

**BY ORDER OF THE COMMANDER
AIR FORCE RESEARCH LABORATORY
(AFRL)**

**AIR FORCE RESEARCH LABORATORY
INSTRUCTION**

84-101

6 JANUARY 2026

History

AFRL ANNUAL HISTORY



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: AFRL/HO

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(Mr. Erik Eppers)

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This instruction implements Air Force Instruction (AFI) 84-101, *Aerospace Historian Responsibilities and Management*. This instruction provides guidance for the production of the Air Force Research Laboratory (AFRL) fiscal year annual history and applies to the AFRL Headquarters (HQ), Technology Directorates (TDs), Air Force Office of Scientific Research (AFOSR), and 711th Human Performance Wing. Ensure all records generated as a result of processes prescribed in this publication adhere to AFI 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule (RDS). This instruction may be supplemented. Refer recommended changes and questions about this publication to the OPR using the DAF Form 847, Recommendation for Change of Publication; route DAF Forms 847 from the field through the appropriate functional chain of command. Submit requests for waivers through the chain of command to the publication OPR IAW AFRL Delegation of Waiver Approval Authority of Tier Compliance Items Memorandum.

SUMMARY OF CHANGES

This document has been revised and should be completely reviewed. Changes include certified by and approving official have been updated.

1. Overview . The annual history narrates major activities undertaken by AFRL during the applicable fiscal year and contains a collection of supporting documents cited in its footnotes. It provides a comprehensive rendition of events and pertinent source material that enables AFRL

leadership to acquire and retain a corporate memory, thereby enhancing effective decision-making and planning. It is the only place where the Science and Technology Mission Area is addressed in an Air Force Materiel Command annual history.

2. Roles & Responsibilities .

2.1. The AFRL History Office (AFRL/HO) is responsible for producing the AFRL annual history.

2.2. This history will be written in a thematic manner in accordance with the intent of the AFRL Commander.

2.3. Each AFRL TD will be responsible for replying in a timely manner to each fiscal year's annual history tasking. This includes suggesting topics to be covered in the annual history; assisting historians with the discovery of relevant documentation; answering questions that may arise during the AFRL historians' research and writing and providing a final review of the draft. To carry out the TD's responsibilities enumerated above, each TD will identify POCs for each suggested topic.

2.4. The AFRL/HO Director will assign research and writing responsibilities to all AFRL historians after consultation with these historians to ensure adequate representation across the enterprise.

2.5. In response to the AFRL/HO Director's tasking, all AFRL historians will research and write; accumulate documentation in electronic format, and forward all material to AFRL/HO, Director.

2.6. Production of all chapters, and front and back matter will conform to AFI 84-101.

3. Review and Coordination.

3.1. Before submission to AFRL/HO for editing, historians will coordinate treatment of major technical activity in draft chapters of the annual history with the technical experts who provided documentation and verbal advice. Upon completion of editing, AFRL/HO will return the chapters to the responsible historian for revision and final coordination.

3.2. AFRL/PA will review the annual history report through the Security and Policy Review process outlined in AFRLI 35-102 prior to public release.

4. Milestones.

4.1. All AFRL historians will participate in a conference to discuss the upcoming AFRL annual history cycle each year.

4.2. Professionally researched and crafted draft chapters will be submitted to AFRL/HO Director for review and comment. Electronic copies of narrative and supporting documents—which meet Air Force Historical Research Agency (AFHRA) standards for electronic submission—will accompany each draft chapter. Footnote citations that reference primary AFRL sources not included as supporting documentation should indicate where these sources are located. After the assembled history is reviewed and approved by the AFRL/HO Director, it will be sent to AFMC History Office (AFMC/HO) for grading and final approval.

4.3. The annual history narrative will be provided to the AFRL Commander upon request.

4.4. One copy of the signed narrative and supporting documentation will reside in the archives of AFRL/HO. An identical set will be sent electronically to AFHRA within 15 calendar days after final approval by AFMC/HO. AFRL/HO will satisfy requests for copies of the narrative.

JASON E. BARTOLOMEI, Brigadier General,
USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DAFI 84-101, *Aerospace Historian Responsibilities and Management*, 16 Mar 23

AFI 33-322, *Records Management and Information Governance Program*, 28 Jul 21

Prescribed Forms

None

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*, 15 Apr 22

Abbreviations and Acronyms

AFHRA—Air Force Historical Research Agency

AFI—Air Force Instruction

AFMC—Air Force Materiel Command

AFMC/HO—Air Force Materiel Command History Office

AFRL—Air Force Research Laboratory

AFRL/HO—Air Force Research Laboratory History Office

DAFI—Department of the Air Force Instruction

OPR—Office of Primary Responsibility

RDS—Record Disposition Schedule

TD—Technology Directorate