

**BY ORDER OF THE COMMANDER  
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND  
MISSION DIRECTIVE 008**



**7 JULY 2023**

**Mission Directive**

**MAINTENANCE SQUADRONS**

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(Sandra I. Vandiviere, GS-15)

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This Mission Directive implements guidance in AFI 38-101, *Manpower and Organization*. It delineates the mission, command relationships, and responsibilities of Maintenance Squadrons. This Mission Directive applies to individuals assigned to HQ AFRC. It does not apply to Regular Air Force, Space Force, or ANG units. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with IAW AFI 33-322, *Records Management and Information Governance Program*, and disposed of IAW the Air Force Records Information Management System and Records Disposition Schedule. Contact supporting records managers as required. Refer recommended changes and questions about this publication to the OPR using DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. Submit requests for waivers through the chain of command to the publication OPR for non-tiered compliance items. This publication may not be supplemented or further implemented or extended.

**SUMMARY OF CHANGES**

This publication has been substantially revised to update the purpose, mission and attachment and references.

**1. Mission.** The primary mission of Air Force Reserve Command Maintenance Squadron is to provide trained Citizen Airmen to perform maintenance and inspections on aircraft and equipment.

**2. Command.** The Maintenance Squadron Commander:

2.1. Reports to their assigned Group Commander (Air Control Group, Airlift Group, Bomb Group, Fighter Group, Maintenance Group, Rescue Group), or equivalent.

2.2. Exercises administrative control and operational control over assigned Maintenance Squadron personnel.

**3. Responsibilities.**

3.1. Maintenance Squadron Commander will:

3.1.1. Execute commander's responsibilities as outlined in AFI 1-2, *Commander's Responsibilities*, and squadron commander responsibilities as outlined in AFI 21-101, *Aircraft and Equipment Maintenance Management*.

3.1.2. Organize the Maintenance Squadron IAW AFI 38-101, *Manpower and Organization*, and the approved unit manning document.

3.2. Maintenance Squadron will:

3.2.1. Maintain aerospace ground equipment, munitions, off-equipment aircraft and support equipment components; perform on-equipment maintenance of aircraft and fabrication of parts. Additionally, conduct periodic/calendar inspections on aircraft or equipment. May consist of personnel from various Air Force Specialty Codes organized into flights: propulsion, avionics, accessories, aerospace ground equipment, fabrication, armament, maintenance, and munitions flights.

3.2.2. Refer to AFRCMD013, *Maintenance Groups*, and AFRCMD014, *Aircraft Maintenance Squadrons*, for mission responsibilities for maintenance group and aircraft maintenance squadron elements when assigned within the maintenance squadron.

JOHN P. HEALY, Lt Gen, USAF  
Commander

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTIVE INFORMATION**

***References***

AFI 1-2, *Commander's Responsibilities*, 8 May 2014

AFI 21-101, *Aircraft and Equipment Maintenance Management*, 16 January 2020

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFI 38-101, *Manpower and Organization*, 29 August 2019

AFRCMD013, *Maintenance Groups*, 31 January 2023

AFRCMD014, *Aircraft Maintenance Squadrons*, 31 January 2023

***Prescribed Forms***

None

***Adopted Forms***

DAF Form 847, *Recommendation for Change of Publication*