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SECRETARY OF THE AIR FORCE**

AIR FORCE MANUAL 11-202 Volume 1



**AIR FORCE DISTRICT OF
WASHINGTON
Supplement**

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Flying Operations**

AIRCREW TRAINING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of AFMAN 11-202V1, 27 Sep 2019. If guidance in this supplement conflicts with AFMAN 11-202V1, use the more restrictive guidance unless otherwise noted. This supplement applies to Air Force District of Washington (AFDW) commanders, operations supervisors, and aircrews assigned or attached to AFDW for flying. This publication does not apply to Air Force Reserve Command (AFRC) and Air National Guard (ANG) units. Ensure that all records created as a result of this supplement are maintained and disposed of in accordance with AFI 33-322, *Records Management and Information Governance Program*, and the Air Force Records Disposition Schedule (RDS) located in the Air Force Records Information Management System. The Privacy Act of 1974 applies to certain information gathered pursuant to this instruction. The Privacy Act System Number F011 AF XO A, Aviation Resource Management System (ARMS) covers required information.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Changes include: publication type change (Air Force Instruction (AFI) to AFMAN), updating contact information to reflect new organizational structure, and updating waiver routing processing.

1.2. **(AFDW) Waiver Authority.** Unless otherwise specified, Headquarters (HQ) Air Force District of Washington (AFDW)/A3/5/6 is the waiver authority for guidance in the AFDW

supplement to AFMAN 11-202V1, *Aircrew Training*. Units will route waiver requests for individual aircrew training requirements and for both the parent and supplement publications through 316 OG/OGV to HQ AFDW/A3OV. To ensure ample time for coordination, waiver requests should reach HQ AFDW/A3OV at least 15 days (individual aircrew training requirements) or 30 days (publication waivers) prior to waiver requirement. NOTE: waiver requests to parent publication guidance may require longer coordination times. Submit waiver requests to AFDW.A3OV.Workflow@us.af.mil. HQ AFDW/A3OV will track all waivers. Current and approved waivers are listed on the HQ AFDW Helicopter Operations Branch SharePoint website: <https://usaf.dps.mil/sites/afd-w-a3-5-6/A3OV/SitePages/Home.aspx>.

1.5. (AFDW) MAJCOMs. For purposes of this publication (parent and supplement), AFDW A3/5/6 will execute MAJCOM authorities and functions for AFDW units unless otherwise noted.

1.5.3. (AFDW) Theater Indoctrination training development and aircrew training is delegated to the 316 OG.

2.1.1.2. (AFDW) HQ AFDW A3O is waiver authority for in-unit Initial Qualification Training (IQT) that will begin greater than 45 days after a member reports to the unit. Units will route waiver requests through 316 OG/OGV to HQ AFDW/A3OV. To ensure ample time for coordination, waiver requests should reach HQ AFDW/A3OV at least 10 days prior to waiver requirement. Submit waiver requests to AFDW.A3OV.Workflow@us.af.mil.

2.9.2. (AFDW) Upgrade/Special Mission Training. OG/CC approval is required to accomplish upgrade/special mission training during real-world operational missions. SQ/CC or SQ/DO approval is required to accomplish upgrade/special mission training during exercise missions, or utilizing aircraft or aircrew on alert status.

3.2.1.2. (AFDW) AFDW units may develop local mission accomplishment reports and training accomplishment reports to document Continuation Training (CT) for processing into the Aviation Resource Management System (ARMS). Locally developed reports will contain the following minimum elements:

3.2.1.2.1. (Added-AFDW) Privacy Act. (Note: This report contains personal information protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure and disposed of according to AFI 33- 332, Privacy Act Program).

3.2.1.2.2. (Added-AFDW) Name.

3.2.1.2.3. (Added-AFDW) Social Security number (Last 4).

3.2.1.2.4. (Added-AFDW) Date of flight (Zulu).

3.2.1.2.5. (Added-AFDW) MDS.

3.2.1.2.6. (Added-AFDW) Aircrew signature or initials.

3.2.1.2.7. (Added-AFDW) Task identification (ID).

3.2.1.2.8. (Added-AFDW) Task description.

3.2.1.2.9. (Added-AFDW) Volume accomplished.

3.2.1.2.10. (Added-AFDW) Date input into ARMS.

3.2.1.2.11. (Added-AFDW) Initials of individual inputting data into ARMS database.

3.2.1.2.12. (Added-AFDW) Date audited (against the training date update list).

3.2.1.2.13. (Added-AFDW) Initials of individual auditing the inputs into ARMS database.

3.3. (AFDW) **Currency.** Currency requirements for AFDW crewmembers are contained in Air Force Manual (AFMAN) 11-2UH-1NV1, *UH-1N Helicopter Aircrew Training*, (and AFDW supplement) and AFDW Ready Aircrew Program (RAP) Tasking Memorandum.

3.7.1. (AFDW) HQ AFDW A3O is waiver authority for extending specific training requirements for personnel retiring, separating, placed in inactive status, or reassigned to nonflying positions. Units will route waiver requests through 316 OG/OGV to AFDW/A3OV. To ensure ample time for coordination, waiver requests should reach HQ AFDW/A3OV at least 30 days prior to waiver requirement. Submit waiver requests to AFDW.A3OV.Workflow@us.af.mil.

Table 1. Flight Surgeon Sortie Requirements (See Notes).

Sortie	Semi-Annual Period	Annual Sortie
Total	Minimum: 6	Minimum: 12
<p>Notes:</p> <ol style="list-style-type: none"> 1. Flight surgeons may log more than one sortie per day; however, no more than one sortie per single calendar day will be credited towards semi-annual and annual sortie requirements (Credit hours flown in accordance with AFI 11-401) Exception: Credit ARC flight surgeons with a maximum of two sorties for separate flights performed in a day (Zulu), provided the interval between flights does not exceed 60 days and a minimum of six missions are flown each six months. 2. Flight surgeons are conditional fliers and must meet <i>Department of Defense Financial Management Regulation</i> flying requirements for entitlement to Aviation Incentive Pay. See also AFMAN 11-421, <i>Aviation Resource Management</i>. 3. To maintain currency, time between flights must not be more than 60 days. MAJCOMs establish procedures for flight surgeons to regain flying currency. 3. (AFDW) Noncurrent flight surgeons will regain currency by reviewing egress procedures and location and use of firefighting equipment prior to the next sortie. The next flight will be under the supervision of any aircrew instructor current and qualified in the aircraft. Flight surgeons flying multiple aircraft, will complete the re-currency requirements whenever the previous sortie in a specific aircraft type exceeds 60 days. 4. Squadron Aviation Resource Managers (SARM) will set up flight surgeon training profiles on an annual cycle. Reference https://cs2.eis.af.mil/sites/12984/default.aspx for ARMS training event identifiers. 4. (AFDW) The Host Aviation Resource Management (HARM) office will notify AFDW/SG if a flight surgeon exceeds 60 calendar days between sorties 5. MAJCOMs establish procedures to assess continued active flying authorization. 		

5. (AFDW) AF/SG3P has oversight on all flight surgeon API-5 authorizations. AFDW/SG will coordinate annually with AF/SG3P to assess/validate all AFDW active flying authorizations. The HARM office will notify AFDW/SG and AFDW/A3/5/6 when flight surgeons fail to meet semi-annual or annual training requirements.

3.12.2. (AFDW) Mission essential personnel (MEP) will complete LL03 and LL06. Following AFEO recommendation and OG/CC approval, MEP will maintain a 120-day LL03 currency. Loss of currency is grounding until LL03 is re-accomplished.

JEFFREY L. YORK, Colonel, USAF
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Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

(Added-AFDW) AFMAN 11-2UH-1NV1, *UH-1N Helicopter Aircrew Training*, 14 November 2018

(Added-AFDW) AFMAN 11-2UH-1NV1_AFDWSUP, *UH-1N Helicopter Aircrew Training*, 26 July 2019

Abbreviations and Acronyms

(Added-AFDW) **AFDW**—Air Force District of Washington

(Added-AFDW) **HARM**—Host Aviation Resource Management

(Added-AFDW) **RAP**—Ready Aircrew Program