

**BY ORDER OF THE SECRETARY
OF THE AIR FORCE**

**DEPARTMENT OF THE AIR FORCE
INSTRUCTION 25-202**



20 APRIL 2023

Logistics

**SUPPORT OF THE HEADQUARTERS
OF UNIFIED COMBATANT
COMMANDS AND SUBORDINATE
UNIFIED COMBATANT COMMANDS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force Policy Directive (AFPD) 25-2, *Support Agreements*, Department of Defense Directive (DoDD) 5100.03, *Support of the Headquarters of Combatant and Subordinate Unified Commands*, and Deputy Secretary of Defense Memorandum, *Designation of the Secretary of the Air Force as Interim Combatant Command Support Agent for U.S. Space Command*, 15 April 2019. It identifies the Unified Combatant Commands (UCC) and subordinate UCCs that are supported by the Department of the Air Force (DAF) and provides guidance for that support. This instruction applies to all DAF civilian and uniformed members of the Regular Air Force, United States Space Force (USSF), Air Force Reserve (AFR) and Air National Guard (ANG) that provide Combatant Command headquarters (HQ) support. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule which is located in the Air Force Records Information Management System. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. This Department of the Air Force Instruction (DAFI) may be supplemented at any level, but all supplements that directly implement this publication must be routed to SAF/AAIP the Air Force Departmental Publishing Office (AFDPO) for coordination prior to certification and approval. The authorities to waive wing, unit, or delta level requirements in this publication are identified with a Tier (“T-0, T-1, T-2, T-3”) number following

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SUMMARY OF CHANGES

The majority of this DAFI's content remains unchanged. The revision adds interim DAF responsibilities for United States Space Command (USSPACECOM) Headquarters and updates format to comply with DAF Manual (DAFMAN) 90-161, *Publishing Processes and Procedures*.

1. Overview/Background.

1.1. Statutory Authority: Title 10 United States Code § 165, *Combatant Commands: Administration and Support*.

1.2. Objective. Identify the processes and responsibilities necessary for DAF personnel support to the headquarters of UCCs and subordinate UCCs.

2. Roles and Responsibilities.

2.1. Headquarters United States Air Force, Director of Programs (AF/A8P) will:

2.1.1. Serve as DAF focal point for support of UCC and subordinate UCC headquarters for which the DAF has Combatant Command Support Agent (CCSA) responsibility.

2.1.2. Provide annual Program Objective Memorandum (POM) programming instructions describing the process for support of the UCC and subordinate UCC headquarters.

2.1.3. Receive Combatant Command headquarters support requirements in Major Command (MAJCOM) POM submissions to inform Air Force Corporate Structure deliberations.

2.1.4. Verify Air Force program conforms to AFD 65-1, *Management of Financial Services*.

2.2. Headquarters United States Air Force, Director of Manpower, Organization and Resources (AF/A1M) will:

2.2.1. Serve as focal point for USAF military end strength support to the headquarters of the UCCs and subordinate UCCs.

2.2.2. Verify USAF military end strength requirements for administrative and logistic support of the Combatant Command headquarters.

2.2.3. Accept end strength requirement options for the headquarters of the UCCs and subordinate UCCs from the MAJCOMs.

2.2.4. Verify unfunded Combatant Command end strength requirements included in POM deliberations have been validated by the Joint Manpower Validation Board and are consistent with Department of Defense end strength guidance.

2.3. Headquarters United States Air Force, Director of Civil Engineers (AF/A4C) will:

2.3.1. Provide guidance for developing military construction projects for submission to the Air Force Military Construction Working Group through DAFI 32-1020, *Planning and Programming Built Infrastructure Projects*.

2.3.2. Advocate for projects approved through Military Construction Working Group process to the Office of Secretary of Defense and Congress.

2.4. Secretary of the Air Force, Deputy Assistant Secretary for Budget (SAF/FMB) will:

2.4.1. Provide a planning estimate to fund the operation and administration of the Combatant Command headquarters staff (including civilian pay, travel, supplies, and training) based on the President's Budget and projected congressional marks, allowing for redistribution of funding as appropriate.

2.4.2. Establish Department of the Air Force budget policies and procedures for preparing, justifying, and executing budgets. Provide guidance on organizational and appropriation funding responsibilities and appropriate/proper use of funds. Refer to DAFMAN 65-605V1, Chapter 2, Section 2.2., *Budget Guidance and Technical Procedures*.

2.4.3. Provide an Operating Budget Authority (OBA) to the Combatant Commands. The Combatant Commands will subdivide the operating budget authority to installations including the same content as the operating budget authority received. Refer to AFI 65-601, Vol. 2, Chapter 3, *Budget Management for Operations*.

2.5. Major Command Commanders will:

2.5.1. As assigned in **Table 2**, compile, coordinate and submit unfunded Combatant Command headquarters logistics and administrative support requirements to AF/A8P in accordance with annual POM Preparation Instructions (PPI).

2.6. Commander, Air Force Materiel Command (AFMC). In addition to the duties listed in **paragraph 2.5**, the Air Force Material Command Commander ensures the Commander, Air Force Installation & Mission Support Center will:

2.6.1. Provide annual military construction programming instruction describing the process and timeline for development and submission of military construction projects that support the headquarters of the UCCs and subordinate UCCs for which the DAF is CCSA.

2.6.2. Validate and prioritize Combatant Commands' unfunded headquarters military construction requirements, submitted through the hosting installations' MAJCOMs, as part of the Military Construction Working Group and POM development processes.

2.6.3. Provide the Air Force Military Construction Working Group priorities to the Air Force Corporate Structure for inclusion in the Air Force POM.

3. Support of the Combatant Command Headquarters.

3.1. The DAF's administrative and logistical support of the headquarters of the UCCs, the U.S. Element of the North American Aerospace Defense Command (USELEMNORAD), and the subordinate UCCs are through inter-service support agreements and funding for operation and administration of the Combatant Command headquarters staff.

3.2. The Inter-service support agreements between the DAF installation hosting the headquarters facilities and the tenant Combatant Command will conform to Department of Defense Instruction (DoDI) 4000.19, *Support Agreements* and AFI 25-201, *Intra-Service, Intra-Agency, and Inter-Agency Support Agreement Procedures (T-0)*. Headquarters US Cyber Command support is unique in that the headquarters is not located on a DAF installation. **Table 1** lists the headquarters for whom the DAF is the CCSA and the host installations. Other headquarters activities not located on the installations listed in **Table 1** coordinate support agreements with their host. Common-use facility construction, operations, maintenance and repair are the responsibility of the CCSA and are non-reimbursable IAW DoDD 5100.03, Enclosure 2.

Table 1. DAF Command Support Agent Commands and Host Installations.

Tenant Command	Host Installation
HQ US Central Command	MacDill AFB
HQ US Cyber Command	Fort George C. Meade (USA)
HQ U.S. Element, North American Aerospace Defense Command	Peterson SFB
HQ US Northern Command	Peterson SFB
HQ US Special Operations Command	MacDill AFB
HQ US Strategic Command	Offutt AFB
HQ USSPACECOM	Peterson SFB
HQ US Transportation Command	Scott AFB

3.3. Operation and administration support of the Combatant Command headquarters will be funded as follows:

3.3.1. Each Combatant Command will annually submit its unfunded headquarters support requirements (funding and end strength) to its supporting MAJCOM (USSPACECOM will submit directly to DAF) listed in **Table 2**. The unfunded Combatant Command headquarters support requirements will be compiled, coordinated and submitted by the MAJCOM, or higher HQ, as part of its POM development.

3.3.2. The MAJCOM's POM will be submitted to the AF/A8P for deliberations by the DAF Corporate Structure.

3.3.3. Combatant Commands have access to their programmed financial data in the DAF's database after the POM is finalized.

3.3.4. The Combatant Command may submit headquarters support requirements which the DAF Corporate Structure was unable to fund during POM deliberations to the Office of the Secretary of Defense for adjudication as Program and Budget Review issue nominations.

3.3.5. Each Combatant Command can identify execution year unfunded headquarters support bills in the Operating Budget Review Committee. If there are any Combatant Command headquarters support bills funded by the DAF that are recurring bills, they should be submitted to supporting MAJCOMs (USSPACECOM will submit to DAF) as part of the next Program Objective Memorandum development. All funds are distributed via the Automated Funds Management System.

Table 2. DAF Command Support Agent Support Responsibilities.

Command	Supporting MAJCOM/Higher HQ
HQ US Central Command	Air Combat Command
HQ US Cyber Command ¹	Air Combat Command
HQ U.S. Element, North American Aerospace Defense Command	Air Combat Command
HQ US Northern Command	Air Combat Command
HQ US Special Operations Command	Air Force Special Operations Command
HQ US Strategic Command	Air Force Global Strike Command
HQ USSPACECOM ²	Department of the Air Force
HQ US Transportation Command	Air Mobility Command
Notes:	
1. CCSA responsibility for USCYBERCOM is scheduled to transfer from the DAF to the Army in FY2024.	
2. The DAF has interim CCSA responsibilities for USSPACECOM until a strategic basing decision is made.	

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Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

10 United States Code § 165, *Combatant Commands: Administration and Support*

Deputy Secretary of Defense Memorandum, *Designation of the Secretary of the Air Force as Interim Combatant Command Support Agent for U.S. Space Command*, 15 April 2019.

DoDI 4000.19, *Support Agreements*, 16 December 2020

DoDD 5100.03, *Support of the Headquarters of Combatant and Subordinate Unified Commands*, 9 February 2011

AFPD 25-2, *Support Agreements*, 26 September 2019

AFI 25-201, *Intra-Service, Intra-Agency, and Inter-Agency Support Agreement Procedures*, 18 October 2013

DAFI 32-1020, *Planning and Programming Built Infrastructure Projects*, 18 December 2019

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFPD 65-1, *Management of Financial Services*, 25 June 2018

AFI 65-601V2, *Budget Management for Operations*, 29 January 2021

DAFMAN 65-605V1, *Budget Guidance and Technical Procedures*, 31 March 2021

DAFMAN 90-161, *Publishing Processes and Procedures*, 15 April 2022

Adopted Forms

DAF Form 847, *Recommendation for Change of Publication*, 15 April 2022

Abbreviations and Acronyms

AFPD—Air Force Policy Directive

CCSA—Combatant Command Support Agent

DAFI—Department of the Air Force Instruction

DAFMAN—Department of the Air Force Manual

FYDP—Fiscal Year Defense Plan

OBA—Operating Budget Authority

OBRC—Operating Budget Review Committee

O&M—Operation and Maintenance

PPI—POM Preparation Instructions

USELEMNORAD—U.S. Element of the North American Aerospace Defense Command

Terms

Administrative and Logistic Support—Professional, technical, administrative, logistical, and/or base operating support (to include necessary infrastructure) that is performed in, or provided directly to, the headquarters of a Combatant Command, USELEMNORAD, or subordinate UCC to perform the headquarters assigned mission effectively, and as otherwise directed.

Combatant Command—A unified or specified command with a broad continuing mission under a single commander established and so designated by the President, through the Secretary of Defense and with the advice and assistance of the Chairman of the Joint Chiefs of Staff. Combatant commands have geographic or functional responsibilities.

Combatant Command Support Agent—The Secretary of a Military Department to whom the Secretary of Defense or the Deputy Secretary of Defense has assigned administrative and logistical support of the headquarters of a Combatant Command, USELEMNORAD, or subordinate unified command.

End Strength—The count of DAF military and civilian positions the DAF needs to have funded in each year of the Future Years Defense Program (FYDP) to accomplish all approved missions. End strength provides the basis for funded man-years within the personnel system, and provides the target for personnel plans, programs, and budgets. End strength is a resource provided to support approved force structure, programs, or missions. End strength changes do not drive force structure or mission changes; they are tied to programmatic increases and decreases in force structure or mission. FYDP end strength is allocated to commands by program element code, category and country-state.

Inter-service Support—Action by one Service or element thereof to provide logistics and/or administrative support to another Service or element thereof.

Joint Base—In base defense operations, a locality from which operations of two or more of the Military Departments are projected or supported and which is manned by significant elements of two or more Military Departments or in which significant elements of two or more Military Departments are located.

Logistic Support—Support that encompasses the logistic services, materiel, and transportation required to support the continental United States-based and worldwide deployed forces.

Military Construction—Any construction, alteration, development, conversion, or extension of any kind carried out with respect to a military installation.

Operating Budget Review Committee (OBRC)—The OBRC assists the Air Force Board and Air Force Council in evaluating the program budgeting and execution of the operation and maintenance (O&M) appropriation.

POM Preparation Instructions (PPI)—The annual PPI provides the technical guidance required to ensure all POM submissions have the proper format and content to facilitate timely and efficient presentation to the AFCS.

POM—A biannual memorandum submitted to the Secretary of Defense (SECDEF) from each military department and defense agency. It proposes total program requirements for the next five years. It includes rationale for planned changes from the approved future years' defense program baseline within the fiscal guidance issued by the SECDEF.

Statutory Authority—Authority derived from statute. For example, The DoD Inspector General derives his authority from The Inspector General Act of 1978, 5 United States Code Appendix 3.

Subordinate Unified Command—A command established by commanders of unified commands, when so authorized by the Secretary of Defense through the Chairman of the Joint Chiefs of Staff, to conduct operations on a continuing basis in accordance with the criteria set forth for unified commands.

Support Agreement—An intra-agency, interagency agreement, or National Guard agreement (per DoDI 4000.19).

UCC—A command with a broad continuing mission under a single commander and composed of significant assigned components of two or more Military Departments that is established and so designated by the President, through the Secretary of Defense with the advice and assistance of the Chairman of the Joint Chiefs of Staff.