 Awards, 402 Scott Drive, Unit 3A1, Scott AFB IL 62225-5302. Allow sufficient time for regular mailings to reach AMC/A3/10 Awards.

1.2.3. All nomination packages will be submitted from the nominating agency identified under the heading “Who May Nominate” for each award.

1.2.4. Messages announcing upcoming awards will normally be sent at least 45 days before the due date to AMC. If the due date for nominations falls on a weekend, the package is due by COB the Friday prior to the due date.

1.2.5. Due to Privacy Act concerns, all nominees being nominated are required to give permission to use their name, rank, duty title, and unit of assignment prior to the publishing of award announcements. Nomination packages will include a statement from each nominee stating that the member does or does not agree to this. Members must sign and date this statement (digitally signed versions are acceptable). See [Attachment 2](#).

1.2.6. Selectee packages are maintained for historical purposes only and are not available for dissemination as samples for future awards.

1.3. Boards and Scoring.

1.3.1. A Colonel (O-6) will be designated “President” for all boards requiring officers. A CMSgt (E-9) will be designated “President” for all Enlisted boards. Additional board members are selected from the most knowledgeable individuals available for each specific category. Board will consist of five members including the “President”.

1.3.1.1. Each board member receives a copy of every nomination and a score sheet.

1.3.1.2. Each board member is entitled to one vote for each award category under consideration.

1.3.1.3. Each board member scores each nomination using specified award criteria and guidance in paragraph [1.3.2](#). Board members should consider making adjustments in the

scoring as they review subsequent nominations. It is important to maintain a consistent rating value within each nomination category.

1.3.2. Packages are scored using a range of 1 to 10 points (1 being the lowest, 10 being the highest).

1.3.2.1. Individual ranking is determined by the highest overall score.

1.3.2.2. The board President will rank order each package (1 (highest score), 2 (next highest), and so on) and validate the winner based on the highest overall ranking. In the event of a tie all board members review the appropriate individual, unit, or group records a second time. Board members will have an opportunity to discuss nomination packages before another vote is taken. If a tie cannot be broken during this review, the board president makes the final decision.

1.3.3. Criteria will be specific to each award category.

1.4. Disposition of Documentation. Dispose of board procedures, nomination packages, and other documentation in accordance with AFRIMS Records Disposition Schedule.

1.5. Questions. Direct questions about the awards to the office of primary responsibility (OPR) identified at the front of this instruction or to the functional POC identified in the official call message.

1.6. Roles and Responsibilities.

1.6.1. **AMC/A3/10S.**

1.6.1.1. Announces annual calls for nominations for Air Force-level awards, functional community awards, AMC specific awards, and awards sponsored by Federal and non-Federal entities.

1.6.1.2. Functional Area Managers manage their Air Force-level functional community awards to include procedures to determine the winning AMC level nominee for HAF competition.

1.6.1.3. Maintains currency of the special trophies and awards online database for AMC specific awards located at <https://access.afpc.af.mil/>.

1.6.1.4. Determine requirements, nomination criteria, and due dates for awards they manage.

1.6.1.5. Identify primary and alternate awards managers in the appropriate division and work with AMC/A1KKM to gain access to the online special trophies and awards database.

1.6.2. **AMC/A1KKM.**

1.6.2.1. Serves as the point of contact to request access to the AFPC managed database for personnel selected to manage AMC specific awards.

1.6.2.2. Works with divisions to modify access to the special trophies and awards online database.

1.6.3. **AMC Divisions (Functional Areas).**

1.6.3.1. Serves as the point of contact for their respective AMC specific awards.

1.6.3.2. Maintains primary and alternate points of contact to update and modify the special trophies and awards online database for their respective awards.

Chapter 2

A3/10-MANAGED AND AMC COMMANDER-SPONSORED AWARDS

2.1. Purpose. A3/10S manages and processes awards in **Table 2.1** for AMC Commander approval. There are no equivalent higher headquarters awards.

2.2. General Guidance.

2.2.1. Date Due. As indicated by call message and online awards database <https://access.afpc.af.mil/>.

2.2.2. Functional Area. Varies by award.

2.2.3. Related Higher Headquarters Publication. None.

2.2.4. Eligibility. Varies by award, refer to online database and official call message.

2.2.5. Award Type. Varies by award.

2.2.6. Who May Nominate. Major Commands (MAJCOM), AMC wings, stand-alone groups, Field Operating Agencies (FOA), and Direct Reporting Units (DRU) may submit one nomination for each award.

2.2.7. Nomination Package. Varies by award, refer to online database and official call message.

2.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional areas, if possible) to review and select nominee for AMC/CC approval.

2.2.9. Award Presentation. AMC/CC or CD presents at an appropriate event. Presentation may be delegated to a lower level commander.

2.3. Specific Guidance: Refer to the special trophies and awards online database at <https://access.afpc.af.mil/> and official call messages for detailed instructions and submission requirements.

Table 2.1. A3/10-Managed and AMC Commander-Sponsored Awards.

General James H. Doolittle Trophy
General Carl A. Spaatz Trophy
General Joseph Smith Trophy
Brig Gen Ross Hoyt Award
Lt Gen William H. Tunner Award for Outstanding Airlift Aircrew
Berlin Airlift Veterans Association Humanitarian Mission of the Year Award
Outstanding AMC Operations Support Squadron (OSS) of the Year

General Robert “Dutch” Huyser Award
General P. K. Carlton Award for Valor
Specialized Mission Award

Chapter 3

AMC WEATHER AWARDS

3.1. Purpose. These annual weather awards recognize outstanding performance by an individual or unit. Recognition is for the period of 1 October through 30 September.

3.2. General Guidance.

3.2.1. Date Due. Nomination packages (electronic copies) due to AMC/A3AW by 1 October following the nomination fiscal year to meet HAF suspense of 1 November.

3.2.2. Functional Area. A3AW.

3.2.3. Related Higher Headquarters Publication. None.

3.2.4. Eligibility--All AMC weather personnel (military and civilian) and units eligible for nomination, based on award criteria in official call message and online database at <https://access.afpc.af.mil/>.

3.2.5. Award Type. Plaques or trophies.

3.2.6. Who May Nominate. AMC wings (including Contingency Response Wings), the 618th Air Operations Center (618 AOC) XOW, and the Chief, AMC Weather Branch may submit only one nomination per category, per award for which they qualify.

3.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

3.2.8. Board Composition. AMC/A3A convenes a board of appropriate members (from various airfield functional areas) to review and select for AMC/A3/10 or AMC DA3/10 approval.

3.2.9. Award Presentation. The AMC Director of Operations presents as many awards as possible. All remaining awards will be presented through command channels.

3.2.10. AMC award categories are identical to those at the Air Force level. AMC winners in each category will go forward as the AMC nominee for the corresponding Air Force level award. There are additional Air Force level organizational awards, but AMC does not have eligible units. Listing of AMC Annual Weather Awards.

Table 3.1. AMC Weather Awards

Weather (Airman/NCO/SNCO/CGO/FGO) of the Year
Weather (Civilian Category I/ Civilian Category II) of the Year
Weather Organization of the Year Below Unit Level

Chapter 4

MOBILITY AIR FORCES (MAF) AEROMEDICAL EVACUATION (AE) AWARDS

4.1. Purpose. These annual aeromedical evacuation awards recognize outstanding performance by Mobility Air Forces individuals, teams and units. MAF selectees for the Lillian Keil Award are sent by AMC/A3O for Air Force-level consideration. Recognition is for the period of 1 January through 31 December.

4.2. General Guidance.

4.2.1. Date Due. Nomination packages (electronic copies) are due to AMC/A3/10 Awards mailbox (amca3awards@scott.af.mil) by the date in the official call message

4.2.2. Functional Area. A3O.

4.2.3. Related Higher Headquarters Publication. None

4.2.4. Eligibility. All AE personnel and units (active duty, AFRC, and ANG) and individual mobilization augmentation AE personnel based on award criteria in official call message and online database at <https://access.afpc.af.mil/>.

4.2.5. Award Type. Letter of Commendation (LOC)'s for all award winners.

4.2.6. Who May Nominate: Active duty Aeromedical Evacuation squadrons, Air Mobility Operations Squadrons (AMOS), Air Reserve Component (ARC) wings, and the 618th AOC may submit one nomination per category, per award.

4.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

4.2.8. Board Composition. AMC DA3O (AE) convenes a board of appropriate members (from functional areas) to review and select for AMC/A3/10 approval.

4.2.9. Award Presentation. The AMC Director of Operations presents as many awards as possible at conferences, i.e. Commanders Conferences, Association Medical Surgeons of the United States (AMSUS) or Airlift Tanker Association (A/TA) meetings. All remaining awards will be presented through command channels.

Table 4.1. Aeromedical Evacuation Awards.

Outstanding AE Crew Member of the Year
Outstanding AE Mission Support of the Year
Outstanding AE Staff of the Year
Lillian Keil Award
Reba Zitella Whittle Award

AE Excellence In Leadership And Management Awards (Team, Individual)
Outstanding AE Individual Mobilization Augmentee (IMA)
Outstanding AE Squadron of the Year

Chapter 5

AMC AIRCREW FLIGHT EQUIPMENT AWARDS

5.1. Purpose. These awards recognize exceptional accomplishments of AMC Aircrew Flight Equipment (AFE) personnel and AFE program/teams. These awards are for those professionals whose superior performance added value to the career field and AFE program/team efforts. AMC individual award recipients are sent for Air Force-level consideration. Recognition is for the period of 1 October through 30 September.

5.2. General Guidance.

5.2.1. Date Due. Nomination packages due to A3TL organizational email box by 1 November or as indicated in the official call message.

5.2.2. Functional Area. A3TL.

5.2.3. Related Higher Headquarters Publication. None.

5.2.4. Eligibility. See award criteria in official call message and online database at <https://access.afpc.af.mil/>.

5.2.5. Award Type. Plaque and Letter of Recognition from AMC/A3/10.

5.2.6. Who May Nominate. Each AMC wing or group may nominate one Airman, one NCO, one Senior NCO, one Civilian (per category), and one Aircrew Flight Equipment Officer (AFEO). Refer to call message and online database for further details.

5.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

5.2.8. Board Composition. AMC/A3T convenes a board of appropriate members (from aviation/operations related backgrounds and be familiar with AFE operations) to review and select nominee for AMC/A3/10 approval.

5.2.9. Award Presentation. The AMC Director of Operations presents as many awards as possible at conferences. All remaining awards will be presented through command channels.

Table 5.1. AMC Aircrew Flight Equipment Awards.

Outstanding USAF AFEO of the Year Award
Outstanding USAF AFE (Airman/NCO/SNCO) of the Year Award
Outstanding USAF AFE Civilian (Category I/Category II) of the Year Award
Outstanding USAF AFE Large Program of the Year Award
Outstanding USAF AFE Small Program of the Year Award
Outstanding USAF AFE Headquarters (Hq) Staff Member of the Year Award

Chapter 6

SURVIVAL, EVASION, RESISTANCE, AND ESCAPE (SERE) SPECIALIST AWARDS

6.1. Purpose. These awards recognize exceptional accomplishments of AFSC 1T0X1 AMC SERE Specialists. These awards are for those professionals whose superior performance added value to the career field. AMC individual award recipients are sent for Air Force-level consideration. Recognition is for the period of 1 January through 31 December.

6.2. General Guidance.

6.2.1. Date Due. Nomination packages due to A3 Awards by 1 February or as indicated in official call message.

6.2.2. Functional Area. A3D.

6.2.3. Related Higher Headquarters Publication. None.

6.2.4. Eligibility. See award criteria in official call message and online database at <https://access.afpc.af.mil/>.

6.2.5. Award Type. Plaque and LOC.

6.2.6. Who May Nominate. Each AMC wing or group may nominate one Airman, one NCO, and one Senior NCO, for the SERE Specialist Award.

6.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

6.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominee for AMC/A3/10 approval.

6.2.9. Award Presentation. Present awards with an appropriate level of recognition at a time determined by AMC/A3/10.

Table 6.1. AMC SERE Specialist of the Year Awards.

Outstanding Air Force SERE Specialist Senior NCO of the Year (Tier Two)
Outstanding Air Force SERE Specialist (Airman/NCO) of the Year

Chapter 7

COMMAND AND CONTROL AWARDS

7.1. Purpose. These awards identify and recognize individuals assigned to command and control (C2) functions. They promote competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to mission accomplishment. Recognition is for the period of 1 January through 31 December. Winners in unit (**Table 7.1**) and individual award categories (**Table 7.2**) will be submitted as the AMC nominee(s) for the appropriate USAF-level award.

7.2. General Guidance.

7.2.1. Date Due. Nomination packages are due to AMC/A3CF by 5 February or as indicated in official call message.

7.2.2. Functional Area. A3C.

7.2.3. Related Higher Headquarters Publications. None.

7.2.4. Eligibility. See award criteria in official call message and online database at <https://access.afpc.af.mil/>.

7.2.5. Award Type--Plaque and LOC.

7.2.6. Who May Nominate. AMC Staff Agencies (A3CF, A3R, A10N, IG), USAF Expeditionary Center to include Detachments 1 and 2, AMC wings, Air Mobility Squadrons, Stand-alone groups, and the 618th Air Operations Center (TACC) may submit only one nomination per category, per award. Enroute units will submit their unit and individual nomination packages to the 515/521 AMOWs, who may provide one submission per category to AMC/A3CF to compete for the AMC level awards.

7.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

7.2.8. Board Composition. AMC/A3CF convenes a board of appropriate members to review and select nominees for AMC/A3/10 approval. Board members must be at least the same rank as the nominee. For HHQ awards, board members will not consist of individuals from the agency being nominated, for example, A3CF will not rate an A3CF member's individual award package.

7.2.9. Award Presentation. Present awards with an appropriate level of recognition at a time determined by AMC/A3/10.

Table 7.1. C2 Awards Category (Unit Awards)

AOC/MAJCOM Command Center Award
Large Unit Command Post of the Year (15 and above total UMD authorizations)
Small Unit Command Post of the Year (14 and below total UMD authorizations*)

Large Nuclear Unit Command Post of the Year (15 and above total UMD authorizations*)
Small Nuclear Unit Command Post of the Year (14 and below total UMD authorizations*)
Note: * Total UMD authorizations will include CP Chief

Table 7.2. C2 Awards Category (Individual Awards)

Higher Headquarters Command Post (Airman/NCO/SNCO) of the Year
AMC Command Post/Air Mobility Control Center (AMCC) Unit-Level (Airman/NCO/SNCO) of the Year
Command Post Instructor of the Year (See Section D-Training Course Index of 1C3X1 CFETP and open to USAF Expeditionary Center ONLY)

Chapter 8

AIR MOBILITY LIAISON OFFICER AWARD

8.1. Purpose. This award identifies and recognizes individuals assigned as Air Mobility Liaison Officers (AMLO). It promotes competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to AMC mobile mission accomplishment. Recognition is for the period of 1 January through 31 December.

8.2. General Guidance.

8.2.1. Date Due. Nominations are due to AMC/A3/10 Awards as directed in official call message and online database at <https://access.afpc.af.mil/>.

8.2.2. Functional Area. A3C.

8.2.3. Related Higher Headquarters Publications. Not applicable.

8.2.4. Eligibility. All Air Force Air Mobility Liaison Officers (AMLO) and members that were assigned as Air Mobility Liaison Officer (AMLO) for no fewer than 6 months of the calendar year.

8.2.5. Award Type. Trophy or Plaque.

8.2.6. Who May Nominate. Submissions are limited to one Air Mobility Liaison Officer (AMLO) from each MAJCOM.

8.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

8.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominee for AMC/A3/10 approval.

8.2.9. Award Presentation. AMC/CC or designated representative will present at the Airlift/Tanker Association Convention, Symposium and Air Mobility Technology Exposition or other appropriate forum.

Table 8.1. Air Mobility Liaison Officer Award.

Major General James I. "Bagger" Baginski Air Mobility Liaison Officer of the Year
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Chapter 9

AIR MOBILITY DIVISION THEATER COMMAND AND CONTROL AWARDS

9.1. Purpose. These awards identify and recognize units and individuals assigned to Air Mobility Division (AMD) theater command and control (C2) functions as described in AFI 13-1AOCV3, *Operational Procedures-Air Operations Center (AOC)* and AFTTP 3-3AOC. They promote competition among units and individuals to obtain excellence in overall performance, training, initiative, conduct, appearance, and contribution to AMD theater C2 mission accomplishment. Recognition is for the period of 1 January through 31 December (calendar year).

9.2. General Guidance.

9.2.1. Date Due. Nominations are due to AMC/A3/10 Awards by 1 March or as directed in official call message and online database at <https://access.afpc.af.mil/>.

9.2.2. Functional Area. A3C.

9.2.3. Related Higher Headquarters Publications. Not applicable.

9.2.4. Eligibility. All personnel permanently assigned to Theater AMDs and AMOS. Individuals that have deployed to an AMD for 90 days or more on an AEF tasking.

9.2.5. Award Type. Plaque and LOC.

9.2.6. Who May Nominate. (Active Duty, ANG/AFRC) Geographic AMD Chiefs and AMOS/CCs. For individuals that have deployed to an AMD for 90 days or more on an AEF tasking, nominations must be submitted by current AMD Chief.

9.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

9.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominee for AMC/A3/10 approval.

9.2.9. Award Presentation. AMC/A3/10 or designated representative will present at an AMD Theater Command and Control Conference or other appropriate forum.

Table 9.1. AMD Theater Command and Control Awards.

Theater C2 (AMD) Unit of the Year
AMD Theater C2 Performer of the Year - Officer
AMD Theater C2 Performer of the Year - Enlisted
Theater C2 (AMOS) Unit of the Year
AMOS Theater C2 Performer of the Year - Officer

AMOS Theater C2 Performer of the Year - Enlisted

Chapter 10

AIRFIELD OPERATIONS ANNUAL AWARDS

10.1. Purpose. These awards identify and recognize individuals assigned to Air Traffic Control, Airfield Management and Radar, Airfield & Weather Systems functions. They promote competition among individuals to obtain excellence in overall performance, conduct, appearance, and contribution to mission accomplishment. AMC submits award recipients for appropriate higher headquarters competition.

10.2. General Guidance.

10.2.1. Date Due. Nominations are due to AMC/A3/10 Awards as directed in official call message and online database at <https://access.afpc.af.mil/>.

10.2.2. Functional Area. A3AP.

10.2.3. Related Higher Headquarters Publications. None.

10.2.4. Eligibility. All AMC personnel (military and civilian) and units are eligible for nomination, based on award criteria in official call message and online database.

10.2.5. Award Type. Plaque and Letter.

10.2.6. Who May Nominate. AMC wings submit only one nomination per category, per award.

10.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

10.2.8. Board Composition. AMC/A3A convenes a board of appropriate members (from functional areas) to review and select nominee for AMC/A3/10 approval.

10.2.9. Award Presentation. AMC award categories are identical to those at the Air Force level. AMC winners in each category will go forward as the AMC nominee for the corresponding Air Force level award. Appropriate AMC Numbered Air Force (NAF), wing, or group commander may present at appropriate time.

Table 10.1. Airfield Operations Unit Annual Awards.

Airfield Operations Flight of the Year
D. Ray Hardin Air Traffic Control Facility of the Year
Ronald B. McCarthy Airfield Management Facility of the Year
Lima Site 85 Team of the Year

Table 10.2. Airfield Operations Individual Annual Awards.

Colonel Derrel L. Dempsey Airfield Operations Officer of the Year
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Airfield Manager (Airman/NCO/SNCO) of the Year
Airfield Management (Civilian) Manager of the Year
Airfield Management (Civilian) Technician of the Year
Airfield Management Training Achievement
Air Traffic Control Enlisted Manager of the Year
Air Traffic Control Watch Supervisor of the Year
Air Traffic Controller of the Year
Air Traffic Control (Civilian) Controller In Charge of the Year
Air Traffic Controller (Civilian) of the Year
Air Traffic Control Training Achievement
Radar, Airfield, And Weather Systems (Airman/NCO/SNCO) of the Year
Radar, Airfield, And Weather Systems Manager of the Year
Radar, Airfield, And Weather Systems Technician of the Year

Chapter 11

AVIATION RESOURCE MANAGEMENT OF THE YEAR AWARDS

11.1. Purpose. These awards identify and recognize individuals assigned to the Aviation Resource Management career field that demonstrate outstanding overall quality performance and personal growth. Recognition period is 1 October through 30 September.

11.2. General Guidance.

11.2.1. Date Due. Nomination packages due to AMC/A3/10 Awards as directed in official call message and online database at <https://access.afpc.af.mil/>.

11.2.2. Functional Area. A3T.

11.2.3. Related Higher Headquarters Publication. None.

11.2.4. Eligibility. All AMC personnel (military and civilian) and units are eligible for nomination, based on award criteria in official call message and online database.

11.2.5. Award Type. Plaque and letter.

11.2.6. Who May Nominate. AMC direct reporting units, wings, groups, squadrons, and detachments.

11.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

11.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominees for AMC/A3/10.

11.2.9. Award Presentation. AMC award categories are identical to those at the Air Force level. AMC winners in each category will go forward as the AMC nominee for the corresponding Air Force level award. Appropriate AMC NAF, wing, or group commander may present at appropriate time.

Table 11.1. Outstanding AMC Aviation Resource Management Unit Awards.

Sergeant Dee Campbell Aviation Resource Management Small Unit Team of the Year Award
Sergeant Dee Campbell Aviation Resource Management Large Unit Team of the Year Award

Table 11.2. Outstanding AMC Aviation Resource Management Individual Awards.

Outstanding Air Force Aviation Resource Management (Airman/NCO/SNCO) of the Year
Outstanding Air Force Aviation Resource Management Civilian of the Year
Outstanding Air Force Aviation Resource Management Headquarters Staff Member of the Year
Outstanding Air Force Aviation Resource Management Instructor of the Year

Chapter 12

MOBILITY COMBAT OPERATIONS AWARDS

12.1. Purpose. Varies by award.

12.2. General Guidance.

12.2.1. Date Due. Nomination packages due to AMC/A3/10 Awards as directed in official call message and online database at <https://access.afpc.af.mil/>.

12.2.2. Functional Area. A3D.

12.2.3. Eligibility. Varies by award.

12.2.4. Award Type. Varies by award.

12.2.5. Related Higher Headquarters Publication. None.

12.2.6. Who May Nominate. As directed in official call message and online database.

12.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

12.2.8. Board Composition. AMC/A3D convenes a board of appropriate members (from functional areas, if possible) to review and select nominee for AMC/CC or CD approval.

12.2.9. Award Presentation. Varies by award.

Table 12.1. Outstanding MAF Combat Airlift and Tanker Tactician Officer and NCO of the Year Awards.

Outstanding MAF Airlift Combat Tactician (Officer)
Outstanding MAF Tanker Combat Tactician (Officer)
Outstanding MAF Airlift Combat Tactician (NCO)
Outstanding MAF Tanker Combat Tactician (NCO)

Table 12.2. Air Mobility Command Information Operations Awards.

Outstanding Information Operations (IO) Organization of the Year
Outstanding Information Operations (IO) Officer of the Year
Outstanding Information Operations (IO) NCO of the Year
Outstanding Information Operations (IO) Civilian of the Year

Table 12.3. Air Mobility Command Military Deception Awards.

Military Deception (MILDEC) Plans Officer of the Year
Military Deception (MILDEC) Plans (NCO/SNCO) of the Year
Military Deception (MILDEC) Plans Civilian of the Year
MAJCOM Military Deception (MILDEC) Program of the Year

Table 12.4. Air Mobility Command Operations Security (OPSEC) Awards.

Outstanding Operations Security (OPSEC) Organization Award
Operations Security (OPSEC) Planner of the Year
Operations Security (OPSEC) Officer of the Year
Operations Security (OPSEC) NCO of the Year
Operations Security (OPSEC) Civilian of the Year (Category I/II/III)

Chapter 13

OUTSTANDING AMC FLYING INSTRUCTOR OF THE YEAR AWARD

13.1. Purpose. This award identifies and recognizes outstanding AMC aircrew members who, while serving as instructors, have demonstrated the highest degree of dedication, expertise, and professionalism. Recognition is for the period 1 January through 31 December.

13.2. General Guidance.

13.2.1. Date Due. Nomination packages due to AMC/A3/10 Awards by 1 April or as directed in official call message and online database at <https://access.afpc.af.mil/>.

13.2.2. Functional Area. A3TF.

13.2.3. Related Higher Headquarters Publications. Not Applicable.

13.2.4. Eligibility. See [Table 13.1](#).

13.2.5. Award Type. Plaque and LOC.

13.2.6. Who May Nominate. AMC wings, stand-alone groups, FOAs, and DRUs (or equivalent), AFRC, and ANG may submit one nomination in each category.

13.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

13.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominees for AMC/A3/10 approval.

13.2.9. Award Presentation. Wing or group commander may present at appropriate time.

Table 13.1. Outstanding AMC Flying Instructor of the Year Award.

Outstanding AMC Flying Instructor of the Year
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Chapter 14

SMSGT ALBERT L. EVANS OUTSTANDING AIR REFUELING SECTION OF THE YEAR AWARD

14.1. Purpose. This award identifies and recognizes the best in-flight refueling operator section. Recognition is for the period 1 January through 31 December.

14.2. General Guidance.

14.2.1. Date Due. Nomination packages due to AMC/A3/10 Awards by 15 February or as directed in official call message and online database at <https://access.afpc.af.mil/>.

14.2.2. Functional Area. A3T.

14.2.3. Related Higher Headquarters Publications. None.

14.2.4. Eligibility. All active duty, guard, and reserve KC-10, EC/KC-135 and KC-46 in-flight refueling sections.

14.2.5. Award Type. Plate on HQ retained trophy, miniature trophy awarded to winning organization.

14.2.6. Who May Nominate. AMC wings, stand-alone groups, FOAs, DRU, or equivalent (from any MAJCOM) with air refueling sections may submit nominations.

14.2.7. Nomination Package. Follow specific guidance in the official call message and online database.

14.2.8. Board Composition. AMC/A3/10 Awards convenes a board of appropriate members (from functional area) to review and select nominees for AMC/A3/10 approval.

14.2.9. Award Presentation. AMC/CC or designated representative presents the trophy at the annual Boom Operator Symposium or other appropriate time.

Table 14.1. SMSgt Albert L. Evans Outstanding Air Refueling Section of the Year Award.

SMSgt Albert L. Evans Outstanding Air Refueling Section of the Year
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Chapter 15

AVIATION ENERGY AND INNOVATION AWARDS

15.1. Purpose. The Mobility Air Force (MAF) “Aviation Energy and Innovation” awards program recognizes individuals and groups at all levels whose outstanding performance has made significant contributions to MAF aviation energy and innovation efforts. This program encourages commanders to promote an environment of innovation and creativity, in order to optimize operational energy, through fuel use reduction or more-efficient operations. Optimizing operational energy leads to increased combat capability, increased aircraft life span, lower aircraft maintenance costs, and more training opportunities. These awards recognize the most-deserving units across the MAF enterprise.

15.2. Although this is an objective award, AMC/A3F reserves the right to disqualify wings with low compliance rates, in terms of “fuel usage data” collection.

15.3. Date Due. Nomination packages for the MAF Aviation Energy and Innovation Award of the Year must be sent to AMC/A3F (amc.a3e.fueloffice@us.af.mil) by 1 September or as directed in official call message and online database at <https://access.afpc.af.mil/>.

15.4. Functional Area. AMC/A3F.

15.5. Related Higher Headquarters Publication. AFPD 90-17, *Energy and Water Management*, AFI 90-1702, *Operational Energy*.

15.6. Eligibility. This is a MAF program, not exclusive to AMC. All MAF organizations that affect aviation fuel efficiency, to include en-route locations, are eligible to compete in this awards program.

15.7. Award Type. Plaque

15.8. Who May Nominate. Any MAF organization (from any MAJCOM), at any level or size, may submit nomination packages for the MAF Aviation Energy and Innovation Award of the Year.

15.9. Nomination Package. Follow specific guidance in the official call message and online database.

15.10. Board Composition. AMC/A3F will conduct an evaluation board to grade the nomination packages and select the winner of the MAF Aviation Energy and Innovation Award of the Year. The board will be chaired by AMC/A3F, and will consist of at least one Active Duty, Guard and Reserve member. The board will review all submissions, rank order them, and present them to the AMC/A3/10 Director for approval.

15.11. Award Presentation. Presented at the annual Airlift/Tanker Association (A/TA) conference, or similar venue as directed by AMC/CC (e.g., Phoenix Rally). Selected wings will be contacted prior to the conference to confirm participation in the awards presentation. Presentation may be delegated to a lower-level commander.

Table 15.1. The Mobility Air Force (MAF) Aviation Energy and Innovation awards.

MAF Aviation Energy and Innovation Wing of the Year

MAF Aviation Energy and Innovation Award of the Year

DARREN V. JAMES, Brigadier General, USAF
Director of Operations, Strategic Deterrence &
Nuclear Integration

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 13-1AOCV3, *Operational Procedures-Air Operations Center (AOC)*, 02 November 2011

AFI 33-360, *Publications and Forms Management*, 15 December 2015

AFI 36-2805, *Special Trophies and Awards*, 21 June 2018

AFI 90-1702, *Operational Energy*, 19 February 2019

AFPD 36-28, *Awards and Decorations Programs*, 27 June 2018

AFPD 90-17, *Energy and Water Management*, 18 November 2016

AFMAN 33-363, *Management of Records*, 01 March 2008

Executive Order 9397

Prescribed Forms.

No forms prescribed.

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

AF Form 1206, *Nomination for Award*

Abbreviations and Acronyms

AE—Aeromedical Evacuation

AFI—Air Force Instruction

AFPD—Air Force Policy Directive

AFRC—Air Force Reserve Command

AFSC—Air Force Specialty Code

AFTTP—Air Force Tactics, Techniques and Procedures

AMC—Headquarters Air Mobility Command

AMD—Air Mobility Division

AMCC—Air Mobility Control Center

AMLO—Air Mobility Liaison Officer

AMOS—Air Mobility Operations Squadrons

ANG—Air National Guard

A3—Directorate of Operations, Strategic Deterrence & Nuclear Integration

DRU—Direct Reporting Unit

FOA—Field Operating Agency

IMA—Individual Mobilization Augmentee

LOC—Letter of Commendation

MAF—Mobility Air Force

MAJCOM—Major Command

MILDEC—Military Deception

NAF—Numbered Air Force

OPSEC—Operations Security

OSS—Operations Support Squadron

SERE—Survival, Evasion, Resistance & Escape

UMD—Unit Manpower Document

Attachment 2

SAMPLE PUBLIC RELEASE STATEMENT

Figure A2.1. Sample Public Release Statement – (Title of Award).

<p>MEMORANDUM FOR (AWARD AUTHORITY)</p> <p>FROM: Rank/Nominee Name Nominees Unit/Office Symbol Unit Address Nominee Base/Zip Code</p> <p>SUBJECT: Public Release Statement – (Title of Award)</p> <p>I do/do not agree to give permission to use my name, rank, and base of assignment in the announcement message or any publicity regarding the award winner.</p> <p style="text-align: center;">NOMINEE NAME, RANK, USAF Nominee Duty Title</p>
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