

Air Force Job Qualification Standard (AFJQS)
Special Experience Identifier (SEI) L3/3LE
Law Enforcement

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RELEASABILITY: There are no releasability restrictions on this publication.

1. PURPOSE. As directed by DODI 5525.15 *Law Enforcement (LE) Standards and Training in the DoD*, and DoD Peace Officer Standards and Training (POST) Commission Guideline # 1, this Air Force Job Qualification Standard (AFJQS) identifies the minimum training requirements to become a certified law enforcement officer (QLEO) and be awarded Special Experience Identifier (SEI) L3/3LE. This AFJQS must be utilized at all installations with LE missions and serves as a roadmap to develop the LEMaster Training Plan (MTP) and Individual Training Plan (ITP). This AFJQS applies to both military and civilian personnel assigned to perform duties as LE patrol, trainers, and program managers/planners. This AFJQS may be supplemented to capture unique installation requirements not common across the Total Force. This AFJQS will remain in effect until superseded or rescinded.

2. TASK QUALIFICATION. Personnel will be qualified to the GO/NO GO standard on tasks specified in Part II. GO means the individual can perform the task without assistance utilizing appropriate instructions or other procedural guidance. Initial training for items in Part II marked with a single asterisk "*" in the critical column of the AFJQS must be received through in-residence training at a DoD POST accredited training program. Limited exceptions to the in-residence requirements are controlled by Air Force Security Forces Center (AFSFC) S3T and only available through SMARTNet. Annual and in-service training listed in Part II of this AFJQS must be taught by certified LE instructors and may be delivered through on-the-job training, in-residence, distance learning (DL), or web-based courses. For LE Instructor Certification requirements, refer to DoDI 5525.15, section 6.2. A task qualified supervisor/trainer/certifier from that respective functional area must document training and certification for a person to be considered trained and certified on a task.

3. TRAINING DOCUMENTATION AND TRAINER/CERTIFIER IDENTIFICATION.

Document training required by this AFJQS in accordance with DAFMAN 36-2689, *Training Program*, and any automated learning management system (LMS) procedural guides. Military and civilian personnel will both utilize the Air Force approved LMS unless it is unavailable. In those instances, military and civilian personnel will utilize a paper copy record of this AFJQS and retain it in their On-the-Job training record for military and in the Supervisor's Employee Brief for civilian personnel. Per DAFMAN 36-2689, paragraph 5.2.11, tasks in this AFJQS are defined as those tasks requiring third party certification. All tasks identified on this AFJQS require Field Training Officer (FTO) or

QLEO member third party certification for the trainee to be considered certified. If a military or civilian trainee is assigned an additional duty or task not included in an individual's Career Field Education and Training Plan (CFETP) or this AFJQS, the supervisor will add the task(s) to the MTP and ITP.

4. ADDITIONAL DUTY or TASK. If a LE member is assigned an additional duty or task not listed in this AFJQS, the supervisor will develop an DAF Form 797, *Job Qualification Standard Continuation/Command JQS*. The supervisor, trainer, or Program Manager will then develop an ITP for the member to receive training and certification to become duty position qualified.

5. RECERTIFYING. For tasks previously certified and required in the current duty position, supervisors/trainers/certifiers will employ the evaluate-train-evaluate process to recertify personnel on tasks. Recertification is not required unless there is a break in the AFJQS task for more than 366 consecutive calendar days. This does not negate the requirement for military and civilian members to undergo annual or otherwise required duty position evaluations, ensuring members are proficient on AFJQS tasks. If a law enforcement member has not performed LE duties for 3 or more years, they must complete in-service training program before assuming full duties as a DoD LE officer.

6. This AFJQS has been coordinated with all applicable Career Field Managers (CFM) and Major Command Functional Managers (MFM). The overall POC for this AFJQS is AFSFC/S3T AFSFC.S3T.Training@us.af.mil.

**PART II. Air Force Job Qualification Standard, Security Forces Law
Enforcement Duties**

			CERTIFICATION				
CRITICAL TASK	TASK NUMBER	TASKS, KNOWLEDGE, TERMINAL LEARNING OBJECTIVES	START DATE	COMPLETE DATE	TRAINEE INITIALS	TRAINER INITIALS	CERTIFIER INITIALS (IF REQUIRED)
DODI 5525.15 DOD POST GUIDELINE 1 REQUIREMENTS							
*	1	Peace Officer/Security Forces Roles and Mission TLO: Identify the role and authorities of the Peace Officer as well as the primary missions undertaken within the DoD and your agency.					
*	2	Ethical Reasoning and Peace Officer Code of Conduct TLO: Describe ethical terms, concepts, and the Peace Officer code of conduct.					
*	3	Community Relations (Community Based Policing) TLO: Identify the concept and benefits of community-based policing.					
*	4	Intelligence-Led Policing TLO: Identify the concept and benefits of intelligence-led policing.					
*	5	Officer Liability TLO: Identify Peace Officers' civil and criminal liability as well as applicable defenses and immunities.					
*	6	Physical Activity TLO: Perform physical fitness assessment related to assigned duties and as required by agency.					

*	7	<p>Vehicle Crash Response and Investigation</p> <p>TLO: Demonstrate appropriate procedures when responding to and investigating a motor vehicle crash.</p>					
*	8	<p>Impaired Driver (DUI/DWI) Response and Investigations</p> <p>TLO: Demonstrate detection/processing of individuals who are unlawfully operating a motor vehicle under the influence of alcohol and/or drugs.</p>					
*	9	<p>Personally Identifiable Information (PII)</p> <p>TLO: Safeguard the PII of self, coworkers, witnesses, victims, suspects and subjects.</p>					
*	10	<p>Authorization to Arm as a Peace Officer</p> <p>TLO: Identify the legal authority for an agency to arm Peace Officers.</p>					
*	11	<p>Community Impact of Civil Rights Violations and Unlawful Discrimination</p> <p>TLO: Identify the potential effects of civil rights violations and hate crimes on a community.</p>					
*	12	<p>Legal Foundation for Peace Officer Use of Force</p> <p>TLO: Demonstrate use of reasonable force per agency policy to control a situation.</p>					
*	13	<p>Law Enforcement Officer Safety Act (LEOSA)</p> <p>TLO: Identify the applicability of LEOSA to civilian and military Peace Officers.</p>					
*	14	<p>Explosive Devices</p> <p>TLO: Describe the common components of an improvised explosive device (IED) as well as respond to an explosives (bomb) threat / explosive detonation.</p>					

*	15	<p>Authority and Jurisdiction</p> <p>TLO: Illustrate the Peace Officer's authority and jurisdiction in keeping with the agencies policies and procedures.</p>					
*	16	<p>Rights Advisement</p> <p>TLO: Advise an individual of their rights per agency policy.</p>					
*	17	<p>Federal Juvenile Justice and Law</p> <p>TLO: Explain the juvenile justice system and the structure of the criminal legal system that deals with crimes committed by minors (e.g., delinquent behavior, detention, parental rights, protection of juvenile identity).</p>					
*	18	<p>Constitutional Rights</p> <p>TLO: Explain provisions of the Constitution that impact or restrict policing activities.</p>					
*	19	<p>Posse Comitatus Act</p> <p>TLO: Identify the restrictions imposed by the Posse Comitatus Act and DoDI 3025.21, <i>Defense Support of Civilian Law Enforcement Agencies</i>, on defense support of civilian agencies.</p>					
*	20	<p>Crime Scene/Evidence Preservation and Collection</p> <p>TLO: Identify responsibilities of a first responding officer to a crime scene.</p>					
*	21	<p>Criminal Information Lifecycle</p> <p>TLO: Explain and demonstrate the criminal information lifecycle, in concert with required Criminal Justice Information Systems and LE information sharing.</p>					
*	22	<p>Interviewing Witnesses, Victims, and Suspects</p> <p>TLO: Demonstrate proper techniques to interview victims, witnesses and suspects. Articulate the procedures of obtaining a written statement. Understand and apply the level of detail required and conduct a review of a written statement.</p>					

		Demonstrate accurate entry of interview into AFJIS along with uploading all documents.					
*	23	Field Interview/Suspicious Activity (AF Form 3907, Security Forces Field Interview Data) TLO: Demonstrate ability to conduct and document a field interview with and without DoDI 2000.26, <i>DoD use of the Federal Bureau of Investigation (FBI) eGuardian System</i> , criteria and demonstrate production of an AF Form 3907, <i>Security Forces Field Interview Data</i> for a field interview for both types of reports within the Law Enforcement case management system.					
*	24	Victim and Witness Assistance Program/Reporting, DD Form 2701, <i>Initial Information for Victims and Witnesses of Crime</i> TLO: Demonstrate proper procedures for notification and DD Form 2701 issuance and documentation in Law Enforcement case management system.					
*	25	Responding to Crimes Against Persons TLO: Demonstrate appropriate procedures in response to crimes against persons.					
*	26	Active Threat (Complex Coordinated Attack / Active Shooter) TLO: Demonstrate the Peace Officer's role in active threat response.					
*	27	Animals (Responses Involving) TLO: Identify Peace Officer response to incidents involving animals.					
*	28	Responding to Crimes Against Property TLO: Demonstrate appropriate procedures in response to crimes against property.					
*	29	Child Abuse and Neglect TLO: Identify response procedures for child abuse and neglect.					

*	30	Vulnerable Adult Abuse and Neglect TLO: Identify response procedures for elder abuse and neglect.					
*	31	Civil Disturbance Response TLO: Demonstrate appropriate procedures in response to a civil disturbance.					
*	32	Death Scene Response and Notification TLO: Demonstrate appropriate procedures in response to a death scene.					
*	33	Disaster/Large Scale Emergency Response and Incident Command TLO: Identify the role of Peace Officers' in disaster and large-scale emergencies.					
*	34	Drug and Alcohol Response and Investigation TLO: Demonstrate appropriate procedures in response to drug and alcohol related incidents and administer naloxone to suspected opioid overdose victim.					
*	35	Cyber Crimes TLO: Identify cyber-crimes and related evidence.					
*	36	Domestic Violence (DV)/Interpersonal Violence (IPV) TLO: Demonstrate response to domestic disputes pursuant to DoD and Service-specific policies and procedures and document for further review by investigations and or Office of Special Trial Counsel.					
*	37	Fire and Arson Response TLO: Identify responsibilities and safety concerns relative to Peace Officer response to fire scenes.					

*	38	Juvenile Involved Response (Victims and Offenders) TLO: Identify Peace Officer procedures for responding to situations and crime scenes involving juveniles as victims and/or offenders.					
*	39	Missing Person/Missing Service Member TLO: Demonstrate appropriate procedures in response to a report of a missing person/missing service member. Explain special considerations when dealing with Missing Service Members.					
*	40	Persons in Crisis Response TLO: Demonstrate appropriate procedures in response to a person in crisis (emotionally disturbed person).					
*	41	Sexual Assault Response and Investigation TLO: Demonstrate appropriate procedures in response to an incident involving a sexual assault.					
*	42	Trafficking in Persons TLO: Identify indicators of human trafficking with regards to juveniles and other vulnerable persons.					
*	43	Federal Tort Law TLO: Recognize incidents of potential civil liability for Peace Officers and the Federal Tort Claims Act (FTCA) protection from individual liability.					
*	44	Federal Criminal Law TLO: Determine if the elements of a crime are sufficient to allow federal prosecution according to the applicable federal statutes and case law.					
*	45	Fraud/False IDs TLO: Demonstrate ability to determine if an ID is genuine, altered, counterfeit, or genuine but used fraudulently.					

*	46	Contacts (Terry stop), Detentions and Arrests TLO: Identify what constitutes an arrest/apprehension and the differences between a contact, a detention and an arrest/apprehension.					
*	47	Transporting an Offender TLO: Demonstrate procedures for transporting an offender by vehicle.					
*	48	Firearms Safety (on and off range) TLO: Demonstrate safe handling of firearms.					
*	49	Weapons Qualification TLO: Demonstrate proficiency (achieve minimum score) in weapon(s) with which they will be armed.					
*	50	Low Light Techniques TLO: Demonstrate low-light firing techniques with assigned firearm.					
*	51	Vehicle Threat TLO: Demonstrate appropriate procedures in response to an active vehicle threat situation.					
*	52	First Aid/Casualty Evacuation TLO: Demonstrate ability to provide basic emergency medical care for illness or injury in a permissive or non-permissive environment until emergency medical personnel arrive.					
*	53	Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) TLO: Demonstrate the steps of CPR/AED to prolong opportunities for life-saving action when responding to a medical emergency.					
*	54	Forensic Evidence Collection TLO: Demonstrate collection of physical evidence per agency policy.					
*	55	Complex Crime Scenes TLO: Interpret when a crime scene needs a specific level of expertise for processing such as investigatory response from a defense criminal investigative organizations (DCIO).					

*	56	Fingerprint Collection TLO: Collect and understand when to submit fingerprints. Document and upload all necessary documents into the LE case management system within the timelines.					
*	57	DNA Collection TLO: Identify when the collection of DNA evidence is required according to policy. Demonstrate proper LE case management field completion for DNA collection.					
*	58	First Responder (Basic) Response to Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE)/Hazardous Material (HAZMAT) Incident TLO: Given scenarios involving hazardous materials, demonstrate basic incident response skills.					
*	59	HAZMAT Awareness and Basic Personal Protection Equipment (PPE) TLO: Demonstrate use of agency issued PPE to protect from a potential CBRNE/Hazmat incident					
*	60	Criminal Justice Information System (CJIS) Overview TLO: Identify the purpose and implementation of criminal justice information systems in the U.S. into a perspective about current Peace Officer duties, responsibilities, and actions. In concert with the Criminal Justice Information Lifecycle.					
*	61	Peace Officer Testimony TLO: Identify characteristics that make Peace Officers effective witnesses when testifying.					
*	62	Enforce Motor Vehicle Code TLO: Demonstrate ability to issue traffic citations pursuant to a vehicular infraction.					
*	63	Directing Traffic TLO: Direct traffic using hand-and-arm signals					

*	64	High [Felony] Risk Traffic Stop TLO: Demonstrate ability to conduct a high (felony) risk traffic stop in a manner that safeguards life and property.					
*	65	Unknown Risk Traffic Stop TLO: Demonstrate ability to conduct a traffic stop of unknown risk in a manner that safeguards life and property.					
*	66	Suicide Identification and Prevention TLO: Demonstrate ability to mitigate the threat of suicide with careful attention to coworkers and people encountered on patrol through the identification of signs and characteristics that may be indicative of suicidal individuals.					
*	67	Officer Survival, Safety and Health TLO: Identify the physiological, psychological and emotional effects of stress.					
*	68	Critical Incident Stress TLO: Identify and articulate the physical and psychological effects of stress before, during and after a high risk or traumatic incident including: - The effects of high-risk stress on the body including the brain, vision, hearing, muscles and respiratory system, and the nervous and cardiovascular systems, and - How knowledge of the effects of stress in high-risk or life-threatening situations can help officers perform under stress.					
*	69	Radio Communication TLO: Demonstrate use of effective verbal police radio communications skills to convey intended meaning and provide information for policing and public safety.					
*	70	Operational Risk Management TLO: Recognize the importance of technical risk issues and their impact on project performance.					

*	71	Less than Lethal Weapons TLO: Demonstrate basic techniques for the reasonable use of less than lethal weapons.					
*	72	Impact Weapon (Baton) TLO: Demonstrate basic techniques for use of the baton and/or impact weapon.					
*	73	Ground Fighting TLO: Demonstrate ground fighting tactics including defenses and escapes from positions on the ground or floor.					
*	74	Defensive Tactics TLO: Demonstrate defensive tactics techniques to control a resistive subject.					
*	75	Handcuffing TLO: Demonstrate proper handcuffing techniques.					
*	76	Contact and Cover TLO: Demonstrate contact and cover tactics.					
*	77	Cover and Concealment TLO: Demonstrate appropriate use of cover and concealment when responding to a dangerous firearms situation to achieve a tactical advantage.					
*	78	Consent to Search TLO: Demonstrate procedures of a consent to search and seizure.					
*	79	Plain View Doctrine TLO: Explain the plain view doctrine.					
*	80	Exigent Circumstances TLO: Recognize exigent reasons for conducting a lawful warrant-less search.					
*	81	Frisk/Pat Down Search TLO: Identify the justification and scope of a frisk conducted subsequent to a 'Terry Stop' of a person and a vehicle.					

*	82	Search Individuals TLO: Demonstrate ability to search an individual for contraband and weapons in a manner that safeguards life and property.					
*	83	Search a Structure TLO: Demonstrate ability to search a structure for evidence.as well as a structure for a suspect.					
*	84	Search an Area TLO: Demonstrate ability to search an area to locate evidence as well as for an individual in question.					
*	85	Search a Vehicle TLO: Demonstrate ability to search a vehicle for weapons or contraband.					
*	86	Search Authorization TLO: Demonstrate ability to prepare a search authorization/warrant.					
*	87	Threat Level and Force Protection Conditions TLO: Operate within Antiterrorism Force Protection Condition System (FPCONS).					
*	88	Threats to Installation and Resources TLO: Identify threats to installations and resources.					
*	89	Patrol Types TLO: Identify the types of patrol in use at your location.					
*	90	Capabilities and Use of Working Dog Teams TLO: Identify capabilities and use of working dog teams.					
*	91	Entry Access Control TLO: Demonstrate procedures for entry access control.					

*	92	<p>Vehicle Operations</p> <p>TLO: Demonstrate proper driving strategies and techniques for basic patrol operation of a vehicle under emergency and non-emergency conditions with regard to safety and accident avoidance.</p>					
ADDITIONAL TRAINING TASKS TO DODI 5525.15 GUIDELINE 1							
	93	<p>Media and Social Media Relations</p> <p>TLO: Understand and apply professional media and social media relations.</p>					
	94	<p>Personal Social Media Responsibilities</p> <p>TLO: Understand professional Law Enforcement Officer responsibilities concerning individual social media accounts.</p>					
	95	<p>Installation Access Breach Procedures</p> <p>TLO: Understand and apply installation access breach (attempted/successful and unauthorized overflight by unmanned aerial system) procedures.</p>					
	96	<p>Specialized Response Teams (EST, SWAT, etc.)</p> <p>TLO: Understand facts and principles associated with specialized response teams.</p>					
	97	<p>Alarm Activation Response</p> <p>TLO: Understand processes and procedures for an on base alarm response.</p>					
	98	<p>Speed Measuring Devices</p> <p>TLO: Understand and apply facts and principles associated with operating speed measuring devices.</p>					
	99	<p>Blood Alcohol Content (BAC) Measuring Devices</p> <p>TLO: Understand and apply concepts and principles associated with DWI/DUI technologies.</p>					
	100	<p>Criminal Case Management System</p> <p>TLO: Understand and apply concepts and principles of security forces approved case management software.</p>					

	101	Manual coordination with the OSI Investigations, Collections & Operations Nexus (ICON) Center desk TLO: Demonstrate basic understanding of ICON Desk concepts and principles					
	102	Automated Evidence Collection and Management System TLO: Understand concepts and principles associated with system and be able to utilize system tools					
*	103	Conduct Defense Central Index of Investigations (DCII) Indexing TLO: Understand what constitutes credible information and its influence on whether a person is titled and indexed within DCII using the LE case management system.					
	104	Conduct Criminal Indexing (AF Form 178, <i>Probable Cause Affidavit</i> and AF Form 179, <i>Arrest Notification Card</i>) TLO: Understand how proper criminal indexing protects society, supports the DAF mission, and the preserves the rights of the accused. Demonstrate proper use of AF Forms and entry steps to document criminal indexing using the Law Enforcement case management system.					
	105	Health Insurance Portability and Accountability Act (HIPAA) TLO: Understand HIPPA information and associated restrictions/concerns associated with information sharing.					
*	106	Eagle Eyes Program, Field Interview/Suspicious Activity (AF Form 3907, <i>Security Forces Field Interview Data</i>) TLO: Understand concepts and principles of the Eagle Eyes Program production of an AF Form 3907, <i>Security Forces Field Interview Data</i> for a field interview and suspicious activity report within the Law Enforcement case management system.					

*	107	Documenting Off-Base Arrests TLO: Understand processes and procedures for handling/documenting off-base arrests of a DAF service-affiliated person and their influence on DCII indexing.					
*	108	Brady Act Prohibitions (AF Form 177, Notification of Qualification for Prohibition of Firearms, Ammunition, and Explosives) TLO: Understand Permanent, Temporary, or Partial Brady Act prohibition standards and how to apply them in daily LE duties.					
	109	DD Form 2708. Receipt for Pre-Trial/Post Trial Prisoner or Detained Person					
	110	AF Form 177, "Notification of Qualification for Prohibition of Firearms, Ammunition, and Explosives"					
	111	R-84, Final Disposition Form					
	112	AF IMT 686 Substantive Investigation Record Check Summary					
	113	SF 91, Motor Vehicle Accident Report					
	114	SF 94, Statement of Witness					
	115	AF Form 75, Visitor/Vehicle Pass					
	116	AF Form 1109, Visitor/Register Log					
	117	AF Form 1168, Statement of Suspect/Witness/Complainant					
	118	DD Form 1408, <i>Armed Forces Traffic Ticket</i>					
	119	Central Violations Bureau (CVB) Form 1805, <i>United States District Court Violation Notice</i>					
	120	AF Form 1176, Authority to Search and Seize					
	121	AF Form 1315, Accident Report					
	122	AF Form 1364, Consent to Search and Seize					
	123	AF Form 3545, Incident Report					
	124	AF Form 3907, Security Forces Field Interview Data					

	125	DD Form 1920, Alcohol Incident Report					
	126	AFVA 31-231, Advisement of Rights					
	127	AF Form 4443; Law Enforcement and Physical Security Activities Report (LEPSAR)					
	128	AF Form 310, Document Receipt and Destruction Certificate					
	129	AF Form 3226, Authority to Apprehend in Private Dwelling					
	130	DNA Collection Form, FD-936, USACIL Form DD-2922					
	131	Forms 2873, <i>Military Protection Order</i> and DD Form 2873-1, <i>Cancellation of Military Protective Order (MPO)</i>					
	132	DD Form 2701, <i>Initial Information for Victims and Witnesses of Crime</i>					
	133	DD Form 2791, <i>Notice of Release/Acknowledgement of Convicted Sex Offender Registration Requirements</i>					