

**BY ORDER OF THE SECRETARY
OF THE AIR FORCE**

**DEPARTMENT OF THE AIR FORCE
POLICY DIRECTIVE 84-1**



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History

**DEPARTMENT OF THE AIR FORCE
HISTORY AND HERITAGE
MANAGEMENT**

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This directive implements Title 10 United States Code (USC) Section 2572, *Documents, historical artifacts, and condemned or obsolete combat materiel: loan, gift, or exchange*; 54 USC § 300101, *Policy*; Department of Defense (DoD) Financial Management Regulation, Volume 6B, *Form and Content of the Department of Defense Audited Financial Statements*; DoD Financial Management Regulation, Volume 14, *Administrative Control of Funds and Antideficiency Act Violations*; and Chairman of the Joint Chiefs of Staff Instruction (JSCI) 5320.01C, *Guidance for the Joint History Program*. This policy applies to all civilian employees and uniformed members of the United States Space Force (USSF), and the United States Air Force (including the Regular Air Force, Air Force Reserve, and Air National Guard). Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Instruction (AFI) 33-332, *Records Management and Information Governance Program*, and disposed of in accordance with the Air Force Records Disposition Schedule located in the Air Force Records Information Management System.

SUMMARY OF CHANGES

This document has been substantially revised and needs to be completely reviewed. Major changes include revision of language to account for the establishment of the USSF and clarification of responsibilities of the Air Force History and Museums Program Office (AF/HO) to the USSF.

1. Overview. The study of past wars is fundamental to preparation for the next. This prompted a presidential directive in August 1903 to the military departments requiring them to prepare “reports of campaigns, battles, engagements and expeditions, and of technical histories of military operations of the United States.” USAF and USSF historians document and preserve the Department of the Air Force’s (DAF) operational and institutional memory to provide commanders and decision makers informed perspectives based on accurate and factual information in support of operational and national strategic objectives. This directive establishes the framework for DAF history and heritage operations.

2. Policy. The DAF shall maintain historical programs across the full range of operations in peacetime and war to preserve the institutional memory of the DAF, provide historical perspective to decision makers, support professional development, enhance esprit de corps, and inform the American public.

2.1. The DAF shall use military history in decision making.

2.2. The DAF shall prepare accurate, objective, and comprehensive historical reports and publications in peace and war intended to improve warfighter capability. To accomplish this, DAF, major command, field command, and senior leadership shall ensure historians are operationally integrated at the wing/delta/garrison-levels and above, provided all necessary access to information, and complete timely reports. Through these reports, the DAF shall accession and preserve in perpetuity historical information with operational, informational, training, research, legal, or historical value.

2.3. The Air Force Historical Research Agency, as the DAF’s central repository for physical and digital documentation, shall furnish information throughout the DAF and to other agencies, institutions, and individuals.

2.4. The DAF shall document and preserve the experiences of senior DAF leaders and key participants through a program of oral history interviews.

2.5. The DAF shall accession, preserve, and display Air Force and Space Force material heritage through operation of a national museum and a network of field museums, airparks, historical displays, and public outreach programs to sustain warfighter esprit de corps, educate on the importance of airpower and spacepower to the nation, foster national pride and patriotism, and maintain public trust.

2.6. The DAF shall accept, maintain, and display the works of professional artists to portray its history and culture.

2.7. The DAF shall manage the unique lineage and distinctive heraldry of each USAF and USSF organization at the squadron level and above to foster esprit de corps and unit cohesion.

2.8. The DAF shall organize, train, and equip its historian corps to conduct military history activities in garrison and while deployed in support of service and joint warfighter requirements.

3. Responsibilities.

3.1. The Air Force Director of History and Museums (AF/HO) is the principal official responsible for providing guidance, direction, and oversight on the formulation, review, and execution of history plans, policies, programs, and budgets. AF/HO serves as the functional authority and career field manager for DAF history, archives, and museums professionals.

3.2. The AF/HO advises the Secretary of the Air Force, Chief of Staff of the Air Force, Chief of Space Operations, Secretariat, Air Staff, and Space Staff on all matters relating to USAF and USSF history and heritage.

3.3. AF/HO plans, supervises, organizes, synchronizes, conducts, evaluates and assesses the impact of DAF and enterprise history, museums, and heritage programs.

3.4. The AF/HO is the service-level authority responsible for managing and maintaining stewardship and accountability of DAF Heritage Program property. This authority includes, but is not limited to, carrying out all DAF responsibilities concerning the loan, exchange, or donation of historical property to foreign governments, state and local governments, and non-federal entities in accordance with 10 USC § 2572 and 32 Code of Federal Regulations (CFR) § 273.8, *Donations, loans, and exchanges*. This authority may be further delegated in writing.

JOHN P. ROTH
Acting Secretary of the Air Force

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

10USC § 2572, *Documents, historical artifacts, and condemned or obsolete material: loan, gift, or exchange*

54USC § 300101, *Policy*

32CFR § 273, *Donations, loans, and exchanges*

DoD7000.14-R, *Financial Management Regulation*, Volumes 6B and 14, Various Dates

CJCS 5320.01C, *Guidance for the Joint History Program*, 30 November 2018

AFI33-322, *Records Management and Information Governance Program*, 23 March 2020

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AF—Air Force

AF/HO—Air Force Director of History and Museums

CFR—Code of Federal Regulations

CJCSI—Chairman of the Joint Chiefs of Staff Instruction

DAF—Department of the Air Force

DoD—Department of Defense

OPR—Office of Primary Responsibility

USC—United States Code

Terms

Heraldry—consists of emblems, mottoes, and designations of establishments and units as depicted respectively on shields and disks.

Historian Corps—cadre of civilian and military aerospace historians committed to preserving the history, heritage and traditions of the DAF.

Historical Property—artifacts in the DAF heritage collection used to preserve and interpret the history and heritage of the USAF.

Lineage—the tracking of actions affecting the status of an organization over time.