

AFSC 1C7X1
AIRFIELD MANAGEMENT



**CAREER FIELD EDUCATION
AND TRAINING PLAN**

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at <https://www.epublishing.af.mil> for downloading or ordering.

RELEASABILITY: There are no releasability restrictions on this publication.

SUMMARY OF CHANGES

This publication was changed to include updates to third party certification, 5 & 7-skill level minimum essential core task items, and clarification on 7-skill level position recommendations. Updates to Special Experience Identifiers (SEI) were also implemented in this change. This publication has been substantially revised and must be reviewed in its entirety.

**CAREER FIELD EDUCATION AND TRAINING PLAN AIRFIELD
MANAGEMENT AFSC 1C7X1**

TABLE OF CONTENTS

PART I

Preface.....5

Abbreviations/Terms Explained.....6

Section A - General Information.....11
Purpose
Uses
Coordination and Approval.

Section B - Career Progression and Information.....12
Specialty Descriptions Requirements
Apprentice (3) Skill Level
Journeyman (5) Skill Level
Craftsman (7) Skill Level
Superintendent (9) Skill Level
Chief Enlisted Manager (0) Skill Level
Skill/Career Progression
Training Decisions
Community College of the Air Force (CCAF)
Career Field Path

Section C - Skill Level Training Requirements.....21
Purpose
Apprentice Level Training
Journeyman Level Training
Craftsman Level Training
Superintendent Level Training
Other

Section D - Resource Constraints.....24

Section E - Transitional Training Guide.....24

PART II

Section A - Specialty Training Standards (STS).....24

Section B - Course Objective List (COL).....2

Section C - Support Materials.....27

Section D - Training Course Index.....27

Section E - Major Command (MAJCOM) Unique Training Requirements.....28

ATTACHMENT

1C7X1 STS.....29

OPR: HQ AFFSA/XAM

Certified By: CMSgt Sherita Outsey, AFCFM (AF/A3OJ)

Supersedes: CFETP1C7X1, 25 May 2023

Pages: 45

AIRFIELD MANAGEMENT SPECIALTY

AFSC 1C7X1

CAREER FIELD EDUCATION AND TRAINING PLAN

Part I

Preface

1. This Career Field Education and Training Plan (CFETP) is a comprehensive education and training document that identifies life-cycle training and education requirements, training support resources, and minimum core task requirements for the Airfield Management specialty, IAW DAFMAN 36-2689. The CFETP provides Airfield Management personnel a clear career path to success and instills rigor in all aspects of career field training. **Note:** 1C7 DoD civilians and contractors will use Part II to support position qualification training in accordance with DAFMAN 13-204v2.

2. This CFETP consists of two parts; supervisors must plan, manage, and control training within Airfield Management using both parts of this plan.

2.1 **Part I** provides information necessary for overall management of the specialty. Section A explains how individuals will use the plan; Section B identifies career field progression information, duties and responsibilities, training strategies, and career field path; Section C associates each level with specialty qualifications (knowledge, education, experience, training, and other); Section D indicates resource constraints (funds, manpower, equipment, facilities, etc.); and Section E is not used.

2.2 **Part II** includes the following: Section A: identifies the STS and includes duties, tasks, and technical references to support training, Air Education and Training Command (AETC) conducted training, wartime course, core task, and correspondence course requirements. Section B: contains the course objective list (COL) and training standards supervisors use to determine if service members satisfied training requirements. Section C: identifies available support materials. Section D: identifies a training course index supervisors can use to determine resources available to support training, both mandatory and optional courses. Section E: identifies MAJCOM unique training requirements supervisors can use to determine additional training required for the associated qualification needs. At the unit level, supervisors and trainers use **Part II** to identify, plan, and conduct training commensurate with the overall goals of this plan.

3. Compliance with this CFETP ensures individuals in Airfield Management receive effective and efficient training at the appropriate point in their career. This plan enables us to train today's work force for tomorrow's jobs.

ABBREVIATIONS/TERMS EXPLAINED

Advanced Distributed Learning (ADL) - An evolving, outcomes-focused approach to education, training, and performance aiding that blends standards-based distributed learning models emphasizing reusable content objects, content and learning management systems, performance support systems/devices, web applications services, and connectivity. ADL is an evolution of distributed learning (distance learning) that emphasizes collaboration on standards-based versions of reusable objects, networks, and learning management systems, yet may include some legacy methods and media. ADL is structured learning that takes place without requiring the physical presence of an instructor. Although the Air Force uses the term ADL, some federal agencies, and Department of Defense (DoD) components may use the term distance learning. These terms refer to the same basic concept.

Advanced Training - Formal course that provides individuals who are qualified in one or more positions of their Air Force Specialty (AFS) with additional skills and knowledge to enhance expertise in the career field. Training is for selected career airmen at the advanced level of the AFS.

Air Force Career Field Manager (AFCFM) - Enlisted career field managers are typically Chief Master Sergeants, located at Headquarters Air Force, responsible for organizing one or more enlisted career fields. Their responsibilities include establishing career field entry requirements, developing/managing training plan requirements, evaluating training effectiveness, monitoring career field manning health, collaborating with other career field managers on issues affecting their Airmen, and providing input on programs and policies. Additionally, through Enlisted Development Teams, CFMs ensure the most qualified Noncommissioned and Senior Noncommissioned Officers are placed into key leadership or key development positions utilizing talent management practices.

Air Force Enlisted Classification Directory (AFECD) - The official directory for all military enlisted classification descriptions, codes, and identifiers. The specialty descriptions and codes will be used to identify each AF job (valid requirements) and describes the minimum mandatory qualifications of personnel to fill these jobs. The updated AFECD is available at AF Personnel Center's (AFPCs) web site located at https://mypers.af.mil/app/answers/detail/a_id/7504/kw/afecd under the Military Classification menu.

Air Force Specialty - A group of positions (with the same title and code) that require common qualifications.

Air Force Specialty Code (AFSC) - A five-digit alphanumeric code with potential prefixes and suffixes added to identify each career field within the AF.

Air Reserve Components (ARC) - An overarching term used when referring to both the Air National Guard (ANG) and Air Force Reserve (AFR).

Career Field Education and Training Plan (CFETP) - A CFETP is a comprehensive core training document that identifies: life-cycle education and training requirements; training support resources; and minimum core task requirements for a specialty. The CFETP aims to give personnel a clear path and instill a sense of industry in career field training.

Certification - A formal indication of an individual's ability to perform a task to required standards.

Certification Official - A person whom the commander assigns to determine an individual's ability to perform a task to required standards.

Computer Based Training (CBT) - The use of computers to aid in the delivery and management of instruction.

Continuation Training - Additional advanced training exceeding the minimum upgrade training (UGT) requirements with emphasis on present or future duty assignments.

Core Task - Tasks the AFCFM identifies as minimum qualification requirements for everyone within an AFSC, regardless of duty position. Core tasks may be specified for a particular skill level, or in general across the AFSC. Guidance for using core tasks can be found in the applicable CFETP narrative.

Course Objective List (COL) - A publication derived from initial and advanced skills Course Training Standard (CTS), identifying the tasks and knowledge requirements, and respective standards provided to achieve a 3- or 7-skill level in this career field. Supervisors use the COL to assist in conducting graduate evaluations.

Distance Learning (DL) - Structured learning that does not require the physical presence of the instructor.

Distributed Learning - Structured learning mediated with technology that does not require the physical presence of the instructor. Distributed learning models can be used in combination with other forms of instruction, or it can be used to create wholly virtual classrooms.

Duty Position Tasks - Tasks assigned to an individual to be qualified for the position currently held. These include as a minimum all core tasks that correspond to the duty position as directed by the AFCFM or MFM, and tasks assigned by the supervisor.

Education and Training Course Announcements (ETCA) - Contains specific MAJCOM procedures, fund cite instructions, reporting instructions, and listings for those formal courses conducted or managed by the MAJCOMs or field operating agencies (FOAs). The ETCA contains courses conducted or administered by the AF and reserve forces and serves as a reference for the AF, DoD, other military services, government agencies and security assistance programs. The ETCA site is located at: <https://usaf.dps.mil/teams/app10-etca>.

Exportable Course - Instructional packages that personnel design for use in the field. The course may include printed, computer-based, or other audiovisual materials.

Exportable Training - Additional training via computer assisted, paper text, interactive video, or other necessary means to supplement training.

Field Evaluation Questionnaire (FEQ) - A survey used to provide feedback on the quality of formal course graduates. FEQs are sent to supervisors of graduates 4 to 6 months following graduation.

Functional Area Manager (FAM) - The individual accountable for the management and oversight of all personnel and equipment within a specific functional area to support the operational planning and execution. Responsibilities include but are not limited to: developing and reviewing policy; developing,

managing and maintaining Unit Type Codes (UTCs); developing criteria for and monitoring readiness reporting; force posturing; and overall analysis. At each level of responsibility (Headquarters Air Force [HAF], MAJCOM, Air Component, FOA, Direct Reporting Unit [DRU] and Unit), the FAM should be the

most highly knowledgeable and experienced person within the functional area and have the widest range of visibility over the functional area readiness and capability issues.

Go - The stage at which an individual has gained enough skill, knowledge, and experience to perform the task without supervision.

Initial Evaluation - An evaluation to review an individual's training qualifications. Supervisors must conduct an initial training evaluation to determine if the individual requires additional training to meet duty position requirements.

Initial Skills Training - A formal school course that results in an AFSC 3-skill level award for enlisted or mandatory training for upgrade to qualified officers.

Instructional System Development (ISD) - A deliberate and orderly, but flexible, process for planning, developing, implementing, and managing instructional systems. It ensures personnel are taught in a cost-efficient way the knowledge, skills, and attitudes essential for successful job performance.

Job Site Training (JST) - Formal courses developed for export to a field location (in place of resident training) for trainees to complete without the on-site support of the formal school instructor.

Knowledge Training - Training used to provide a base of knowledge for task performance. It may also be used in lieu of task performance when the training capability does not exist. Learning gained through knowledge rather than hands-on experience.

Major Command Functional Manager (MFM) - Enlisted Major Command Functional Managers are Senior Noncommissioned Officers who manage designated career fields across their command as well as serve as liaisons to their AFCFM. Responsibilities include visiting the organizations, monitoring the health, balancing manning, elevating concerns, evaluating command training, and disseminating programs and policies for their designated career fields. MFM's are responsible for coordinating with AFPC through their major command, to distribute personnel. This ensures the prioritization of personnel, manpower, and resources by providing functional and subject matter expertise to AETC.

Master Task List (MTL) - A comprehensive list (100%) of all tasks performed within a work center and consisting of the current CFETP or AF Job Qualification Standard (JQS) and locally developed DAF Forms 797 (as a minimum). Should include tasks required for deployment and/or UTC requirements.

Master Training Plan (MTP) - Employs a strategy for ensuring the completion of all work center job requirements by using a MTL and provides milestones for task, career development course completion, and prioritizes deployment/UTC, home station training tasks, upgrade, and qualification tasks.

myTraining - Provides the capability to manage the training lifecycle for Total Force personnel. It may be accessed through myLearning: <https://lms-jets.cce.af.mil/moodle/>.

No Go - Trainee has not gained an appropriate level of skill, knowledge retention, and/or experience to perform task without supervision.

Occupational Analysis (OA) - Collecting and analyzing factual data on the tasks and/or knowledge performed by Air Force career fields. This data is used to provide personnel and training decision-makers with factual and objective job information which enables them to justify and/or change personnel utilization policies and

programs, refine, and maintain occupational structures, and establish, validate and adjust testing and training programs.

Occupational Badge - The badge reflects the degree of experience and training in the career field. Enlisted personnel will comply with the following dress and appearance criteria: Wear the basic badge after completing technical school; wear the senior badge after award of the 7- skill level; and wear the master badge as a Master Sergeant or above with 5 years in the specialty from award of the 7-skill level.

Occupational Survey Report (OSR) - A detailed report showing the results of an occupational survey of tasks performed within a particular AFS.

On-the-Job Training (OJT) - Hands-on, “over-the-shoulder” training or evaluation conducted to certify personnel in both upgrade (skill level award) and job qualification (position certification training).

Position Certification Guide (PCG) - A guide developed and used to train Airfield Management personnel on specific knowledge and task items required for position certification; also used for UGT.

Position Qualification Training - Training designed to qualify an Airman in a specific position that occurs after UGT.

Proficiency Training - Additional training, either in-residence, exportable advanced training courses or on-the-job training, provided to personnel to increase their skills and knowledge beyond the minimum required for upgrade.

Qualification Training (QT) – Performance training designed to qualify an Airman or DoD civilian/contractor who has transferred from one base or position to another position. The supervisor performs an initial evaluation that includes a review of all previously certified tasks checked against the newly assigned position’s required tasks. Any tasks not previously completed is now required and this identifies that the member requires qualification training for the newly assigned duty position.

Qualification Training Package (QTP) - An instructional package designed for use at the unit to qualify, or aid qualification, in a duty position or program, or on a piece of equipment. It may be printed, computer-based or in other audiovisual media.

Resource Constraints - Resource deficiencies, such as money, facilities, time, manpower, and equipment that precludes desired training from being delivered.

Special Experience Identifier (SEI) - A three-character designator that identifies specific experience or expertise within a particular career field. Established when experience or training is critical to a job. Additionally, SEIs can serve as a tool for commanders to ensure personnel are placed/utilized correctly within an organization. The four most utilized by Airfield Management are SEI 368 – Airfield Manager (AFM); SEI 155 – Airfield Management Shift Lead/Supervisor (AMOS); SEI 090 – Contingency Response Forces (CRF) and SEI 3LZ – Landing Zone Safety Officer.

Specialty Training - The total training process used to qualify Airmen in their assigned specialty.

Specialty Training Requirements Team (STRT) - Convenes 4 months prior to a Utilization and Training Workshop (U&TW), the primary purpose is for career field functional leaders to determine and present training requirements to the AETC Training Pipeline Manager and Training Manager.

Specialty Training Standard (STS) - An AF publication that describes an AFS in terms of tasks and knowledge an Airman in that specialty may be expected to perform or to know on- the-job. Also identifies the training provided to achieve a 3-, 5-, or 7-skill level within an enlisted AFS. It further serves as a contract between AETC and the functional user to show which of the overall training requirements for an AFSC are taught in formal schools and correspondence courses.

Standard - An exact value, a physical entity, or an abstract concept, the appropriate authority, custom, or common consent sets up and defines to serve as a reference, model, or rule in measuring quantities or qualities, developing practices or procedures, or evaluating results. A fixed quantity or quality.

Student Training Requirement (STR) - Other training users (excluding active AF users, Non-Prior Service, Prior Service and retrainees) that attend enlisted initial skills training which include, but are not limited to: Guard, Reserve, Army, Navy, Marines, internationals, and civilians.

Subject Matter Expert (SME) - An individual qualified in a particular specialty and is consulted for his/her subject matter expertise or knowledge of the specialty.

Supplemental Training - Training toward a portion of an AFS without change by AFSC. Formal training on new equipment, methods and technology that are not suited for OJT.

Task Certifier - A person whom the commander assigns to determine an individual's ability to perform a task to required standards.

Third Party Certification - An evaluation of completed training conducted by the task certifier and is only required when directed by the AFCFM.

Total Force - All collective AF components (Active, Reserve, Guard, and civilian elements) of the USAF.

Trained Personnel Requirement (TPR) - The total AF production requirements for a given initial skills course to maintain the proper skill level requirements in a career field. It is expressed as nonprior service and retrainees. It does not include ANG, Reserves, or other services.

Trainer - A trained and qualified person who teaches personnel to perform specific tasks through OJT methods. Also, equipment that the trainer uses to teach personnel specified tasks.

Training Capability - The ability of a unit or base to provide training. Authorities consider the availability of equipment, qualified trainers, and study reference materials in determining a unit's training capability.

Training Completion Date - Date trainer or task certifier completes task evaluations and determines trainee is qualified to perform the task.

Training Planning Team (TPT) - Comprised of the same personnel as a U&TW, however TPTs are more intimately involved in training development and the range of issues is greater than is normal in the U&TW forum.

Training Requirements Analysis - A detailed analysis of tasks for a particular AFS, which is included in the training decision process.

Training Start Date - Date training begins.

Utilization and Training Workshop (U&TW) - A forum chaired by the AFCFM and includes MFMs, SMEs, and AETC training personnel to determine career ladder training requirements.

Wartime Tasks - Those tasks that must be taught when courses are accelerated in a wartime environment. In response to a wartime scenario, these tasks will be taught in the 3-skill level course in a streamlined training environment. These tasks are only for those career fields that still need them applied to their schoolhouse tasks.

Section A – General Information

1. Purpose. This CFETP provides information necessary for the AFCFM, MFMs, commanders, unit training managers (UTM), supervisors, and trainers to plan, develop, manage, and conduct an effective career field training program. This plan outlines the training that individuals in this AFS should receive to develop and progress throughout their career. This plan identifies initial skills, upgrade, qualification, advanced, and proficiency training. Airmen receive AFS initial skills training upon entry into the AF or retraining into Airfield Management for the award of their 3-skill level. Normally, this training is conducted by AETC at one of the technical training centers. UGT identifies the mandatory courses, task qualification requirements, and correspondence course completion requirements for award of the 3-, 5-, 7-, and 9-skill levels. Qualification training is actual hands-on task performance training designed to qualify a member in a specific duty position. This training program occurs both during and after the UGT process. It is designed to provide the performance skills and knowledge required to do the job. Advanced training is formal specialty training used for selected service members. Proficiency training is additional training, either in-residence or exportable advanced training courses, or OJT, provided to personnel to increase their skills and knowledge beyond the minimum required for upgrade. The CFETP has several purposes, some are:

1.1. Serves as a management tool to plan, manage, conduct, and evaluate a career field's training program. Also, it is used to help supervisors identify training at the appropriate point in an individual's career.

1.2. Identifies task and knowledge training requirements for each skill level in the specialty and recommends education and training throughout each phase of an individual's career.

1.3. Lists training courses available in the specialty, identifies sources of training and the training delivery method.

1.4. Identifies major resource constraints that impact full implementation of the desired career field training process.

2. Uses. MFMs and supervisors at all levels will use this plan to ensure comprehensive and cohesive training programs are available for everyone in Airfield Management.

2.1. AETC and Air Force Flight Standards Agency (AFFSA) training personnel, in coordination with the AFCFM, will develop or revise formal resident, non-resident, field, and exportable training based upon requirements established by the users and documented in **Part II** of the CFETP. They will also work with the AFCFM to develop acquisition strategies for obtaining resources needed to provide the identified training.

2.2. MFMs will ensure their training programs complement the CFETP mandatory initial, upgrade, qualification, and proficiency requirements. OJT, resident training, continuation training, or exportable courses can satisfy identified requirements. MAJCOM-developed training to support this AFS must be identified for inclusion in the plan. The AFCFM must review and approve any MAJCOM JQS.

2.3. Each individual will complete the mandatory training requirements specified in this plan. The lists of courses in **Part II** will be used as a reference to support training.

3. Coordination and Approval. The AFCFM is the approval authority and will initiate an annual review of this plan to ensure currency and accuracy. MAJCOM representatives, AETC Training Manger and AFFSA training personnel will identify and coordinate on career field training requirements. Using the list of courses in **Part II**, ensures elimination of duplicate training.

Section B – Career Progression and Information

4. Specialty Descriptions Requirements.

4.1. Specialty Summary. Manages airfield operations; coordinates with civil engineering, safety, air traffic control and various other base agencies to ensure safe aircraft operations within the airfield environment and through the national and international airspace systems. Related DoD Occupational Subgroup: 155600.

4.2. Duties and Responsibilities.

4.2.1. Apprentice (3) Skill Level.

4.2.1.1. Attains Airfield Management Operations Coordinator (AMOC) position qualification.

4.2.1.2. Monitor and coordinate airfield and aircraft activities. Conduct airfield checks. Processes flight plans and other air traffic related data through the national and international air traffic systems. Provides flight following services and initiates appropriate actions for overdue aircraft. Maintains and process Notice to Airmen (NOTAM). Maintains a record of daily events on AF Form 3616 or suitable substitute. Executes Operating Instructions and Quick reaction Checklists necessary to perform Airfield Management duties and responds to situations requiring immediate action. Provides transient aircrew and aircraft support to include processing Prior Permission Required requests; coordinating parking areas; receiving, storing, and issuing classified material; and coordinating aircrew transportation. Provides briefings to base and transient aircrews on relevant airfield operations and restrictions. Maintains the flight planning room equipment, maps, displays and publication.

4.2.2. Journeyman (5) Skill Level.

4.2.2.1. Completes 5-skill level QTP. Upon meeting qualifications outlines in the AFECD, attain 5-skill level.

4.2.2.1.1. Attains Airfield Management Shift Lead/Supervisor (AMSL/AMOS) position qualification. Upon meeting qualifications outlined in AFECD, attain SEI 155 AMSL/AMOS

4.2.2.2. Maintains situational awareness of airfield activities and overall responsibility for Airfield Management section while on duty. Serves as the representative for the AFM during emergency response situations and during AFM's non-duty hours. Assesses airfield operations/situations, determines operational requirements, and imposes airfield restrictions as needed (e.g., closing/suspending operations on aprons, taxiways, and runways). Briefs Airfield Management personnel on emergency and operational activities. Conducts and documents a shift change briefing prior to signing off-duty. Conducts airfield inspections and checks. Performs AMOC duties as required to support airfield/flying operations.

4.2.2.3. Performs expeditionary Airfield Management functions in support of USAF Agile Combat Employment for worldwide deployment of DoD aircraft.

4.2.3. Craftsman (7) Skill Level.

4.2.3.1. Completes the 7-skill level QTP. Attains Noncommissioned Officer-in-Charge (NCOIC), Airfield Management Operations and Training (NAMO/T) and Wing Airfield Driving Program Manager (WG ADPM) position qualifications. The AFM should recommend appointment of 7-skill level personnel best suited for each position with deliberate development in mind. Upon selection to TSgt, enter SEI 368 qualification training.

4.2.3.2. Supervises, plans, schedules, organizes, and coordinates Airfield Management activities. Established work schedules and assigns appropriate duties as required. Manages and supervises Airfield Management training program. Establishes job performance standards and procedures for personnel they supervise.

4.2.3.3. Provides for the use and control of facilities, equipment, supplies, and personnel allotted to Airfield Management. Requisitions and accounts for equipment, supplies and other assigned resources.

4.2.3.4. Inspects and evaluates Airfield Management activities. Evaluates reports, administrative and statistical dated files that pertain to Airfield Management. Reviews Airfield Management procedures and recommends changes to increase efficiency and service.

4.2.3.5. Reviews interprets, and enforces policies, instructions and directives pertaining to Airfield Management functions. Prepares operations directives and memorandums for Airfield Management activities. Establishes and manages base airfield driving program to include training, certification, and remedial action. Establishes procedures for controlling privately owned vehicles on the airfield.

4.2.3.6. Performs daily airfield inspections to ensure a safe operational environment. Evaluates airfield activities to ensure compliance with established policies and directives. Identifies, reports, and corrects or mitigates inspection discrepancies. Coordinates and supervise airfield construction, repair, activities, facilities maintenance, and snow removal operations. Coordinates with appropriate agencies, such as air traffic control, civil engineers, security forces, and command posts, to ensure airfield activities are supported appropriately.

4.2.3.7. Performs expeditionary Airfield Management function in support of USAF Agile Combat Support Concept of Operations for worldwide deployment of DoD aircraft.

4.2.4. Superintendent (9) Skill Level.

4.2.4.1. Plans, organizes, directs, controls, and evaluates Airfield Management activities. Improves work methods and procedures to achieve the most economical use of resources. Directs, conducts, and liaises with primary and mission support activities to reduce common problems, improve procedures, increase efficiency, and provide better Airfield Management activities. Ensured Airfield Management compliance with established policies and directives. Evaluates effectiveness of the Airfield Management training program.

4.2.4.2. Evaluates airfield activities to ensure compliance with established policies and directives. Performs airfield inspections to ensure a safe and operational environment. Ensures proper USAF, DoD, International Civil Aviation Organization (ICAO), North Atlantic Treaty Organization (NATO), Department of Transportation, Federal Aviation Administration (FAA) and/or host nation criteria is applied to the airfield. Identified and requests maintenance/repair for the airfield deficiencies. Establishes requirements for painting, stripping, rubber removal, maintenance, and upgrade of airfield facilities/systems. Directs and coordinates with appropriate agencies to accomplish airfield maintenance. Determines priorities and directs snow and ice removal.

4.2.4.3. Schedules, supervises, and coordinates airfield construction and repair projects and acts as liaison between flying communities and civil engineers to analyze impact of work on operational flying. Reviews all construction drawings and designs on or near the airfield. Works with contractors, civil engineers, safety, security forces, air traffic control and other agencies to provide a safe flying environment. Analyzes the effect of all construction on or near the airfield and coordinates requirements. Ensures local airfield data is accurate and consistent in-flight information publications and other airfield databases. Reviews waivers to airfield design and/or criteria and recommends approval/disapproval.

4.2.4.4. Advises appropriate officials (Airfield Operations Board, Installation Defense Council, Bird Aircraft Strike Hazard (BASH) Committee, Foreign Object Damage (FOD) Committee, etc.) of procedures, policy and resources that will impact the effectiveness of airfield support activities. Provides guidance at facility planning board meetings concerning airfield lighting, security, aircraft parking plans, and future airfield construction. Develops airfield parking plans and taxi routes. Advises senior leadership on all airfield matters that may affect flying.

4.2.4.5. Identifies airfield areas requiring repairs and monitors progress and emphasizes need for programming funding for airfield construction projects to wing leadership. Reviews contract specifications to ensure airfield criteria compliance is met. Coordinates on construction phasing plans and reviews construction projects for operations safety and risk mitigation on airfield during construction. Attends pre-construction meetings and briefs wing leaders on areas of concern. Monitors construction and inspects construction areas upon project completion to ensure areas are safe for operational use.

4.2.4.6. Performs expeditionary Airfield Management function in support of UASF Agile Combat Support Concept of Operations for worldwide deployment of DoD aircraft.

4.2.5. Chief Enlisted Manager (CEM) 1C700.

4.2.5.1. Air Force Creer Field Manager (AFCFM). Enlisted AFCFMs typically serve at HQ USAF and are responsible for organizing and managing the established career field. Responsibilities include establishing career field entry requirements, managing trained personnel requirements, and manning, as well as developing and managing career0long training plan requirements and programs. They also constructed viable career paths, evaluates training effectiveness, monitor health and manning of the career field, and provide input on personnel policies and programs. Additionally, they develop force management policies and programs, develop contingency planning policy, validate deployment requirements, and verify workforce availability. They are also functional experts. They ensure their career fields are responsive to both current and future needs of the AF. They communicate directly with other HQ USAF offices on issues impacting their career field and with respective MAJCOM enlisted career field representatives and AETC Training Managers to disseminate AF and career field policies and program requirements. AFCFMs operate at the strategic level of leadership.

4.2.5.2. Major Command (MAJCOM) Functional Managers (MFM). Enlisted MFMs manage enlisted career fields for a MAJCOM and serve as the MAJCOM liaison for their respective AFCFM. Monitor the health and manning of their career field within their command and elevate concerns to the AFCFM. Coordinate with AFPC to distribute personnel throughout the MAJCOM to ensure proper command prioritization of allocated/assigned resources. Manage command training for their career field and coordinate command training and personnel issues across their MAJCOM staff and with AFCFMs. Disseminate AF and career field policies and program requirements affecting their career fields throughout the MAJCOM. Provide functional and SME to Component-Numbered Air Forces and Combatant Commands. Provide functional and SME to AETC Training Managers to develop new of modify/improve existing training programs.

4.2.5.3. Functional Area Managers (FAM). Enlisted FAMs are normally co-located with the MFM. Responsible for the management and oversight of all personnel and equipment within a specific functional area to support wartime and peacetime contingency planning and execution. Develop and review policy; develop, manage, and maintain Time Phased Force and Deployment Data and UTC; develop criteria for and monitor readiness reporting; force posturing analysis, and execution activities. Ensures command UTCs are postured per the current Airfield Operations (AO) Functional Area Prioritization and Sequencing Guidance published by the HAF FAM. FAMS must be trained and appointed per DAF 10-401, *Operations Planning and Execution*.

5. Skill and Career Progression. Adequate training and timely progression from the apprentice to the superintendent skill level plays an important role in the AF’s ability to accomplish its mission. It is essential that everyone involved in training do his or her part to plan, manage, and conduct an effective training program. The guidance provided (**Table 5.1**) in this part of the CFETP ensures individuals receive viable training at appropriate points in their career.

| Table 5.1 – Skill/Career Progression | | |
|--|-------------|---------------------------|
| | Rank | Rank – TIS Average |
| Basic Military Training School | AB/Amn | Amn – 6 months |
| Apprentice Technical School (3-Skill Level) | AB/Amn/ | A1C – 16 months |
| Airfield Management Operations Coordinator Qualification- Awarded 3-skill level Completion of 5-level QTP and local qualification Completion of Airfield Criteria and Airfield Driving CBTs Approval by AFM | A1C | A1C – 18 months |

| | | |
|--|-----------|-----------------|
| Upgrade to Journeyman (5-Skill Level) Minimum UGT as determined by AFCFM Completion of all core tasks listed in STS | A1C/SrA | SrA – 2 years |
| Airfield Management Operations Shift Lead/Supervisor Qualification – Award of SEI 155 Awarded 5-skill level or higher Completion of AMSL/AMOS PCG and local qualification Approval by AFM | SrA | SrA – 3 years |
| Trainer Must be recommended by their supervisor Qualified and certified to perform the task to be trained Completion of the Air Force Training Course (AFTC) Must be at least a SrA with AMSL/AMOS qualification or DoD civilian/contractor equivalent | | |
| Airman Leadership School Distance Learning (ALS DL) Available for AFR and ANG in the grade of E-4 | SrA | SrA – 3 years |
| Airman Leadership School (ALS) (In Residence) Available for SSgt, SSgt select and SrA , DoD civilian/contractor equivalents Resident graduation is a prerequisite to sew on SSgt | SrA/SSgt | SSgt – 4 years |
| Certifier Must be at least a SSgt select with a 5-skill level/civilian equivalent Capable of evaluating the task being certified Completion of the AFTC Must be someone other than the trainer if the item requires third party certification | | |
| Upgrade to Craftsman (7-Skill Level) Be at least a SSgt select Minimum UGT as determined by AFCFM Completion of 7-Skill Level DL/Resident Craftsman course Completion of 7-Level QTP/core tasks | SSgt | SSgt – 5 years |
| Non-commissioned Officer in Charge (NCOIC), Airfield Management Training (NAMT) Qualification Completion of 7-Level QTP and awarded 7-skill level | SSgt | SSgt – 6 years |
| NCOIC, Airfield Management Operations (NAMO) Qualification Completion of 7-Level QTP and awarded 7-skill level | SSgt | SSgt – 6 years |
| Wing Airfield Driving Program Manager Qualification Completion of 7-Level QTP and awarded 7-skill level | SSgt/TSgt | TSgt – 10 years |
| Non-commissioned Officer Academy (NCOA) (In Residence) Available for TSgt and TSgt selects | SSgt/TSgt | TSgt – 10 years |
| Non-commissioned Officer Academy (NCOA) Distance Learning Available for AFR or ANG in the grade of E-6 | TSgt | TSgt – 10 years |
| Deputy Airfield Manager (DAFM) Qualification – Award SEI 368 Previously awarded SEI 155 Awarded 7-skill level or higher Minimum grade of TSgt 36 months of experience in AM, of which 12 months as a 7-skill level Completion of the Advanced Airfield Manager Course Completion of AFM PCG AFM Approval | TSgt | TSgt – 12 years |
| Airfield Manager (AFM) Qualification Must be a TSgt Awarded SEI 368 | TSgt/MSgt | MSgt – 15 years |

| | | |
|---|------------|------------------|
| Senior Non-commissioned Officer Academy Distance Learning Program (SNCOA DLP) Available for AFR and ANG in the grade of E-7 | MSgt | MSgt – 15 years |
| Senior Non-commissioned Officer Academy (SNCOA) (In Residence) Available for SMSgt, SMSgt selects, and non-selects | MSgt/SMSgt | SMSgt – 16 years |
| Upgrade to Superintendent (9-Skill Level) Must be a SMSgt Awarded SEI 368 | SMSgt | SMSgt – 18 years |
| CMSgt Leadership Course (CLC) Available for CMSgts and CMSgt selects | CMSgt | CMSgt – 20 years |

6. Training Decisions. The CFETP uses a building block approach (simple to complex) to encompass the entire spectrum of training requirements for the 1C7X1 career field. The spectrum includes the strategy of when, where, and how to meet these training requirements. The strategy must be apparent and affordable to reduce duplication of training and eliminate a fragmented approach to training. The training decisions were made during the STRT held 2-5 August 2022 at the Technical Training Squadron (334 TRS) and utilizing the ISD process as implemented by 334 during training planning and course development.

6.1. Initial Skills Training. The initials skills course, Airfield Management Apprentice Course, has been revised by 334 TRS at Keeser AFB, MS, per updates made to **Part II** of the CFETP.

6.2. 5-Skill Level Upgrade Training. An updated AMOC PCG was converted into a 5-level QTP based on feedback from the field MFMs. The 5-Level QTP is constantly monitored for training effectiveness to ensure highest quality of training is taking place the unit level. Trainees will complete the 5-Level QTP to be awarded the 5-skill level. The QTP will match the updated STS and with 334 TRS’s assistance, be written to match updated proficiency codes.

6.3. 7-Skill level Upgrade Training. Various 7-skill level STST proficiency codes were updated to ensure a building block approach as trainees transition from 5-level to 7-level training. The 7-level QTP was updated to include 7-skill level core tasks not covered in the Airfield Management Craftsman course. The NAMO and NAMT PCG will be converted into 7-level STS items and included in the 7-level QTP. The 334 TRS has revised the Airfield Management Craftsman Course, and the course is now in-residence. A list of references/regulations are provided, as part of the welcome package.

6.4. Advanced Airfield Managers Course. No updates were made to the Advanced Airfield Manager Course CTS during the 2-5 August 2022 STRT.

6.5. Retraining Personnel. Retraintees will attend the 3-skill level resident training course before entering 5-skill level UGT. Upon award of 5-skill level, retrainees holding the rank of SSgt or above must wait 9 months prior to entering 7-skill level UGT. The AFCFM may waive the skill upgrade requirements, with justification, on a case-by-case basis, to the previously held skill level. Process such waiver requests in accordance with the guidance listed in paragraph 6.5.1. **Note:** 1C1X1 to 1C7X1 direct-duty (waiver 3-skill level resident training course) procedures available with AFCFM approval.

6.5.1. AFCFMs are the authority for waiving any mandatory training requirement(s). For Air National Guard (ANG) and AF Reserve Command (AFRC) components waiver authority is HQ ANG and HQ AFRC Functional Managers, respectively. Process the waiver requests to the AFCFM, HQ ANG and or HQ AFRC Functional Managers in the following manner:

6.5.1.1. Supervisors decide whether pursuing a waiver is appropriate by considering the complexity of the new AFS and the trainee’s background. If a waiver is appropriate, supervisors develop and forward a case file, which includes evidence to warrant a waiver, through the unit commander to the servicing Military Personnel Flight, Personnel Employment element.

6.5.1.2. The Military Personnel Flight will provide recommendations and forward the case file to the MACJCOM/A1, who will coordinate the package with the MAJCOM training manager and 1C7X1 MFM. Active-duty cases will then be sent to the AFCFM for a decision. HQ ANG and HQ AFRC Functional managers will determine approval for ANG and AFRC personnel. In the event there is no 1C7 functional manager at the MAJCOM to evaluate the case, the MAJCOM training manager will send the case to AFPC for review by the appropriate AFPC functional advisor. After AFPC review, the case will be sent to the AFCFM.

6.6. Proficiency Training. The NAMT or designated representative will develop and administer practical or written tests at least monthly to maintain a high standard of proficiency.

6.7. Continuation Training. Continuation training opportunities are described in Table 6.7. Most of these courses are unit funded. Each unit (and MAJCOM) should request funding support for continuation training courses in each annual fiscal year budget. Additional continuation training courses may be found on the American Associates of Airport Executives (AAAE) or FAA Academy websites.

| Course Description and Source | Rank |
|--|---|
| Basic Airport Safety & Operations Specialist School. Designed to enhance the professionalism and basic safety responsibilities of airport operations personnel and to increase awareness of 14 Code of Federal Regulations (CFR) Part 139, Certification of Airports. This course is specifically tailored to civil airport personnel responsible for the day-to-day operations of public-use airfields throughout the United States. Both 14 CFR Part 139 and non-regulatory airside safety and operations issues will be thoroughly reviewed by an expert faculty. This faculty will include FAA headquarters and regional personnel, officials from the National Transportation Safety Board, airport executives, airline pilots, military/DoD representatives from joint-use facilities and others knowledgeable about airport operations and safety matters. Course provided by AAAE. Course length: 4 days. | SrA/SSgt Possessing 5-Skill Level Awarded SEI 155 |
| Advanced Airport Safety & Operations Specialist School (ASOS). The advanced ASOS school is designed for individuals who have either attended an earlier ASOS school or have at least two years of supervisory experience in civil airport operations. The advanced school uses fewer prepared presentations and more problem-solving workshops, role- playing scenarios and breakout groups so that all attendees can actively participate in the proceedings. The case studies and general discussions will cover a range of topics, including environmental issues; winter operations (deicing/snow removal); emergency planning; construction safety; vehicle operations; security issues; hazmat/fuel spills; wildlife management/bird control. Course provided by AAAE. Course length: 4 days. | SrA/SSgt Possessing 5- Skill Level Awarded SEI 155 |
| Airfield Management Domestic/Contingency Operations Workshop (DCOW). The COW prepares Airfield Management personnel to perform duties in a deployment environment during contingency operations. Subjects include familiarization and use of the Airfield Management equipment UTC (7FVLU); use of night vision devices (NVD); Forward Area and Refueling Point (FARP) operations, post attack actions, etc. Training concludes with a field exercise and exit exam. Workshop is provided by the ANG. Course length: 5 days. | SrA/MSgt 5/7- Skill Levels |

| | |
|--|-------------------------------------|
| <p>USAF Landing Zone Operations (LZO) Course. The USAF Landing Zone Safety Officer (LZSO) Course provides advance training for individuals filling, or selected to fill, deployment positions performing landing zone safety officer duties. Provided by 435 TRS, Scott AFB, IL. Course length: 12 days.</p> | <p>SSgt/5-Skill Level and above</p> |
| <p>Risk Management Application and Integration (RM A&I) (WCIP05E). Course provides “how-to” instruction in applying primary and select risk management (RM) tools and techniques. In addition, the integration of RM into organizational activities is covered. The course is intended for personnel serving as organizational RM focal points, RM trainers, lead planners and others requiring a more in-depth understanding of RM principles, tools, and application. Course provided by HQ Air Force Safety Center, Kirtland AFB, NM. Course length: 3 days.</p> | <p>SSgt/MSgt 7Skill Level</p> |
| <p>AAAE International Aerodrome Certified Employee (IACE). IACE online training focuses on the requirements for Aerodrome Operations, the Standards and Recommended Practices under ICAO Annex 14 with an emphasis on key operations and safety issues. Course provided AAAE. Course length 7 hours online.</p> | <p>SSgt or above 7-Skill Level</p> |
| <p>AAAE Airport Certified Employee (ACE). This is an advanced course that covers four major subject areas: Operations, Lighting Maintenance, Security and Communications. Course is provided by AAAE. Course length: 5 days or correspondence.</p> | <p>SSgt or above 7-Skill Level</p> |
| <p>Flight Safety Non-Commissioned Officer (L3AZR1S071). This course provides training on principles of mishap prevention; flight safety program responsibilities; requirements of the Hazardous Air Traffic Report (HATR) program, Bird Aircraft Strike Program and Hazard Reporting Program; objectives of inspections, assessments, mishap investigation, and reporting; mishap categories and classes; investigation responsibilities and preparing mishap reports. Course provided by HQ Air Force Safety Center, Kirtland AFB, NM. Course length: 3 weeks.</p> | <p>TSgt or above 7-Skill Level</p> |
| <p>AAAE Certified Member (CM). This is an advanced course covering 15 major subject areas: History, The Regulation of Air Transportation, Airports, and The Federal Aviation Administration, The Management Functions, Management Theories, Roles, Motivation, and Communication, Airport Capacity and Delay, Air Traffic Control, Airspace, and Navigational Aids, Environmental Regulations, Airport Noise and Land Use Compatibility, Financial Management and Accounting, Airport Fees, Rates & Charges, Capital Development and Funding for Airports, Airport System Planning and Airport Master Planning, Airport Layout Plans, Terminal Planning, Design, and Operation, Airport Operations and 14 CFR Part 139—Certification, and Airport Security and Response to Emergencies. Course provided by AAAE. Course length: 5 days or correspondence.</p> | <p>TSgt/MSgt 7-Skill Level</p> |
| <p>Military Airspace Management (E3OZR13M3 00MB). This course is an advanced flight operation course, providing training for selected Department of Defense (DOD) personnel in the knowledge and skills needed to perform the duties of Military Airspace Managers. The scope of training includes the National Airspace System including NEXGEN, structure of the Federal Aviation Administration, Joint DOD Responsibilities, categories of military airspace, services to military aircraft engaged in flight operations, military airspace charting, strategic guidance of airspace acquisition, development of military airspace proposals, environmental aspects of military flight operations, obtaining exercise airspace, planning for future airspace requirements, and international rules and procedures. Course length: 9 days.</p> | <p>TSgt/MSgt 7/9 Skill Levels</p> |
| <p>Aircraft Mishap Investigation Course (WCIP05A). This course provides aircraft mishap investigation techniques and procedures. Course provided by HQ Air Force Safety Center, Kirtland AFB, NM. Course length: 3 weeks.</p> | <p>MSgt or above 7-Skill Level</p> |
| <p>Contingency Wartime Planners Course (CWPC). This course provides MFM and FAMS in-depth knowledge in contingency planning, crisis action planning, and operations plans execution. Course provided by Air University at Maxwell AFB, AL. Course length: 2 weeks</p> | <p>MSgt/CMSgt 7/9- Skill Levels</p> |

| | |
|---|---|
| <p>Project Management Professional (PMP). The PMP certification demonstrates to employers, clients, and colleagues that a project manager possesses project management knowledge, experience, and skills to bring projects to successful completion. As the demand for skilled project managers is at a critically urgent level, practitioners who hold the PMP certification are well positioned to provide the professional skills necessary to lead project teams and achieve successful project results. The PMP recognizes the competence of an individual to perform in the role of a project manager, specifically experience in leading and directing projects. Year after year, the PMP certification has garnered global recognition and commanded a higher salary for certified individuals over non-certified individuals. PMP certification is offered through the Project Management Institute. (https://www.pmi.org/) Course length: N/A</p> | <p>MSgt/CMSgt 7/9- Skill Levels</p> |
|---|---|

7. Community College of the Air Force (CCAF). CCAF enrollment occurs upon completion of basic military training and provides the opportunity to obtain an associate of applied science degree. To be awarded, degree requirements must be successfully completed before the student separates from the Air Force, retires, or is commissioned as an officer. In addition to its associate degree program, CCAF offers several certifications that can be found in their CCAF General Catalog.

7.1. Degree Requirements. All service members are automatically entered into the CCAF program. Prior to completing an associate degree, the 5 level must be awarded and the following requirements must be met: Meet the current year CCAF General Catalog program requirements. See current program requirements at <https://www.airuniversity.af.edu/Barnes/CCAF/>. Obtain additional information on CCAF degrees and requirements through the base education office, or the CCAF representative at Maxwell AFB, ccaf.edservices@us.af.mil.

7.2. Off-Duty Education. Additional off-duty education is a personal choice encouraged for all. Individuals desiring to become an AETC Instructor should be actively pursuing an associate degree. A degreed faculty is necessary to maintain accreditation through the Southern Association of Colleges and schools Commission on Colleges.

8. Career Field Path. Table 8.1 depicts typical positions in the Airfield Management career field by grade level. This table is intended as a guide only to provide Airmen a “snapshot” of possible duty positions in planning their careers and duty assignments; this chart is not all-inclusive.

| Rank | Skill Level | Time in Airfield Management Years | Duty Positions |
|--------|-------------|-----------------------------------|--|
| AB/Amn | 3 | <1 | Initial skills trainee; Airfield Management Operations Coordinator (AMOC) Trainee; Airfield Management Shift Lead (AMSL) |
| A1C | 3/5 | 1-3 | AMOC; AMSL |
| SrA | 5 | 3-4 | AMOC; AMSL; Airfield Management Operations Supervisor (AMOS) |

| | | | |
|-------|---------|-------|---|
| SSgt | 5/7 | 4-9 | AMOS; Noncommissioned Officer in Charge (NCOIC), Airfield Management Training (NAMT); NCOIC Airfield Management Operations (NAMO); Technical Training Instructor (TTI); Contingency Response Forces (CRF) |
| TSgt | 7 | 9-15 | AMOS; NAMT; NAMO; Contracting Officer Representative (COR), TTI, CRF, Deputy Airfield Manager (DAFM), Wing Airfield Driving Program Manager (Wg ADPM); USAF Airfield Management Operations, Procedures and Training Technician, HQ AFFSA; Air Advisor |
| MSgt | 7 | 15-18 | CRF; DAFM, TTI, Wg ADPM Airfield Manager (AFM); Numbered Air Force AFM (NAF); Major Command (MAJCOM) Functional Manager (MFM); MAJCOM Functional Area Manager (FAM); Department of Defense Notice to Airmen Division; Manager, USAF Airfield Management Operations Procedures and Training, HQ AFFSA; Technical Training Instructor Supervisor; Deputy Career Field Manager |
| SMSgt | 9 | 18-22 | AFM; MFM; FAM |
| CMSgt | CEM (0) | 22-30 | AFM; MFM; Chief, USAF Airfield Management Operations, Procedures and Training, HQ AFFSA; Air Force Career Field Manager (AFCFM) |

Section C – Skill Level Training Requirements

9. Purpose. Skill levels in this career field are defined in terms of tasks and knowledge requirements. This section outlines the specialty qualification requirements for each skill level in broad, general terms and establishes the mandator requirements for entry, award, and retention of each skill level. Each skill level must be completed sequentially. The specific task knowledge training requirements are identified in the STS at **Part II** of this CFETP.

10. Apprentice Level Training.

10.1. Specialty Qualification. Entry into training occurs upon completion of basic military training or when retraining from another AFSC is approved.

10.1.1. Knowledge. Knowledge of: ICAO; NATO; United States Federal and military airfield regulations; aeronautical charts, amps, and publications; flight data and NOTAM systems; familiarity of navigational aids; basic aircraft design characteristics; and principles of organizations, purpose, operation, and management of airfield operational areas is required.

10.1.2. Education. For entry into this specialty, completion of high school with a course in speech and basic knowledge of computers is desirable.

10.1.3. Training. Completion of the Airfield Management Apprentice Course is mandatory.

10.1.4. Experience. N/A

10.1.5. Training sources and Resources. Completion of the Airfield Management Apprentice Course satisfies the knowledge and performance requirements specified in the specialty qualifications section for award of the 3-skill level.

10.1.6. Implementation. Successful completion of the Airfield Management Apprentice Course results in award of the 3-skill level.

10.2. **Journeyman Level Training.**

10.2.1. Specialty Qualification. Enter 5-skill level UGT as of the date arrived on station (DOS).

10.2.1.1. Knowledge. Knowledge of: ICAO; NATO; United States federal and military airfield regulations; aeronautical charts, maps, and publications; flight data and NOTAM systems; familiarity of navigational aids; basic aircraft design characteristics; and principles of organization, purpose, operation, and management of airfield operational areas is required.

10.2.1.2. Education. N/A

10.2.1.3. Training. Complete the 5-Level QTP; all core task listed in the STS and a minimum UGT as determined by the AFCFM.

10.2.1.4. Experience. Must have qualification in and possession of AFSC 1C731. Also, experience in Airfield Management Operations function such as: airfield checks, NOTAM processing, emergency response actions, and maintaining flight information data and supportive displays is required.

10.2.1.5. Training Sources and Resources. AFFSA publishes and provides USAF Airfield Management QTPs/PCGs. CBTs used to support OFT are located on myLearning website (<https://www.my.af.mil/gcss-af/USAF/content/myLearning>).

10.2.1.6. Implementation. Completion of the 5-Level QTP, all core and applicable tasks listed in the CFETP, and a minimum UGT as determined by the AFCFM is required for award of the 5-skill level.

10.3. **Craftsman Level Training.**

10.3.1. Specialty Qualification. Enter 7-skill level UGT after notification of promotion to SSgt but no earlier than the first part of the promotion cycle.

10.3.2. Knowledge. Knowledge of: ICAO; NATO; United States federal and military airfield regulations; aeronautical charts, maps, and publications; flight data and NOTAM systems; familiarity of navigational aids; basic aircraft design characteristics; and principles of organization, purpose, operation, and management of airfield operational areas is required.

10.3.3. Education. For Regular Air Force, resident graduation of ALS is a prerequisite to assume the grade of SSGT and NCOA to assume the grade of MSgt. For ARC, completing the distance learning ALS and NCOA satisfies this requirement.

10.3.4. Training. Complete the Airfield Management Craftsman Course; 7-Level QTP; all applicable tasks listed in the STS; and a minimum UGT as determined by AFCDM.

10.3.5. Experience. Must have qualification in and possession of AFSC 1C751 and SEI 155. Also, experience performing and supervising Airfield Management functions, such as, airfield checks and inspections, overseeing airfield construction or repairs, processing airfield waivers or conducting airfield surveys is required.

10.3.6. Training Sources and Resources. The Airfield Management Craftsman Course is completed in-residence. A list of references/regulations to be familiar with, will be provided as part of the welcome package. In addition, members are encouraged to build their regulations library from credible/approved sources prior to the arrival at Keesler AFB. USAF Airfield Management 7-Level QTP is published and provided by AFFSA.

10.3.7. Implementation. Completion of the Airfield Management Craftsman Course 7-Level QTP, all applicable tasks listed in the STS, and a minimum UGT as determined by AFCFM is required for award of the 7-skill level.

10.3.7.1. Prerequisites. Access the Education and Training Course Announcements website (<https://usaf.dps.mil/teams/app10-etca/SitePages/Course.aspx?ao=1&i=5691&isdg=1>) for the most current course information regarding the prerequisites for the Craftsman Course.

10.3.7.1.2. Enrollment. Individuals requiring the Craftsman Course will be enrolled through the UTM. UTM/Base Education and Training Office will contact the MAJCOM Training Requester Quota Identifier's Manager to formally enroll students in the Airfield Management Craftsman Course. Keesler schoolhouse does not enroll students into the course.

10.4. **Superintendent Level Training.**

10.4.1. Specialty Qualification. ANG members will complete SEI 368 within 1 year of promotion to MSgt.

10.4.2. Knowledge. Knowledge of: ICAO; NATO; United States federal and military airfield regulations; aeronautical charts, maps, and publications; flight data and NOTAM systems; familiarity of navigational aids; basic aircraft design characteristics; and principles of organization, purpose, operation, and management of airfield operational areas is required.

10.4.3. Education. For Regular Air Force, resident graduation of the SNCOA is not required to assume the rank of SMSgt but is required before 1-year time in grade. This course is normally completed before sewing-on SMSgt. Arc personnel can satisfy this requirement through distance learning.

10.4.4. Training. If not already awarded SEI 368, complete the AFM PC and the AAFM Course.

10.4.5. Experience. Must have qualification in and possession of AFSC 1C771 and SEI 368. Also, experience managing functions such as Airfield Management activities, preparing or reviewing policies and directives for Airfield Management functions is required.

10.4.6. Training Sources and Resources. The AFM PCG is published and provided by AFFSA. The Advanced Airfield Manager Course is completed by in-residence attendance at Keesler AFB, MS.

10.4.7. Implementation. To be awarded the 9-Skill level, individuals must possess SEI 368 and hold the rank of SMSgt.

10.5. Other. All 1C7X1/1C700 personnel must meet and maintain the following items for entry, award, and retention of this AFSC:

10.5.1. Aptitude and physical requirements are listed in the AFECD, Attachment 4, Additional Requirements for AFSC Entry – Enlisted.

10.5.2. Normal color vision as defined in DAFMAN 84-123, *Medical Examinations and Standards*.

10.5.3. Ability to speak distinctly in person and over air-to-ground radios.

10.5.4. Must possess a valid stated driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, *Ground Transportation*.

10.5.5. Specialty routine access to Tier 3 (T-3) information systems, or similar classified environment. Completion of a current T-3 Investigation required IAW DoDM 5200.02, AFMAN 16-1405, *Air Force Personnel Security Program*, is mandatory. **Note:** Award of the entry level without a completed T-3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoD 5200.02, AFMAN 16-1405.

10.5.6. Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

10.5.7. Must maintain qualification according to AFMAN 13-204v2, *Airfield Management*.

Section D – Resources Constraints

11. Purpose. This section identifies known resource constraints that preclude optimal and desired training from being developed or conducted, including information such as cost and manpower. Resource constraints will be, as a minimum, reviewed and updated annually.

11.1. Apprentice Level Training. None.

11.2. Journeyman Level Training. None.

11.3. Craftsman Level Training. None.

11.4. Superintendent Level Training. None.

Section E – Transitional Training Guide – None.

PART II

Section A – Specialty Training Standard

1. Implementation. The STS (Attachment 1) will be used for technical training provided by AETC for classes entering on and after 19 July 2023 for 3-skill level training, and with the class entering on and after 22 May 2023 for 7-skill level training. At the unit level, tasks are trained and qualified to the “Go” level. “Go” means the individual can perform the task without assistance and meets local demands for accuracy, timeliness, and

correct use of procedures (“Go” level equates to 3c in the STS proficiency code key). Graduates of the 3-level resident course are trained to the level indicated by the codes in column 4, as they related to the proficiency code key at the front of the STS, and not to the “Go” level.

2. Purpose. As prescribed in DAFMN 36-2686, the STS:

2.1. Column 1 lists the most common tasks, knowledge, and Technical References (TR) necessary for Airmen to perform their duties in the 3-, 5-, and 7-skill levels. All task and knowledge items shown with a proficiency code are trained during wartime. Wartime tasks are tasks identified by the MFM that must continue to be taught when HQ AETC implements the wartime course chart.

2.2. Column 2 identifies core tasks for 5- and 7-skill levels. The core tasks identify the minimum essential tasks required to perform the duty expected of each person in each skill level of the specialty. At a minimum, all core tasks must be trained to the knowledge base level. All tasks left “blank” and not identified with a “5” or “7” in the core task column are not required as part of skill level upgrade unless those items are applicable at home station. Items identified by “^” required third party certification. The trainer will determine when the trainee is ready to be certified on a task. Task certification must show a certification or completion date.

2.3. Column 3 provides Chemical, Biological, Radiological, Nuclear (CBRN) task qualification training (TQT) items and certification for OJT and is used to record completion of tasks and knowledge training requirements. Items identified by “^” require training for CBRN TQT as directed by Unit Commander for readiness.

2.4. Column 4 shows formal training requirements and the proficiency to be demonstrated OJT by the graduate, as a result of formal training on the task and knowledge.

2.5. The qualitative requirements at the beginning of **Attachment 1** contain the proficiency code key used to indicate the level of training and knowledge provided by resident training.

2.6. The STS is used to document task completion when placed in DAF Form 623, On-the-Job training Record or electronic equivalent, and according to DAFMAN 36-2689. 1C7X1, DoD civilian and contractor personnel will maintain an electronic Air Force training record. For units that do not have access or are unable to utilize the electronic Air Force training record program, the following procedures are required for the maintenance of paper or hard copy records.

2.6.1. Duty position requirements are identified by circling the subparagraph number next to the task statement on the master training record. Any additional duty position tasks required by a unit must be added to the DAF Form 797 or electronic equivalent. As a minimum, completed the following columns in **Part II** of the CFETP; Training Completed, Trainee Initials, Trainer Initials and Certifier Initials (if third party certification is required).

2.6.2. The AFCFM required third-party certification and evaluation on selected STS and DAF Form 797 or electronic equivalent items, which means the certifier must be someone other than the trainer. At ARC locations that do not have enough positions to comply, the applicable ARC MFM is delegated the authority to waive this requirement. ARC MFM waivers will be location specific and not “blanket”. The STS item will be transcribed, actions will be documented on the DAF Form 623A or electronic equivalent.

2.7. Transcribing. Transcribing documentation to a new CFETP is an administrative function, not a re-evaluation of training. Therefore, supervisor and trainer are considered synonymous for the purpose of

documentation. Transcribe within 120 days (240 days for ARC) of CFETP revision date of from date revision is posted to automated training record systems. Upon publication of a new CFETP, use the following procedures to transcribe:

2.7.1. Use the new CFETP to identify past and current training requirements and to transcribe qualifications from the previous CFETP.

2.7.2. For tasks previously qualified/certified and required in the current duty position, enter the current date in the completion column. Trainee initials in the trainee column and the supervisor/trainer initials in the trainer column.

2.7.3. Annotate the DAF Form 623A or electronic equivalent, (for example, "I certify the information contained in the CFETP dated XX was transcribe to the CFETP dated XX, and the trainee was given the superseded CFETP". Signed and dated by the supervisor and trainee.

2.7.4. For personnel in retraining status, maintain the CFETP from previous AFSC until commensurate skill level is achieved, then give the obsolete field CFETP to the individual.

2.7.5. Automated trained records should update automatically when a new CFETP is published. Supervisors and trainers must review to ensure applicable tasks transferred and identify any new tasks that require training.

2.8. Decertification and Recertification. When a supervisor determines an Airmen is unqualified on a task previously certified for their duty position, the supervisor erases the previous certification, or deletes certification when using an automated system. Appropriate remarks pertaining to the decertification are entered on the DAF 623A or automated version. Begin recertification following initials certification procedures.

2.9. The STS is a guide for development of promotion tests used in the Weighted Airman Promotion System (WAPS). Specialty Knowledge Tests are developed at the AETC Airman Advancement Division, by Senior Noncommissioned Officers (SNCOs) with extensive practical experience in their career fields. The tests sample knowledge of STS subject matter areas as determined by the AFCFM as most appropriate for promotion to higher grades. Questions are based upon study references listed in the enlisted Promotion References and Requirements Catalog. Individual responsibilities are in Chapter 4 of DAFMAN 36-2664, *Personnel Assessment Program*. WAPS is not applicable to the ANG.

3. Recommendations. Comments and recommendations are invited concerning the quality of AETC training. A Customer Service Information Line (CSIL) has been installed for the supervisor's connivences. For quick response to concerns, call CSIL at DSN 597-4566 or e-mail 81trg.tge@us.af.mil. Reference this STS and identify the specific area of concern (paragraph, training standard element, etc.).

Section B- Course Objective List

4. Measurement. Each objective is indicated as follows: "P" indicated required task performance, which is measure with a performance test. "O"O indicates trainee must correctly articulate desired level of knowledge on the subject/task.

5. Standard. The standard is 70% on written examinations. Standards for performance measurement are indicated in the objective and delineated on the individual progress checklist. Instructor assistance is provided

as needed during the progress check and students may be required to repeat all or part of the behavior until satisfactory performance is attained.

6. Proficiency Level. Most task performance is taught to the 2b proficiency level, which means the student can do most parts of the task but does need assistance on the hardest parts of the task (partially proficient). The student can also determine step-by-step procedures for doing the task.

7. Course Objectives. The course objectives are listed in the sequence taught by block of instruction. A detailed listing of course objectives may be obtained by written request to 334 TRS/TRR, Keesler AFB, 39534-2335.

Section C – Support Materials

8. The following list of support materials is not all-inclusive; however, it covers those most frequently used.

| Type | Title | Developer |
|------|-------------|-----------|
| QTP | 5-Level QTP | AFFSA |
| PCG | AMSL/AMOS | AFFSA |
| QTP | 7-Level QTP | AFFSA |
| PCG | AFM | AFFSA |

Section D – Training Course Index

9. Purpose. This section of the CFETP identifies training courses available for the specialty and shows how the courses are used by each MAJCOM in their career field training programs. Current listings of formal courses available are located at the Education and Training Course Announcements web page, <https://usaf.dps.mil/teams/app10-etca>.

9.1. **Air force In-Residence Courses.**

| Title | Location |
|--|-----------------|
| Airfield Management Apprentice | Keesler AFB, MS |
| Airfield Management Craftsman Resident | Keesler AFB, MS |
| Advanced Airfield Manager Course | Keesler AFB, MS |
| Landing Zone Operations (LZO) Course | Scott AFB, IL |

9.2. **Exportable Courses.**

| Course Number | Title | Location |
|---------------|---|------------|
| CBT | Airfield Criteria, Standards and Facilities | myLearning |
| CBT | Airfield Driving | myLearning |
| CBT | Air Force Risk Management Fundamentals Course | myLearning |

Section E – MAJCOM Unique Requirements

10. There are currently no MAJCOM unique requirements. This area is reserved.

BY ORDER OF THE SECRETARY OF THE AIR FORCE OFFICIAL

SHERITA M. OUTSEY, CMSgt, USAF
Airfield Management Career Field Manager

Attachments:
1. 1C7X1 STS

ATTACHMENT 1 - 1C7X1 STS

| | |
|---|-----------------------------|
| <i>THIS BLOCK IS FOR IDENTIFICATION PURPOSES ONLY</i> | |
| NAME OF TRAINEE | |
| PRINTED NAME (<i>Last, First, Middle Initial</i>) | INITIALS (<i>Written</i>) |
| PRINTED NAME OF TRAINER, CERTIFYING OFFICIAL AND WRITTEN INITIALS | |
| N/I | N/I |
| N/I | N/I |
| N/I | N/I |
| N/I | N/I |
| N/I | N/I |
| N/I | N/I |

QUALITATIVE REQUIREMENTS

| Proficiency Code Key | | |
|--|-------------|--|
| | Scale Value | Definition: The individual |
| TASK PERFORMANCE LEVELS | 1 | Can do simple parts of the task. Needs to be told or shown how to do most of the task. (Extremely Limited) |
| | 2 | Can do most parts of the task. Needs only help on hardest parts. (Partially Proficient) |
| | 3 | Can do all parts of the task. Needs only a spot check of completed work. (Competent) |
| | 4 | Can do the complete task quickly and accurately. Can tell or show others how to do the task. (Highly Proficient) |
| *TASK KNOWLEDGE LEVELS | a | Can name parts, tools, and simple facts about the task. (Nomenclature) |
| | b | Can determine step by step procedures for doing the task. (Procedures) |
| | c | Can identify why and when the task must be done and why each step is needed. (Operating Principles) |
| | d | Can predict, isolate, and resolve problems about the task. (Advanced Theory) |
| **SUBJECT KNOWLEDGE LEVELS | A | Can identify basic facts and terms about the subject. (Facts) |
| | B | Can identify relationship of basic facts and state general principles about the subject. (Principles) |
| | C | Can analyze facts and principles and draw conclusions about the subject. (Analysis) |
| | D | Can evaluate conditions and make proper decisions about the subject. (Evaluation) |
| Explanations | | |
| <p>* A task knowledge scale value may be used alone or with a task performance scale value to define a level of knowledge for a specific task. (Example: b and 1b)</p> <p>** A subject knowledge scale value is used alone to define a level of knowledge for a subject not directly related to any specific task, or for a subject common to several tasks.</p> <p>- This mark is used alone instead of scale value to show no proficiency training is provided in the course. OJT must be provided at the unit/base level.</p> <p>X This mark is used alone in course columns to show that training is required but not given due to limitations in resources.</p> <p>^ This mark denotes an item requires third party certification.</p> <p>* This mark denotes an item identified for CBRN TQT as directed by Unit Commander</p> <p>(+) = This mark denotes an item is required prior to award of SEI 155, can only be performed upon completion of the AMOS/AMSL PCG.</p> | | |
| <p>NOTE: All tasks and knowledge items shown with a proficiency code are trained during wartime. Unit level tasks are trained and qualified to the 3c level. At a minimum, all core tasks must be trained to the knowledge base level.</p> | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|--|---------------|-----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert v | Deployment * / S/EI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 1. Career Progression TR: AFMAN 13-204 v1 and v2, AFI 10-202, CFETP 1C7X1, Air Force Enlisted Classification Directory (AFECD) | | | | | | | | | | | |
| 1.1. Progression in Career Field Ladder 1C7X1 | 5 | | | | | | | A | - | - | |
| 1.2. Duties and positions of AFSCs 1C7-3/5/7/9/0 | 5 | | | | | | | A | - | - | |
| 2. Administrative Management TR: AFMAN 13-204v1 and 2, AFI 33-322, DAFI 90-160, AFI 25-201, and CMS 13EX00 | | | | | | | | | | | |
| 2.1. Manpower Utilization | 7 | | | | | | | - | - | C | |
| 2.2. Develop Work Schedule | 7 | | | | | | | - | - | - | |
| 2.3. Utilize Daily Record of Facility Operations - AF Form 3616 | 5 | | | | | | | 2b | - | - | |
| 2.4. Letters of Agreement | 5 | | | | | | | - | - | - | |
| 2.5. Memorandum of Understanding | 5 | | | | | | | - | - | - | |
| 2.6. Memorandum of Agreement | 5 | | | | | | | - | - | - | |
| 2.7. Support Agreement | 5 | | | | | | | - | - | - | |
| 2.8. Office File Plan | 5 | | | | | | | - | - | - | |
| 2.9. File Disposition | 5 | | | | | | | - | - | - | |
| 3. Contingency/Expeditionary Operations TR: AFDP 3-0, AFI 10-202, DAFI 10-401, AFI 10-404, AFI 11-235, AFI 10-2501, AFMAN 11-218, DAFMAN 13-217, AFMAN 24-306, AFH 10-222v1, AFPD 10-4, AFTTP 3-2.64, ATP 3-04.17, AFTTP 3-2.23, AFTTP 3-4.13V2, AFTTP 3-4.7, AFTTP 3-2.68, UFC 3-260-04, TC 21-305-20, UFC 3-260-01 and UFC 3-535-01 | | | | | | | | | | | |
| 3.1. Air Force Force Generation (AFFORGEN) | 5 | | | | | | | A | - | - | |
| 3.2. Force Modules | 5 | | | | | | | A | - | - | |
| 3.3. Base Operation Support | 7 | | | | | | | - | - | - | |
| 3.4. Senior Airport Authority (SAA) | 7 | | | | | | | - | - | - | |
| 3.5. Minimum Operating Strip (MOS) | 7 | | | | | | | A | - | B | |
| 3.6. Night Vision Devices (NVD) Ops TR: AFMAN 24-306 | | | | | | | | A | - | - | |
| 3.7. Airfield Battle Damage Assessment | 7 | | | | | | | - | - | - | |
| 3.8. AM UTC Mission Capability (MISCAP) | | | | | | | | - | - | - | |
| 3.9. Landing Zone Safety Officer/Landing Zone Controller | | | | | | | | a | - | b | |
| 3.10. Airfield Surveys: Types and Purposes TR: DAFMAN 13-217, AFI 10-404, AFI 11-235, ATP 3-04.17, AFTTP 3-2.68, AFTTP 3-2.23, AFTTP 3-4.13V2, AFTTP 3-4.7, AFI 10-202, UFC 3-260-01, and T.O. 00-25-172 | | | | | | | | | | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core Cert v | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 3.10.1. Base Support Plan | 5 | | | | | | | - | - | - | |
| 3.10.2. Expeditionary Site Survey Process | 5 | | | | | | | - | - | - | |
| 3.10.3. Airfield Assessment | 5 | | | | | | | - | - | - | |
| 3.10.4. AF Form 1174 | | | | | | | | - | - | C | |
| 3.10.5. Landing Zone/Drop Zone//Helicopter Landing Zone | | | | | | | | - | - | C | |
| 3.10.6. ATCALs/DATCALs | 5 | | | | | | | - | - | - | |
| 3.10.7. TERPS | 5 | | | | | | | - | - | - | |
| 3.10.8. Explosive Siting | 5 | | | | | | | - | - | - | |
| 3.10.9. Flight Inspection | 5 | | | | | | | - | - | - | |
| 3.10.10. FARP/Hot Refueling | 5 | | | | | | | - | - | - | |
| 4. Support Agencies TR: AFECD, DESR 6055.09_AFMAN 91- 201, AIM, AFTTP 34.13V2, AFMAN 10-207, DAFI 21- 101, DAFI 31-101, AFI 32-1001, AFI 32-10112, AFI 38-101, DAFI 91-101, and AFI 91-202 | | | | | | | | | | | |
| 4.1. Safety | | | | | | | | | | | |
| 4.1.1. Aviation | 5 | | | | | | | A | - | - | |
| 4.1.2. Occupational | 5 | | | | | | | A | - | - | |
| 4.1.3. Weapons | 5 | | | | | | | A | - | - | |
| 4.2. Civil Engineering | | | | | | | | | | | |
| 4.2.1. Engineering Flight | | | | | | | | | | | |
| 4.2.1.1. Engineering Support | 5 | | | | | | | A | - | - | |
| 4.2.1.2. GeoBase | 5 | | | | | | | A | - | - | |
| 4.2.2. Operations Flight | | | | | | | | | | | |
| 4.2.2.1. Heavy Repair | 5 | | | | | | | A | - | - | |
| 4.2.2.2. Infrastructure Systems | 5 | | | | | | | - | - | - | |
| 4.2.2.3. Facility Systems | 5 | | | | | | | - | - | - | |
| 4.2.2.4. Operations Engineering | 5 | | | | | | | - | - | - | |
| 4.2.2.5. Missile Facility Maintenance | 5 | | | | | | | - | - | - | |
| 4.2.3. Installation Management Flight | 5 | | | | | | | - | - | - | |
| 4.2.4. EOD Flight | 5 | | | | | | | A | - | - | |
| 4.2.5. Fire Emergency Service Flight | 5 | | | | | | | A | - | - | |
| 4.3. Air Traffic Control | 5 | | | | | | | A | - | - | |
| 4.4. Command and Control Operations Specialty | 5 | | | | | | | A | - | - | |
| 4.5. Maintenance Operations Center | 5 | | | | | | | A | - | - | |
| 4.6. Transient Alert | 5 | | | | | | | A | - | - | |
| 4.7. Weather | 5 | | | | | | | A | - | - | |
| 4.8. Security Forces | 5 | | | | | | | A | - | - | |
| 4.9. Radar Airfield Weather Systems (RAWS) | 5 | | | | | | | A | - | - | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|--|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ✓ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 5. Communications Systems TR: AFMAN 13-204v2, AFI 17-210, and FAA 7110.65 | | | | | | | | | | | |
| 5.1. Operate Equipment | 5 | * | | | | | | 2b | - | - | |
| 5.2. Use Terminology | 5 | | | | | | | 2b | - | - | |
| 5.3. Use Phraseology | 5 | | | | | | | 2b | - | - | |
| 6. NOTAMS TR: AFI 11-208, ICAO Annex 15 Ch 5, ICAO 8126 Ch 6, and FAAO 7930.2 | | | | | | | | | | | |
| 6.1. System | 5 | | | | | | | A | - | - | |
| 6.2. Criteria | 5 | | | | | | | A | - | - | |
| 6.3. Graphical | 5 | | | | | | | A | - | - | |
| 6.4. NOTAM Management | 5 | | | | | | | - | - | - | |
| 6.5 Process NOTAMS | | | | | | | | | | | |
| 6.5.1. Create | 5 | | | | | | | 2b | - | - | |
| 6.5.2. Replace | 5 | | | | | | | 2b | - | - | |
| 6.5.3. Cancel | 5 | | | | | | | 2b | - | - | |
| 6.5.4. Coordinate | 5 | | | | | | | 2b | - | - | |
| 7. Airfield Programs TR: AFH 32-7084, AFI 32-1015, DODI 4165.57, and AFI 90-2001 | | | | | | | | | | | |
| 7.1. Airfield Inspection | 5 | | | | | | | A | - | - | |
| 7.2. Air Installation Compatibility Use Zones Program (AICUZ) | 7 | | | | | | | A | | B | |
| 7.3. Snow and Ice Control Program TR: AFMAN 13-204v2, AFI 32-1001, FAAAC 150/5220-20, FAA AC 150/5200-30, FAAAC 150/5340-26, FAAO 6820.10, and T.O. 33-1-23 | | | | | | | | | - | | |
| 7.3.1. Equipment/Material | 5 | | | | | | | A | - | - | |
| 7.3.2. Snow and Ice Control Plan | 5 | | | | | | | A | - | - | |
| 7.3.3. Snow Removal Priorities | 5 | | | | | | | A | - | - | |
| 7.3.4. NAVAID Clearances | 5 | | | | | | | A | - | - | |
| 7.3.5. Snowbank Heights | 5 | | | | | | | A | - | - | |
| 7.4. Bird/Wildlife Aircraft Strike Hazard Reduction Program TR: AFMAN 13-204v2, AFI 91-202, AFI 91-212, and FAA AC 150/5200-33, AFMAN 32-7003 | | | | | | | | | | | |
| 7.4.1. Active Control | 5 | | | | | | | B | - | - | |
| 7.4.2. Passive Control | 5 | | | | | | | B | - | - | |
| 7.4.3. BASH Plan | 5 | | | | | | | A | - | C | |
| 7.4.4. Bird Hazard Working Group | 7 | | | | | | | - | - | - | |
| 7.4.5. Bird Watch Conditions (BWC) | 5 | | | | | | | A | - | - | |
| 7.4.6. Bird Strike | 5 | | | | | | | A | - | - | |
| 7.4.7. Integrated Natural Resource Plan | 7 | | | | | | | - | - | B | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert v | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 7.4.8. Munitions/Weapons Storage | 5 | | | | | | | A | - | - | |
| 7.5. Airfield Driving Program TR: DAFI 13- 213, DAFMAN 91-203, DAFI 21-101, and TC 21-305- 20/AFMAN 24-306 | | | | | | | | | | | |
| 7.5.1. Unit Responsibilities | 5 | | | | | | | A | - | - | |
| 7.5.2. Airfield Management Responsibilities | 5 | | | | | | | A | - | - | |
| 7.5.3. Wing Program Development | 7 | | | | | | | - | - | - | |
| 7.5.4. Privately Owned Vehicle and Government Leased Vehicle Passes | 5 | | | | | | | A | - | - | |
| 7.5.5. Licensing | 5 | | | | | | | A | - | - | |
| 7.5.6. Enforcement | 5 | | | | | | | A | - | - | |
| 7.5.7. Violations TR: AFI 91-202, DAFMAN 91- 223 | | | | | | | | | | | |
| 7.5.7.1. Violation Consequences | 5 | | | | | | | A | - | - | |
| 7.5.7.2. Assess Violations | 5 | | | | | | | - | - | - | |
| 7.5.8. Airfield Driving Training Database | | | | | | | | - | - | - | |
| 7.6. Security TR: AFI 10-701 and DAFI 31-101 | | | | | | | | | | | |
| 7.6.1. Specific OPSEC Vulnerabilities of AFSC IC7X1 | 5 | | | | | | | A | - | - | |
| 7.6.2. Integrated Defense Plan (IDP) | 5 | | | | | | | A | - | - | |
| 7.7. Airfield Driving TR: DAFI 13-213, DAFMAN 91-203, TC 21-305-20, and FAA AC 150/5210-20 | | | | | | | | | | | |
| 7.7.1. Perform Airfield Driving Procedures | 5 | * | | | | | | 2b | - | - | |
| 7.7.2. Perform Controlled Movement Area Procedures | 5 | * | | | | | | 2b | - | - | |
| 7.8. Air Force Inspection System TR: AFI 90-302 | | | | | | | | | | | |
| 7.8.1. Airfield Management Responsibilities | 5 | | | | | | | - | - | - | |
| 8. Airfield Design Criteria TR: DAFMAN 13- 217, DAFMAN 32-1084, T.O. 00-25-172, TSPWG M 3- 260-02.07.3, and UFC 3-260-01 | | | | | | | | | | | |
| 8.1. Runways | | | | | | | | | | | |
| 8.1.1. Runway Classifications | 5 | | | | | | | A | - | - | |
| 8.1.2. Runway Systems | 5 | | | | | | | A | - | - | |
| 8.1.3. Runway Orientation | 5 | | | | | | | A | - | - | |
| 8.1.4. Orientation/Design Considerations | 5 | | | | | | | A | - | - | |
| 8.1.5. Runway Designation | 5 | | | | | | | A | - | - | |
| 8.1.6. Navigational Aids TR: AIM, AFMAN 11- 230, FAA AC 150/5220-16, FAAO 6560.20, and FAAO 6820.10 | | | | | | | | | | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 8.1.6.1. Non-precision | 5 | | | | | | | A | - | B | |
| 8.1.6.2. Precision | 5 | | | | | | | A | - | B | |
| 8.1.6.3. Approach Category | 5 | | | | | | | A | - | B | |
| 8.1.6.4. Critical Areas | 5 | | | | | | | A | - | B | |
| 8.1.6.5. Precision Obstacle Free Zone (POFZ) | 5 | | | | | | | A | - | B | |
| 8.1.7. Class B Runway Dimensional Criteria | 5 | | | | | | | B | - | C | |
| 8.1.8. Class B Runway Shoulders | 5 | | | | | | | B | - | C | |
| 8.1.9. Class B Runway Overruns | 5 | | | | | | | B | - | C | |
| 8.1.10. Class B Runway Grading Requirements | 5 | | | | | | | - | - | C | |
| 8.1.11. Class B Runway Clear Zones | 5 | | | | | | | B | - | C | |
| 8.1.12. Class B Clear Zone Mandatory Zone of Frangibility | 5 | | | | | | | B | - | C | |
| 8.1.13. Accident Potential Zones | 5 | | | | | | | B | - | C | |
| 8.1.14. Imaginary Surfaces | | | | | | | | | | | |
| 8.1.14.1. Air Force Class B Runway | 5 | | | | | | | B | - | C | |
| 8.1.14.2. Army Class B Runway | 7 | | | | | | | - | - | B | |
| 8.1.15. Objects Affecting Navigable Airspace | 7 | | | | | | | - | - | C | |
| 8.1.16. Assess Objects Affecting Navigable Airspace | 7 | | | | | | | - | - | 2b | |
| 8.1.17. Aircraft Characteristics | | | | | | | | | | | |
| 8.1.17.1. Aircraft Dimensions | 5 | | | | | | | A | - | B | |
| 8.1.17.2. Turning Capabilities | 5 | | | | | | | - | - | B | |
| 8.1.17.3. Maximum Gross Take-off Weight | 5 | | | | | | | A | - | B | |
| 8.1.17.4. Exhaust Temperatures | 5 | | | | | | | A | - | C | |
| 8.1.17.5. Exhaust Velocities | 5 | | | | | | | A | - | C | |
| 8.2. Rotary Wing Facilities | | | | | | | | | | | |
| 8.2.1. Helipads | 7 | | | | | | | A | - | B | |
| 8.2.2. Helipad Dimensional Criteria | 7 | | | | | | | A | - | B | |
| 8.2.3. Helipad Shoulders | 7 | | | | | | | A | - | B | |
| 8.2.4. Helipad Grading Requirements | 7 | | | | | | | - | - | B | |
| 8.2.5. Helipad Clear Zones | 7 | | | | | | | - | - | B | |
| 8.2.6. Helipad Accident Potential Zones | 7 | | | | | | | - | - | B | |
| 8.2.7. Helipad Imaginary Surfaces | 7 | | | | | | | - | - | B | |
| 8.3. Unmanned Aerial System (UAS) | 7 | | | | | | | A | - | B | |
| 8.4. Landing Zones (LZ) | | | | | | | | | | | |
| 8.4.1. Landing Zones | 5 | | | | | | | A | - | B | |
| 8.4.2. Site Planning for LZ's | 5 | | | | | | | - | - | A | |
| 8.4.3. Siting Considerations | 5 | | | | | | | - | - | A | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|--|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 8.4.4. LZ Dimensional Criteria | 5 | | | | | | | A | - | B | |
| 8.4.5. LZ Grading Requirements | 5 | | | | | | | - | - | B | |
| 8.4.6. Clear Zones | 5 | | | | | | | A | - | B | |
| 8.4.7. LZ Imaginary Surfaces | 5 | | | | | | | A | - | B | |
| 8.5. Taxiways | | | | | | | | | | | |
| 8.5.1. Fixed Wing Taxiway | 5 | | | | | | | A | - | C | |
| 8.5.2. Rotary Wing Taxiway | | | | | | | | A | - | C | |
| 8.5.3. LZ Taxiway | 5 | | | | | | | A | - | C | |
| 8.5.4. Taxitraks | | | | | | | | A | - | B | |
| 8.6. Aprons and Other Pavements | | | | | | | | | | | |
| 8.6.1. Fixed-Wing Aircraft Parking Apron | | | | | | | | | | | |
| 8.6.1.1. Taxilanes | 5 | | | | | | | A | - | C | |
| 8.6.1.2. Aircraft Turning Capabilities | 5 | | | | | | | A | - | B | |
| 8.6.1.3. Departure Sequencing | 5 | | | | | | | A | - | B | |
| 8.6.1.4. Minimum Standoff Distances | 5 | | | | | | | A | - | C | |
| 8.6.1.5. Other Pavements | | | | | | | | | | | |
| 8.6.1.5.1. Warm-up Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.2. Power Check Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.3. Arm/Disarm Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.4. Compass Calibration Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.5. Hazardous Cargo Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.6. Alert Pad | 5 | | | | | | | A | - | B | |
| 8.6.1.5.7. Aircraft Wash Rack/Bird Bath | 5 | | | | | | | A | - | B | |
| 8.6.1.5.8. Hangar Access Apron | 5 | | | | | | | A | - | B | |
| 8.6.2. Rotary-Wing Aircraft Parking Apron | | | | | | | | | | | |
| 8.6.2.1. Army Parking Apron Layout | 7 | | | | | | | - | - | C | |
| 8.6.2.2. Air Force Parking Apron Layout | 7 | | | | | | | - | - | C | |
| 8.6.3. Aircraft Parking Plans | 5 | | | | | | | A | - | C | |
| 8.6.4. Develop Parking Plans | 7 | | | | | | | - | - | 2b | |
| 9. Airfield Safety TR: AFMAN 13-204v2, AFI 91- 202, DAFMAN 91- 203, and DAFI 91-204 | | | | | | | | | | | |
| 9.1. Hazardous Cargo Classifications | 5 | | | | | | | A | - | - | |
| 9.2. Hazardous Conditions on Airfield TR: DAFMAN 91-203, DESR 6055.09 AFMAN 91- 201, TSPWG M 3- 260-02.07.3, T.O. 00-25-172, T.O. 42B-1-1, and UFC 3-260-01 | | | | | | | | | | | |
| 9.2.1. Fuel Spills | 5 | | | | | | | A | - | - | |
| 9.2.2. Hydrazine Leaks | 5 | | | | | | | A | - | - | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 9.2.3. Jet Blast/Engine Runs | 5 | | | | | | | A | - | - | |
| 9.2.4. Jettison Areas | 5 | | | | | | | A | - | - | |
| 9.2.5. ARM/DE-ARM Ops | 5 | | | | | | | A | - | - | |
| 9.2.6. Explosives Safety | 5 | | | | | | | A | - | - | |
| 9.2.7. Jet Blast Effects | 5 | | | | | | | A | - | - | |
| 9.2.8. Reduced Visibility | 5 | | | | | | | A | - | - | |
| 9.2.9. Fuel Servicing Safety Zone | 5 | | | | | | | A | - | - | |
| 9.2.10. Engine Intake Danger Areas | 5 | | | | | | | A | - | - | |
| 9.2.11. Rotor/Blade Safety Zones | 5 | | | | | | | A | - | - | |
| 10. Airfield Resource Protection TR: DAFI 31-101 and AFI 13-207-O | | | | | | | | | | | |
| 10.1. Protection Level Resources | 5 | | | | | | | A | - | - | |
| 10.2. Physical Security | 5 | | | | | | | A | - | - | |
| 11. Pavements TR: AFI 32-1041, TSPWG M 3-260-03.02-19, UFC 3-260-02, UFC 3-260-03, UFC 3-260-16, UFC 3-270-01, and STANAG 7131 | | | | | | | | | | | |
| 11.1. Pavement Types | 5 | | | | | | | A | - | B | |
| 11.2. Pavement Distresses/Deficiencies/Failures | 5 | | | | | | | A | - | - | |
| 11.3. FOD | 5 | | | | | | | A | - | - | |
| 11.4. Interpret Pavement Condition Index (PCI) | 7 | | | | | | | a | - | 2b | |
| 11.5. Interpret Airfield Pavement Structural Evaluation | 7 | | | | | | | a | - | 2b | |
| 11.6. Interpret Aircraft Classification Number (ACN)/Pavement Classification Number (PCN) | 5 | | | | | | | 2b | - | - | |
| 11.7. Interpret Runway Friction Characteristic Evaluation | 7 | | | | | | | - | - | - | |
| 11.8. Expedient Pavement Repairs Methods/Materials | 5 | | | | | | | A | - | - | |
| 12. Airfield Markings TR: AIM, AFMAN 11- 230, DAFMAN 13-217, AFMAN 32-1040, UFC 3- 260-04, FAA AC 150/5340-1, FAA AC 150/5345-39, ICAO Annex 14v1 and 2, STANAG 3158, UFC 3-260-01 and STANAG 3711 | | | | | | | | | | | |
| 12.1. Runway Markings | 5^ | | | | | | | A | - | C | |
| 12.2. Taxiway Markings | 5^ | | | | | | | A | - | C | |
| 12.3. Apron Markings | 5^ | | | | | | | A | - | C | |
| 12.4. Helipad Markings | | | | | | | | A | - | C | |
| 12.5. Visual Hold Line | 5^ | | | | | | | A | - | C | |
| 12.6. Instrument Hold Lines | 5^ | | | | | | | A | - | C | |
| 12.7. Threshold Markings | | | | | | | | | | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 12.7.1. Permanent Displaced Threshold | 5^ | | | | | | | A | - | C | |
| 12.7.2. Temporary Displaced Threshold | 5^ | | | | | | | A | - | C | |
| 12.8. Temporary Markings | 5^ | | | | | | | A | - | C | |
| 12.9. Closed Surface Markings | 5^ | | | | | | | A | - | C | |
| 12.10. Minimum Operating Strips (MOS) | 5^ | | | | | | | A | - | C | |
| 12.11. Landing Zones | 5^ | | | | | | | A | - | C | |
| 12.12. Marking Discrepancies | | | | | | | | | | | |
| 12.12.1. Faded/Obscure Markings | 5^ | | | | | | | A | - | C | |
| 12.12.2. Paint Build-up Markings | 5^ | | | | | | | A | - | C | |
| 12.12.3. Chipped Markings | 5^ | | | | | | | A | - | C | |
| 12.12.4. Rubber Deposits | 5^ | | | | | | | A | - | C | |
| 13. Airfield Lighting TR: AFMAN 11-230, AFMAN 13-204v2, DAFMAN 13-217, DAFMAN 32-1084, AFMAN 32-1040, UFC 3- 260-04, FAA AC 150/5340-30, FAA AC 150/5345-43/44/46, FAAO 6850.5, FLIPs, ICAO Annex 14, UFC 3-260-01, UFC 3- 535- 01, STANAG 3316, and STANAG 3346 | | | | | | | | | | | |
| 13.1. Visual Facilities Requirements | 5^ | | | | | | | A | - | C | |
| 13.2. Frangible Fixtures | 5^ | | | | | | | A | - | C | |
| 13.3. Approach | 5^ | | | | | | | A | - | C | |
| 13.4. Approach Light Planes | 5^ | | | | | | | A | - | C | |
| 13.5. Instrument Critical Area/Airfield Traffic Control Light Systems | 5^ | | | | | | | A | - | C | |
| 13.6. Runway | 5^ | | | | | | | A | - | C | |
| 13.7. Taxiway | 5^ | | | | | | | A | - | C | |
| 13.8. Rotating Beacon | 5^ | | | | | | | A | - | B | |
| 13.9. Wind Cones | 5^ | | | | | | | A | - | B | |
| 13.10. Runway Guard Lights (RGL) | 5^ | | | | | | | A | - | B | |
| 13.11. PAPI | 5^ | | | | | | | A | - | B | |
| 13.12. Obstruction Lights | 5^ | | | | | | | A | - | B | |
| 13.13. Helipad | | | | | | | | A | - | B | |
| 13.14. NATO | | | | | | | | | | | |
| 13.14.1. Approach Lighting | ^ | | | | | | | A | - | B | |
| 13.14.2. Runway Lighting | ^ | | | | | | | A | - | B | |
| 13.14.3. Taxiway Lighting | ^ | | | | | | | A | - | B | |
| 13.15. ICAO | | | | | | | | | | | |
| 13.15.1. Approach Lighting | ^ | | | | | | | A | - | B | |
| 13.15.2. Runway Lighting | ^ | | | | | | | A | - | B | |
| 13.15.3. Taxiway Lighting | ^ | | | | | | | A | - | B | |
| 13.16. Contingency | | | | | | | | | | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 13.16.1. Approach Lighting | 5^ | | | | | | | A | - | B | |
| 13.16.2. Runway Lighting | 5^ | | | | | | | A | - | B | |
| 13.16.3. Landing Zone Lighting | 5^ | | | | | | | A | - | B | |
| 13.16.4. Expeditionary Airfield Lighting System (EALS) | 5^ | | | | | | | A | - | B | |
| 13.16.5. Solar Lights | 5^ | | | | | | | A | - | - | |
| 14. Airfield Signs TR: UFC 3-535-01, ICAO Annex 14, and FAA AC 150/5345-44 | | | | | | | | | | | |
| 14.1. Mandatory | 5^ | | | | | | | A | - | C | |
| 14.2. Information/Guidance | 5^ | | | | | | | A | - | C | |
| 14.3. Runway Distance Remaining (RDR) Signs | 5^ | | | | | | | A | - | C | |
| 14.4. Arresting Gear Markers (AGM) | 5^ | | | | | | | A | - | C | |
| 14.5. Traffic Control | 5^ | | | | | | | A | - | - | |
| 15. Aircraft Arresting Systems | | | | | | | | | | | |
| TR: AFMAN 32-1040, FAA AC 150/5220-9, FAA AC 150/5220-22, STANAG 3697, and UFC 3-260 18F | | | | | | | | | | | |
| 15.1. Types (MAAS, BAKS) | 5^ | | | | | | | A | - | B | |
| 15.2. Components | 5^ | | | | | | | - | - | B | |
| 15.3. Certifications | 5^ | | | | | | | - | - | B | |
| 16. Airfield Waivers TR: AFMAN 13-204v2, AFI 32- 1015, AFH 32-7084, AFMAN 11-218, AFMAN 32-1040, UFC 3-260-01, and UFC 3- 535-01 | | | | | | | | | | | |
| 16.1. Airfield Criteria Waivers | | | | | | | | | | | |
| 16.1.1. Exemptions | 5^ | | | | | | | A | - | C | |
| 16.1.2. Permanent Waivers | 5^ | | | | | | | A | - | C | |
| 16.1.3. Temporary Waivers | 5^ | | | | | | | A | - | C | |
| 16.2. Building Restriction Line | 5^ | | | | | | | A | - | C | |
| 16.3. Pavement Weight Bearing Waivers | 5^ | | | | | | | A | - | C | |
| 16.4. Marking Waivers | 5^ | | | | | | | A | - | C | |
| 16.5. Lighting Waivers | 5^ | | | | | | | A | - | C | |
| 16.6. Waiverable Support Facilities | 5^ | | | | | | | - | - | C | |
| 16.7. Permissible Deviations | 5^ | | | | | | | A | - | C | |
| 16.8. Frangibility Requirements | 5^ | | | | | | | A | - | C | |
| 16.9. AICUZ Deviation | 7 | | | | | | | A | - | C | |
| 16.10. Wingtip Clearance | 5^ | | | | | | | A | - | C | |
| 16.11. Operational Waivers | 7 | | | | | | | - | - | - | |
| 17. Airfield Inspection TR: AFMAN 13-204v2, AFMAN 32-1040, AFI 32-1015, AFH 32-7084, AFI 91-212, ICAO Annex 14, NATO BI-MNCD 85-5, FAA AC 150/5370-2, FAAO 8260.3, FAAO 6850.5, STANAG 7131, Title 14 CFR, Part 139 UFC 3-260- 01, UFC 3-535-01, and UFC 3-260- 16 | | | | | | | | | | | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|--|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SFI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 17.1. Inspecting AICUZ Criteria | | | | | | | | | | | |
| 17.1.1. Lateral Clearance Zone | 5^ | | | | | | | - | - | 2b | |
| 17.1.2. Clear Zone | 5^ | | | | | | | - | - | 2b | |
| 17.1.3. Accident Potential Zone I | 5^ | | | | | | | - | - | 2b | |
| 17.1.4. Accident Potential Zone II | 5^ | | | | | | | - | - | 2b | |
| 17.2. Inspecting Imaginary Surfaces | | | | | | | | | | | |
| 17.2.1. Primary Surface | 5^ | | | | | | | - | - | 2b | |
| 17.2.2. Approach/Departure | 5^ | | | | | | | - | - | 2b | |
| 17.2.3. Transitional | 5^ | | | | | | | - | - | 2b | |
| 17.2.4. Inner Horizontal | 5^ | | | | | | | - | - | 2b | |
| 17.2.5. Conical | 5^ | | | | | | | - | - | 2b | |
| 17.2.6. Outer Horizontal | 5^ | | | | | | | - | - | 2b | |
| 17.2.7. Runway Mandatory Zone of Frangibility | 5^ | | | | | | | - | - | 2b | |
| 17.2.8. Taxiway Lateral Clearance | 5^ | | | | | | | - | - | 2b | |
| 17.2.9. Apron Lateral Clearance | 5^ | | | | | | | - | - | 2b | |
| 17.2.10. Perimeter/Access Roads | 5^ | | | | | | | - | - | 2b | |
| 17.2.11. Construction Areas | 5^ | | | | | | | - | - | 2b | |
| 17.3. Inspecting Pavement TR: TSPWG Manual 3-270-01.04-10, FAA 150/5210-24, UFC 3-270- 08, UFC 3-270-01, and UFC 3-260-04 | | | | | | | | | | | |
| 17.3.1. Pavement Distresses | 5^ | | | | | | | - | - | 2b | |
| 17.3.2. FOD | 5^ | | | | | | | - | - | 2b | |
| 17.3.3. Rubber Deposits | 5^ | | | | | | | - | - | 2b | |
| 17.3.4. Faded/Obscure Markings | 5^ | | | | | | | - | - | 2b | |
| 17.3.5. Paint Build-up Markings | 5^ | | | | | | | - | - | 2b | |
| 17.3.6. Chipped Markings | 5^ | | | | | | | - | - | 2b | |
| 17.4. Inspecting Airfield Lighting Systems TR: UFC 3-535-01 | | | | | | | | | | | |
| 17.4.1. Approach Lighting | 5^ | | | | | | | - | - | 2b | |
| 17.4.2. Approach Light Plane | 5^ | | | | | | | - | - | 2b | |
| 17.4.3. Runway Lighting | 5^ | | | | | | | - | - | 2b | |
| 17.4.4. Taxiway Lighting | 5^ | | | | | | | - | - | 2b | |
| 17.4.5. Signage | 5^ | | | | | | | - | - | 2b | |
| 17.4.6. Wind Cones | 5^ | | | | | | | - | - | 2b | |
| 17.4.7. Rotating Beacon | 5^ | | | | | | | - | - | 2b | |
| 17.4.8. PAPI | 5^ | | | | | | | - | - | 2b | |
| 17.4.9. Obstruction Lights | 5^ | | | | | | | - | - | 2b | |
| 17.4.10. Helipad Lighting | ^ | | | | | | | - | - | 2b | |
| 17.4.11. Runway Guard Lights (RGL) | 5^ | | | | | | | - | - | 2b | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 17.5. Inspecting Aircraft Arresting Systems TR: FC 3-260-18F | | | | | | | | | | | |
| 17.5.1. Cable Tension | ^ | | | | | | | - | - | 2b | |
| 17.5.2. Pendant Support | ^ | | | | | | | - | - | 2b | |
| 17.5.3. Rope Tie Downs | ^ | | | | | | | - | - | 2b | |
| 17.5.4. Barrier Polyethylene panels | ^ | | | | | | | - | - | 2b | |
| 17.5.5. Tape sweep/critical areas | ^ | | | | | | | - | - | 2b | |
| 17.5.6. Deck sheave height/slope | ^ | | | | | | | - | - | 2b | |
| 17.6. Inspecting Construction Areas | | | | | | | | | | | |
| 17.6.1. Parking | 5^ | | | | | | | - | - | 2b | |
| 17.6.2. Rules Compliance | 5^ | | | | | | | - | - | 2b | |
| 17.6.3. Site Lighting/Marking | 5^ | | | | | | | - | - | 2b | |
| 17.6.4. Storage | 5^ | | | | | | | - | - | 2b | |
| 17.6.5. Vehicles Lighted/Marked | 5^ | | | | | | | - | - | 2b | |
| 17.6.6. FOD Control | 5^ | | | | | | | - | - | 2b | |
| 17.7. Inspecting Habitat Management TR: AFI 91-202 and AFI 91-212 | | | | | | | | | | | |
| 17.7.1. Grass Height | 5^ | | | | | | | - | - | 2b | |
| 17.7.2. Ponding | 5^ | | | | | | | - | - | 2b | |
| 17.7.3. Bird/Animal Survey | 5^ | | | | | | | - | - | 2b | |
| 17.7.4. BASH Condition | 5^ | | | | | | | - | - | 2b | |
| 17.8. Inspect Airfield | | | | | | | | | | | |
| 17.8.1. Airfield Inspection Process | 5 | | | | | | | A | - | - | |
| 17.8.2. Conduct Airfield Inspection | ^ | + | | | | | | - | - | 2b | |
| 18. Airfield Checks | | | | | | | | | | | |
| TR: AFMAN 13-204v2 and FAA AC 150/5210- 24 | | | | | | | | | | | |
| 18.1. Conduct Airfield Check | | | | | | | | | | | |
| 18.1.1. Foreign Object Damage (FOD) | 5^ | | | | | | | a | - | - | |
| 18.1.2. Wildlife/Bird Aircraft Strike Hazard (BASH) | 5^ | | | | | | | a | - | - | |
| 18.1.3. Lighting | 5^ | | | | | | | a | - | - | |
| 18.1.4. Airfield Construction Areas | 5^ | | | | | | | a | - | - | |
| 18.1.5. In-flight Emergency (IFE) and Ground Emergency (GE) | 5^ | | | | | | | a | - | - | |
| 18.1.6. Wide Body Aircraft | 5^ | | | | | | | a | - | - | |
| 18.1.7. Severe Weather | 5^ | | | | | | | a | - | - | |
| 18.1.8. Runway Surface Condition (RSC) TR: AFTO 33-1-23, ICAO Doc 4444, and ICAO Circular 329 | 5^ | | | | | | | a | - | - | |
| 18.1.9. Runway Condition Reading (RCR)TR: AFTO 33-1-23, AFMAN 13-204V2, and FIH | ^ | | | | | | | a | - | - | |
| 18.1.10. Perform Airfield Check | 5^ | | | | | | | 2b | - | - | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|--|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 18.1.11. Analyze Airfield Check Results | 7 | | | | | | | - | - | - | |
| 19. Coordinate Airfield Repair Activities/ Facilities Maintenance TR: AFMAN 13- 204v2, AFI 32-1001, AFI 32-1020, and TSPWG M 3-270- 01.3-270-07 | | | | | | | | | | | |
| 19.1. Document | 5^ | | | | | | | a | - | - | |
| 19.2. Report Discrepancies | 5^ | | | | | | | a | - | - | |
| 19.3. Track | 5^ | | | | | | | a | - | - | |
| 19.4. Lighting Outages | 5^ | | | | | | | 2b | - | - | |
| 19.5. NAVAID Outages | 5^ | | | | | | | - | - | - | |
| 19.6. Airfield Marking Deficiencies | 5^ | | | | | | | - | - | - | |
| 19.7. Airfield Pavement Deficiencies | 5^ | | | | | | | - | - | - | |
| 20. Joint Inspections TR: AFMAN 13-204v2 | | | | | | | | | | | |
| 20.1. Joint Airfield Inspections | 7 | | | | | | | - | - | - | |
| 20.2. Annual Airfield Certification/Safety Inspection | 7^ | | | | | | | - | - | C | |
| 20.3. Waiver Review | 7 | | | | | | | - | - | C | |
| 21. Airfield Safety Management TR: AFMAN 13- 204v2, AFI 91-202, and DAFI 91-204 | | | | | | | | | | | |
| 21.1. Risk Management (RM) TR: UFC 3-260-01, AFI 90-802, and DAFMAN 90-803 | 5 | | | | | | | A | - | B | |
| 21.2. Risk Assessment Codes (RAC) TR: UFC 3-260- 01 | 7 | | | | | | | A | - | B | |
| 21.3. USAF Hazard Report (HR) | 5 | | | | | | | A | - | B | |
| 21.4. Hazardous Air Traffic Report (HATR) | 5 | | | | | | | A | - | B | |
| 21.5. High Accident Potential (HAP) | 7 | | | | | | | A | - | B | |
| 21.6. Hazard Abatement Plan | 7 | | | | | | | - | - | B | |
| 22. Airfield Mishap Management TR: AFI 91- 202, DAFMAN 91-203, DAFI 91-204, AFPAM 91- 206, DAFMAN 91-223, and UFC 3-270-01 | | | | | | | | | | | |
| 22.1. Aircraft Mishap Management | 7 | | | | | | | A | - | C | |
| 22.2. Mishap Categories (A, B, C, D, E) | 7 | | | | | | | A | - | C | |
| 22.3. Safety Investigation Boards (SIB) | 7 | | | | | | | A | - | C | |
| 22.4. Accident Investigation Board (AIB) | 7 | | | | | | | A | - | C | |
| 23. Airfield Sustainment TR: AFI 32-1001, AFI 32-1020, DAFI 65-601v1, AFI65-604v2, and UFC 4-860-01 FA | | | | | | | | | | | |
| 23.1. Work Order Process | 5 | | | | | | | A | - | 2b | |
| 23.2. Work Order Review Board | 7 | | | | | | | - | - | B | |
| 23.3. Integrated Priority List | 7 | | | | | | | - | - | B | |
| 23.4. Facility Working Group | 7 | | | | | | | - | - | B | |
| 23.5. Facility Board | 7 | | | | | | | - | - | B | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert * | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 24. Airfield Construction TR: AFMAN 13- 204v2, DAFI 65-601v1, AFI 65-601v2, AFI 32-1020, FAA AC 150/5370-2, and UFC 3-260-01 | | | | | | | | | | | |
| 24.1. Programming/Funding | 7 | | | | | | | - | - | B | |
| 24.2. Review Design Specifications | 7 | | | | | | | - | - | 2b | |
| 24.3. Contract Specifications | 7 | | | | | | | - | - | B | |
| 24.4. Review Construction Phasing Plan | 7 | | | | | | | - | - | 2b | |
| 24.5. Review Construction Safety Plan | 7 | | | | | | | a | - | 2b | |
| 24.6. Pre-Construction Meetings | 7 | | | | | | | - | - | B | |
| 24.7. Review Construction Monitoring | 7 | | | | | | | a | - | 2b | |
| 24.8. Review Construction Acceptance | 7 | | | | | | | - | - | 2b | |
| 24.9. Base Comprehensive Plan-Airfield | 7 | | | | | | | - | - | B | |
| 25. Coordinate Airfield Operations Support TR: AFI 13-202, AFMAN 13-204v2, and AFI 10-1801 | | | | | | | | | | | |
| 25.1. Transient Services | 5 | | | | | | | 2b | - | - | |
| 25.2. Airfield Sweeping | 5 | | | | | | | 2b | - | - | |
| 25.3. Power Production | 5 | | | | | | | 2b | - | - | |
| 25.4. Fire Department | 5 | | | | | | | 2b | - | - | |
| 25.5. Airfield Lighting | 5 | | | | | | | 2b | - | - | |
| 25.6. Distinguished Visitors | 5 | | | | | | | 2b | - | - | |
| 25.7. Aero Medical Evacuation | 5 | | | | | | | 2b | - | - | |
| 25.8. Hazardous Cargo | 5 | | | | | | | 2b | - | - | |
| 25.9. Customs/Agriculture/Immigration | 5 | | | | | | | a | - | - | |
| 25.10. Overdue Aircraft | 5 | | | | | | | 2b | - | - | |
| 25.11. No Flight Plan Arrivals | 5 | | | | | | | 2b | - | - | |
| 25.12. Foreign Aircraft/Aircraft Landing Authorization Number (ALAN) | 5 | | | | | | | a | - | - | |
| 25.13. Presidential Support | 5 | | | | | | | a | - | - | |
| 25.14. Wildlife/BASH | 5 | | | | | | | 2b | - | - | |
| 25.15. Disseminate Weather Advisories, Watches, Warnings TR: Base Weather Support Plan and AFMAN 15-111 | 5 | | | | | | | 2b | - | - | |
| 25.16. Arresting System Certification TR: AFMAN 32-1040, DAFMAN 32-1084, AFTO 35E8-2-5-1, and STANAG 3697 | | | | | | | | A | - | B | |
| 26. Civil Aircraft Use of USAF Installations TR: AFI 10-1001, AFI 10-1002, AFI 10-1801, and AFMAN 13-204v2 | | | | | | | | | | | |
| 26.1. Landing Permits | 5 | | | | | | | A | - | - | |
| 26.2. Issuing Landing Permits | 7 | | | | | | | - | - | 2b | |
| 26.3. Unauthorized Landings | 5 | | | | | | | A | - | B | |
| 26.4. Civil Fly-Ins | 7 | | | | | | | - | - | B | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cert ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 26.5. Assess Fee | 7 | | | | | | | - | - | 2b | |
| 26.6. Military Aero Club | | | | | | | | - | - | - | |
| 27. Open House TR: AFI 10-1001, AFMAN 10-1004, and DAFI 11-209 | | | | | | | | | | | |
| 27.1. Operational Criteria | 7 | | | | | | | - | - | C | |
| 27.2. Waivers | 7 | | | | | | | - | - | C | |
| 28. Impose Airfield Restrictions TR: AFMAN 13- 204v2 | | | | | | | | | | | |
| 28.1. Prior Permission Required (PPR) | 5 | | | | | | | 2b | - | - | |
| 28.2. Official Business Only (OBO) | 5 | | | | | | | 2b | - | - | |
| 28.3. Closure | 5 | | | | | | | 2b | - | - | |
| 28.4. Quiet Hours | 5 | | | | | | | 2b | - | - | |
| 28.5. Suspend Ops | 5 | | | | | | | 2b | - | - | |
| 28.6. Resume Ops | 5 | | | | | | | 2b | - | - | |
| 28.7. Operational Restrictions | 5 | | | | | | | 2b | - | - | |
| 29. Emergency Management TR: AFI 10-2501, and AFMAN 13-204v2 | | | | | | | | | | | |
| 29.1. Primary Crash Alarm System (PCAS) Secondary Crash Networks (SCN) | 5 | | | | | | | A | - | - | |
| 29.2. Utilize PCAS/SCN | 5 | * | | | | | | 2b | - | - | |
| 29.3. Alternate Crash Phone Systems | 5 | | | | | | | - | - | - | |
| 29.4. Plot Grid Maps: Cordon/Entry Control Points (ECP)/Traffic Control Points (TCP)/Point of Impact (POI) | 5 | | | | | | | 2b | - | - | |
| 29.5. Interpret Contingency Plans | 5 | | | | | | | a | - | - | |
| 29.6. Develop Quick Reaction Checklists (QRC) | 7 | | | | | | | - | - | - | |
| 29.7. Use QRC's | 5 | | | | | | | 2b | - | - | |
| 29.8. Emergency Command and Control | 7 | | | | | | | A | - | - | |
| 29.9. Evacuation/Alternate Facility | 5 | | | | | | | A | - | - | |
| 30. National Airspace System | | | | | | | | | | | |
| 30.1. Air Traffic Control Structure TR: FAAO 7110.65 and AIM | 5 | | | | | | | A | - | - | |
| 30.2. General Flight Rules TR: AFMAN 11-202v3, Title 14 CFR Part 71, and Title 14 CFR 91 | 5 | | | | | | | A | - | - | |
| 31. Flight Planning Room TR: AFMAN 13- 204v2 | | | | | | | | | | | |
| 31.1. Requirements | 5 | | | | | | | A | - | - | |
| 31.2. Inspect | 5 | | | | | | | b | - | - | |
| 32. Flight Information Publications (FLIPs), Aeronautical Charts and Related Aerospace Products TR: AFI 11-201, AFMAN 13-204v2, and GP | | | | | | | | | | | |
| 32.1. Requirements | 5 | | | | | | | - | - | - | |
| 32.2. Requisition | 5 | | | | | | | - | - | - | |

| 1. Tasks, Knowledge and Technical References | 2. Core Tasks | | 3. OJT Task Certification Documentation | | | | | 4. Proficiency Codes Used To Indicate Training/Information Provided via DL or Course | | | |
|---|---------------|----------------------|---|---------------|------------------|------------------|--------------------|--|-------|-------|-------|
| | Core/Cent ^ | Deployment * / SEI + | A | B | C | D | E | A | B | C | D |
| | | | Trng Start | Trng Complete | Trainee Initials | Trainer Initials | Certifier Initials | 3 Lvl | 5 Lvl | 7 Lvl | 9 Lvl |
| 32.3. Process Changes | | | | | | | | a | - | - | |
| 32.4. General/Area Planning | 5 | | | | | | | A | - | - | |
| 32.5. Foreign Clearance Guide (FCG) | 5 | | | | | | | A | - | - | |
| 32.6. Aeronautical Information Manual (AIM) | 5 | | | | | | | A | - | - | |
| 32.7. Terminal Approach/Departure Procedures | 5 | | | | | | | A | - | - | |
| 32.8. Digital Aeronautical Flight Information File (DAFIF) | 5 | | | | | | | A | - | - | |
| 32.9. Interpret Enroute Supplement | 5 | | | | | | | 2b | - | - | |
| 32.10. Interpret Flight Route Products | 5 | | | | | | | 2b | - | - | |
| 32.11. Interpret Location Identifiers | 5 | | | | | | | 2b | - | - | |
| 32.12. Interpret Aeronautical Charts | 5 | | | | | | | 2b | - | - | |
| 32.13. Contractions | 5 | | | | | | | A | - | - | |
| 32.14. Flight Information Handbook | 5 | | | | | | | A | - | - | |
| 33. Aircraft Inventory TR: AFI 16-401, AFPAM 10-1403, and DAFMAN 32-1084 | | | | | | | | | | | |
| 33.1. DOD Aircraft | 5 | | | | | | | A | - | - | |
| 33.2. Civil Aircraft | 5 | | | | | | | A | - | - | |
| 33.3. Foreign Aircraft | 5 | | | | | | | A | - | - | |
| 34. Flight Plans TR: AFMAN 11-213, AFMAN 11-202v3, AFMAN 11-255v3, AFMAN 13-204v2, FLIP, FCG, AIM, GP, AP, FAAO 7110.10, ICAO Doc 4444, ICAO Annex 10, and DoDD 4500.54E | | | | | | | | | | | |
| 34.1. Flight Plan Forms | 5 | | | | | | | A | - | - | |
| 34.2. TACC Aircrew Departure Papers (ADP) | 5 | | | | | | | A | - | - | |
| 34.3. Air Tasking Order | 5 | | | | | | | A | - | - | |
| 34.4. Review Flight Plans | 5 | | | | | | | 2b | - | - | |
| 34.5. Process Flight Data | | | | | | | | | | | |
| 34.5.1. Flight Plans | 5^ | * | | | | | | 2b | - | - | |
| 34.5.2. Departure Message | 5^ | * | | | | | | 2b | - | - | |
| 34.5.3. Arrival Message | 5^ | * | | | | | | 2b | - | - | |
| 34.5.4. Delay/Change Message | 5^ | * | | | | | | 2b | - | - | |
| 34.5.5. Cancellation Message | 5^ | * | | | | | | 2b | - | - | |
| 35. Airfield Management Training Program TR: AFMAN 13-204v2, DAFI 36-2670 | | | | | | | | | | | |
| 35.1. Training Program Roles and Responsibilities | 5 | | | | | | | - | - | - | |
| 35.2. Upgrade Training | 5 | | | | | | | - | - | - | |
| 35.3. Training Forms and Documentation | 5 | | | | | | | - | - | - | |
| 36. NAMT Position Responsibilities TR: AFMAN 13-204v2, DAFI 36-2670 | | | | | | | | | | | |
| 36.1. Training OI Development | 7 | | | | | | | - | - | - | |

| | | | | | | | | | | | |
|--|---|--|--|--|--|--|--|---|---|---|--|
| 36.2. Training Record Management | 7 | | | | | | | - | - | - | |
| 36.3. Formal Training Requirements | 7 | | | | | | | - | - | - | |
| 36.4. Apprentice/Initial Evaluations | 7 | | | | | | | - | - | - | |
| 36.5. Proficiency/Recurring Training | 7 | | | | | | | - | - | - | |
| 36.6. Master Training Plan (MTP) | 7 | | | | | | | - | - | - | |
| 36.7. Training Review Board (TRB) | 7 | | | | | | | - | - | - | |
| 37. NAMO Position Responsibilities TR: AFMAN 13-204v2, AFI 11-201 | | | | | | | | | | | |
| 37.1. Daily Paperwork Review | 7 | | | | | | | - | - | - | |
| 37.2. FLIP Program Management | 7 | | | | | | | - | - | - | |
| 37.3. Local Operational Procedures, Checklists, and Forms Development | 7 | | | | | | | - | - | - | |