

**BY ORDER OF THE COMMANDER  
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND  
MISSION DIRECTIVE 003**



**6 MARCH 2024**

**Mission Directive**

**622D CIVIL ENGINEER GROUP**

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**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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(Sandra I. Vandiviere, GS-15)

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This Mission Directive implements guidance in Air Force Instruction (AFI) 38-101, *Manpower and Organization*. It delineates the mission, command relationships, and responsibilities of 622d Civil Engineer Group. This Mission Directive applies to individuals assigned to Headquarters, Air Force Reserve Command (HQ AFRC). It does not apply to Regular Air Force (RegAF), Space Force (SF), or Air National Guard (ANG) units. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) AFI 33-322, *Records Management and Information Governance Program*, and disposed of IAW the Air Force Records Information Management System and Records Disposition Schedule. Contact supporting records managers as required. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using Department of Air Force (DAF) Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. Submit requests for waivers through the chain of command to the publication OPR for non-tiered compliance items. This publication may not be supplemented or further implemented or extended.

**SUMMARY OF CHANGES**

This document has been substantially revised and needs to be completely reviewed. Major changes include update to the purpose, mission, and attachment and references.

**1. Mission:** The 622d Civil Engineer Group provides a single command and control structure, administrative support, training, and oversight of assigned AFRC citizen airmen personnel

assigned to Rapid Engineer Deployable Heavy Operational Repair Squadron Engineer squadrons, Civil Engineer Command Staff Augmentation flights and geographically separated subordinate units.

**2. Command.** The 622d Civil Engineer Group Commander:

- 2.1. Reports to the Commander, Twenty-Second Air Force.
- 2.2. Exercises administrative control over assigned personnel, in the AFRC Red Horse Squadron, and Civil Engineer Flight that function at echelons above wing-level.
- 2.3. Exercises administrative control over assigned personnel in the Expeditionary Combat Support – Training Certification Center, Force Support Silver Flag, Transportation Proficiency Center and Contingency Equipment Management Facility who provide training and equipment support to the elements of the Mission Support Group enterprise.

**3. Responsibilities.**

- 3.1. Execute commander's responsibilities as outlined in AFI 1-2, *Commander's Responsibilities*.
- 3.2. Provides oversight and execution of planning, training, readiness, weapons/tactics, standardization/evaluation, integration, special security, mission support, and operations in collaboration with RegAF partners.

JOHN P. HEALY, Lieutenant General, USAF  
Commander

**Attachment 1**

**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION**

***References***

AFI 1-2, *Commander's Responsibilities*, 8 May 2014

AFRCI 10-202, *Command, Control and Communications*, 8 October 2014

AFI 38-101, *Manpower and Organization*, 29 August 2019

AFI 33-322, *Records Management and Information Governance Program*, 28 July 2021

***Prescribed Forms***

None

***Adopted Forms***

DAF Form 847, *Recommendation for Change of Publication*