DEPARTMENT OF THE AIR FORCE   Air Force Job Qualification Standard
Headquarters Air Force   2S0X1 F-35 Materiel Management
Washington DC 20330-1030   3 Nov 2020

Air Force Job Qualification Standard (AFJQS)
F-35 Materiel Management
(2S0X1)

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1. PURPOSE. This AFJQS identifies tasks and duty requirements for individuals performing duties within an F-35 Materiel Management function. It provides the minimum training requirements for assignment of Special Experience Identifier (SEI) 2BD. This AFJQS will be available in Training Business Area (TBA) and must be used to develop the Master Training Plan (MTP) for F-35 Materiel Management Sections and any Individual Training Plans (ITP). This AFJQS will remain in effect until superseded or rescinded.

2. TASK QUALIFICATION. Personnel will be qualified to the GO/NO GO standard for all tasks listed in this AFJQS. GO means the individual can perform/identify the task, without assistance, utilizing appropriate instructions, training references, or other procedural guidance. If the required training listed in Part II of this AFJQS is provided, a supervisor/trainer from the 2S0 functionality will complete the trainer's block to document training completion.

3. ADDITIONAL DUTY or TASK. If personnel are assigned an additional duty or task not listed in this AFJQS, the supervisor will develop an AF IMT 797, *Job Qualification Standard Continuation/ Command JQS.* The supervisor/trainer will then develop a plan for the UDM to receive training and become duty position qualified.

4. TRAINING DOCUMENTATION AND TRAINER/CERTIFIER IDENTIFICATION. Document training required by this AFJQS in accordance with AFI36-2201, *Air Force Training Program*. For civilian personnel, document training on Supervisor-Employee-Brief-971.

5. This AFJQS has been coordinated with all applicable CFMs. Overall POC for this AFJQS is HAF/A4LR, DSN 223-5021, AF.A4LR.Workflow@us.af.mil.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

MARCUS D. JONES, CMSgt, USAF
Materiel Management Career Field Manager

Attachment
Air Force Job Qualification Standard

		PART I. AFJQS F-35 DECENTRALIZED MATERIEL SUPPORT TASK LIST					
			CERTIFICATION				
CRITICAL TASK	TASK NUMBER	TASKS, KNOWLEDGE AND TECHNICAL REFERENCES	START DATE	COMPLETE DATE	TRAINEE INITIALS	TRAINER INITIALS	CERTIFIER INITIALS (IF REQUIRED)
	1	**SUPPLY REQUISITONS (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 1-5)**					
X	1.1	Create Material Requisition- Work Order					
X	1.2	**Manage** Material Requisition- Pre-Expended Bin (Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System, Part 4)					
X	1.3	Create Material Requisition- Part Catalog Search (Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System, Part 1)					
	1.4	Create Material Requisition- Parts in Supply with Open Work					
	1.5	Create Material Requisition- Production Asset Inspection Requirement Work Order					
	1.6	Management (receipt and storage) of Time Compliance Technical Directive Requisitions					
X	1.7	How to sign for received Supply Requisitions in Computerized Maintenance Management System (Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System, Part 1)					
X	1.8	How to cancel a supply requisition					

	1.9	Autonomic Logistics Information System Working Offline procedures for requisitions (Training Reference: Sustainment Supply Users Guide Vol 1, Program Instruction 19D-PP-4856 Autonomic Logistics Information System Contingency Operations Plan)					
X	1.10	Perform Mission-Impaired Capability Awaiting Parts Procedures (Training Reference: AFI21-101)					
	1.11	Cross referencing Spec Drawing Numbers to Vendor Part Numbers					
	2	**PARTS AVAILABILTY (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE/SUSTAINMENT SUPPLY USERS GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 1)**					
	2.1	Part availability through solution details page in Computerized Maintenance Management System					
X	2.2	Part Availability through Inventory Part in Stock inquiry in Supply Chain Management					
	2.3	Deployment Spares Package/Pack-up Kit Parts (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE, AFI 23-101, AFI 21-101)					

	3	**INVENTORY SEARCH (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 1)**					
X	3.1	Search for Inventory					
	3.2	Fields					
X	3.3	Turn-In Inventory					
	4	**PART CATALOG SEARCH (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 1)**					
X	4.1	Search					
	4.2	Fields					
X	4.3	Request Parts					
	4.4	Bin Details					
X	4.5	Turn-In Part					

	5	DUE IN SEARCH/RETURN MATERIAL AUTHORIZATION PROCESS (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 1)					
X	5.1	Search					
	5.2	Fields					
X	5.3	Turn-In Part					
	5.4	Wheel & Tire Process (Training Reference: 2PKG00003 Wheel and Tire Process User Guide)					
	6	BENCH STOCK/PRE-EXPENDED BIN (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 4)					
	6.1	Knowledge of Initial loading					
	6.2	Pre-Expended Bin add/delete review (Training Reference: Sustainment Supply Users Guide)					
X	6.3	Issuing Part					
X	6.4	Replenishing					

	6.5	Pre-Expended Bin Inventory procedures (Training Reference: AFI 23-101, AFI 21-101)					
	6.6	Pre-Expended Bin Shelf Life (Training Reference: AFI 23-101, AFI 21-101)					
	7	**REPORTS (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE, AUTONOMIC LOGISTICS INFORMATION SYSTEM WORK INSTRUCTION COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM PART 4)**					
	7.1	Pre-Expended Bin					
X	7.2	Part Tag					

	8	**DATA QUALITY (Training Reference: COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM USER'S GUIDE)**					
X	8.1	Submitting an Action Request via Customer Relationship Management (Training Reference: Sustainment Supply User's Guide Vol 2, Program Instruction 1514.02, Action Request Submittal Guide F35-UGP-A0122000111-090A-A)					
	8.2	Action Request Optional Screening Point/Required Screening Point approval (Training Reference: Sustainment Supply User's Guide Vol 2, Program Instruction 1514.02)					
X	8.3	Identify, interpret and knowledge of Electronic Equipment Logbook requirements (Training Reference: Sustainment Supply User's Guide Vol 2, Program Instruction 1505.07)					
X	8.4	Electronic Equipment Logbook Alerts (Training Reference: Sustainment Supply User's Guide Vol 1 & 2, Program Instruction 1505.07)					
	8.5	Identify, interpret and knowledge of shelf life Training Reference: Sustainment Supply User's Guide Vol 2)					
	9	**ADDITIONAL SUPPLY TASKS**					
	9.1	Management of Tail Number Bin and Facilitate Other Maintenance (Training Reference: AFI 23-101, AFI 21-101)					
	9.2	Perform Cannibalization Transfer (Training Reference: Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System, Part 1)					

	9.3	Perform Aircraft Document Review (Training Reference: AFI 23-101, AFI 21-101)					
	9.4	Return Material Authorization/Retrograde Management (Training Reference: Sustainment Supply User's Guide Vol 2, AFI 21-101)					
	9.5	Monitor Due-Ins/Requisitions (Training Reference AFI 23-101, AFI 21-101)					
	9.6	Identify, interpret and knowledge of Hazardous Material, General Use Consumables and Petroleum, Oil, & Lubricants (Training Reference: Sustainment Supply Users Guide)					
	9.7	Alternate Mission Equipment Transfers (Training Reference: Program Instruction 1516.01)					

PART II. AFJQS F-35 LOGISTICS READINESS SQUADRON TASK LIST							
			CERTIFICATION				
CRITICAL TASK	TASK NUMBER	TASKS, KNOWLEDGE AND TECHNICAL REFERENCES	START DATE	COMPLETE DATE	TRAINEE INITIALS	TRAINER INITIALS	CERTIFIER INITIALS (IF REQUIRED)
	1	**PERFORMANCE BASED LOGISTICS: (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1)**					
X	1.1	Performance Based Logistics Concept					
X	1.2	Global Pooling					
	1.3	Asset Visibility					
	1.4	Autonomic Logistics Information System structure/capabilities					
	1.5	Inventory Management					
	1.6	Sustainment Supply Support					
	1.7	F-35 Operations Center					
	1.8	Organizational & Depot Maintenance					

	1.9	Joint Technical Data					
	1.10	Global Asset Management					
	1.11	Metrics					
	2	**ROLES AND RESPONSIBILITIES (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1)**					
	2.1	Joint Program Office Product Support Manager					
	2.2	Hybrid Product Support Integrator					
	2.3	Air Vehicle Support Contractor & Propulsion Support Contractor					
	2.4	Lightening Support Team					
X	2.5	Warehouse Operations					
	2.6	Maintenance Personnel					
	2.7	Training					
	3	**GROUND RULES & ASSUMPTIONS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1)**					
	3.1	Document Authority					
	3.2	Supply Chain Management Off-line					
	3.3	Item Unique Identifier & Radio Frequency Identification Labeling					
	3.4	Time Compliance Technical Directives					
	4	**AUTONOMIC LOGISTICS INFORMATION SYSTEM BASICS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1) ALIS SCM USER GUIDE FUNDAMENTALS**					

X	4.1	Autonomic Logistics Information System Supply Chain Management Login/Logout					
X	4.2	Supply Chain Management/Industrial Financial System Navigation					
	4.3	Supply Chain Management Search Functionality					
	4.4	Supply Chain Management Elements					
X	4.5	Part Characteristics & Additional Part Information					
X	4.6	Define local checkout path to access documents to print					
	4.7	Saving changes to user profile					
	5	**STORAGE LOCATIONS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1) ALIS SCM USER GUIDE FUNDAMENTALS & INVENTORY MANAGEMENT**					
X	5.1	Physical Warehouse Storage Locations					
	5.2	Location numbers in Supply Chain Management					
	5.3	Unique Component Storage					
X	5.4	Change Inventory Locations					
	5.5	Set up a default part location (TR: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	5.6	Create Location					

	6	**INVENTORY AUDITS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1) ALIS SCM ADVANCED USER GUIDE INVENTORY MANAGEMENT**					
	6.1	Types of Inventory Audits					
	6.2	Prepare for Inventory Audit					
X	6.3	Perform Inventory Audit					
X	6.4	Research and Reconcile Inventory Audit Discrepancies					
	6.5	Conduct Causative Research					
	6.6	Complete Financial Liability Investigation of Property Loss					
X	6.7	Inventory Part Audit					
	7	**AUTONOMIC LOGISTICS INFORMATION SYSTEM SUPPLY CHAIN MANAGEMENT OFF-LINE PROCEDURES (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1, PROGRAM INSTRUCTION 19D-PP-4856 AUTONOMIC LOGISTICS INFORMATION SYSTEM CONTINGENCY OPERATIONS PLAN)**					
X	7.1	Off-line Requirements					
X	7.2	Receive Parts While Supply Chain Management is Off-line					
X	7.3	Issue Parts While Supply Chain Management is Off-line					
	8	**SUPPLY CHAIN MANAGEMENT EXCEPTION PROCEDURES (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1)** Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System					

	8.1	Pre-Expended Bin					
	8.2	Cannibalization of Depot-Possessed Aircraft (also see Training Reference: Autonomic Logistics Information System Work Instruction Computerized Maintenance Management System, Part 1)					
	8.3	Aircraft Transfer (also see Training Reference: Program Instruction 1509.09 Asset Transfer Procedures)					
X	8.4	Material Surveys					
	8.5	Inventory Loss					
X	8.6	Replenishment of F-35 Unique Hazardous Material					
	8.7	Pilot Flight Equipment Transfer Procedure					
X	8.8	Change a serial number of a part in Supply Chain Management (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
X	8.9	Apply/Clear Availability Control ID (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9	**DEPLOYED SPARES PACKAGE CONOPS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 1) ALIS SCM USER GUIDE SPARES PACK**					
X	9.1	Deployed Spares Package Purpose					
X	9.2	Base Spares Packages					
X	9.3	Pack-Up Kits					
	9.4	Deployed Spares Package Overview					
	9.5	Deployed Spares Package Options					

	9.6	Deployed Spares Package Modeling Overview					
	9.7	Deployed Spares Package Assembly and Storage					
X	9.8	Borrowing a Part from Deployed Spares Package / Deployed Spares Package Extraction/Business Rule #160 (also see Training Reference: Program Instruction 1508-02.01 Global Pooling Business Rules)					
	9.9	Deployed Spares Package Deployment					
	9.10	Deployed Spares Package Transport and Sustainment					
	9.11	Deployed Spares Package Return					
	9.12	Deployed Spares Package Reconstitution					
	9.13	Print Spares Pack Readiness Report					
	9.14	Print Issue Spares Report					
	9.15	Spares Pack Definition File-Create (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.16	Spares Pack Definition File-Load (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.17	Spares Pack Definition File-Update (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.18	Create a spares pack storage area (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					

	9.19	Set Availability of parts in Spares Pack (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.20	Evaluate Completeness of Spares Pack (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.21	Issue a Spares Pack (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	9.22	Receive a Spares Pack (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	10	**ACTION REQUESTS (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 2)**					
X	10.1	Roles involved in Action Request process					
X	10.2	Create an Action Request in Customer Relationship Management (Training Reference: Action Request Submittal Guide F35-UGP-A0122000111-090A-A)					
	10.3	Autonomic Logistics Information System Customer Relationship Management vs Standard Form 364 Discrepancy Codes					
X	10.4	Example Reasons for an Action Request					

	11	**ELECTRONIC EQUIPMENT LOGBOOKs and SHELF LIFE (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 2) ALIS SCM USER GUIDE RECEIVE PARTS & INVENTORY MANAGEMENT**					
X	11.1	Electronic Equipment Logbook					
X	11.2	Check Electronic Equipment Logbook Availability					
X	11.3	Certificate of Conformance					
X	11.4	Electronic Equipment Logbook Transfers					
X	11.5	Receiving a Part with Shelf Life into the Warehouse					
	11.6	View Shelf Life Managed Parts Without Expiration Dates					
X	11.7	Expired Parts Management					
	11.8	View Shelf Life Expiry Reports					
	12	**MATERIAL DEMANDS (Training Reference: ALIS SCM USER GUIDE PROCESS DEMANDS**					
X	12.1	Priorities					
X	12.2	Print Pick List for Customer Order					
X	12.3	Pick Part and Report Pick					
X	12.4	Issue Hazardous Material					
X	12.5	Issue Customer Order in Supply Chain Management /Demands to Deliver					
X	12.6	Return Parts to Inventory					
X	12.7	View Purchase Order Details					
X	12.8	View Purchase Order Confirmation					
X	12.9	Propulsion System Part Available in Inventory (Propulsion System Contractor Significant Item)					
X	12.10	Incoming Demand Adjustments					

X	12.11	Computerized Maintenance Management System and Shipment Customer Order Cancellation Scenarios					
X	12.12	Incoming Demand Errors					
X	12.13	Demand Error Examples					
	13	**ASSET TRANSFERS (Training Reference: ALIS SCM USER GUIDE PROCESS DEMANDS & ADMIN GUIDE)**					
	13.1	View Point-of-Entry Notifications					
X	13.2	View Asset Transfer Purchase Order					
	13.3	Asset Transfer Cancellations					
	13.4	Link purchase order to original customer order manually (Training Reference: Autonomic Logistics Information System Supply Chain Management Advanced Functions Guide)					
	14	**TURN-INS (Training Reference: ALIS SCM USER GUIDE MANAGE RETROGRADES)**					
X	14.1	Manage expected turn-ins					
X	14.2	Receive physical turn-in					
X	14.3	Validate and perform turn-in in Supply Chain Management					
X	14.4	Release Return Material Authorization and receive turn in into warehouse location					
X	14.5	Disposition of unserviceable turn-ins					
X	14.6	Dispose of scrapped material					
	15	**SPECIAL HANDLING (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 2)**					
X	15.1	Electrostatic Discharge Sensitive Material					
X	15.2	Classified Material					
X	15.3	Sensitive Unclassified Material					

X	15.4	Communications Security Material					
X	15.5	Radioactive Material					
X	15.6	Hidden Hazardous Material					
X	15.7	Batteries					
X	15.8	Polyalphaolefin/Fuel Contaminated Components					
X	15.9	Explosives					
	16	**KIT MANAGEMENT (Training Reference: SUSTAINMENT SUPPLY USERS GUIDE VOL 2)**					
X	16.1	Modification Kits (Time Compliance Technical Directive Kits)					
	16.2	Quick Engine Change Kits					