

**BY ORDER OF THE COMMANDER
AIR FORCE DISTRICT OF
WASHINGTON**

**AIR FORCE DISTRICT OF WASHINGTON
MISSION DIRECTIVE 136**



1 APRIL 2022

Incorporated Interim Change 21 JULY 2025

316TH WING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-publishing.af.mil for downloading or ordering.

RELEASABILITY: There are no releasability restrictions on this publication.

OPR: HQ AFDW/A3/5

Certified by: HQ AFDW/A3/5
(Col John F. Borowski)

Supersedes: AFDWMD 133, 27 September 2018

Pages: 13

This directive implements Air Force Policy Directive (AFPD) 38-1, *Manpower and Organization* and Air Force Mission Directive 13, *Air Force District of Washington (AFDW)*. This Mission Directive does not apply to the Air Force Reserve Command or the Air National Guard. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with AFI 33-322, *Records Management and Information Governance Program*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*, through the appropriate functional chain of command to HQ AFDW/A5X, 1500 West Perimeter Road, Suite 5370, Joint Base Andrews, MD 20762.

This Mission Directive states the mission of the 316th Wing (316 WG), communicates responsibilities of the Wing to subordinate organizations and assigned personnel and explains the organizational relationship between the Wing, 11th Wing (11 WG), 844th Communications Group, Headquarters Air Force District of Washington (HQ AFDW), HQ United States Air Force (HAF) and United States Space Force.

SUMMARY OF CHANGES

(REVISED) This Interim Change (IC) revises AFDWMD 136 by relieving the following units, HQ 316th Medical Group, 316th Dental Squadron, 316th Healthcare Operations Squadron, 316th Inpatient Operations Squadron, 316th Medical Squadron, 316th Medical Support Squadron, 316th Operational Medical Readiness Squadron, and 316th Surgical Operations Squadron from HQ AFDW. Redesignating the following units at HQ Andrews Medical Group, Andrews Dental Squadron, Andrews Healthcare Operations Squadron, Walter Reed Inpatient Operations Squadron,

Bolling Medical Squadron, Andrews Medical Support Squadron, Andrews Operational Medical Readiness Squadron, and Andrews Surgical Operations Squadron to AFMEDCOM. This directive reflects substantive and administrative changes and should be read in its entirety. Updated to reflect the reactivation of the 316 WG at Joint Base Andrews-Naval Air Facility Washington (JBA-NAFW) and the 11 WG mission move from JBA-NAFW back to Joint Base Anacostia-Bolling (JBAB) effective 11 June 2020. The 11th Operation Group roles and responsibilities of the USAF Band, USAF Honor Guard, and USAF Chaplaincy at Arlington National Cemetery were removed from this document. A margin bar (|) indicates newly revised material.

1. Mission.

1.1. The 316th Wing (316 WG)

1.1.1. The 316 WG is the host wing for JBA and provides support for four wings, three headquarters, and over 80 tenant organizations. The Wing is responsible for National Capital Region (NCR) specified contingency response capabilities critical to national security and for organizing, training, equipping, and deploying combat-ready Air Expeditionary Forces (AEF). The 316 WG provides security for the world's highest visible flightline and is responsible for providing national level logistics and ceremonial support to include Aerial Port of Debarkation/Embarkation and Base Support Installation. Supports evacuation of key leaders with immediate-response rotary wing assets in the NCR.

2. Command. The 316 WG is a subordinate unit of AFDW.

2.1. Organization Structure. The organizational structure of 316 WG is according to AFI 38-101, *Manpower and Organization* and HQ USAF approved variance.

2.1.1. Organization Changes. Requests to change the organizational structure of 316 WG must be made in accordance with AFI 38-101, *Manpower and Organization* through HQ AFDW/A1.

3. Responsibilities.

3.1. Commander (316 WG/CC):

3.1.1. Reports directly to the AFDW Commander.

3.1.2. Commands forces assigned to the 316 WG.

3.1.3. Executes duties as the Installation Commander for JBA and associated satellite locations.

3.1.4. Provides mission-ready Airmen for world-wide contingency operations, AEF deployments, Homeland Support, Civil Support, National Special Security Events (NSSEs), and designated special/ceremonial events.

3.2. Vice Commander (316 WG/CV):

3.2.1. Assists the 316 WG Commander in the performance and execution of duties and responsibilities.

3.2.2. In the Commander's absence, acts for the Commander in matters affecting 316 WG and JBA unless on G-series orders.

3.2.3. Advises in the formulation of policies, guidance, and resource management affecting JBA.

3.3. Command Chief Master Sergeant (316 WG/CCC):

3.3.1. Serves as the principal advisor to 316 WG Commander and staff on matters of health, morale, welfare, and proper utilization of enlisted personnel within the 316 WG.

3.3.2. Executes duties as the functional manager for First Sergeants in JBA organizations.

3.3.3. Advises in the formulation of policies, guidance, and resource management affecting JBA.

3.4. Director of Staff (316 WG/DS):

3.4.1. Reports directly to the 316 WG Commander.

3.4.2. Oversees overall Wing Staff Agency operations.

3.4.3. Manages 316 WG Commander's Action Group and 316 WG Commander's Executive Assistant operations.

3.4.4. Manages all 316 WG/DS administration activity, including performance evaluations, promotion recommendations, disciplinary action, travel, temporary duty assignments, and records management. Manages 316 WG manpower, manning, and budget; exercises tasking authority for all wing organizations.

3.5. 316th Comptroller Squadron (316 CPTS):

3.5.1. Provides financial advice, cost and economic analysis, and services including budget requirements, execution, and accounting to wing organizations and tenant units. Provides civilian, military, and travel pay services to Air Force personnel assigned to JBA and Air Force personnel within the NCR excluding the personnel serviced by JBAB.

3.5.2. Provides Non-appropriated Fund Financial Analyst (NAFFA) independent accounting analysis and oversight support for Non-appropriated Fund (NAF) activities on JBA. Executes the 316 WG/CC's Managers' Internal Control Program and is the audit focal point and liaison with the regional Air Force Audit Agency Office. Serves as the Bank and Credit Union Liaison Officer for JBA.

3.5.3. The 316 CPTS Commander serves as Wing Staff Agency administrative commander for performance evaluations, decorations, promotion recommendations, disciplinary actions, and other commander-related actions. The 316 CPTS First Sergeant will also serve as the First Sergeant for the entire Wing Staff.

3.6. 316th Mission Support Group (316 MSG): Provides quality-of-life, human resource management, maintenance of facilities, fire protection, community services, logistics management, contracting, and crisis action planning and response. Provides transportation support to Distinguished Visitors for JBA and the NCR's expeditionary and home station forces. Provides combat-ready, AEF deployable teams in support of Air Force requirements worldwide and in support of NCR contingency response operations. The 316 MSG consists of the following units/squadrons.

3.6.1. 316th Civil Engineer Squadron (316 CES):

3.6.1.1. Provides fire protection, emergency management, disaster response, explosive ordnance disposal support, infrastructure and real property management, comprehensive land use planning, construction contract management, and environmental and housing management for JBA.

3.6.1.2. Ensures training in chemical, biological, radiological, and nuclear (CBRN) defense for wing and tenant personnel.

3.6.2. 316th Contracting Squadron (316 CONS):

3.6.2.1. Provides operational and specialized contracting support for wing and tenant units on JBA with contracting authority from AFDW/PK.

3.6.2.2. Manages the Government Purchase Card Program for JBA organizations and various units throughout the NCR.

3.6.3. 316th Logistics Readiness Squadron (316 LRS):

3.6.3.1. Provides logistics readiness, ground transportation, traffic management, materiel management, fuels management, and deployment planning and execution.

3.6.3.2. Provides logistics support for Air Force personnel in the NCR and personnel serviced by 316 WG in support of AFDW.

3.6.4. 316th Force Support Squadron (316 FSS):

3.6.4.1. Provides human resource and quality-of-life guidance for military, Appropriated Fund (APF) and NAF personnel, and family members assigned to 316 WG, AFDW and JBA. Executes military, APF and NAF personnel programs, base training and education services, family support, Airman Leadership School, and First Term Airman Center.

3.6.4.2. Provides food, lodging, mortuary affairs, fitness, recreation, child development, and other installation support programs to the JBA community.

3.6.4.3. Responsible for personnel deployment and accountability of personnel assigned to the 316 WG, AFDW, and JBA. **Note:** Pursuant to Federal Labor Relation Authority certification, AFDW maintains labor union responsibilities for all three civilian personnel offices (CPO), (316 WG/CPO, 11 WG/CPO, Pentagon CPO), unless further delegated.

3.7. 316th Security Forces Group (316 SFG): Is responsible for the installation and flightline security for all missions and mission partners at JBA. Provides personnel and Military Working Dog (MWD) teams to safeguard protection level (PL) and human resources worldwide. Is prepared to immediately conduct security missions and provide emergency response both at home and in the deployed environment. Manages the installation Antiterrorism Program. Serves as primary advisor on Antiterrorism issues. Provides criminal and force protection intelligence analysis support to the Installation Commander, AFDW Commander and tenant units. Coordinates and facilitates the Integrated Defense Council, Wing Force Protection Executive Council, Force Protection Working Group, and the Threat Working Group. The 316 SFG consists of the following units/squadrons.

3.7.1. 316th Security Forces Squadron (316 SFS):

3.7.1.1. Provides security to include all PL resources, law enforcement, criminal investigation and installation entry control for personnel assigned to, residing on, or transiting the installation and two geographically-separated communications sites.

3.7.2. 316th Security Support Squadron (316 SSPTS):

3.7.2.1. Manages the Installation Security Program, Resource Protection Program enforcement and Electronic Security Systems sustainment and maintenance. Provides MWD support to all presidential, vice-presidential, and other distinguished visitor events on JBA as well as designated events throughout the NCR and worldwide. Provides Security Forces personnel and MWD support to augment the Joint Base Myer-Henderson Hall Security Forces in support of the Air Force Memorial upon approved request. Provides local expeditionary skills, combat arms, and weapons qualification training to Air Force personnel assigned to JBA and the NCR. Provides deployment preparation, equipment support and other Unit Deployment Manager support to select HAF functions.

3.7.3. 816th Security Forces Squadron (816 SFS):

3.7.3.1. Provides area and close-in Presidential and dignitary personal security operations during special events. Provides executive aircraft security teams in support of the Presidential Airlift Group, Office of the Vice President of the United States, First Lady of the United States, and designated senior executives and Foreign Heads of State transported on United States Air Force aircraft. Provides direct support to the President of the United States and the White House Military Office as a selectively manned, YANKEE WHITE-cleared squadron. Provides security for the PL 1, Air Force One Maintenance and Support Complex to include Air Force One and associated resources. Provides Protective Services teams for senior United States government officials, Department of Defense (DoD) leaders, and Foreign Heads of State transiting JBA.

3.8. 316th Operations Group (316 OG): Organizes, trains, and equips personnel for homeland security operations and worldwide deployments. Provides critical, on-call rotary wing contingency response capability to government agencies in the NCR. Maintains airfield systems for five geographically-separated installations. Manages flight records and aviation pay for Air Force personnel assigned to the NCR and designated worldwide locations. The 316 OG consists of the following units/squadrons.

3.8.1. 316th Operations Support Squadron (316 OSS):

3.8.1.1. Provides and maintains all rotary wing basic and mission-specific aircrew flight equipment and provides associated aircrew life support training. Develops and coordinates tactics for the employment of rotary wing contingency airlift in support of classified operations planning. Provides 316 OG rotary wing aircrew formal training. Assists through student management, syllabus development and training system management for basic, instructor, evaluator and contingency mission qualification and certification.

3.8.1.2. Provides aircrew flight records management and support for active and inactive crew members assigned to the NCR and at dispersed locations worldwide.

3.8.1.3. Provides aerospace physiology training and support for crew members worldwide.

3.8.1.4. Manages simulator operations, training, maintenance, scheduling, and contractor support.

- 3.8.1.5. Manages deployment requirements, monitors readiness, develops and supports operational plans for rotary-wing dispersed operations, and provides emergency management support.
- 3.8.1.6. Provides airfield systems maintenance and repair for assigned navigation aids and weather reporting equipment across multiple airfields and facilities in the NCR.
- 3.8.1.7. Provides mission information management, aircraft, and flight planning systems support.
- 3.8.1.8. Provides planning support to base-level exercises; manages requests for static displays and special base/community engagement events.
- 3.8.2. 1st Helicopter Squadron (1 HS):
 - 3.8.2.1. Provides rotary-wing contingency response capability supporting classified operations. Provides immediate-response rotary-wing airlift support for medical evacuation and emergency response for key leaders. Supports Defense Support of Civil Authorities missions and distinguished visitor airlift in the NCR including Very Important Person Special Air Mission.
- 3.8.3. 316th Operations Group Maintenance Supervision (316 OG/MX):
 - 3.8.3.1. Serves as the functional area commander for the execution of the aircraft maintenance contract. Supervises Maintenance Contracting Officer Representatives to ensure contract compliance. Manages fleet health and associated metrics and manages operational versus maintenance requirements in-order to maximize the operational unit flying hour program.
- 3.9. (DELETED)
 - 3.9.1. (DELETED)
 - 3.9.1.1. (DELETED)
 - 3.9.2. (DELETED)
 - 3.9.2.1. (DELETED)
 - 3.9.3. (DELETED)
 - 3.9.3.1. (DELETED)
 - 3.9.4. (DELETED)
 - 3.9.4.1. (DELETED)
 - 3.9.4.2. (DELETED)
 - 3.9.5. (DELETED)
 - 3.9.5.1. (DELETED)
 - 3.9.6. (DELETED)
 - 3.9.6.1. (DELETED)
- 3.10. Wing Staff (316 WG/WS): Provides command and control (C2), counsel, oversight, policy, guidance and functional support to 316 WG assigned forces and their families. The 316 WG/WS is comprised of the following units/functions.
 - 3.10.1. Safety (316 WG/SE):
 - 3.10.1.1. 316 WG Safety advises the 316 WG Commander, functional managers, and

supervisors on Flight Weapons and Occupational Safety matters. Manages 316 WG Commander's Mishap Prevention Program by providing Supervisory Safety Training and training to appointed Unit Safety Representatives and Additional Duty Weapons Safety Representatives IAW AFI 91-202, *The US Air Force Mishap Prevention Program*, Defense Explosives Safety Regulation 6055.09, *Explosives Safety Standards* and AFMAN 91-201, *Explosives Safety Standards*.

3.10.2. Chaplain (316 WG/HC):

3.10.2.1. Provides professional advice and pastoral guidance to the Commander in all matters pertaining to religious expression, religious conviction, the accommodation of practices arising from religious faith, ethical leadership, decision-making, and moral reasoning. Provides and promotes opportunities for the free exercise of religion. Performs pastoral care and provides for religious education for assigned JBA military personnel and their family members.

3.10.3. Protocol (316 WG/CCP):

3.10.3.1. Provides protocol support to the Commander to include itineraries for distinguished visitors, hospitality assistance for office calls, seating, and parking for conferences and special events. Serves as OPR for wing change of command ceremonies. Provides advice and guidance on group and squadron change of command ceremonies, retirements, and promotion ceremonies.

3.10.4. Plans and Programs (316 WG/XP):

3.10.4.1. Serves as OPR to facilitate wing coordination and development of contingency and support plans in accordance with HQ AFDW, HAF, United States Northern Command (USNORTHCOM) and Department of Defense Directives.

3.10.4.2. Serves as OPR for the training, management, and operation of the JBA Crisis Action Team (CAT) C2 and serves as CAT Director. Serves as the primary liaison with both 320th Air Expeditionary Wing (320 AEW), when activated and Joint Task Force-National Capital Region (JTF-NCR). Manages the Installation Critical Asset Risk Management Program, the installation Operations Security (OPSEC) program, and coordinates all 316 WG support to HAF, DoD or other agency exercises. Serves as OPR for all 316 WG readiness related activities to include authoring, coordinating, and executing readiness exercises.

3.10.4.3. Coordinates all 316 WG taskings/requirements in support of Homeland Support, Civil Support, Base Support Installation requests, NSSEs, Special Events Assessment Ratings (SEARs), and other designated special events in the NCR.

3.10.4.4. Serves as OPR to facilitate wing coordination and development of all events and requests associated with State Funerals and/or other DoD supported funerals. In accordance with HQ AFDW and JTF requirements, coordinates, tasks, and executes JBA support to State Funeral Training Exercises. Serves as OPR for the training, management, and operation of the JBA Funeral Operations Cell and serves as Funeral Operations Cell Director.

3.10.5. Public Affairs (316 WG/PA):

3.10.5.1. Provides counsel to Commander and staff on internal issues/concerns, as well as media and community relations impacting the Wing's mission. Develops information strategies to achieve the Wing's mission while maintaining national security. Serves as focal point and OPR for Public Affairs activities of overlapping or mutual interest on JBA, including emergency response, exercises, media operations, community

relations, command information, visual information, and installation media escort and approval authority.

3.10.6. Equal Opportunity (316 WG/EO):

3.10.6.1. Executes programs to promote equal opportunity, and alternative dispute resolution for assigned wing personnel, tenant units, and serviced population. Ensures mission readiness by promoting a professional work environment free from personal, social, and institutional barriers. Serves as principal advisor to 316 WG Commander, staff and tenant units regarding military and civilian Equal Opportunity policies, compliance, and complaint resolution.

3.10.7. Inspector General (316 WG/IG):

3.10.7.1. Serves as the JBA Installation Inspector General. Executes installation-level complaint resolution to the Air Force active duty and retired personnel, dependents, and Air Force civilians supported by the 316 WG, subordinate units and select tenant organizations.

3.10.7.2. Manages the installation Fraud, Waste, and Abuse program. Manages the Wing Commander's Inspection Program. Creates and executes exercises to evaluate wing and installation readiness. Serves as the 316 WG Gatekeeper and manages the program to deconflict higher headquarters' inspections of 316 WG. Plans and executes By-Law Inspections on wing and installation programs to ensure compliance.

3.10.8. Judge Advocate (316 WG/JA):

3.10.8.1. Serves as chief legal advisor to the 316 WG, 89th Airlift Wing, 844 CG and 50-plus other tenant organizations located on JBA. Provides advice and services on all matters pertaining to military justice, military operations, claims processing, property utilization, award and execution of procurement contracts, and general law matters including labor law, environmental law, conflicts of interest, standards of conduct, and grievance hearings/reviews. Serves as the servicing legal office for military justice and other actions requiring command authority for Airmen assigned and/or attached to 316 WG. Provides legal assistance on a broad range of issues to eligible service members, dependents and retirees.

3.10.9. Sexual Assault Prevention and Response Program Coordinator (316 WG/CVS):

3.10.9.1. Executes the Air Force Sexual Assault Prevention and Response Program at the installation level and reports directly to the 316 WG Vice Commander. Serves as the single point of contact for 24/7 sexual assault response and victim care for JBA military and civilian communities in the NCR. Serves as the installation's single point of contact for integrating and coordinating all aspects of sexual assault victim services. Provides the supported population annual and pre-deployment training (direct training and train-the-trainer support to installation organizations) in accordance with Department of Defense Instructions 6495.02, Volume 1, *Sexual Assault Prevention and Response Program: Program Procedures*, AFDW guidance and Air Force Sexual Assault Prevention and Response Program Manager requirements.

3.10.10. Historian (316 WG/HO):

3.10.10.1. Manages the Wing historical program to provide an objective, comprehensive and unbiased history of Wing activities, developments, problems and accomplishments. Researches, authors and publishes an annual 316 WG historical narrative. Performs special historical services for 316 WG in an advisory capacity. Provides support to HQ AFDW.

3.10.11. Andrews Regional Command Post (ARCP):

3.10.11.1. Serves as a full-time, 24/7 C2 node, directly responsible to supported commander(s) and serves as the sole command post for 316 WG, 11 WG, 89 AW, 844 CG, 70th Intelligence, Surveillance and Reconnaissance (ISR) Wing (Fort Meade), AFDW, and 320 AEW (when activated). Receives and disseminates orders, information and requests necessary for the C2 of assigned forces, supported forces and operations at JBA and AF personnel throughout the NCR. Serves as the AFDW 24/7 Watch Cell and provides C2 support to other Air Force units in the NCR by memoranda of agreement.

3.10.11.2. Supports and coordinates events as directed to include presidential and vice presidential requirements, Special Air Missions, distinguished visitor operations, National Airborne Operations Center operations, and transient air missions. Responds to emergency-action messages and local and regional incidents. Manages operational readiness reporting to the Air Force Service Watch Cell.

3.10.12. Information Protection (316 WG/IP):

3.10.12.1. Serves as the commander's principal advisor on the implementation of the Air Force's Information, Personnel, Industrial Security, Counter Insider Threat Program (C-InTP), and controlled unclassified information (CUI) programs. Serves as the activity security manager for the Wing/Installation Commander. Provides oversight and direction to group and squadron commanders, directors, and security specialists assigned to the IP office. Provides advice, guidance, and coordination, to commanders, directors, assistant security managers and/or security assistants, Top Secret Control Officers, and others in security management roles as necessary.

3.10.13. Community Support Coordinator (316 WG/CVB):

3.10.13.1. Manages the 316 WG Total Force's quality of life program on behalf of the commander by identifying and resolving issues that affect personal and mission readiness. Empowers the JBA Community by applying social and behavioral science experience to analyze and evaluate concerns of individuals, families, personal and professional preparedness by developing solutions in coordination with all appropriate functional agencies. Serves as the installation Executive Director for the Community Action Board (CAB). The CAB takes a strategic, cross-functional look at quality-of-life, personal readiness, and community issues to formulate long-term solutions.

3.10.14. Small Business (316 WG/SB):

3.10.14.1. Manages the 316 WG Small Business Programs on behalf of the commander. Provides recommendations on acquisition strategies for operational and specialized contracting support requirements for the wing and tenant units. Forwards documents to AFDW/SB as required by AF Federal Regulations.

3.10.15. Housing Resident Advocate (316 WG/CVH):

3.10.15.1. Serves as the point of contact on behalf of the 316 WG Commander to assist military members and their families residing in Privatized Housing (PH) who seek solutions to unresolved problems, concerns and needs. Plans, schedules, and coordinates activities associated with PH Resident Councils and participates in housing advocacy activities. Informs the 316 WG Commander when a resident complaint may involve reasons for litigation or possible congressional complaints in compliance with AFI 32-6000, *Housing Management*.

3.10.16. Drug Demand Reduction Program (316 WG/CVD):

- 3.10.16.1. Manages the 316 WG Drug Demand & Reduction Program (DDRP) on behalf of the commander. Focuses on enhancing mission readiness and fostering a drug-free environment through a comprehensive program of education, prevention, deterrence, and community outreach for all Active Duty and Civilian Air Force units and agencies on JBA and designated units in the NCR. The DDRP ensures compliance with DoD standards for Air Force end-strength testing annually IAW AFMAN 44-197, *Military Drug Demand Reduction Program*, and AFMAN 44-198, *Air Force Civilian Drug Demand Reduction Program*.
- 3.10.17. Violence Prevention Integrator (316 WG/CVB):
- 3.10.17.1. Manages all aspects of a complex violence-related primary prevention program for the 316 WG. Focuses on non-clinical and primary prevention of interpersonal and self-directed violence-stopping it before it occurs. Collaboratively identifies, implements, and assesses public health-informed and evidence-based prevention policy, practices, programs, and processes to eliminate interpersonal and self-directed violence. Provides an integrated, multiagency, and collaborative approach of other Air Force programs (e.g., Suicide Prevention Program, Sexual Assault Prevention and Response Program, Family Advocacy Program and other programs as appropriate) on primary prevention efforts. Contributes to the well-being of Airmen, their performance and a ready Total Force.
- 3.10.18. SparkX Cell (316 WG/CSI):
- 3.10.18.1. Manages all aspects of innovation for JBA and designated units in the NCR. SparkX Cell's mission is to work with and develop innovative solutions to problems faced by the DoD. They have been identified as an Air Force Research Laboratory and networks with other innovation centers around the Air Force.

JOEL D. JACKSON
Major General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

DoDI 6495.02, Volume 1, *Sexual Assault Prevention and Response Program: Program Procedures*, 28 March 2013, Incorporating Change 6, 10 November 2021

AFPD 38-1, *Manpower and Organization*, 2 July 2019

AFMD 13, *Air Force District of Washington (AFDW)*, 21 May 2021

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020,

AFI 38-101, *Manpower and Organization*, 29 August 2019

AFI 90-201 AFGM 21-02, *The Air Force Inspection System*, 17 December 2021

AFI 90-301, *Inspector General Complaints Resolution*, 28 December 2018, Incorporating Change 1, 30 September 2020

AFI 91-202 AFGM 21-01, *The US Air Force Mishap Prevention Program*, 15 April 2021

DESR 6055.09_AFMAN 91-201 AFGM 21-01, *Explosives Safety Standards*, 10 March 2021

AFDWI 10-2, *Air Force District of Washington (AFDW) and 320th Air Expeditionary Wing (AEW) Operations Center*, 5 July 2017

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AEF—Air Expeditionary Force

AEW—Air Expeditionary Wing

AFDW—Air Force District of Washington

AFELM—Air Force Elements

AFMAN—Air Force Manual

AFPD—Air Force Policy Directive

AFRIMS—Air Force Records Information Management Systems

APF—Appropriated Funds

CAB—Community Action Board

CAT—Crisis Action Team

CBRN—Chemical, Biological, Radiological, and Nuclear

C—InTP— Counter-Insider Threat Program

CPO—Civilian Personnel Office

CUI—Controlled Unclassified Information
C2—Command and Control
DoD—Department of Defense
DAF—Department of the Air Force
DDRP—Drug Demand & Reduction Program
DESR—Defense Explosives Safety Regulation
DS—Director of Staff
FOA—Forward Operating Agency
HAF—Headquarters United States Air Force
IP—Information Protection
JBA—Joint Base Andrews
JBA-NAFW—Joint Base Andrews-Naval Air Facility Washington
JBAB—Joint Base Anacostia-Bolling
JTF-NCR—Joint Task Force-National Capital Region
MWD—Military Working Dog
NAF—Nonappropriated Funds
NAFFA—Nonappropriated Fund Financial Analyst
NCR—National Capital Region
NSSE—National Special Security Event
OPR—Office of Primary Responsibility
OPSEC—Operations Security
PH—Privatized Housing
PL—Protection Level
RDS—Records Disposition Schedule
SEAR—Special Event Assessment Rating
USNORTHCOM—United States Northern Command