

### **Dump Trucks**

Vehicle Management Codes: D531, D533, D537 – D539, D542



**QUALIFICATION TRAINING PACKAGE**

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## Section 1—OVERVIEW

### 1.1. Overview.

1.1.1. Send comments and suggested improvements on Air Force (AF) Form 847, *Recommendation for Change of Publication* through Air Force Installation and Mission Support Center (AFIMSC) functional managers via e-mail at AFIMSC.IZSL.VehicleOps@us.af.mil.

1.1.2. How to use this plan:

1.1.2.1. Instructor:

1.1.2.1.1. Provide overview of training, **Section 2** and **Section 3**.

1.1.2.1.2. Instructor's lesson plan for trainee preparation, give classroom lecture, **Section 4**.

1.1.2.1.3. Instructor's lesson plan for knowledge lecture, **Section 5**.

1.1.2.1.4. Instructor's lesson plan for demonstration, **Section 6**.

1.1.2.2. Trainee:

1.1.2.2.1. Reads this entire lesson plan prior to starting lecture.

1.1.2.2.2. Follows along with lecture using this lesson plan and its attachments.

1.1.2.2.3. Takes *Dump Truck Operations* computer-based training (CBT).

1.1.2.2.4. Uses **Attachment 2** and **Attachment 3** as guides for vehicle inspection.

1.1.2.2.5. Takes performance test.

## Section 2—RESPONSIBILITIES

### 2.1. Responsibilities.

2.1.1. The trainee shall:

2.1.1.1. Ensure the trainer explains the Air Force Qualification Training Plan (AFQTP) process and the trainee's responsibilities.

2.1.1.2. Review the AFQTP/Module/Unit with the trainer.

2.1.1.3. The trainee should ask questions if he or she does not understand the objectives for each unit.

2.1.2. Instructor shall:

2.1.2.1. Review the AFQTP with the trainee.

2.1.2.2. Conduct knowledge training with the trainee using the AFQTP.

2.1.2.3. Sign-off the task(s).

### **Section 3—INTRODUCTION**

#### **3.1. Objectives.**

3.1.1. Given lectures, demonstrations, hands-on driving session, and a performance and a CBT test, trainees will be able to perform operator's inspection and complete the performance test with zero instructor assists. The CBT for the dump truck is located on the Civil Engineering Virtual Learning Center (CE-VLC).

3.1.1.1. Train and qualify each trainee in safe operation and preventive maintenance of the various dump trucks.

3.1.1.2. This training will ensure the trainee becomes a qualified dump truck operator; an operator who has the knowledge and skills to operate a dump truck in a safe, proficient and professional manner.

#### **3.2. Desired Learning Outcomes.**

3.2.1. Understand the purpose of the dump truck and its role in the mission.

3.2.2. Understand the safety precautions to follow during pre-, during- and post-operation inspections of the dump truck.

3.2.3. Know the proper operator maintenance procedures of the dump truck in accordance with (IAW) applicable technical manual(s) and use of AF Form 1800.

3.2.4. Be completely familiar with the safety features of the dump truck.

3.2.5. Safely and proficiently operate the dump truck.

### 3.3. Lesson Duration.

3.3.1. Recommended instructional and hands on training time is 15 hours:

**Table 3.1. Recommended Training Time for Training Activities.**

<b>Training Activity</b>	<b>Training Time</b>
Trainee's Preparation	2 Hours
Instructor's Lecture	3 Hours
Trainee's CBT Test	1 Hour
Instructor's Demonstration	2 Hours
Trainee's Personal Experience (to build confidence and proficiency) <ul style="list-style-type: none"><li>▪ Perform Operator Maintenance</li><li>▪ Operate the Vehicle</li></ul>	6 Hours
Trainee's Performance Evaluation	1 Hour

**Note:** This is a recommended time; training time may be more or less depending how quickly a trainee learns new tasks.

### 3.4. Instructional References.

3.4.1. Risk Management (RM) and Safety Principles IAW Air Force Pamphlet (AFPAM) 90-803, *Risk Management (RM) Guidelines and Tools*, 11 February 2013.

3.4.2. Applicable technical manual(s) or Manufacturer's Operator's Manual (see Vehicle Management for technical manual(s) number for vehicle being used in training).

3.4.3. Air Force Manual (AFMAN) 24-306, *Operation of Air Force Government Motor Vehicles*.

3.4.4. Pintle Hook Lesson Plan.

3.4.5. AF Form 1800.

3.4.6. Air Force Instruction (AFI) 91-203, *Air Force Consolidated Occupational Safety Instruction*.

3.4.7. AFI 24-302, *Vehicle Management*.

3.4.8. *Dump Truck Operations* CBT - <https://AFCEC.ADLS.AF.MIL>.

3.4.9. *Dump Truck Tailgate Removal and Installation* CBT - <https://AFCEC.ADLS.AF.MIL>.

### **3.5. Instructional Training Aids and Equipment.**

- 3.5.1. Dump Truck Lesson Plan.
- 3.5.2. Dump truck(s)
- 3.5.3. Applicable technical manual(s) or manufacturer's operator's manual.
- 3.5.4. AF Form 1800.
- 3.5.5. Videos (if locally produced).
- 3.5.6. Suitable training area.
- 3.5.7. Traffic cones.

## **Section 4—TRAINEE PREPARATION**

### **4.1. Licensing Requirements.**

- 4.1.1. Trainee must have in his/her possession a valid state driver's license.
- 4.1.2. AF Form 171, *Request for Driver's Training and Addition to U.S. Government Drivers IAW AFI 24-301, Ground Transportation.*
- 4.1.3. Applicable local licensing jurisdiction requirements.
- 4.1.4. *Dump Truck Operations* CBT certificate.
- 4.1.5. *Dump Truck Tailgate Removal and Installation* CBT certificate.

### **4.2. Required Reading.**

- 4.2.1. Read this entire lesson plan.
- 4.2.2. Read AFMAN 24-306, Chapters 1-5 and 7-9.
- 4.2.3. Read manufacturer's operator's manual for the vehicle being trained on.

## **Section 5—KNOWLEDGE LECTURE AND EVALUATION**

### **5.1. Overview of Training and Requirements.**

- 5.1.1. Training objectives:

5.1.1.1. Given lectures, demonstrations, hands-on driving session, CBT training and a performance test, trainees will be able to perform operator's inspection and complete the performance test with zero instructor assists.

5.1.1.2. Train and qualify each trainee in safe operation and preventive maintenance of the various dump trucks.

5.1.1.3. This training will ensure the trainee becomes a dump truck operator—an operator who has the knowledge and skills to operate a dump truck in a safe, proficient and professional manner.

5.1.2. Desired learning outcomes:

5.1.2.1. Understand the purpose of the dump truck and its role in the mission.

5.1.2.1.1. The purpose of the dump truck is to haul material.

5.1.2.1.2. Role in the mission (Unit/Base/Community (during natural disasters)/Air Force).

5.1.2.2. Understand the safety precautions to follow during pre-, during- and post-operation inspections of the dump truck.

5.1.2.3. Be completely familiar with the safety features of the dump truck.

5.1.2.4. Safely and proficiently operate the dump truck.

5.1.2.5. As required, complete additional training for dump truck attachments (varies by location).

5.1.3. Dump truck design. The design of a dump truck varies depending on the vehicle manufacturer. Refer to the manufacturer's operator's manual for additional information on the specific to the dump truck being operated.

5.1.4. The trainee should be able to identify the following components of the dump truck(s):

5.1.4.1. Prime mover components.

5.1.4.2. Dump bed components.

5.1.4.3. Attachment(s), if applicable.

## **5.2. Vehicle Inspection.**

5.2.1. Pre-operational vehicle inspection. Use **Attachment 2** as a 360 walk-around guide along with AF Form 1800.

5.2.2. A Seven-Step Inspection Method will help ensure the inspection is the same each time it is conducted, and that nothing is left out. See **Attachment 4** for the Seven-Step Inspection Method.

5.2.3. Types of Vehicle Inspection. If discrepancies are found the operator must report them to Vehicle Control Officer/Vehicle Control Non-Commissioned Officer (VCO/VCNCO), the supervisor, and/or vehicle maintenance:

5.2.3.1. Pre-operation inspection – identify items/problems that could cause accidents or breakdowns.

5.2.3.1.1. Vehicle Maintenance may authorize continued use for all other maintenance discrepancies.

5.2.3.1.2. Cleanliness/damaged/missing items.

5.2.3.1.3. Leaks (fuel/oil/coolant/hydraulic/air).

5.2.3.1.4. Fluid levels, ensure levels are within limits:

5.2.3.1.4.1. Engine oil.

5.2.3.1.4.2. Coolant.

5.2.3.1.4.3. Power steering fluid.

5.2.3.1.4.4. Transmission fluid.

5.2.3.1.4.5. Hydraulic fluid.

5.2.3.1.5. Battery; security, fluid, damage and corrosion.

5.2.3.1.6. All wheel rims (cracks, splits, etc.). Check for loose or missing lug nuts.

5.2.3.1.7. All tires.

5.2.3.1.7.1. Proper inflation. **Note:** CAUTION - Notify VCO/VCNCO, the supervisor, and/or vehicle maintenance if split rim requires servicing.

5.2.3.1.7.2. Sidewalls, tread/retreads to include depth, bulges.

5.2.3.1.7.3. Cuts and abrasions.

5.2.3.1.7.4. Lug nuts.



- 5.2.3.1.7.5. Mud flaps
- 5.2.3.1.8. Transmission.
  - 5.2.3.1.8.1. Differential. Damage, wear and leaks.
  - 5.2.3.1.8.2. Drive train. Damage, wear and leaks.
- 5.2.3.1.9. Drive belts; tension and fraying.
- 5.2.3.1.10. Air filter(s).
- 5.2.3.1.11. All hoses and wiring.
- 5.2.3.1.12. Suspension.
  - 5.2.3.1.12.1. Shocks and springs, damage.
- 5.2.3.1.13. Frame bolts and other fasteners, visual inspection for damage.
- 5.2.3.1.14. Welds, visual inspection for cracks.
- 5.2.3.1.15. Visual and auditory warning devices.
- 5.2.3.1.16. Hydraulic cylinders, hoses and tubes. Ensure that they are in place and show no evidence of damage, cracks or corrosion.
- 5.2.3.1.17. Storage bin doors properly latched, if applicable.
- 5.2.3.1.18. Bed inspection. Exterior/interior visual inspection of the following:
  - 5.2.3.1.18.1. Tailgate/tailgate latch.
  - 5.2.3.1.18.2. Tarp canopy assembly, worn or damaged.
  - 5.2.3.1.18.3. Hinge pins.
  - 5.2.3.1.18.4. Ladder.
  - 5.2.3.1.18.5. Spreader chains.
  - 5.2.3.1.18.6. Headache board.
- 5.2.3.1.19. Pintle hook connection/compatibility, if applicable.

5.2.3.1.20. Fuel tank(s) assembly for damage.

5.2.3.1.21. Wiring/lights/reflectors (interior/exterior).

5.2.3.1.22. Mirrors.

5.2.3.1.23. Windshield and windshield wipers/washers.

5.2.3.1.24. Doors.

5.2.3.1.25. Windows.

5.2.3.1.26. Seatbelts.

5.2.3.1.27. Emergency road kit.

5.2.3.1.27.1. Fire extinguisher(s). Properly charged, secured, and inspection is current.

5.2.3.1.27.2. Warning devices (warning triangles and/or flares).

5.2.3.1.27.3. First aid kit, if required.

5.2.3.2. During-operation inspection.

5.2.3.2.1. Ignition to accessory position.

5.2.3.2.2. Check all gauges and warning lights/indicators for proper operations.

**CAUTION:** Regeneration system. Refer to technical manual(s).

5.2.3.2.3. Ignition to starts.

5.2.3.2.4. Check for unusual conditions (interior).

5.2.3.2.4.1. Sounds.

5.2.3.2.4.2. Odors.

5.2.3.2.4.3. Vibrations.

5.2.3.2.5. Conduct 360 walk-around; check for unusual conditions (exterior).

5.2.3.2.5.1. Sounds.

5.2.3.2.5.2. Odors.

5.2.3.2.5.3. Vibrations.

5.2.3.2.5.4. Leaks.

5.2.3.2.5.5. Light function.

5.2.3.2.6. Conduct function check of all controls.

5.2.3.2.6.1. Steering wheel.

5.2.3.2.6.2. Shift selector.

5.2.3.2.6.3. Parking brake.

5.2.3.2.6.4. Hydraulic control levers (power take-off (PTO))

5.2.3.2.6.5. Dump bed controls. **Note:** Ensure the area is free from overhead obstructions such as trees, poles and power lines.

5.2.3.2.6.6. Windshield wipers.

5.2.3.2.6.7. Climate control.

5.2.3.2.6.8. Attachment controls, if applicable.

5.2.3.3. Air brake check. The trainee must accomplish all three components of the air brake check correctly. Air brake safety devices vary. However, this procedure is designed to see that any safety device operates correctly as air pressure drops from normal to a low air condition. For safety purposes, in areas where an incline is present, the operator will use wheel chocks during the air brake check. The proper procedures for inspecting the air brake system are as follows:

5.2.3.3.1. With the air pressure built up to governor cutoff (120 – 140 pounds per square inch (psi)), shut off the engine, chock the wheels if necessary, release the parking brake (all vehicles) and fully apply the foot brake. Hold the foot brake for one minute. Check the air gauge to see if the air pressure drops more than three pounds in one minute (single vehicle).

5.2.3.3.2. Without re-starting the engine, turn electrical power to the “on” or “battery charge” position. Begin fanning off the air pressure by rapidly applying and releasing the foot brake. Low air warning devices (buzzer, light, flag) should activate before air pressure drops below 60 psi or level specified by the manufacturer.

5.2.3.3.3. Continue to fan off the air pressure. On single vehicle types, the parking brake valve should close (pop-out).

5.2.3.4. Sign AF Form 1800. Verify Standard Form (SF) 91, *Motor Vehicle Accident Report* and Department of Defense (DD) Form 518, *Accident Identification Card* are on-hand.

5.2.3.5. Post-operation inspection.

5.2.3.5.1. Check fuel level (< ¾ tank, refuel).

5.2.3.5.2. Check diesel exhaust fluid (DEF) level (< ¾ tank, refill).

5.2.3.5.3. Ensure vehicle and components are cleaned.

5.2.3.5.4. Park vehicle. Ensure transmission in neutral, apply parking brake.

5.2.3.5.5. Follow manufacturer's shut-down procedures.

5.2.3.5.6. Shut off lights and accessories.

5.2.3.5.7. Drain air tanks.

5.2.3.5.8. Post 360 walk-around. Check for leaks and damage.

### **5.3. Vehicle Safety and Equipment.**

5.3.1. Hazards and human factors:

5.3.1.1. Traffic due to size and weight.

5.3.1.2. Jerky starts and stops.

5.3.1.3. Traveling too fast and turning too sharply.

5.3.1.4. Overhead clearance.

5.3.1.5. Rollover risk.

5.3.1.6. Exceeding load capabilities/overloading/poor load placement.

5.3.1.6.1. Gross Vehicle Weight Rating (GVWR) = Truck Weight + Tools + Cargo Weight. **Note:** DO NOT exceed the gross vehicle weight of the dump.

### 5.3.2. Safety clothing and equipment:

- 5.3.2.1. Safety toed boots must be worn.
- 5.3.2.2. Hearing protection.
- 5.3.2.3. Leather gloves.
- 5.3.2.4. Inclement weather gear, if needed.
- 5.3.2.5. Reflective belt during hours of reduced visibility and on flightline.
- 5.3.2.6. First aid kit.
- 5.3.2.7. Cones.
- 5.3.2.8. Tire gauge.
- 5.3.2.9. Fire extinguisher.
- 5.3.2.10. AF Form 1800, SF 91 and DD Form 518.

### **5.4. Driving Safety and Precautions.**

5.4.1. Overview safety and precautions. The following are safety items and procedures to be followed during dump truck operations. The manufacturer's operator's manual will also provide safe operating procedures and the vehicle itself may have warnings, cautions and danger stickers that the vehicle operator should be aware of.

5.4.2. Vehicle data plate. Be familiar with the location and information found on the data plate.

5.4.3. Plan the route.

- 5.4.3.1. Overhead clearance. Check the clearance height of the vehicle relative to the overhead obstructions such as power lines, trees, and bridges.
- 5.4.3.2. Width restrictions/construction zones, over-the-road.
- 5.4.3.3. Weight restriction (roads, bridges, off-road conditions).
- 5.4.3.4. Inclines.
- 5.4.3.5. Uneven ground.
- 5.4.3.6. Soft surfaces.

#### 5.4.4. Over the road operation.

5.4.4.1. Greater vehicle weight. The operator needs to consider the combined weight of the dump truck and the load. This will affect the following:

5.4.4.1.1. Operator's ability to stop. Do not tailgate the vehicle in front. Allow more distance between vehicles in order to increase reaction time.

5.4.4.1.2. Vehicle's ability to accelerate/follow the flow of traffic. Accelerate smoothly and gradually so the truck does not jerk. Rough acceleration causes unnecessary, premature mechanical damage to the truck's drive train. Maintain a safe speed (typically 5 miles per hour (mph) below the posted speed limit).

5.4.4.2. Downgrades/upgrades. The operator will use lower gears more frequently to climb hills or mountains with increasing grade steepness, length and/or heavy load weight. Plan ahead to identify downgrades/upgrades on the route of travel. If possible, talk to other drivers who are familiar with the grades to find out what speeds are safe. When encountering downgrades/upgrades as described, the operator will need to address:

5.4.4.2.1. Speed. On downgrades, gravity causes the speed of the vehicle to increase. The operator must select an appropriate safe speed, use a low gear, and proper braking techniques. The operator must go slow enough so as to not overheat the truck brakes.

5.4.4.2.2. Stopping. If the brakes become too hot, they may start to "fade". This means the operator will need to apply the brakes harder and harder to acquire equivalent stopping power.

5.4.4.3. Sharp turns. Slow down before entering the turn. During the turn, avoid sharp sudden movements with the steering wheel. This reduces the chance of shifting the load in the tank, and also prevents the possibility of tipping over due to the higher center of gravity.

5.4.4.4. Surroundings. Operating an dump truck requires the operator's constant attention. Many situations can be avoided by simply paying close attention to the surrounding conditions. Road signs such as "steep grade", "low overhead clearance", "sharp turn ahead", and special speed limits are posted for the driver's safety.

#### 5.4.5. Backing.

5.4.5.1. Use a spotter and hand signals.

5.4.5.2. Back slowly and keep the spotter in view at all times. If the operator loses sight of the spotter, the operator must immediately stop the vehicle.

5.4.5.3. See AFMAN 24-306 for standard AF spotter hand signals and additional guidance on spotter safety.

#### 5.4.6. Dumping operations.

5.4.6.1. Always use a spotter while backing.

5.4.6.2. Look for overhead obstructions.

5.4.6.3. Be aware of tipping hazards when raising bed/dumping to include, but not limited to:

5.4.6.3.1. Inclines.

5.4.6.3.2. Uneven ground.

5.4.6.3.3. Soft surfaces.

5.4.6.4. Tailgate position. **Note:** Tailgate position will depend on haul material and application.

5.4.6.5. Lower dump bed/latch tailgate, as required, before leaving the dump site.

5.4.7. Tailgate removal. Refer to CBT on CE-VLC *Dump Truck Tailgate Removal and Installation*.

5.4.7.1. Tailgate removal hazards.

#### 5.4.8. Towing operations.

5.4.8.1. Proper trailer size for load capacity.

5.4.8.2. Proper pintle hook/lunette size for trailer/load.

5.4.8.3. Set safety pin.

5.4.8.4. Connect air lines, lights, and safety chains.

5.4.8.5. Secure landing gear.

5.4.8.6. Always use a spotter.

5.4.8.7. Trailer will off-track when being pulled.

5.4.9. Dump truck attachments (if applicable), including, but not limited to:

- 5.4.9.1. Snow plow.
- 5.4.9.2. Snow broom.
- 5.4.9.3. Sander/spreader.
- 5.4.9.4. Liquid tank (deicer/water).
- 5.4.9.5. Water skid (rapid airfield damage repair (RADR)).

#### 5.4.10. Tire changing safety.

- 5.4.10.1. Consider where the vehicle is located. If on a bridge, curve, road with no shoulder, etc.; it is safer to move a vehicle on a flat tire to a safe location.
- 5.4.10.2. Find a location with a firm and level surface for the jack and jack stand.
- 5.4.10.3. Turn on the four-way flashers.
- 5.4.10.4. Set parking brake.
- 5.4.10.5. Place warning triangles or flares.
- 5.4.10.6. Block the wheels. If changing a front tire, block the rear wheels. If changing a rear tire, block the front wheels.
- 5.4.10.7. As required, place dunnage or cribbage under the jack and/or jack stand.

**CAUTION:** Notify VCO/VCNCO, the supervisor, and/or vehicle maintenance if split rim requires servicing.

### **5.5. Vehicle Operation.**

#### 5.5.1. General vehicle operation.

- 5.5.1.1. Complete a pre-operation vehicle inspection.
- 5.5.1.2. Sign the current AF Form 1800.
- 5.5.1.3. Climb into the vehicle. Always use three points-of-contact.
- 5.5.1.4. Adjust the seat and mirrors, as needed and fasten seat belt.

#### 5.5.2. Starting the vehicle.



5.5.2.1. To start the vehicle, ensure the parking brake is set and the gear selection is in neutral.

5.5.2.2. Turn the ignition key to the ON position. If the vehicle is equipped with a starter button press and release the button once the engines starts. **CAUTION:** Do not engage the starter for more than 10 seconds.

5.5.2.3. Wait 10 to 15 seconds before reengaging the starter if the truck does not start on the first try.

5.5.2.4. Trucks equipped with a cold weather starting aid should only be used when temperatures are colder than 35°F.

5.5.2.5. Once the engine starts, monitor the gauges to make sure they are functioning properly.

### 5.5.3. Moving the vehicle.

5.5.3.1. Before placing the vehicle in motion, ensure that the doors are closed and all passengers have a seat belt on.

5.5.3.2. Check airbrake pressure and make sure it is in the operating range of at least 90 psi.

5.5.3.3. Refer to **Paragraph 5.2.** for information on low air pressure warnings.

5.5.3.4. Place foot on the brake; select the appropriate gear.

5.5.3.5. Make sure to check traffic conditions before pulling out.

5.5.3.6. Refer to **Paragraph 5.4.** for dump truck operational safety considerations.

### 5.5.4. Backing the dump truck.

5.5.4.1. Always use a spotter when backing. The operator must maintain constant visual contact with the spotter at all times. If visual contact is lost, the operator will immediately stop the vehicle. See AFMAN 24-306 for additional guidance on spotter safety and for AF standard spotter hand signals.

5.5.5. End of duty day. Perform post-operation procedures as described in **Paragraph 5.2.**

## Section 6—EXPLANATION AND DEMONSTRATION

### 6.1. Instructor's Preparation.

6.1.1. Establish a training location.

6.1.2. Obtain appropriate vehicle operator's manual.

6.1.3. Schedule/reserve a vehicle.

6.1.4. Ensure trainee completes AF Form 171.

## **6.2. Safety Procedures and Equipment.**

6.2.1. The following safety items should be followed by both the instructor and trainee.

6.2.1.1. Chock wheel (if required) when dump truck is parked.

6.2.1.2. Remove all jewelry and identification tags.

6.2.1.3. Personal Protective Equipment (PPE) and equipment items.

6.2.1.3.1. Safety toed boots must be worn.

6.2.1.3.2. Gloves will be worn during cargo loading/unloading and servicing.

6.2.1.3.3. Hearing protection, if required.

6.2.1.3.4. Inclement weather gear, if required

6.2.1.3.5. Reflective belt during hours of reduced visibility or on the flightline

6.2.1.3.6. Warning triangles.

6.2.1.4. The trainer and the trainee should conduct a 360 walk-around the vehicle to become familiar with all warning labels and signs.

6.2.1.5. Ensure that the vehicle is properly parked and brakes are set before accomplishing the walk-around inspection.

6.2.1.6. Properly adjust driver's seat and all mirrors.

6.2.1.7. Ensure trainee wears seat belts.

6.2.1.8. Throughout demonstration, practice dump truck operations safety.

6.2.2. Practice basic RM process during demonstration:

6.2.2.1. Identify hazards.

6.2.2.2. Assess hazards.

6.2.2.3. Develop controls and make decisions.

6.2.2.4. Implement controls.

6.2.2.5. Supervise and evaluate.

### **6.3. Operator Maintenance Demonstration.**

6.3.1. With trainee, accomplish vehicle inspection using AF Form 1800. The vehicle inspection will follow the seven-step method as described in **Attachment 3**. An inspection guide (**Attachment 2**) can be used to ensure all areas of the dump truck are covered in addition to the “Operation Demonstration” guidelines provided below.

6.3.2. Complete air brake test. Refer to **Paragraph 5.2**.

### **6.4. Operation Demonstration.**

6.4.1. Throughout demonstration:

6.4.1.1. Allow for questions.

6.4.1.2. Repeat demonstrations as needed.

6.4.2. For all dump trucks within the training area, demonstrate and explain the following.  
**Note:** Use information contained on the data plate and/or the operator’s manual:

6.4.2.1. Point out the items to be inspected during operations.

6.4.3. Demonstrate the following dump truck operations:

6.4.3.1. Forward.

6.4.3.2. Turning.

6.4.3.3. Braking.

6.4.3.4. Backing, (use spotter when backing).

6.4.3.5. Parking.

6.4.3.6. Raise/lower bed.

6.4.3.7. Underbody prop support.

6.4.3.8. Remove/install tailgate.

6.4.3.9. Demonstrate tailgate positions (chain adjustment).

6.4.3.10. Attachments, as required.

6.4.4. Demonstrate/discuss post-operation requirements.

6.4.4.1. Ensure vehicle components are cleaned.

6.4.4.2. Check fuel level. If there is  $< \frac{3}{4}$  tank, refuel vehicle.

6.4.4.3. Check DEF level. If there is  $< \frac{3}{4}$  tank, refill.

6.4.4.4. Park.

6.4.4.4.1. Place transmission in neutral.

6.4.4.4.2. Apply parking brake.

6.4.4.5. Follow manufacturer's shut-down procedures.

6.4.4.6. Shut off lights and accessories.

6.4.4.7. Drain air tanks.

6.4.4.8. Perform a 360 walk-around inspection. Check for leaks and damage. Ensure all hoses and attachments are stowed.

6.4.4.9. Annotate any discrepancies found on AF Form 1800.

6.4.5. Conclude by allowing time for questions and any requested re-demonstrations.

## **Section 7—TRAINEE PERFORMANCE AND EVALUATION**

### **7.1. Trainee Performance.**

7.1.1. Instructor will:

7.1.1.1. Ensure safety at all times. **Note:** Stop training when safety items are violated. Proceed only when the trainee fully understands how to avoid repeating the safety infraction(s).

7.1.1.1.1. Chock wheel (if required) when dump truck is parked.

7.1.1.1.2. Remove all jewelry and identification tags.

**Note:** If available, mark vehicle with magnetic sign indicating “Driver-in-Training” or “Trainee Operator.”

7.1.1.2. PPE and other items:

7.1.1.2.1. Safety toed boots must be worn.

7.1.1.2.2. Gloves will be worn during cargo loading and unloading.

7.1.1.2.3. Warning triangles.

7.1.1.2.4. Inclement weather gear, if required.

7.1.1.2.5. Hearing protection, if required.

7.1.1.2.6. Reflective belt during hours of reduced visibility or on the flightline.

7.1.1.3. Pay particular attention to the cautions and warnings listed in the operator's manual.

7.1.1.4. Ensure trainee wears seat belt.

7.1.1.5. Properly adjust driver's seat and all mirrors.

7.1.1.6. Dump truck safety items/procedures.

7.1.1.7. Ensure the driver is aware of driving situations he/she is to perform.

7.1.1.8. Conduct during/after-action reviews with the trainee. (Demonstration may need to be re-accomplished).

7.1.2. Trainee Performance.

7.1.2.1. Conduct operator maintenance (have trainee explain items being inspected).

**Note:** Allow trainee to use **Attachment 2** as a guide while performing inspection.

7.1.2.1.1. Pre-operation inspection.

7.1.2.1.2. Air brakes test.

7.1.2.1.3. During-operation inspection.

7.1.2.2. Ensure AF Form 1800 is properly documented.

7.1.2.2.1. Understand and explain dump truck gauges, switches, levers and buttons.

7.1.2.2.2. Establish a road course that will have the following: (if the course does not have one of the following, then the trainee should be able to explain the correct driving techniques).

7.1.2.2.2.1. Demonstrate the following dump truck operations:

7.1.2.2.2.2. Forward.

7.1.2.2.2.3. Turning.

7.1.2.2.2.4. Braking.

7.1.2.2.2.5. Backing, (use spotter when backing).

7.1.2.2.2.6. Parking.

7.1.2.2.2.7. Raise/lower bed.

7.1.2.2.2.8. Underbody prop support.

7.1.2.2.2.9. Remove/install tailgate.

7.1.2.2.2.10. Demonstrate tailgate positions (chain adjustment).

7.1.2.2.2.11. Attachments, as required.

7.1.2.2.3. Demonstrate/discuss post-operation requirements.

7.1.2.2.3.1. Ensure vehicle components are cleaned.

7.1.2.2.3.2. Check fuel level. If there is  $< \frac{3}{4}$  tank, refuel vehicle.

7.1.2.2.3.3. Check DEF level. If there is  $< \frac{3}{4}$  tank, refill.

7.1.2.2.3.4. Park.

7.1.2.2.3.5. Place transmission in neutral.

7.1.2.2.3.6. Apply parking brake.

7.1.2.2.3.7. Follow manufacturer's shut-down procedures.

7.1.2.2.3.8. Engine cool down (3-5 minutes), shut off lights and accessories.

7.1.2.2.3.9. Drain air tanks.

7.1.2.2.3.10. Perform a 360 walk-around inspection. Check for leaks and damage. Ensure all hoses and attachments are stowed.

7.1.2.2.3.11. Annotate any discrepancies found on AF Form 1800.

## **7.2. Performance Evaluation.**

7.2.1. Trainee will perform performance evaluation found in **Attachment 4**.

7.2.1.1. Instructor and trainee will review **Attachment 3** and **Attachment 4**.

7.2.1.2. Instructor will answer trainee's questions.

**Note:** If available, mark vehicle with magnetic sign indicating "Driver-in-Training" or "Trainee Operator".

7.2.2. Instructor will:

7.2.2.1. Ensure safety at all times.

7.2.2.1.1. Place wheel chocks (if required) when dump truck is parked.

7.2.2.1.2. Remove all jewelry and identification tags.

7.2.2.2. PPE and other items.

7.2.2.2.1. Safety toed boots must be worn.

7.2.2.2.2. Gloves will be worn during cargo loading and unloading.

7.2.2.2.3. Warning triangles.

7.2.2.2.4. Inclement weather gear, if needed.

7.2.2.2.5. Hearing protection, as required.

7.2.2.2.6. Reflective belt during hours of reduced visibility or on the flightline.

7.2.2.3. Pay particular attention to the cautions and warnings listed in the operator's manual.

7.2.2.4. Ensure trainee wears seat belt.

7.2.2.5. Properly adjust driver's seat and all mirrors (if available).

- 7.2.2.6. Dump truck safety items/procedures.
- 7.2.3. Explain driving techniques.
- 7.2.4. The trainee will demonstrate and be evaluated on the following procedures:
  - 7.2.4.1. Pre-operation inspection and air brakes test.
  - 7.2.4.2. Forward.
  - 7.2.4.3. Turning.
  - 7.2.4.4. Braking.
  - 7.2.4.5. Backing, (use spotter when backing).
  - 7.2.4.6. Parking.
  - 7.2.4.7. Demonstrate/discuss post-operation requirements.
  - 7.2.4.8. Follow manufacturer's shut-down procedures.
  - 7.2.4.9. Perform a 360 walk-around inspection. Check for leaks and damage. Ensure all hoses and attachments are stowed.
  - 7.2.4.10. Annotate any discrepancies found on AF Form 1800.
- 7.2.5. Ensure the driver is aware of driving situations.
- 7.2.6. Conduct after-action reviews with the trainee.
- 7.2.7. Trainee is not allowed any instructor assists to pass performance evaluation.
- 7.2.8. Evaluation checklist provided in **Attachment 4**.
- 7.2.9. Retraining; retrain No-Go's.
  - 7.2.9.1. Re-demonstrate "No-Go" items.
  - 7.2.9.2. Have trainee re-perform until they show proficiency in operating, critique weaknesses as observed.
  - 7.2.9.3. Re-evaluate.



## Attachment 1

### GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

#### *References*

**AFI 24-301**, *Ground Transportation*, 1 Nov 2018

**AFI 24-302**, *Vehicle Management*, 26 June 2012

**AFI 91-203**, *Air Force Consolidated Occupational Safety Instruction*, 15 June 2012

**AFMAN 24-306**, *Operation of Air Force Government Motor Vehicles*, 9 December 2016

**AFPAM 90-803**, *Risk Management (RM) Guidelines and Tools*, 11 February 2013

#### *Adopted Forms*

**AF Form 171**, *Request for Driver's Training and Addition to U.S. Government Drivers*, 01 November 2018

**AF Form 847**, *Recommendation for Change of Publication*, 22 September 2009

**AF Form 1800**, *Operator's Inspection Guide and Trouble Report*, 1 April 2010

#### *Abbreviations and Acronyms*

**AF**—Air Force

**AFI**—Air Force Instruction

**AFIMSC**—Air Force Installation Mission Support Center

**AFMAN**—Air Force Manual

**AFQTP**—Air Force Qualification Training Plan

**CBT**—Computer-Based Training

**CE-VLC**—Civil Engineering Virtual Learning Center

**DD**—Department of Defense

**DEF**—Diesel Exhaust Fluid

**GVWR**—Gross Vehicle Weight Rating

**IAW**—In Accordance With

**MPH**—Miles per Hour

**PPE**—Personal Protective Equipment

**PSI**—Pounds per Square Inch

**PTO**—Power Take-Off

**RADR**—Rapid Airfield Damage Repair

**RM**—Risk Management

**SF**—Standard Form

**VCNCO**—Vehicle Control Non Commissioned Officer

**VCO**—Vehicle Control Officer

## Attachment 2

### DUMP TRUCK(S) INSPECTION GUIDE

#### GENERAL

##### STEP 1. VEHICLE OVERVIEW

- Paperwork
  - AF Form 1800, SF 91, DD Form 518
  - Discrepancy Correction Complete (VM Annotation)
- Vehicle Approach
  - Cleanliness/Damaged/Missing Items
  - Vehicle Leaning
  - Fresh Leakage of Fluids
  - Hazards Surrounding Vehicle

#### INTERNAL

##### STEP 2. ENGINE COMPARTMENT

- Leaks/Hoses/Electrical Wiring Insulation
  - Engine Oil Level
  - Coolant Level
  - Power Steering Fluid
  - Transmission Fluid
  - Antifreeze
  - Chassis
  - Hydraulic
- Battery

##### STEP 3. ENGINE START/CAB CHECK (LEFT/FRONT/RIGHT)

- Safe Start
- Gauges
  - Oil Pressure Gauge
  - Air Pressure Gauge
  - Temperature Gauge (Coolant/Engine Oil)
  - Ammeter/Voltmeter
- Warning Lights & Buzzers
- Mirrors & Windshield
- Wipers/Washers
- Emergency & Safety Equipment
  - Red Reflective Triangles
  - Properly Charged & Rated Fire Extinguisher

- Optional (Chains/Tire Changing Equip, Emergency Phone List)
- 3B** – Lights/Reflectors/Reflector Tape Condition (Front/Sides/Rear)

(Dash Indicators for:)

- Left Turn Signal
- Right Turn Signal
- Four-Way Emergency Flashers
- High Beam Headlight
- Headlights
- Taillights
- Backing Lights
- Brake Lights
- Red Reflectors & Amber Reflectors
- Reflective Tape Condition
- Horn
- Heater/Defroster
- Brakes
  - Parking Brake Check
  - Hydraulic Brake Check
  - Air Brake Check (if equipped)
  - Service Brake Check
  - Safety Belt

(TURN-OFF ENGINE/TURN-ON HEADLIGHTS \*LOW BEAM\* AND FOUR-WAY FLASHERS)

#### STEP 4. WALK-AROUND INSPECTION

- 4A** – Steering
  - Steering Box/Hoses
  - Steering Linkages
- 4B** – Suspension
  - Springs/Air/Torque
  - Mounts
  - Shock Absorbers
- 4C** – Brakes
  - Slack Adjustors & Pushrods
  - Brake Chambers
  - Brake Hoses/Lines
  - Drum Brake
  - Brake Linings
- 4D** – Wheels
  - Rims
  - Tires
  - Mud Flaps.
  - Lug Nuts

SIDE OF VEHICLE

- 4E** – Doors
- 4E** – Mirrors
- 4E** – Fuel Tank
- 4E** – Storage Bins/Storage Bin Doors

SPECIAL EQUIPMENT

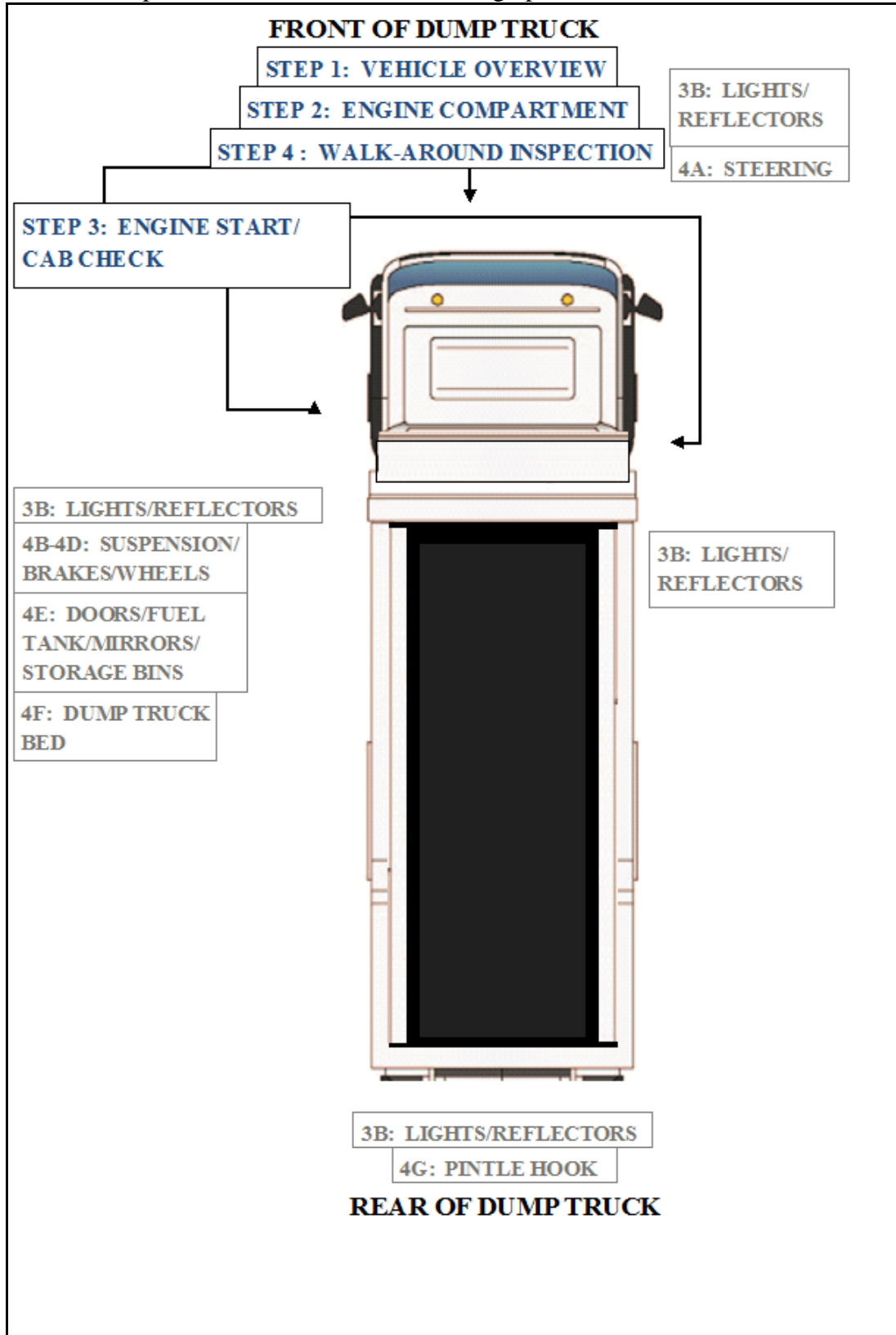
- 4F** – Bed
  - Tailgate/Tailgate Latch
  - Tarp Canopy Assembly
  - Hitch Pins
  - Ladder
  - Spreader Chains
  - Headache Board

REAR OF VEHICLE

- 4G** – Pintle Hook

**Figure A2.1. Dump Truck Inspection Guide.**

**Note:** See Operator's Manual for vehicle being operated.



## Attachment 3

### PERFORMANCE TEST

#### **A3.1. Desired Learning Outcome.**

A3.1.1. Understand the safety precautions to be followed pre-, during-, and post-operation of the dump truck.

A3.1.2. Understand the purpose of the dump truck and its role in the mission.

A3.1.3. Know the proper operator maintenance procedures of the dump truck, IAW applicable technical orders and use of Air Force (AF) Form 1800.

A3.1.4. Safely and proficiently operate the dump truck.

**A3.2. Instructions.** Before beginning the performance test, the trainer will brief the trainee on the scenario that will need to be accomplished. He/she will be given additional directions and instructions as needed throughout the scenario.

#### **A3.3. Scoring.**

A3.3.1. The trainer examiner will be scoring the trainee on dump truck operations and also the general safe driving practices. The examiner will give directions and instructions to the trainee in sufficient time for him/her to execute a driving maneuver. They will not be asked to drive in an unsafe manner.

A3.3.2. The examiner will be making various marks on the performance test checklist. This does not necessarily mean anything has been done wrong. It is in the best interest to concentrate on the operation of the dump truck. The trainer will explain the test results at the conclusion of the performance test.

A3.3.3. Tasks being graded are listed on the following page; the trainee will be required to successfully pass all items.

A3.3.4. The instructor will stop the test at any time safe operations are not being followed or as deemed necessary for safety concerns.

**Figure A3.1. Performance Test Checklist:**

<b>PERFORMANCE TEST</b>			
<b>Trainees Name:</b>		<b>Date:</b>	
<b>Event</b>	<b>Go</b>	<b>No Go</b>	<b>Notes</b>
<b>1. PRE, DURING, AND POST- OPERATION INSPECTION</b>			
1.1. Operator has required Personal Protective Equipment.			
1.2. Follows general pattern of pre-trip checklist.			
1.3. Performs brake component check			
1.4. Signs AF Form 1800 to signify accomplishment of complete inspection.			
1.5. Cleans windshield, windows, mirrors, lights and reflectors			
1.6. Continues during operations inspection checks.			
1.7. Knows use of jacks, tools, emergency devices, tire chains, fire extinguishers, etc.			
1.8. Performs post trip inspection and reports malfunctions to Vehicle Management.			
<b>Event</b>	<b>Go</b>	<b>No Go</b>	<b>Notes</b>
<b>2. BASIC CONTROL AND VEHICLE OPERATION</b>			
2.1. Safety belt is used; obeys all traffic signs, signals, and laws; completes test without an accident or moving violation.			
2.2. Avoids jerky starts and stops.			
2.3. Does not cut corners sharply.			
2.4. Maintains proper speed and space.			
2.5. Ensure proper dump truck safety practices. List safety violations.			
2.6. Turns - checks traffic in all directions; uses turn signals and safely get into the lane needed for the turn; slows down smoothly, changes gears as needed to keep power; checks mirrors to ensure proper clearance; vehicle should not move into oncoming traffic.			

2.7. Stopping - decelerates smoothly, brakes evenly, changes gears as necessary; brings vehicle to a full stop without coasting.			
2.8. Starting - checks traffic, avoids jerky starts.			
<b>Event</b>	<b>Go</b>	<b>No Go</b>	<b>Notes</b>
<b>3. KNOWLEDGE OF VEHICLE AND USE OF CONTROLS</b>			
3.1. Engine:			
Uses proper starting procedures			
Allows proper warm-up.			
Understands all gauges.			
Uses proper shutdown procedures.			
Basic knowledge of engines.			
3.2. Clutch and Transmission.			
Understands proper clutching techniques.			
Uses clutch properly through all gears.			
Shifts smoothly.			
Time shifts properly.			
Avoids riding the clutch.			
Proper use of tachometer and shifting range.			
Avoids bumping the governor.			
3.3. Brakes and Braking Techniques			
Understands the principles of an air brake system.			
Knows proper use of the protection valve.			
Knows proper use of the hand valve.			
Understands the low air warning.			
Uses proper techniques on downgrades.			
Understands the principle of front wheel limiting switch.			
Proper use of parking brake.			
Ensures air tank is at full tank pressure prior to moving the vehicle.			
Performs brake check before pulling out.			



Event	Go	No Go	Notes
<b>4. BACKING/PARKING:</b>			
4.1. Backing.			
Positions properly.			
Inspects before backing.			
Uses spotters properly.			
Uses mirrors properly.			
Avoids blind side backing.			
Controls speed.			
4.2. Parking.			
Checks traffic position before parking.			
Secures truck properly.			
Parks legally and safely.			
Pulls completely off pavement when possible.			
Uses emergency warning devices, if required.			
<b>CERTIFIER COMMENTS:</b>			

## Attachment 4

### SEVEN-STEP INSPECTION PROCESS

**Figure A4.1. Seven-Step Inspection Process.**

<b>Seven-Step Inspection Process</b>	
<b>Step</b>	<b>Procedure</b>
1. Vehicle Overview	<ul style="list-style-type: none"> <li>• Review the AF Form 1800.</li> <li>○ Ensure any discrepancy has been corrected.</li> <li>○ Vehicle Management annotated the discrepancy was completed.</li> <li>○ Approaching the vehicle.</li> <li>○ Damage or vehicle leaning to one side.</li> <li>○ Fresh leakage of fluids.</li> <li>○ Hazards around vehicle.</li> </ul>
2. Check Engine Compartment	<ul style="list-style-type: none"> <li>• <b>Note:</b> Check that the parking brakes are on and/or wheels chocked. The operator may have to raise the hood, tilt the cab (secure loose things so they don't fall and break something), or open the engine compartment door.</li> <li>• Check the following:               <ul style="list-style-type: none"> <li>○ Engine oil level.</li> <li>○ Coolant level in radiator; condition of hoses.</li> <li>○ Power steering fluid level; hose condition (if so equipped).</li> <li>○ Windshield washer fluid level.</li> <li>○ Battery fluid level, connections and tie-downs (battery may be located elsewhere).</li> <li>○ Automatic transmission fluid level (may require engine to be running).</li> <li>○ Check belts for tightness and excessive wear (alternator, water pump, air compressor)--learn how much "give" the belts should have when adjusted right.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Leaks in the engine compartment (fuel, coolant, oil, power steering fluid, hydraulic fluid, battery fluid). Cracked, worn electrical wiring insulation.</li> </ul>
<p>3. Start Engine and Inspect Inside the Cab (Get in and Start Engine)</p>	<ul style="list-style-type: none"> <li>● Make sure parking brake is on.</li> <li>● Put gearshift in neutral (or park if automatic). Start engine; listen for unusual noises.</li> <li>● If equipped, check the Anti-lock Braking System (ABS) indicator lights. Light on dash should come on and then turn-off. If it stays on the ABS is not working properly.</li> <li>● Look at the gauges.</li> <li>○ <u>Oil pressure.</u> Should come up to normal within seconds after engine is started.</li> <li>○ <u>Air pressure.</u> Pressure should build from 50 to 90 psi within 3 minutes. Build air pressure to governor cut-out (usually around 120 – 140 psi. Know the vehicle’s requirements.</li> <li>○ <u>Ammeter and/or voltmeter.</u> Should be in normal range(s).</li> <li>○ <u>Coolant temperature.</u> Should begin gradual rise to normal operating range.</li> <li>○ <u>Engine oil temperature.</u> Should begin gradual rise to normal operating range.</li> <li>○ <u>Warning lights and buzzers.</u> Oil, coolant, charging circuit warning, and antilock brake system lights should go out right away.</li> <li>○ Check condition of controls. Check all of the following for looseness, sticking, damage, or improper setting: <ul style="list-style-type: none"> <li>○ Steering wheel.</li> <li>○ Clutch.</li> <li>○ Accelerator (gas pedal).</li> <li>○ Brake controls.</li> <li>○ Foot brake.</li> <li>○ Trailer brake (if vehicle has one).</li> <li>○ Parking brake.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Retarder controls (if vehicle has them).</li> <li>○ Transmission controls.</li> <li>○ Interaxle differential lock (if vehicle has one).</li> <li>○ Horn(s).</li> <li>○ Windshield wiper/washer.</li> <li>○ Lights.</li> <li>○ Headlights.</li> <li>○ Dimmer switch.</li> <li>○ Turn signal.</li> <li>○ Four-way flashers.</li> <li>○ Parking – clearance – identification – marker switch (switches).</li> <li>● Check mirrors and windshield.</li> <li>○ Inspect mirrors and windshield for cracks, dirt, illegal stickers, or other obstructions to seeing clearly. Clean and adjust as necessary.</li> <li>● Check emergency equipment.</li> <li>○ Check for safety equipment:</li> <li>○ Spare electrical fuses (unless vehicle has circuit breakers).</li> <li>○ Three red reflective triangles, 6 fuses or 3 liquid burning flares.</li> <li>○ Properly charged and rated fire extinguisher. Check for optional items such as:</li> <li>○ Chains (where winter conditions require).</li> <li>○ Tire changing equipment.</li> <li>○ List of emergency phone numbers</li> <li>○ Accident reporting kit (packet).</li> <li>○ Check safety belt. Check that the safety belt is securely mounted, adjusts; latches properly and is not ripped or frayed.</li> </ul>
4. Turn-off Engine	<ul style="list-style-type: none"> <li>● Make sure the parking brake is set, turn-off the engine, and take the key with.</li> <li>● Turn-on headlights (low beams) and four-way emergency flashers, and get out of the vehicle.</li> </ul>

## 5. Do Walk-Around Inspection

- General.
  - Go to front of vehicle and check that low beams are on and both of the four-way flashers are working.
  - Push dimmer switch and check that high beams work.
  - Turn-off headlights and four-way emergency flashers.
  - Turn-on parking, clearance, side-marker, and identification lights.
  - Turn-on right turn signal, and start walk-around inspection.
  - Walk around and inspect.
  - Clean all lights, reflectors, and glass as while doing the walk-around inspection.
- Left front side.
  - Driver's door glass should be clean.
  - Door latches or locks should work properly.
- Left front wheel.
  - Condition of wheel and rim--missing, bent, broken studs, clamps, lugs, or any signs of misalignment.
  - Condition of tires--properly inflated, valve stem and cap OK, no serious cuts, bulges, or tread wear.
  - Use wrench to test rust-streaked lug nuts, indicating looseness.
  - Hub oil level OK, no leaks. Left front suspension.
  - Condition of spring, spring hangers, shackles,
  - U-bolts.
  - Shock absorber condition.
- Left front brake.
  - Condition of brake drum or disc.
  - Condition of hoses.
- Front.
  - Condition of front axle. Condition of steering system.
  - No loose, worn, bent, damaged or missing parts.
  - Must grab steering mechanism to test for looseness.
  - Condition of windshield.

- Check for damage and clean if dirty.
- Check windshield wiper arms for proper spring tension.
- Check wiper blades for damage, "stiff" rubber, and securement.
- Lights and reflectors.
- Parking, clearance, and identification lights clean, operating, and proper color (amber at front).
- Reflectors clean and proper color (amber at front).
- Right front turn signal light clean, operating, and proper color (amber or white on signals facing forward).
- Right side
- Right front: check all items as done on left front.
- Primary and secondary safety cab locks engaged (if cab-over-engine design).
- Right fuel tank(s).
- Securely mounted, not damaged, or leaking. Fuel crossover line secure.
- Tank(s) contain enough fuel. Cap(s) on and secure.
- Condition of visible parts. Rear of engine--not leaking. Transmission--not leaking.
- Exhaust system--secure, not leaking, not touching wires, fuel, or air-lines.
- Frame and cross members--no bends or cracks.
- Air-lines and electrical wiring--secured against snagging, rubbing, wearing.
- Spare tire carrier or rack not damaged (if so equipped).
- Spare tire and/or wheel securely mounted in rack.
- Spare tire and wheel adequate (proper size, properly inflated).
- Canvas or tarp (if required) properly secured to prevent tearing, billowing, or blocking of mirrors.

	<ul style="list-style-type: none"> <li>○ Curbside cargo compartment doors in good condition, securely closed, latched/locked and required security seals in place.</li> <li>● Right rear.</li> <li>○ Condition of wheels and rims--no missing, bent, or broken spacers, studs, clamps, or lugs.</li> <li>○ Condition of tires--properly inflated, valve stems and caps OK, no serious cuts, bulges, tread wear, tires not rubbing each other, and nothing stuck between them.</li> <li>○ Tires same type, e.g., not mixed radial and bias types.</li> <li>○ Tires evenly matched (same sizes). Wheel bearing/seals not leaking.</li> <li>○ Suspension.</li> <li>○ Condition of spring(s), spring hangers, shackles, and u-bolts.</li> <li>○ Axle secure.</li> <li>○ Powered axle(s) not leaking lube (gear oil). Condition of torque rod arms, bushings.</li> <li>○ Condition of shock absorber(s).</li> <li>○ If retractable axle equipped, check condition of lift mechanism. If air powered, check for leaks.</li> <li>○ Condition of air ride components.</li> <li>○ Brakes.</li> <li>○ Brake adjustment.</li> <li>○ Condition of brake drum(s) or discs.</li> <li>○ Condition of hoses--look for any wear due to rubbing.</li> <li>○ Lights and reflectors.</li> <li>○ Side-marker lights clean, operating, and proper color (red at rear, others amber).</li> <li>○ Side-marker reflectors clean and proper color (red at rear, others amber).</li> <li>● Rear.</li> <li>○ Lights and reflectors.</li> <li>○ Rear clearance and identification lights clean, operating, and proper color (red at rear).</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Reflectors clean and proper color (red at rear).</li> <li>○ Taillights clean, operating, and proper color (red at rear).</li> <li>○ Right rear turn signal operating, and proper color (red, yellow, or amber at rear).</li> <li>○ License plate(s) present, clean, and secured.</li> <li>○ Splash guards present, not damaged, properly fastened, not dragging on ground, or rubbing tires.</li> <li>○ End gates free of damage, properly secured in stake sockets.</li> <li>○ Rear doors securely closed, latched/locked.</li> <li>● Left side.</li> <li>○ Check all items as done on right side, plus:</li> <li>○ Battery (batteries) (if not mounted in engine compartment).</li> <li>○ Battery box (boxes) securely mounted to vehicle. Box has secure cover.</li> <li>○ Battery (batteries) secured against movement. Battery (batteries) not broken or leaking.</li> <li>○ Fluid in battery (batteries) at proper level (except maintenance-free type).</li> <li>○ Cell caps present and securely tightened (except maintenance-free type).</li> <li>○ Vents in cell caps free of foreign material (except maintenance-free type).</li> </ul>
<p>6. Check Signal Lights</p>	<ul style="list-style-type: none"> <li>● Get in and turn-off all lights.</li> <li>● Turn-on stop lights (apply trailer hand brake or have a helper put on the brake pedal).</li> <li>● Turn-on left turn signal lights.</li> <li>● Get out and check lights.</li> <li>● Left front turn signal light clean, operating and proper color (amber or white on signals facing the front).</li> </ul>



	<ul style="list-style-type: none"> <li>• Left rear turn signal light and both stop lights clean operating, and proper color (red, yellow, or amber).</li> <li>• Get in vehicle.</li> <li>○ Turn-off lights not needed for driving.</li> <li>○ Check for all required papers, trip manifests, permits, etc.</li> <li>○ Secure all loose articles in cab (they might interfere with operation of the controls or hit the operator in a crash).</li> <li>○ Start the engine.</li> </ul>
<p>7. Start the Engine and Check Test for Hydraulic Leaks</p>	<ul style="list-style-type: none"> <li>• Test for hydraulic leaks.</li> <li>○ If the vehicle has hydraulic brakes, pump the brake pedal three times.</li> <li>○ Then apply firm pressure to the pedal and hold for five seconds.</li> <li>○ The pedal should not move. If it does, there may be a leak or other problem.</li> <li>• Brake system.</li> <li>• Test parking brake.</li> <li>○ Fasten safety belt.</li> <li>○ Set parking brake (power unit only).</li> <li>○ Place vehicle into a low gear.</li> <li>○ Gently pull forward against parking brake to make sure the parking brake holds.</li> <li>○ If it doesn't hold vehicle, it is faulty; get it fixed.</li> <li>• Test service brake stopping action.</li> <li>○ Go about 5 miles per hour.</li> <li>○ Push brake pedal firmly.</li> <li>○ "Pulling" to one side or the other can mean brake trouble.</li> <li>○ Any unusual brake pedal "feel" or delayed stopping action can mean trouble.</li> <li>○ If the trainee finds anything unsafe during the Vehicle inspection, get it fixed. Federal and state laws forbid operating an unsafe vehicle.</li> <li>• Check vehicle operation regularly:</li> <li>○ Instruments.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Air pressure gauge (if the vehicle has air brakes). Temperature gauges.</li> <li>○ Pressure gauges. Ammeter/voltmeter.</li> <li>○ Mirrors.</li> <li>○ Tires.</li> <li>○ Cargo, cargo covers. Lights, etc.</li> <li>○ If the trainee sees, hears, smells, or feels anything that might mean trouble, he/she should check it out.</li> <li>● Safety inspection.</li> <li>○ Drivers of trucks and truck tractors when transporting cargo must inspect the securement of the cargo within the first 50 miles of a trip and every 150 miles or every 3 hours (whichever comes first) after.</li> <li>● Document any discrepancy on AF Form 1800. Sign-off AF Form 1800 to signify accomplishment of inspection.</li> </ul>
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**Figure A4.2. Additional Steps for Inspecting Air Brakes System.**

<b>Additional Steps for Inspecting Air Brakes</b>	
<b>Step</b>	<b>Procedure</b>
2. Engine Compartment Checks	<ul style="list-style-type: none"> <li>● Check air compressor drive belt condition and tightness (if compressor is belt driven).</li> </ul>
5. Walk-Around Inspecting	<ul style="list-style-type: none"> <li>● Check manual slack adjusters on S-cam brakes. <b>Note:</b> Vehicles with automatic slack adjusters still must be checked. <ul style="list-style-type: none"> <li>○ Park on level ground and chock the wheels.</li> <li>○ Release the parking brakes so the operator can move the slack adjusters.</li> <li>○ Use gloves and pull hard on each slack adjuster that it can be reached.</li> <li>○ Check slack adjuster, more than 1-inch indicates adjustments required (vehicles with too much brake slack can be very hard to stop). Adjust it or have it adjusted.</li> </ul> </li> <li>● Check brake drums (or discs), linings, and hoses.</li> </ul>

## 7. Final Air Brake Check

- Test low pressure warning signal.
- Shut the engine off when the vehicle has enough air pressure so that the low pressure warning signal is not on.
- Turn the electrical power on.
- Step on and off the brake pedal to reduce air tank pressure.
- Low air pressure warning signal should come on before the pressure drops to less than 60 psi in the air tank with lowest pressure.
- Check that the spring brakes come on automatically.
- Chock the wheels.
- Release the parking brakes when enough air pressure is built up.
- Shut the engine off.
- Step on and off the brake pedal to reduce the air tank pressure.
- "Parking brake" knob should pop out when the air pressure falls to the manufacturer's specification.
- Check rate of air pressure buildup
- Refer to manufacturer's recommendation for average buildup time.
- If not within recommended time, the air pressure may drop too low during driving operations.
- Test air leakage rate.
- With a fully-charged air system (typically 125 psi).
- Turn-off the engine.
- Release the service brake and time the air pressure drop.
- The loss rate should be less than 2 psi in one minute for single vehicles.
- Not less than 3 psi in 1 minute for combination vehicles.
- Then apply 90 psi or more with the brake pedal.
- After the initial pressure drop, if the air pressure falls more than 3 psi in 1 minute for single vehicles.
- Not more than 4 psi for combination vehicles.
- Check air compressor governor cut-in and cut-out pressures.

	<ul style="list-style-type: none"><li>○ Air compressor should start at about 100 psi and stop at about 125 psi.</li><li>○ Run the engine at a fast idle.</li><li>○ Air governor should cut-out the air compressor at about the manufacturer's specified pressure.</li><li>○ Engine idling, step on and off brake to reduce air tank pressure.</li><li>○ Compressor should cut-in at manufacturer's specified cut-in pressure.</li><li>○ Test parking brake: Stop the vehicle; put the parking brake on; gently pull against it in low gear to determine if parking brake will hold.</li><li>○ Test service brakes.</li><li>○ Wait for normal air pressure.</li><li>● Release the parking brake.</li><li>● Move the vehicle forward slowly (about 5 mph).</li><li>● Apply the brakes firmly using the brake pedal.</li><li>● Note any vehicle "pulling" to one side, unusual feel, or delayed stopping action.</li></ul>
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