

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**DEPARTMENT OF THE AIR FORCE  
MANUAL 36-2139**



**1 JULY 2025**

**Personnel**

**ACTIVE DUTY SERVICE  
COMMITMENTS AND RESERVE  
SERVICE COMMITMENTS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This manual implements Department of the Air Force Policy Directive (DAFPD) 36-21, *Utilization and Classification of Military Personnel*. This publication governs the criteria and processing procedures for active duty service commitments (ADSC) and reserve service commitment (RSC). Its provisions apply to United States Space Force (USSF), Regular Air Force (RegAF), the Air Force Reserve (AFR), and the Air National Guard (ANG). The Air Force Deputy Chief of Staff for Manpower, Personnel, and Services (AF/A1) develops personnel policy for the ADSCs and RSCs in collaboration with the Space Force Deputy Chief of Space Operations for Human Capital (SF/S1), the Chief of Air Force Reserve (AF/RE), and the Director of the Air National Guard (NGB/CF). Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, *Records Management and Information Governance Program*, and are disposed in accordance with the Air Force Records Disposition Schedule, which is located in the Air Force Records Information Management System. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate chain of command. This publication may be supplemented at any level; but supplements that directly implement this publication must be routed to AFPC/DPPDA for coordination and all major command (MAJCOM) or field command (FLDCOM) level supplements must be approved by the Human Resource Management Strategic Board prior to certification and approval. The authorities to waive wing, delta, or unit level requirements in this publication are identified with a tier (“T-0, T-1, T-2, T-3”) number following the compliance statement. See Department of the Air Force Manual (DAFMAN) 90-161, *Publishing Processes and Procedures*, for a description of the authorities associated with the tier

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## Chapter 1

### INTRODUCTION

#### 1.1. General Information.

1.1.1. ADSCs and RSCs fulfill two very important functions--assure the Department of the Air Force (DAF) and the taxpayers receive an appropriate return for their investment of money and/or time in training, education, and/or bonuses.

1.1.2. ADSCs serve as a means of communicating clearly to DAF members the length of time they are obligated to serve before they can request to separate or retire from active duty.

1.1.3. RSCs inform Air Force members of the required periods of service they must fulfill in the Selected Reserve (SELRES) before they can request to separate, transfer, or retire. SELRES refers to Air Reserve Technicians (ARTs), Traditional Reservist, IRs and Active/Guard (AGR). Unless waived, all RSCs must be completed within the SELRES component, including any training not provided by the Air Force. **(T-2)**

## Chapter 2

### ROLES AND RESPONSIBILITIES

#### **2.1. Assistant Secretary of the Air Force for Manpower and Reserve Affairs (SAF/MR).**

2.1.1. Approves new and changed guidance pertaining to this publication.

2.1.2. Approves ADSC disputes not adjudicated by AFPC/DPPDA.

**2.2. Secretary of the Air Force Personnel Council (SAFPC or SAF/MRBP).** Adjudicates ADSC waiver requests under best interest of the DAF or hardship criteria submitted in conjunction with a separation or retirement request, unless otherwise delegated.

#### *Section 2A—RegAF and USSF*

#### **2.3. Director, Military Force Management Policy (AF/A1P).**

2.3.1. Under the authority and direction of the AF/A1, collaborates with Deputy Assistant Secretary of the Air Force for Manpower and Reserve Affairs (SAF/MRM) and the Director of Space Force Military Policy and Management (SF/S1P) on the development of ADSC policies.

2.3.2. Directs, monitors, and assesses Air Force implementation of the policies.

#### **2.4. Director of Space Force Military Policy and Management (SF/S1P).**

2.4.1. Under the authority and direction of the SF/S1, collaborates with SAF/MRM and AF/A1P on the development of ADSC policies.

2.4.2. Directs, monitors, and assesses Space Force implementation of the policies.

**2.5. Air Force Personnel Center, Accessions Branch (AFPC/DPPDA).** Manages the operation of the ADSC program and composes and disseminates guidance and procedures.

2.5.1. Coordinates and staffs proposals pertaining to this publication; and collaborates with AF/A1P and SF/S1P.

2.5.2. Responds to inquiries pertaining to this publication.

2.5.3. Validates Air Force Personnel Center, Military Accessions Branch (AFPC/DPMLT) ADSC verifications and identifies necessary policy changes to AF/A1P and SF/S1P.

2.5.4. Adjudicates ADSC disputes in accordance with [paragraph 3.9.8](#).

**2.6. Air Force Personnel Center, Military Accessions Branch (AFPC/DPMLT).** Executes ADSCs, except for health professions officers and judge advocate officers.

2.6.1. Determines and establishes Active Duty Service Commitment Dates (ADSCD) requiring an adjustment after the initial ADSC-incurring event.

2.6.2. Updates ADSCs listed in the Air Education and Training Command (AETC) Education and training course announcement and the Oracle training announcement database.

2.6.3. Establishes ADSC production roster and provides weekly to Air Force Personnel Center, Military Training and Education Operations Section (AFPC/DPSTTA).

**2.7. Air Force Personnel Center, Military Training and Education Operations Section (AFPC/DPMSST).**

2.7.1. Executes ADSCs involving tuition assistance and the Post-9/11GI Bill.

2.7.2. Issues category one processing discrepancies to the responsible Force Support Squadron (FSS) that allows a member to depart and/or enter into an ADSC-incurring event without proper ADSC documentation.

**2.8. Air Force Personnel Center, Military Accessions and Assignment Section (AFPC/DPSTTA).** Initiates and processes the DAF Form 63, *Active Duty Service Commitment (ADSC) Acknowledgment Statement* for members selected for ADSC incurring events.**2.9. Air Force Personnel Center, Air Force Specialty Code (AFSC) Assignment Team.** When selecting someone for a Permanent Change of Station (PCS) that encompasses attending training in a PCS status for over 20 weeks or with Air Force Training enroute:

2.9.1. Notifies AFPC/DPMLT of the selection through written or electronic means with all available course information.

2.9.2. Provides course identification (Air Force Training only) to AFPC/DPMLT when the Air Force training management system quotas or Oracle training announcement updates are not available.

2.9.3. Notifies AFPC/DPMLT when an ADSC for a PCS move is changed according to the applicable guidelines in Department of the Air Force Instruction (DAFI) 36-2110, *Total Force Assignments*.

**2.10. Air Force Personnel Center, Medical Career Management Division (AFPC/DPMN).**

2.10.1. Calculates and updates ADSCs for health professions officers.

2.10.2. Ensures members complete the DAF Form 63 or other required ADSC acknowledgment and maintains original.

**2.11. Office of The Judge Advocate General, Professional Development Directorate (AF/JAX).**

2.11.1. Calculates and updates ADSCs for Funded Legal Education Program (FLEP) and/or Excess Leave Program (ELP) selectees.

2.11.2. Ensures members complete the DAF Form 63 or other required ADSC acknowledgment and forwards the signed original to AFPC/DPMLT.

**2.12. Air Force Institute of Technology, Civilian Institute (AFIT/CI) and Graduate School of Engineering and Management (AFIT/EN).**

2.12.1. Categorizes Air Force Institute of Technology (AFIT) students as scholarship or non-scholarship. Informs AFPC of selected program data to include any changes to program type or completion dates.

2.12.2. Ensures AFPC/DPSTTA receives the projected student roster with initial or change notifications. AFPC/DPMLT will provide a copy to AFPC/DPSTTA to prepare ADSC notifications.

2.12.3. Informs AFPC/DPMLT of any change to AFIT class dates or elimination and/or removal of any Line, Chaplain, or Judge Advocate General corps officer from the AFIT program.

2.12.4. AFIT/CI and AFIT/EN will provide AFPC/DPPDA current student rosters semi-annually to ensure students ADSCs have been captured appropriately.

**2.13. FSS Commander.** May delegate responsibilities to a subordinate agency.

2.13.1. Ensures all temporary duty (TDY) and PCS orders reflect the ADSC associated with the event according to the guidelines in DAFMAN 36-2102, *Base-Level Relocation Procedures*.

2.13.2. Ensures members (officers and enlisted) have either sufficient retainability to complete the commitment associated with the ADSC-incurring event or a retainability waiver prior to the members departure.

2.13.3. Thoroughly reviews the Automated Records Management System to ensure it contains the appropriate ADSC counseling statements for unexpired or projected ADSCD.

2.13.4. Establishes coordination procedures among and maintains an active liaison with all MPF and Education Service and Human Resource Flight work centers and base units, to ensure effective ADSC management.

2.13.5. Ensures Education Services Officers (ESO) and all serviced unit commanders understand their responsibilities.

2.13.6. Ensures members attending training at a base conducting ADSC-incurring training, have a completed DAF Form 63 on the first day of training. Also ensures enlisted members have sufficient retainability to fulfill the ADSC associated with the education or training.

2.13.7. Does not allow members to proceed to education or training contained in **Attachment 2** without a completed DAF Form 63 or other ADSC acknowledgment when required. Will not allow enlisted members without sufficient retainability to proceed to education or training.

2.13.8. Contacts HQ AFPC/DPMLT for any ADSCD adjustments to include excess leave adjustments.

2.13.9. Verifies the ADSCD on receipt of a notice of establishment or change of ADSCD (see **paragraph 3.3.**).

2.13.10. Processes requests for formal ADSC reviews.

**2.14. Education & Training Section Chief.**

2.14.1. Processes updates to the Air Force Automated Education Management System (AFAEMS) upon a member's acceptance of a Warrant Officer position, triggering an automatic update to the Military Personnel Data System (MilPDS) to reflect the appropriate ADSC.

2.14.2. Utilizes AFAEMS to obtain the necessary documentation to send to AFPC/DPMLT for a manual update when the ADSC does not update automatically.

**2.15. Unit Commander.** Ensures members who are directed to attend an education or formal training course, whether via PCS, TDY, or permanent change of assignment, process through the FSS's MPF for ADSC counseling and completion of the DAF Form 63 or other required ADSC acknowledgment before entering an ADSC-incurring event.

**2.16. Training Course Managers.** Notifies AFPC/DPMLT when new courses are added to Education and Training Course Announcement (ETCA) program or ADSC information on an existing course has changed in ETCA.

### ***Section 2B—AFR***

#### **2.17. Director of Personnel, Office of Air Force Reserve (AF/REP).**

2.17.1. Serves as the functional authority responsible for policy oversight and advisory services related to the RSC for AFR members and determines all RSCs.

2.17.2. Directs, monitors, and assesses AFR implementation of the RSC policies.

#### **2.18. Deputy Commander, Air Force Reserve Command (AFRC/CD).**

2.18.1. Manages the operation of the RSC program and composes and issues guidance and procedures.

2.18.2. Coordinates and staffs proposals pertaining to RSC and collaborates with AF/REP.

2.18.3. Responds to inquiries pertaining to the RSC program and adjudicates disputes.

2.18.4. Ensures members are counseled on their ensuing commitment.

2.18.5. Ensures members have sufficient retainability to attend RSC incurring events.

2.18.6. Ensures Reserve Service Contracts are properly completed and filed in the Automated Records Management System (ARMS).

2.18.7. Ensures recall procedures are in effect for those who are identified as unsatisfactory participants.

2.18.8. Ensures all (20 weeks or more) orders, to include PCSs, reflect the RSC associated with the event.

2.18.9. Adjusts the RSC date if course graduation date changes or the member does not complete the training.

#### **2.19. Commander, Air Reserve Personnel Center (ARPC/CC).** This paragraph applies to IRs only.

2.19.1. Ensures each detachment commander advises respective members on the ensuing commitment they incur by entry into any of the events in [Attachment 5, Table A5.1](#) and members acknowledge same by executing an DAF Form 64, *Reserve Service Commitment Acknowledgement/Declination*.

2.19.2. Ensures that all in-residence course orders of 20 weeks or more, to include PCS, reflect the RSC associated with the event.

2.19.3. Ensures the appropriate office files RSC documentation in ARMS and updates Military Personnel Data System (MilPDS).

2.19.4. Ensures members are not allowed to proceed to training or education contained in **Table 4.1**, without a completed DAF Form 64. If course graduation date changes or the member does not complete the training, Headquarters Air Reserve Personnel Center (HQ ARPC) will adjust RSC Date in accordance with **Attachment 5, Table A5.1**.

## **2.20. ARPC Directorate of Assignments (ARPC/DPA).**

2.20.1. Calculates and updates RSCs for health profession officers in accordance with **Attachment 5, Table A5.1**.

2.20.2. Ensures health profession member completes DAF Form 64 and maintains a copy and submits the original for filing in ARMS and MilPDS update.

2.20.3. If course graduation date changes or the member does not complete the training, or if the member has a period of non-availability, HQ ARPC/DPA will adjust RSC Date. In coordination with ARPC/DPA, the military personnel section (MPS), HQ ARPC (IRs) will adjust RSC Date.

2.20.4. Ensures all AGR members obtaining RSCs are counseled on their ensuing commitment.

2.20.5. Ensures that all (20 weeks or more) orders, to include PCS, reflect the RSC associated with the event.

2.20.6. Monitors in coordination with servicing personnel offices that members have sufficient retainability to attend the RSC-incurring events.

2.20.7. Coordinates with servicing personnel office to ensure members are not allowed to proceed to training or education contained in **Attachment 5, Table A5.1**.

2.20.8. Processes requests for formal RSC reviews.

2.20.9. Forwards RSC documentation to the responsible force support unit for filing in the Electronic Records Management (ERM) and placed in ARMS.

2.20.10. Updates MilPDS.

2.20.11. If course graduation date changes or the member does not complete the training, ARPC/DPA will adjust RSCD in coordination with servicing personnel office.

2.20.12. Ensures AGR tour curtailments are processed according to the procedures in DAFI 36-2110 and DAFMAN 36-2114, *Management of the Air Force Reserve Individual Reserve (IR) and Full-Time Support (FTS) Programs*, that RSCs are maintained following tour curtailments (as applicable).

## **2.21. Commander, Military Personnel Section.** This includes AGRs.

2.21.1. Ensures members are counseled on their reserve service commitment.

2.21.2. Ensure that all (20 weeks or more) orders, to include PCS, reflect the RSC associated with the event.

2.21.3. Ensure that members have sufficient retainability to attend and fulfill the associated RSC.

2.21.4. Ensure all individuals attending Air Force training have a completed DAF Form 64 on the first day of training.

2.21.5. Process requests for formal RSC reviews.

2.21.6. Ensure RSC documentation is filed in ERM and placed ARMS.

2.21.7. Adjust RSC date in accordance with **Attachment 5, Table A5.1**, for course graduation date changes or if the member does not complete the training.

**2.22. Unit Commander (Unit Program).** Ensures members who are directed to attend an RSC incurring event process through the MPS for RSC counseling and completion of the DAF Form 64.

**2.23. Detachment Commander for IR Members.**

2.23.1. Ensure members are counseled on their reserve service commitment.

2.23.2. Ensure that members have sufficient retainability to attend the RSC incurring events. When a member cannot obtain the retainability for a reserve service commitment incurring event, the detachment commander must notify the selection authority, and the member may apply for a waiver of retainability. Enlisted members who lack the necessary retainability must obtain it, if eligible, through reenlistment or extension.

2.23.3. Ensure that the DAF Form 64 is forwarded to the office at HQ ARPC responsible for the RSC incurring event program (e.g., careering for enlisted promotions, education and training for formal schools), so that the contract can be filed in ARMS.

### *Section 2C—ANG*

**2.24. Director of Manpower, Personnel, Recruiting, and Services (NGB/A1).**

2.24.1. Serves as the functional authority responsible for policy oversight and advisory services related to the service commitments (SC) for ANG members and determines all SCs.

2.24.2. Directs, monitors, and assesses ANG implementation of the RSC policies.

**2.25. The Adjutant General (TAG) or Commanding Generals.** Executes RSCs within their state or territory as outlined in this manual and NGB guidance messages, as applicable.

**2.26. The State Human Resources Office.** Monitors the SCs for AGR members and military technicians.

2.26.1. Monitors and ensures compliance on SCs for all military members.

2.26.2. Reviews and forward requests for SCs not addressed within this manual to the appropriate approval authority for consideration.

**2.27. Military Personnel Management Officer.**

2.27.1. Ensures compliance with this directive across all ANG wings within their state or territory.

2.27.2. Reviews and forward requests for SCs not addressed within this manual to the appropriate approval authority for consideration.

2.27.3. Coordinates policy guidance and issue resolution as a liaison between NGB/A1 and wing Force Support Squadron (FSS).

2.27.4. Monitors to ensure members have sufficient retainability to attend the RSC-incurring events.

## **2.28. Servicing Force Support Squadron (FSS) (Unit Level).**

### **2.28.1. Military Personnel Flight (MPF):**

2.28.1.1. Ensures CSS staff receive training to properly council members on SCs, completion of all required documents, and verify all requirements have been accomplished.

2.28.1.2. Ensures SC is completed prior to promotion.

2.28.1.3. Update personnel data system to reflect SCs incurred.

### **2.28.2. Force Development Office (FDO).**

2.28.2.1. Ensures members (officers and enlisted) have either sufficient retainability to complete the commitment associated with the SCs incurring formal school or a retainability waiver prior to members departure.

2.28.2.2. Ensures member completes required documentation prior to departing.

2.28.2.3. Not allow members to proceed to formal schools requiring a SC if they have not completed appropriate actions.

2.28.2.4. Provide completed RSC to MPF to update MilPDS.

### **2.28.3. Talent Manage Consultant: (Wg, Gp and Sq):**

2.28.3.1. Assist members (officers and enlisted) to obtain sufficient retainability to complete the commitment associated with the SC prior to the SC even start.

2.28.3.2. Ensure member completes required documentation prior to accepting an incentive bonus

2.28.3.3. Provided completed SC to MPF to updated MilPDS.

## **2.29. Unit Commander.**

2.29.1. Ensures members who are planning to enter into a service commitment incurring event as annotated in **Table A2.1** process through their servicing FSS for SC counseling and completion of the DAF Form 64 or other required SC acknowledgment before entering an SC-incurring event.

2.29.2. Unit Commander's Support Staff (CSS) and/or Unit Training Manager (UTM). Ensures members receive service commitment counseling and process any paperwork for such an event.

## Chapter 3

### ADSC (REGAF AND USSF)

#### 3.1. General.

3.1.1. Officers in the grade of colonel (O-6) and below and all enlisted members incur an ADSC when they complete all or a portion of ADSC-incurring events.

3.1.2. An ADSC does not establish, and is independent of, a date of separation (DOS).

3.1.2.1. Enlisted members fulfill their active duty obligations based on the terms and duration specified in their enlistment agreements.

3.1.2.2. Officers serve indefinite active-duty tours by appointment of the President and must request release or discharge from their appointment from the Secretary of the Air Force. **(T-1)** The needs of the Department of the Air Force (DAF) may require continued service beyond an ADSC.

3.1.3. Time spent in an excess leave status, as defined in DAFI 36-3003, *Military Leave Program*, does not count toward fulfilling any ADSCs.

3.1.4. An ADSC is not affected by a change in a member's Duty Air Force Specialty Code (DAFSC) or Duty Space Force Specialty Code (DSFSC) unless the member completed an ADSC incurring event that resulted in the change in the member's DAFSC or DSFSC. An ADSC will not be removed if the member completes the ADSC incurring event, and is disqualified after completion. **(T-1)**

#### 3.2. ADSC Incurring Events.

3.2.1. Events that incur ADSCs are established by statute or by DAF policy. See [Attachment 2](#) for a summary of ADSC-incurring events.

3.2.2. AFPC/DPPDA may establish an ADSC on an individual basis to cover a unique situation as an exception to policy. Major command, field commands, and other Air Force or Space Force activities may submit recommendations, with full justification, for the establishment of a unique ADSC. The request can be for an event listed or not listed in this manual.

3.2.3. Members usually serve new ADSCs concurrently with existing ADSCs; however, some ADSCs are served consecutively and are outlined in [Attachment 2](#) or in the ADSC agreement form.

3.2.4. ADSCs incurred for training will become effective upon graduation date or completion of required training. **(T-2)**

3.2.4.1. The estimated graduation or completion date is utilized when initially adding the ADSC for training to a member's record upon selection to attend the course.

3.2.4.2. AFPC updates the member's ADSC to reflect the member's actual graduation or completion date after graduation or completion of training, except for JA officers, whose ADSCs are updated by Office of The Judge Advocate General, Professional Development Directorate (AF/JAX). Medical Corps and Dental Corps officers have unique ADSC requirements based on accession source. Please refer to DAFMAN 36-2032, *Military*

*Recruiting and Accessions* when calculating ADSC for these members and **Table A2.2**. Members attending AFIT programs will receive ADSCs based on completion of training IAW the members' DAF Form 475. **(T-2)**

**3.3. Advising Members of ADSCs.** The Force Support Squadron (FSS) (or delegated authority) advises members of ADSC commitments and ensures each member accepts or declines the ADSC in accordance with paragraphs **1.5**, **3.5**, or **3.6** of this publication (see paragraphs **2.10** and **2.11** for health professions officers and judge advocate officers). **Note:** Permanent Change of Duty Station (PCS) orders will not be authenticated until a member has formally acknowledged understanding of the ADSC and the appropriate documentation is loaded into the member's record. **(T-2)**

3.3.1. In most cases, the DAF Form 63 formally documents the member's knowledge and acceptance of the ADSC. In cases where the DAF Form 63 is not required, another source document serves as the member's knowledge and acceptance (see **paragraph 1.4.2**). Failure to be notified or complete an DAF Form 63 (or other prescribed documentation) does not relieve the member of the ADSC if the member attends the ADSC-incurring event. In these cases, the member must follow the provisions outlined in **paragraph 3.9** to request removal of the ADSC. **(T-1)**

3.3.2. The following ADSC-incurring events require documentation other than the DAF Form 63:

3.3.2.1. Entry on extended active duty (EAD). Air Force Reserve Officer Training Corps cadets and Officer Training Course for USSF. See DAFMAN 36-2032.

3.3.2.2. PCS (see DAFI 36-2110). **Exception:** The DAF Form 63 is required only for members (officer and enlisted) moving continental United States (CONUS)-to-CONUS and then only if they are or will become eligible for retirement before completing the associated ADSC. In these cases, the DAF Form 63 is not to be used as the official assignment notification but should be signed by member within 7 calendar days of official notification.

3.3.2.3. Accepting special and incentive pays (Health Professions, see DoDI 6000.13\_DAFI 41-110, *Medical Health Care Professions Scholarship Programs*; and Aviation Bonus see AFMAN 36-3004, *Experienced Aviation Retention Incentive (EARI) Program*).

3.3.2.4. Changing competitive categories.

3.3.2.5. Tuition assistance (see **paragraph 2.7**).

3.3.2.6. Participating in education or training programs listed in **Attachment 2** (see AFI 41-117, *Medical Service Officer Education*).

3.3.2.7. Special Warfare applications.

3.3.2.8. Enlisted promotion to grades E-7, E-8, and E-9 will be documented on a Promotion Statement of Understanding regardless of member's Total Active Federal Military Service Date. **(T-1)**

3.3.2.9. Rated specialty begins at the completion of training and award of wings and/or aeronautical rating. The ADSC is documented within the commissioning contract or initial rated selection.

3.3.2.10. Selective Reenlistment Bonus Agreement.

3.3.2.11. Foreign Area Officer. Statement of understanding documenting in-region training and Continued Service Agreement contracts for language programs.

**3.4. Retainability.** Members who accept an ADSC-incurring event must have or obtain retainability to serve the ADSC required for the event. **(T-2)**

3.4.1. Enlisted members who lack the necessary retainability must obtain it, if eligible, through reenlistment or extension. **(T-2)** When an enlisted member cannot obtain the retainability for an ADSC-incurring event, the Military Personnel Flight (MPF) or Education Service and Human Resource Flight must notify the selection authority, and the member must apply for a waiver of retainability. **(T-2)** Enlisted members who decline to obtain retainability must document that decision on DAF Form 964, *PCS, TDY, Deployments, or Training Declination Statement*. **(T-2)**

3.4.2. Officers with an indefinite date of separation will acknowledge the ADSC utilizing the DAF Form 63.

**3.5. Completing an ADSC Agreement.** The required forms are the DAF Form 63, DAF Form 1056, *Air Force Reserve Officer Training Corps (AFROTC) Contract* or statement of understanding (OPR: AFPC/DPMLT).

3.5.1. All members will receive their ADSC notification from the HR customer platform. Each notification will provide event guidance and the length of the commitment. **(T-2)** The FSS's MPF counsels the member on the ADSC-incurring event.

3.5.1.1. Accepting an ADSC-incurring event:

3.5.1.1.1. Officers: The member formally accepts the ADSC-incurring event on the DAF Form 63, Section II. Upon completion, the member returns the completed form to AFPC/DPSTTA.

3.5.1.1.2. Enlisted: The member formally accepts the ADSC-incurring event on the DAF Form 63, Section II. Upon completion, the member returns the completed form to AFPC/DPSTTA.

3.5.1.2. If a member declines an ADSC-incurring event:

3.5.1.2.1. Officers: The member formally declines the ADSC-incurring event on the DAF Form 63, Section II and returns it to AFPC/DPSTTA. The MPF suspends all processing for the ADSC-incurring event.

3.5.1.2.2. Enlisted: The member formally declines the ADSC-incurring event on the DAF Form 964 to the MPF. The MPF updates the assignment availability code to reflect mandatory separation, as required by DAFI 36-2110. **Exceptions:** For members applying for separation or retirement via the on-line application, the in-system application automatically updates the assignment availability code. Members declining a PCS only, the member signs an DAF Form 964.

3.5.2. The MPF forwards a copy of the DAF Form 964 to the member's respective AFSC assignment team at AFPC. In cases where an officer declines the ADSC, the DAF Form 63 (officers only) will be distributed by AFPC/DPMLT. **(T-2)** The DAF Form 63 does not contain a declination statement for enlisted members.

**3.6. Updating the ADSCD and ADSC Reason Code.** See [Attachment 3](#) for reason code listing (OPRs: AFPC/DPSTTA and AFPC/DPMLT).

3.6.1. AFPC/DPSTTA updates MilPDS with the ADSCD and ADSC Reason Code for all members (except health professions officers and judge advocate officers) upon receipt of completed DAF Form 63 or other ADSC documentation. **Exception:** AFPC/DPSTTA updates the ADSCD for the Air Force Intern Program or Professional Military Education (PME) regardless of competitive category. Also, after a decision is made by AF/JAX, AFPC/DPSTTA updates the AFIT ADSCD for judge advocate officers. ADSCD begins upon graduation or completion date of training or education, unless otherwise stated. ADSCD for Key Leadership Position (KLP) begin upon duty effective date.

3.6.2. If course graduation date changes or the member does not complete the training, the MPF contacts AFPC/DPSTTA to adjust the ADSCD. Course managers should ensure that Oracle Training Application has been updated accordingly.

3.6.3. When adjusting a member's service dates to account for lost time (e.g., confinement), AFPC/DPMLT adjusts the ADSCD upon receipt of the DAF Form 2098, *Duty Status Change*, by adding one day for each lost day. AFPC/DPMLT also adjusts ADSCDs by adding one day for each day of excess leave.

3.6.4. The OPR for ADSC MilPDS updates are:

3.6.4.1. AF/JAX for judge advocate officers who participated in the Excess Leave Program.

3.6.4.2. AFPC/DPMN for health professions officers.

**3.7. Verifying the ADSCD.** Upon receipt of a notice of establishment or change of ADSCD Report on Individual Person (RIP), the FSS will:

3.7.1. Ensure the ADSCD is correct on the RIP. If incorrect, contact AFPC/DPMLT.

3.7.2. Ensure supporting documents are archived in Automated Records Management System. If the documentation is not on file, the current servicing MPF should immediately advise member of the ADSC and the requirement to document it.

3.7.3. Give the RIP to the member if the ADSCD is correct and the documentation is in the Automated Record Management System.

**3.8. Missing Documentation.** (OPR: AFPC/DPMLT). When a member's personnel record does not contain a DAF Form 63 or other required ADSC acknowledgment for a specific ADSC-incurring event in which the member participated, the current servicing MPF or member contacts AFPC/DPMLT to determine if AFPC has a copy of the documentation. If no copies of the documentation are found the current servicing MPF will:

3.8.1. Advise the member of the discrepancy using documentation provided by AFPC/DPMLT.

3.8.2. When the member in-processes for a PCS or on TDY without an DAF Form 63, contact the Air Force Personnel Center, Field Support, Operations, and Training Branch (AFPC/DP1OS) to issue a category one processing discrepancy (see DAFMAN 36-2102) to the losing MPF. If the gaining MPF allows the member to enter the ADSC-incurring event

without requesting an DAF Form 63, AFPC/DPSOS also charges the gaining MPF with a category one processing discrepancy. (T-2)

3.8.3. AFPC/DPMLT initiates an ADSC notification to the member.

**3.9. Declining an ADSC (7-Day Option).** A member who declines the ADSC for a PCS or training must request separation or retirement within 7 calendar days of official notification (excludes Health Professions Officers sponsored for education in [Attachment 2](#)). (T-1)

3.9.1. Members who establish a separation or retirement date under the 7-day option provisions as an alternative to accepting an ADSC, who subsequently complete the ADSC-incurring event based on needs of DAF, are not obligated to serve beyond their established DOS or retirement date unless they withdraw their DOS or retirement.

3.9.2. Those who decline an ADSC and establish a DOS or retirement date must serve all existing ADSCs before separation or retirement unless an earlier DOS is approved. (T-2)

**3.10. Refusing to Sign an ADSC Acknowledgment Form.**

3.10.1. If a member is advised of an ADSC and is presented the DAF Form 63, the member cannot proceed on the ADSC-incurring event without completing the DAF Form 63 and returning it to the appropriate office at AFPC.

3.10.2. If a member refuses to sign the DAF Form 63 to accept the ADSC, the member cannot proceed on the ADSC-incurring event unless the member has met the provisions of [paragraph 3.5](#).

3.10.3. If a member attends an ADSC-incurring event but did not sign the DAF Form 63 (at no fault of the member), the member will no later be administered the ADSC without proper adjudication and advisement. (T-2)

3.10.3.1. If evidence is presented that the member was or should have been aware of the ADSC, the member will be required to complete the necessary paperwork and have the ADSC applied to the member's MilPDS record. (T-2)

3.10.3.2. If the member believes the member is receiving an ADSC in error, the member may follow the provisions in [paragraph 3.9](#).

**3.11. ADSC Waivers.** The Secretary of the Air Force (or designee) may, in appropriate cases, waive an unfulfilled ADSC when requested by a member in conjunction with applying for separation or retirement. Waivers are only granted when approval is in the best interest of the DAF, or when the member's circumstance constitutes a hardship uncommon to other Airmen/Guardians.

3.11.1. **Waiver Requests Based on Best Interest of the DAF.** An applicant citing best interest of the DAF as a basis for a waiver must clearly show how approval of the waiver would serve DAF interests. (T-2) Members and commanders should not use best interest of the DAF as a basis for a waiver when an administrative or punitive action may be warranted or more appropriate. Members do not have the option of reimbursing the government of the funds expended on the ADSC incurring event in exchange for approval of the requested ADSC waiver. Whether the unearned portion of the funds associated with the ADSC incurring event will be subject to monetary recoupment is a separate matter (see [paragraph 3.12](#)). Commanders making recommendations on waivers under this category should explain in detail

how approval of the member's early release would serve DAF interests and how the unit's mission and the DAF will not be adversely impacted if the member's waiver is approved. The rationale should include the authorized and assigned strength of the member's Air Force Specialty Code/Space Force Specialty Code (AFSC/SFSC) at unit and wing/delta level and describe, in specific terms, why approval of the request will not adversely impact the wing/delta and unit mission or negatively impact fellow Airmen/Guardians who may have to perform the applicant's duties until a replacement is available. Recommendations from functional and career field managers are supported by current and future manning statistics (current/projected authorized versus assigned at the unit, wing and world-wide levels) and explain the impact of approval on the mission of the career field/functional community (e.g., whether current/projected authorized versus assigned at the unit, wing, and world-wide levels) and explain the impact of approval on the mission of the career field /functional community (e.g., whether current and future manning supports or does not support approval). See Personnel Services Delivery (PSD) guide on AFPC MyFSS (Separations Program) for processing procedures.

3.11.2. Waiver Requests Based on Hardship. A hardship is a unique and exceptional circumstance, uncommon to other Airmen/Guardians, that causes significant hardship or suffering on the member, their household, or immediate career. To be considered, applicants must provide a written explanation of the hardship situation, along with detailed documentation substantiating a hardship exists. **(T-2)** Supporting documentation should also show how approval of the waiver will ease or eliminate the hardship, and how the hardship condition arose or worsened after the service commitment occurred and what other efforts the member took to remedy the situation (e.g., request for humanitarian/join spouse assignment, enrollment in the Exceptional Family Member Program, daycare, in-home care), before requesting a waiver. **Note:** The hardship situation must be extraordinary and not commonly experienced by other military members. The DAF recognizes timing of civilian employment, business opportunities, plans for higher education or training, ownership of property, family separation, and other inconveniences as common situations and will not approve waiver requests for these reasons alone. If the hardship request is based on the medical condition of a family member, the documentation provided must describe the assistive care required, as well as the prognosis (e.g., whether the condition is temporary or permanent). **(T-2)** Commanders making recommendations under this category should explain in detail how the situation is impacting the member's ability to perform assigned duties, what steps the member has taken to resolve the situation (e.g., request for humanitarian/join spouse assignment, enrollment in the Exceptional Family Member Program, daycare, in-home care), and why approval of the waiver is the only solution to the situation. **Note:** This process is not for members who believe they have an ADSC erroneously applied. For these cases, refer to [paragraph 3.9](#).

### **3.12. Failure to Complete the ADSC for Education, Bonus, or Similar Benefit.**

3.12.1. Members who fail to complete their ADSC may be subject to recoupment, unless waived in accordance with Title 37 United States Code (USC), 37 USC § 303a(e), *Special Pay: General Provisions* or 37 USC § 373, Repayment of Unearned Portion of Bonus, Incentive Pay, or Similar Benefit, and Termination of Remaining Payments, when Conditions of Payment not met).

3.12.2. Unless a waiver is obtained, members remaining on active duty do not have the option of reimbursing the government in lieu of fulfilling an ADSC. **Exception:** Members who are required to repay tuition assistance in full as directed by the government (incomplete grade, failing grade, or class dropped) may request removal of the ADSC. The MPF or ESO will confirm recoupment action and coordinate with AFPC/DPMLT to remove ADSC from member's records. **(T-2)**

**3.13. Resolving an ADSC Discrepancy.** This is a formal review process (OPR: AFPC/DPMLT). It is vital members, and the Department of the Air Force quickly resolve ADSC issues surfaced by the member, record reviews, or other means. The FSS does not make the final decision on ADSC issues but should advise members of the information discovered. The FSS and/or the member ensures a review of the member's record is complete and at a minimum complete the following actions:

3.13.1. Review the member's ADSC documentation.

3.13.2. Contact the Flight Management Office for record of all flying training the member has completed.

3.13.3. Contact the Education Center to verify all ADSCs for tuition assistance are properly recorded.

3.13.4. Ensures the Automated Record Management System contains the appropriate DAF Form 63 and, if missing, processes the ADSC counseling and the DAF Form 63 or other required ADSC acknowledgment through the MPF.

3.13.5. The FSS, during initial notification, sends the supporting documents to AFPC/DPMLT and requests a review of the ADSC in question.

3.13.6. Upon receipt of AFPC/DPMLT review response, the FSS notifies the member of the results and provides a copy to the member. In most cases, these actions are completed by AFPC/DPMLT.

3.13.7. If the member disagrees with the AFPC/DPMLT ADSC decision, the FSS or member notifies AFPC/DPMLT. AFPC/DPMLT forwards the case to AFPC/DPPDA for an additional review. **(T-2)**

3.13.8. AFPC/DPPDA then adjudicates the case. If the answer is clear that the member should incur the ADSC, AFPC's adjudication is final. However, if there is any question to applicability, AFPC/DPPDA staffs the case through AF/A1P, and AF/A1 (for Airmen) or SF/S1P and S1 (for Guardians) to SAF/MR for final adjudication. **Note:** A proper package should include all relevant information regarding why a member should or should not receive the ADSC.

3.13.9. In cases where there is a question regarding applicability of the ADSC, the decision of the SAF/MR is binding.

## Chapter 4

### RSC (AFR AND ANG)

#### 4.1. ANG SCs.

4.1.1. Service commitments are needed to ensure the ANG receives a return on its investments in its members. All service commitments will be served concurrently and not be added together to increase a member's obligation to the ANG unless specifically indicated otherwise in this publication. **(T-2)**

4.1.2. Service commitment waivers should be approved only when it is in the best interest of the ANG or for hardship not common to other ANG members. TAG is the waiver authority for service commitments. This authority may not be delegated below TAG. **(T-2)**

4.1.3. The FSS ensures each member is properly and thoroughly briefed on each commitment incurred as a result of action taken in accordance with **Attachment 4**. The FSS ensures commitment requirements such as extensions or reenlistments are completed to cover the required period prior to entering into the required or requested action. **(T-2)** The remarks section of the DD Form 4, *Enlistment/Reenlistment Document - Armed Forces of the United States*, or DAF Form 1411, *Extension of Enlistment in the Air Force*, or DAF Form 1411- 1, *Cancellation of Extension of Enlistment in the Air Force*, will specify the reason and duration of each service commitment. No member will be allowed to attend a training course that cannot be expected to meet service commitment requirements, regardless of the reason. **(T-2)**

4.1.4. All ANG service commitments must be documented and filed in ARMS. **(T-2)** Members will not be allowed to attend training unless service commitment agreements are completed prior to attendance (see **Attachment 4**). **(T-2)**

4.1.5. All commitments incurred as a result of training begin on the day after that training is completed.

4.1.6. Typically, AGRs assigned to Headquarters Air Force Reserve Command or HQ ARPC do not attend schools lasting 20 weeks or more, with the exception of resident PME. However, if such attendance is necessary, ARPC/DPA must be notified in advance. **(T-1)**

#### 4.2. AFR RSCs.

4.2.1. The AFR establishes RSCs for all SELRES members who participate in RSC-incurring events. As such, it is imperative that RSCs and associated policies in this manual be clearly communicated by responsible officials and fully understood by SELRES members. In the event of a conflict, commitments set by law, DoD, or other Air Force Instructions take precedence over time commitments established in this manual.

4.2.2. Officers in the grades of colonel and below and all enlisted personnel incur RSCs when they complete all or a portion of RSC-incurring events. Two or more RSC-incurring events are served concurrently, not consecutively. When two or more RSC-incurring events overlap, the RSC-incurring event with the longest remaining obligation takes precedence. File the completed DAF Form 64 in ARMS. The DAF Form 64 with the greatest expiration date is adjusted or waived, the RSC expiration date is then adjusted to the next longest intervening contract. **(T-2)**

4.2.3. An RSC does not establish a DOS.

4.2.3.1. Enlisted members fulfill their service commitments in accordance with the terms of their enlistment contracts, extension agreements, and any applicable military service obligation (MSO), as prescribed in DAFMAN 36-2032.

4.2.3.2. Officers serve on an indefinite basis, having been appointed by the President, and are required to submit a request to the Secretary of the Air Force for release or discharge from their appointment after completing their RSC. Additionally, officers must satisfy their MSO as outlined in DAFMAN 36-2032. **(T-1)**

4.2.4. AGRs who receive (voluntary or involuntary) tour curtailments may still have a commitment to fulfill the RSC and procedures are outlined in DAFI 36-2110.

4.2.5. Needs of the Air Force Reserve may require continued service beyond an RSC such as mobilization.

4.2.6. The Air Force may release the member from the obligations of the DAF Form 64 when in the best interests of the Air Force.

4.2.7. Members who decline to incur an RSC should do so by filling Section II of the DAF Form 64.

4.2.8. RSC-Incurring Events. Refer to [Attachment 5](#) for RSC-incurring events.

GWENDOLYN R. DEFILIPPI  
Principal Deputy Assistant Secretary  
(Manpower and Reserve Affairs)

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

- 5 CFR § 410.309, *Agreements to continue in service*
- 5 USC § 4108, *Employee agreements; service after training*
- 10 USC § 653, *Minimum Service Requirements for Certain Flight Crews Positions*
- 10 USC § 708, *Education leave of absence*
- 10 USC § 710, *Career flexibility to enhance retention of members*
- 10 USC § 972, *Members: effect of lost time*
- 10 USC § 1734, *Career Development*
- 10 USC § 2004, *Detail of Commissioned Officers as Students at Law Schools*
- 10 USC § 2005, *Advanced Education Assistance*
- 10 USC § 2007, *Payment of Tuition for Off-duty Training or Education*
- 10 USC § 2107, *Financial assistance program for specially selected members*
- 10 USC § 2114, *Students: Selection, Status, Obligation*
- 10 USC § 2603, *Acceptance of Fellowships, Scholarships, or Grants*
- 10 USC § 9348, *Cadets: Agreement to Serve as Officer*
- 10 USC § 9448, *Cadets: Agreement to Serve as Officer*
- 37 USC § 303a(e), *Special Pay: General Provisions*
- 37 USC § 335, *Special bonus and incentive pay authorities for officers in health professions*
- 37 USC § 373, *Repayment of Unearned Portion of Bonus, Incentive Pay, or Similar Benefit, and Termination of Remaining Payments, when Conditions of Payment not met*
- 38 USC § 3319, *Authority to transfer unused education benefits to family members*
- DoDI 1315.18, *Procedures for Military Personnel Assignments*, 28 October 2015
- DoDI 1322.10, *Policy on Graduate Education for Military Officers*, 29 April 2008
- DoDI 1327.07, *Career Intermission Program for Service Members*, 18 October 2018
- DoDI 5400.11, *DoD Privacy and Civil Liberties Programs*, 29 January 2019
- DoDI 6000.13, *Accessions and Retention Policies, Programs, and Incentives for Military Health Professions Officers (HPOs)*, 30 December 2015
- DoDI 6000.13\_DAFI 41-110, *Medical Health Care Professions Scholarship Programs*, 23 December 2020
- DAFPD 36-20, *Recruiting Programs and Accession of Military Personnel*, 11 March 2024
- DAFPD 36-21, *Utilization and Classification of Military Personnel*, 25 August 2023

DAFI 36-2110, *Total Force Assignments*, 9 August 2024

DAFI 36-3003, *Military Leave Program*, 7 August 2024

DAFI 36-3203, *Service Retirements*, 29 January 2021

DAFI 51-101, *The Air Force Judge Advocate General's (AFJAG) Corps Operations, Accessions, and Professional Development*, 20 June 2023

DAFI 63-101\_20-101, *Integrated Life Cycle Management*, 16 Feb 2024

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFI 36-2802, *Enlisted Airman Promotion and Demotion Programs*, 26 September 2024

AFI 41-117, *Medical Service Officer Education*, 31 August 2023

DAFMAN 36-2032, *Military Recruiting and Accessions*, 27 September 2019

DAFMAN 36-2102, *Base-Level Relocation Procedures*, 16 December 2020

DAFMAN 36-2114, *Management of the Air Force Reserve Individual Reserve (IR) and Full-Time Support (FTS) Programs*, 24 May 2021

DAFMAN 36-2136, *Reserve Personnel Participation*, 15 December 2023

DAFMAN 36-2689, *Training Program*, 31 March 2023

DAFMAN 90-161, *Publishing Processes and Procedures*, 18 October 2023

AFMAN 11-202 V1, *Aircrew Training*, 27 September 2019

AFMAN 36-3004, *Experienced Aviation Retention Incentive (EARI) Program*, 14 December 2022

### ***Prescribed Forms***

DAF Form 63, *Active Duty Service Commitment (ADSC) Acknowledgement Statement*

DAF Form 64, *Reserve Service Commitment (RSC) Acknowledgement/Declination*

### ***Adopted Forms***

DAF Form 847, *Recommendation for Change of Publication*

DAF Form 964, *PCS, TDY, Deployments, or Training Declination Statement*

DAF Form 1056, *Air Force Reserve Officer Training Corps (AFROTC) Contract*

DAF Form 2096, *Classification/On-The-Job-Training Action*

DAF Form 2098, *Duty Status Change*

### ***Abbreviations and Acronyms***

**ADSC**—Active Duty Service Commitment

**ADSCD**—Active Duty Service Commitment Date

**AETC**—Air Education and Training Command

**AFIT**—Air Force Institute of Technology  
**AFPC**—Air Force Personnel Center  
**AFPD**—Air Force Policy Directive  
**AFSC**—Air Force Specialty Code  
**AFSOC**—Air Force Special Operations Command  
**AFT**—Advanced Flying Training  
**AGR**—Active Guard/Reserve  
**ARMS**—Automated Records Management System  
**CONUS**—Continental United States  
**DAF**—Department of the Air Force  
**DEROS**—Date Eligible for Return from Overseas  
**DOS**—Date of Separation  
**EAD**—Extended Active Duty  
**ELP**—Excess Leave Program  
**ERM**—Electronic Records Management  
**ETCA**—Education and Training Course Announcement  
**FLEP**—Funded Legal Education Program  
**FSS**—Force Support Squadron  
**GPE**—Graduate Professional Education  
**IR**—Individual Reservists  
**OTC**—Officer Training Course  
**PCS**—Permanent Change of Station  
**PME**—Professional Military Education  
**RSC**—Reserve Service Commitment  
**SELRES**—Selected Reserve  
**SFSC**—Space Force Specialty Code  
**TAG**—The Adjutant General  
**TDY**—Temporary Duty  
**USUHS**—Uniformed Services University of the Health Sciences  
**USC**—United States Code

*Office Symbols*

**AF/A1P**—Director of Air Force Military Force Management

**AF/A1LE**—Air Force Chief Sergeant Management Office  
**AF/REP**—Director of Personnel, Office of Air Force Reserve  
**AFIT/CI**—Air Force Institute of Technology, Civilian Institute  
**AFIT/EN**—Graduate School of Engineering and Management  
**AF/JAX**—Office of The Judge Advocate General, Professional Development Directorate  
**AFPC/DPSOS**—Air Force Personnel Center, Field Support, Operations, and Training Branch  
**AFPC/DPPDA**—Air Force Personnel Center, Accessions Branch  
**AFPC/DPMLT**—Air Force Personnel Center, Military Accessions Branch  
**AFPC/DPMSST**—Air Force Personnel Center, Military Training and Education Operations Section  
**AFPC/DPSTTA**—Air Force Personnel Center, Military Training and Education Operations Section  
**AFPC/DPMN**—Air Force Personnel Center, Medical Career Management Division  
**AFRC/CD**—Deputy Commander, Air Force Reserve Command  
**ARPC/CC**—Commander, Air Reserve Personnel Center  
**ARPC/DPA**—ARPC Directorate of Assignments  
**HQ RIO/CC**—Headquarters Individual Reservist Readiness Integration Organization Commander  
**NAF/CC**—Numbered Air Force Commander  
**NGB/A1**—Air National Guard, Director of Manpower, Personnel, Recruiting, and Services  
**SAF/MR**—Assistant Secretary of the Air Force for Manpower and Reserve Affairs  
**SAF/MRBP**—Secretary of the Air Force Personnel Council  
**SAF/MRM**—Deputy Assistant Secretary of the Air Force for Manpower and Reserve Affairs  
**SF/S1**—Deputy Chief of Space Operations for Human Capital  
**SF/S1P**—Director of Space Force Military Policy and Management  
**SF.S1/ETM**—USSF Enterprise Talent Management

### *Terms*

**Active Duty**—Full-time duty in the active military service of the United States.

**Active Duty Service Commitment (ADSC)**—A period of active duty a member is required to serve before becoming eligible for voluntary separation or retirement.

**Active Duty Service Commitment Date (ADSCD)**—The date the ADSC expires.

**ADSC-Incurring Event**—Any event for which a member incurs an ADSC.

**Career Enlisted Aviator**—Any AFSC 1AXXX or 1UXXX enlisted aircrew member assigned to an authorized aircrew position.

**Concurrent**—To be served at the same time, together, simultaneously.

**Consecutive**—To proceed from one to another and be served in sequential order.

**Continental United States (CONUS)**—United States territory, including adjacent territorial waters, located within North America between Canada and Mexico (does not include Hawaii or Alaska).

**Date Eligible for Return From Overseas (DEROS)**—Date established for a member to complete his or her overseas tour and be eligible to return from overseas.

**Date of Separation (DOS)**—Date established by law/policy for the termination of active duty.

**Exception**—A request involving a policy, procedure, or other action in this instruction which is prohibited; is not addressed; a criterion is not met and there are no waiver provisions established; or, there are waiver provisions but that criteria is not met. A circumstance that does not conform to the normal rules, standards, usual occurrences, general principles, or the like.

**Excess Leave**—Leave granted that exceeds earned and advance leave and for which the service member is not entitled to pay and allowances (see DAFI 36-3003).

**Extended Active Duty (EAD) Date**—Date a member started his or her active duty career.

**Health Professions Officer**—Includes Medical Corps (MC), Dental Corps (DC), Medical Service Corps (MSC), Nurse Corps (NC), and Biomedical Sciences Corps (BSC) officers, and applicants selected for or undergoing training or schooling to qualify them for service in the MC, DC, MSC, NC or BSC.

**Humanitarian PCS**—A PCS to satisfy the Department of the Air Force (DAF) requirement wherein a member receives consideration because of severe personal problems.

**Instructor Qualification**—Course of instruction qualifying any rated officer to be an instructor or qualifies Career Enlisted Aviators to perform instructor duties on the Major Weapon System.

**Judge Advocate Officer**—Includes officers designated as judge advocates according to DAFI 51-101 and serving in the Judge Advocate General's Corps, and applicants selected for or undergoing training or schooling to qualify them for such designation and service.

**Lost Time**—Time during which a member is absent without leave, in confinement, or incapacitated due to alcohol, drugs or disease or injury resulting from the member's misconduct (10 USC § 972, *Members: effect of lost time*).

**Low-cost PCS**—A PCS between duty locations when it is determined in advance of approval of the PCS that the expected cost will not exceed \$ 1,000 of PCS entitlements. **(T-1)** The new duty location must also be within commuting distance of the member's current residence.

**Misconduct**—As a basis for separation or retirement, includes substandard duty performance within a member's control, unacceptable conduct, moral or professional dereliction, interests of national security, court-martial conviction, and conduct rendering a member eligible for separation or retirement in lieu of court-martial.

**No-cost PCS (No Entitlement)**—A move in which no allowances are authorized to the member. This is a reassignment between activities at the same Permanent Duty Station (not a PCS) or to a new duty station within the corporate limits of the same city or town. Use local Operations and Maintenance (O&M) funds as outlined in the Joint Travel Regulation (JTR) when the member

must move their household goods because of the move. Do not use an Assignment Action Number (AAN), unless you use the PCS Identification (ID) Code "M" (as outlined in DAFI 36-2110). Do not use PCS orders unless you include the statement that the member has no authorized PCS allowances.

**Non-rated Enlisted Aircrew Member**—An enlisted member qualified for aviation service, who has an AFSC with a K, Q, or X prefix, and is assigned to an approved aircrew position.

**Permanent Change of Duty Station (PCS)**—For ADSC purposes, a move between permanent duty stations that are not in the same corporate city limits or town.

**Permissive Permanent Change of Duty Station**—A PCS request initiated by a member, approved in limited circumstances, authorizing the member to proceed on a PCS at their own expense. For permissive PCS, the member is responsible to pay all expenses involved or associated with the PCS and will still incur an ADSC for the permissive PCS. **(T-1)**

**Rated Service**—Time an officer serves in the rated force, from award of an aeronautical rating to separation, promotion to colonel, grounding or retirement.

**Requalification Training**—Training in an aircraft in which a member was previously qualified.

**Retainability**—Time remaining to serve on active duty in the Air Force and Space Force.

**RSC**—Reserve Service Commitment is a period of time during a Reserve Component member is obligated to perform military service, often in exchange for certain military benefits. The length of the commitment varies depending on the military branch and program or incentive, and typically involves participation in regular drill weekends, annual training exercises, and potential active duty service. Failure to fulfill the commitment can result in penalties.

**RSC-Incurring Event**—Any event for which a member incurs an RSC.

## Attachment 2

## ADSC-INCURRING EVENTS AND REASON CODES

**A2.1. Officer and Enlisted ADSCs.** Specific ADSC information for training courses are listed in the ETCA website (<https://usaf.dps.mil/teams/app10-etca/SitePages/home.aspx?isdlg=1>) or via the Oracle Training Announcement database within MilPDS. Contact AFPC/DPPDA for questions regarding **Table A2.1** or exception to policy request.

**Table A2.1. Officer and Enlisted ADSCs (RegAF and Guardians).**

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
<b>1</b>	EAD from a service academy (10 USC § 9348, <i>Cadets: Agreement to Serve as Officer</i> )	5 years. <b>(T-0)</b>	29	Upon formal withdrawal or elimination from the program, the member will incur an ADSC of 2 years. <b>(T-1)</b>
<b>2</b>	EAD from Air Force Reserve Officer Training Corps	4 years. <b>(T-1)</b>	31	1. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33 as defined in DAFMAN 36-2032. <b>(T-1)</b> 2. If one accepted extended scholarship entitlements, the member will serve an additional ADSC equivalent to the entitlement extension. <b>(T-1)</b> The additional ADSC runs consecutively not concurrently to the original 4-year ADSC.

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
<b>3</b>	EAD for all other commissioning sources (see <b>Table A2.2</b> for Medical)  Warrant Officer Training School	4 years for Line of the Air Force (including Judge Advocate General Corps) and Space Force officers. <b>(T-1)</b>  3 years for Chaplains. <b>(T-1)</b>  5 years for Warrant Officers <b>(T-2)</b>	31	
<b>4</b>	EAD for recall to active duty	Equal to DOS on EAD orders. <b>(T-1)</b>	31	
<b>5</b>	Direct Accession (i.e., the accession of a member in a professional discipline prior to OTS), Warrant Officers, Minimum Term of Service, and Constructive Credit	3 years. <b>(T-1)</b>	12	

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
<b>6</b>	PCS (CONUS to CONUS) (DoDI 1315.18, <i>Procedures for Military Personnel Assignments</i> , and DAFI 36-2110)	2 years. <b>(T-0)</b>	11	1. Excludes “low-cost” And “no-cost” PCS. See DAFI 36-2110 for additional details. 2. Permissive and Humanitarian PCS still incur an ADSC. However, the humanitarian PCS ADSC may be reduced to a six-month commitment if a hardship condition exists after PCS move. Request should be sent to AFPC/DPMLT.
<b>7</b>	PCS (Overseas to CONUS) (DoDI 1315.18 and DAFI 36-2110)	1 year. <b>(T-1)</b>	11	No DAF Form 63 required for Overseas PCS.
<b>8</b>	PCS (CONUS to Overseas or Overseas to Overseas) (DoDI 1315.18 and DAFI 36-2110)	Equal to initial DEROS; or subsequent changes to DEROS. <b>(T-1)</b>	11	1. As an example: If a curtailment or extension occurs to the DEROS, the ADSC will be adjusted to match the new DEROS. <b>(T-1)</b> 2. No DAF Form 63 required for this PCS.
<b>9</b>	Promotions	2 years for promotion to E-7 and E-8. <b>(T-1)</b>  3 years for promotion to E-9. <b>(T-1)</b>	10	1. There is no ADSC for officer promotions. 2. There is no ADSC for enlisted promotions from E-1 through E-6. 3. See DAFI 36-3203, <i>Service Retirements</i> , for retired grade requirements. 4. Demotion action does not relieve an enlisted member of an ADSC previously incurred for promotion.

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
<b>10</b>	Undergraduate Pilot Training (10 USC § 653, <i>Minimum Service Requirements for Certain Flight Crews Position</i> )	10 years. <b>(T-1)</b>	80	Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b>
<b>11</b>	Undergraduate Navigator Training and Combat Systems Officer (10 USC § 653)	6 years. <b>(T-0)</b>	04	Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b>
<b>12</b>	Undergraduate Air Battle Manager Training	6 years. <b>(T-1)</b>	35	Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b>
<b>13</b>	Undergraduate Remotely Piloted Aircraft (RPA) Training	6 years. <b>(T-1)</b>	37	Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
14	<p>Advanced Flying Training (AFT): courses in the following categories:</p> <ul style="list-style-type: none"> <li>- Initial qualification (any fixed, rotary wing aircraft, or unmanned aerial system Remotely Piloted Aircraft (RPA))</li> <li>- Requalification (any fixed, rotary wing aircraft, or unmanned aerial system RPA), including senior officer qualification courses as defined in AFMAN 11-202 V1, <i>Aircrew Training</i></li> <li>- AETC Pilot Instructor Training (PIT), including senior officer qualification courses as defined in AFMAN 11-202 V1</li> <li>- Rated Non-Enlisted Aircrew members attending AFT (Enlisted Pilots)</li> </ul>	No ADSC.	05	<ol style="list-style-type: none"> <li>1. Owing MAJCOM or FLDCOM of the course can make exceptions to the No ADSC requirement.</li> <li>2. HAF/A3 is responsible for ensuring updated ADSCs are warranted and do not cause any unforeseen issues.</li> <li>3. The ADSC will be updated in ETCA for the AFT courses that are covered by this rule; if there are changes to this rule, they will require an ETP. <b>(T-1)</b></li> <li>4. ETPs have an expiration date (not to exceed 10 years).</li> </ol>
15	Test Pilot School (all AFSCs; includes USSF)	See ETCA. <b>(T-1)</b>	05	<ol style="list-style-type: none"> <li>1. Owing MAJCOM or FLDCOM commander of the course can prescribe ADSC requirement.</li> <li>2. HAF/A3 is responsible for ensuring updated ADSCs are warranted and do not cause any unforeseen issues.</li> <li>3. Upon formal withdrawal or elimination from the training, the member will incur a 2-year ADSC from the course</li> </ol>

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
				elimination date, using Reason Code 33. <b>(T-1)</b> 4. Test Pilot School graduates do not incur an ADSC for initial qualification, requalification, or PIT training if the training is in direct support of Flight Test or Test Pilot School Instructor duty. For these occurrences, AFMC will coordinate with AFPC for adjudication of these ADSCs. <b>(T-1)</b>
<b>16</b>	USAF (or USSF equivalent) Weapons Instructor Course (all AFSCs)  Career Enlisted Aviator Advanced Instructor Courses	See ETCA. <b>(T-1)</b>	76	1. Owning MAJCOM or FLDCOM commander of the course can prescribe ADSC requirement. 2. HAF/A3 is responsible for ensuring updated ADSCs are warranted and do not cause any unforeseen issues. 3. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33. <b>(T-1)</b> 4. Members selected for formal in-unit or unit funded courses that are listed in ETCA <a href="https://usaf.dps.mil/teams/app10-etca/SitePages/home.aspx?isdlg=1">https://usaf.dps.mil/teams/app10-etca/SitePages/home.aspx?isdlg=1</a> will still incur the ADSC. <b>(T-1)</b> This rule is not intended to drive an ADSC for a non-formal course.
<b>17</b>	Flying Instructor Qualification courses	No ADSC	77	1. Owning MAJCOM or FLDCOM commander of the course can prescribe ADSC requirement.

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				<p>2. HAF/A3 is responsible for ensuring updated ADSCs are warranted and do not cause any unforeseen issues.</p> <p>3. The ADSC will be updated in the ETCA for the AFT courses that are covered by this rule; if there are changes to this rule, they will require an ETP. <b>(T-1)</b></p> <p>4. ETPs have an expiration date (not to exceed 10 years).</p>
18	TG-16A Pilot and Mission or Instructor Pilot (applies only to the 306th Flying Training Group)	No ADSC	89	<p>1. Owning MAJCOM or FLDCOM commander of the course can prescribe ADSC requirement.</p> <p>2. HAF/A3 is response for ensuring updated ADSCs are warranted and do not cause any unforeseen issues.</p>
19	TG-15A/B Pilot and Mission or Instructor Pilot (applies only to the 306th Flying Training Group)	No ADSC	89	<p>3. The ADSC will be updated in the ETCA for the AFT courses that are covered by this rule; if there are changes to this rule, they will require an ETP <b>(T-1)</b></p>
20	Power Flight Program Pilot and Mission or Instructor Pilot Qualification (applies only to the 306th Flying Training Group)	No ADSC	91	<p>4. ETPs have an expiration date (not to exceed 10 years).</p>
21	T-41 Pilot and Mission or Instructor Pilot (applies only to the 306th Flying Training Group)	No ADSC	87	
22	T-51, T-52, T-53A Pilot and Mission or Instructor Pilot (applies	No ADSC	87	

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
	only to the 306th Flying Training Group)			
<b>23</b>	UV-18 Pilot Initial Qualification	No ADSC	92	
<b>24</b>	Initial Training: Combat Rescue Officer (AFSC 13DX), Air Liaison Officer (AFSC 13LX), and Special Tactics Officer (AFSC 13CX)	6 years	84	<p>1. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b></p> <p>2. The ADSC for Combat Rescue Officer will be associated with the AETC Combat Rescue Officer course. <b>(T-2)</b> The ADSC for Special Tactics Officer will be associated with the Air Force Special Operations Command (AFSOC) Advanced Skills Training course. <b>(T-2)</b> The ADSC for Air Liaison Officer will be associated with the AETC Air Liaison Officer Basic course. <b>(T-2)</b></p>
<b>25</b>	Combat Aviation Advisor initial Mission Qualification Course (CAAMQC) (applies only to AFSOC)	4 years	93	<p>1. Due to operational requirements, Combat Aviation Advisor aircrew members may be required to crossflow and/or retrain into aircraft or airframes for AFSOC and/or U.S. Special Operations Command-directed missions. Therefore, they will not incur any additional AFT ADSCs while they are serving as Combat Aviation Advisors. <b>(T-2)</b></p>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				<p>2. AFSOC will notify AFPC/DPMLT of the effective date of the ADSC.</p> <p>3. Upon formal withdrawal or elimination from the program, the member will incur an ADSC using Reason Code 33 for 1 year or equivalent to the time spent in training, whichever is greater. <b>(T-1)</b></p>
26	<p>Career Enlisted Aviators attending AFT</p> <p>-Initial qualification (any fixed, rotary wing aircraft, or unmanned aerial system RPA)</p>	4 years. <b>(T-2)</b>	05	<p>1. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33. <b>(T-1)</b></p> <p>2. This rule does not apply to NPS Accessions attending initial and/or mission qualification training into their first major weapons system.</p>
27	Joint Interface Control Officers	2 years	39	ACC/A3 is responsible for notifying AFPC/DPMLT of the effective date of the ADSC.
28	<p>Federally-sponsored fellowships and educational programs lasting 20 weeks (140 days) or longer including, but not limited to, all advanced graduate programs, in-residence PME, Education with Industry, Advanced Studies Group programs, technical training, Air Force funded industry</p>	<p>3 years</p> <p>Exception: 3 times the length of the period of the education not to exceed 4.5 years for master's degree and not to exceed 5 years for</p>	<p>78</p> <p>PME: 07</p>	<p>1. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38.</p> <p>2. Members selected for in-unit or unit funded courses will still incur the ADSC. <b>(T-2)</b></p> <p>3. AFIT students who are attending AFIT on a part-time basis will not incur an ADSC for completion of AFIT courses. <b>(T-2)</b></p>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
	training and AFIT non-clinical fellowships (this list is not all inclusive). (10 USC § 2005 and DoDI 1322.10, <i>Policy on Graduate Education for Military Officers</i> )	Doctorate Degrees  (Health Professions Officers follow <b>Table A2.2</b> guidance). <b>(T-1)</b>		4. For AFIT students attending civilian institutions, this ADSC normally begins upon graduation. However, failure to complete a thesis or dissertation is not considered formal elimination or withdrawal if all requisite coursework has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b>
29	Corporate, foundation, or educational institution sponsored fellowships, scholarships, and grants (10 USC § 2603, <i>Acceptance of Fellowship, Scholarships, or Grants</i> )	3 times the length of training (Health Professions Officers follow <b>Table A2.2</b> for guidance). <b>(T-0)</b>	32	Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b>
30	Computer Network Operations Development Program	3 years	38	1. The ADSC begins on the course graduation date. 2. Upon formal withdrawal or elimination from the program, the member will incur an ADSC using Reason Code 33 for 1 year or equivalent to the time spent in training, whichever is greater. <b>(T-1)</b>
31	Offensive Cyberspace Operator work role training or National Security Agency or US Cyber Command training equivalent	3 years	38	1. The ADSC begins 24 months from the start of the date. 2. The ADSC will be adjusted to reflect 36 months from final course graduation date. <b>(T-1)</b>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				3. Members who withdraw or are eliminated will incur a 24-month ADSC. <b>(T-1)</b> 4. Program manager is responsible for ensuring the Oracle Training Application is accurate and updated prior to course begins.
32	Tuition assistance of any length or cost (commissioned officers only) (10 USC § 2007, <i>Payment of Tuition for Off-duty Training or Education</i> )	2 years. <b>(T-0)</b>	09	The ADSC begins after the last date of the term.
33	Post-911 GI Bill transfer of education (38 USC § 3319, <i>Authority to transfer unused education benefits to family members</i> )	4 years. <b>(T-0)</b>	85	
34	Legal Education  Funded Legal Education Program (FLEP) (10 USC § 2004, <i>Detail of Commissioned Officers as Students at Law Schools &amp; DoDI 1322.12</i> )  Excess Leave Program (ELP) (10 USC § 2004)  Funded Master of Laws (LL.M.) Programs	FLEP: 2 years for each year of education; <b>(T-0)</b>  ELP: 4 years; <b>(T-1)</b>  FLEP/ ELP combined: minimum of 5 years; <b>(T-0)</b>  LL.M./SLIP: 3 years.	FLEP & ELP: 79  LL.M.: 78	1. FLEP/ELP Students: ADSC begins upon completion of any other unfulfilled ADSC (e.g., EAD). Additionally, no portion of the education period (including legal internship) may satisfy any existing ADSC. <b>Exception:</b> The ADSC for initial PCS to Law School is fulfilled during the education period. 2. FLEP students who withdraw or eliminate is required to serve one year for each year, or part thereof, of participation in the program.

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
	(10 USC § 2005 & DoDI 1322.10)  Strategic Legal Internship Program (SLIP) (10 USC § 2005)			3. ELP students who withdraw or eliminate is required to serve one month for each month of participation in the program. 4. LL.M. students, upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using reason code 33 IAW with Rule 38. <b>(T-1)</b> 5. ADSCs for LL.M.AFIT students normally begins upon graduation. However, failure to complete a thesis or dissertation is not considered formal elimination or withdrawal if all requisite course work has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b>
35	Educational Leave of Absence (10 USC § 708, Education leave of absence)	2 months for each month of the period of the leave of absence program. <b>(T-1)</b>	08	
36	Assignment to a critical acquisition position under the Acquisition Professional Development Program (10 USC § 1734, <i>Career Development</i> and DAFI 63-101_20-101, <i>Integrated Life Cycle Management</i> )	3 years from effective duty date; 4 years from effective duty date for program manager or deputy program	72 (3yrs) 73 (4yrs)	

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
		manager. (T-0)		
37	Assignment to a KLP (DAFI 63-101_20-101)	Determined by the Service Acquisition Executive prior to selection of position. (T-0)	86	ADSC will begin from effective duty date into KLP position. (T-2) If member is transferred and/or removed from the KLP position, the ADSC incurred will be adjusted and/or removed on the effective date to a non-KLP position. (T-2)
38	Eliminated, withdrawal, or resignation of training	2 years or the length of the program ADSC, whichever is less	33	ADSC is calculated from the original projected course graduation date.
39	Aviation Bonus	ADSC length is determined by Aviation Bonus Agreement	70	See AFMAN 36-3004.
40	Blended Retirement Continuation Pay	4 years	55	
41	Judge Advocate Continuation Pay	ADSC is stipulated by DAFI 51-101, <i>The Air Force Judge Advocate General's (AFJAG) Corps Operations, Accessions, and</i>	90	

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
		<i>Professional Development</i>		
42	Inter-Service Transfers (IST)/ Inter-Component Transfers (ICT)	IST: 6 years for rated officers  3 years for Chaplains  4 years for all others  ICT: 4 years	98 (3 years)  31 (4 years)  98 (6 years)	
43	Career Intermission Program (CIP) (10 USC § 710 and DoDI 1327.07, <i>Career Intermission Program for Service Members</i> )	1 months for every 1 month in CIP. <b>(T-0)</b>	08, 54	This ADSC is consecutive to other service commitments.
44	World Class Athlete Program (WCAP)	3 years	98	1. Member will incur a 2-year ADSC for voluntary withdrawal from the WCAP, except in the case where an injury results in the member's inability to continue training. <b>(T-1)</b> 2. AFSVA/SVOR is responsible for notifying AFPC/DPMLT when a member is selected for WCAP to ensure the AF Form 63 is completed.

<b>R U L E</b>	<b>If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
45	Career Enlisted Aviators attending AFT - Requalification (any fixed, rotary wing aircraft, or unmanned aerial system RPA) - Transition Courses (CEAs crossflowing to a different airframe within their current AFSC)	2 years. <b>(T-1)</b>	05	1. Upon formal withdrawal or elimination from the program, the member will incur a 1-year ADSC using Reason Code 33. <b>(T-1)</b> 2. Members selected for formal in-unit or unit funded courses that are listed in ETCA <a href="https://usaf.dps.mil/teams/app10-etca/SitePages/home.aspx?isdlg=1">https://usaf.dps.mil/teams/app10-etca/SitePages/home.aspx?isdlg=1</a> will still incur the ADSC. <b>(T-1)</b> This rule is not intended to drive an ADSC for a non-formal course.
46	Payment of tuition for off-duty training or education (other than MIL TA) (10 USC § 2007, Payment of tuition for off-duty training or education)	2 years. <b>(T-2)</b>	59	1. For APNE students attending civilian institutions, this ADSC will begin upon the last date of the term or semester. <b>(T-2)</b> 2. Failure to complete a thesis or dissertation is not considered formal elimination or withdrawal if all requisite coursework has been completed and will not excuse a member from servicing the full prescribed ADSC. <b>(T-1)</b>
47	Command Chief and Senior Enlisted Leader Key Development Positions	30 months	03	1. Applies to SELs filling 9D100 and 9V000 Key Development Positions. 2. Notification of selection will be provided by Air Force Chief Master Sergeant Management Office (AF/A1LE). <b>(T-1)</b>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
48	<p>Foreign Area Officer Qualification (5 USC § 4108, <i>Title 5 United States Code, Employee agreements; service after training</i> and 5 CFR § 410.309, <i>Title 5 Code of Federal Regulations, Agreements to continue in service</i>)</p> <p>Non-DLI Language Training (SAF/IAPA funded)</p> <p>In-Region Training</p>	<p>Non-DLI: Up to 3 years depending on cost of training</p> <p>IRT: 3 years <b>(T-1)</b></p>	<p>27</p> <p>27</p>	<p>1. Non-DLI ADSC length: \$20,001-\$50,000 (1-year ADSC); Over \$50,000 (3 years ADSC)</p> <p>2. ADSC will begin the day after training completion date. <b>(T-2)</b></p> <p>3. ADSC will run concurrently with any other FAO related or existing ADSC. <b>(T-2)</b></p> <p>4. Failure to obtain DoD FAO certification language requirement standards is not considered formal elimination or withdrawal if all the requisite coursework has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b></p> <p>5. For 3-year ADSCs, upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b></p>

R U L E	If the ADSC-incurring event is for (rules apply to all members unless otherwise indicated):	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				<p>IRT:</p> <ol style="list-style-type: none"> <li>1. ADSC will begin the day after training completion date. <b>(T-2)</b></li> <li>2. ADSC will run concurrently with any other FAO related or existing ADSC. <b>(T-1)</b></li> <li>3. Failure to obtain DoD FAO certification IRT requirement standards is not considered formal elimination or withdrawal if all the requisite coursework has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b></li> <li>4. Upon formal withdrawal or elimination from the program, the member will incur a 2-year ADSC using Reason Code 33, in accordance with Rule 38. <b>(T-1)</b></li> </ol>

Table A2.2. Health Professions Officer ADSCs (See notes).

<b>R U L E</b>	<b>If the ADSC-incurring event is for:</b>	<b>ADSC is:</b>	<b>ADSC Reason code (see Attachment 3):</b>	<b>Remarks:</b>
<b>1</b>	EAD from a service academy (10 USC § 9448, <i>Cadets: Agreement to Serve as Officer</i> )	5 years. <b>(T-1)</b>	29	1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion. 2. Do not use any period of an educational or training program to satisfy ADSC.
<b>2</b>	Direct Accession and/or Minimum Term of Service (DoDI 6000.13)	2 years following internship for physicians. <b>(T-1)</b>  3 years for all other Health Professions Officers. <b>(T-1)</b>	12	
<b>3</b>	EAD from Air Force Reserve Officer Training Corps (10 USC § 2107, <i>Financial assistance program for specially selected members</i> , 2101-2111b DAF Form 1056)	4 years. <b>(T-1)</b>	50	1. Cadets who withdraw or eliminate incur the ADSC set out in DAFMAN 36-2032. 2. Do not use any period of an educational or training program to satisfy ADSC.
<b>4</b>	Uniformed Services University of the Health Sciences (USUHS) Doctor of Medicine degree awarding program only (10 USC § 2114, <i>Students: Selection, Status, Obligation</i> )	7 years. <b>(T-1)</b>	53	1. USUHS medical students who withdraw or eliminate incur an ADSC equal to the period participated in the program, minimum of 1 year. 2. Do not use any period of an educational or training program to satisfy ADSC.

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				<p>3. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</p> <p>4. Extensions of training (beyond original approved completion date) will incur ½ year ADSC for each ½ year extension or portion thereof. <b>(T-1)</b></p> <p>5. Required to fulfill 2-year minimum term of service following internship for Medical Corps.</p>
5	<p>Armed Forces Health Professions Scholarship Program (DoDI 6000.13, <i>Accessions and Retention Policies, Programs, and Incentives for Military Health Professions Officers (HPOs)</i>)</p>	<p>½ year for each ½ year or portion thereof, minimum 2 years; concurrent with minimum term of service). <b>(T-1)</b></p>	52	<p>1. Do not use any period of an educational or training program to satisfy ADSC.</p> <p>2. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</p> <p>3. Required to fulfill 3-year minimum term of service or 2-year minimum term of service following internship for Medical Corps.</p> <p>4. Do not use any period without possession of a current, valid unrestricted license or approved waiver, if a health care provider, to satisfy ADSC.</p>
6	<p>Initial One Year Advanced Education in General Dentistry and General Practice Residency (Dental Corps) (DoDI 6000.13)</p>	<p>Participation in these two skill enhancement programs incurs no additional</p>	45	

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
		ADSC for the officer and does not fulfill any existing ADSC. <b>(T-1)</b>		
7	Graduate Professional Education (GPE) internship and/or residency (in a military training program) (DoDI 6000.13)	½ year for each ½ year or portion thereof, minimum 2 years. <b>(T-1)</b>	45	<p>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</p> <p>2. Do not use any period of an educational or training program to satisfy ADSC.</p> <p>3. Extensions of training (beyond original approved completion date) will incur ½ year ADSC for each ½ year extension or portion thereof. <b>(T-1)</b></p> <p>4. Members serve this ADSC consecutively with other ADSCs incurred for GPE training.</p> <p>5. Required to fulfill 3-year minimum term of service or 2-year minimum term of service following internship for Medical Corps.</p> <p>6. Do not use any period without possession of a current, valid unrestricted license or approved waiver, if a health care provider, to satisfy ADSC.</p> <p>7. GPE is the education that begins after completion of the basic professional degree. It is comprised of internships,</p>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				residencies, and fellowships completed by physicians, dentists, veterinarians, or other health care specialists in their respective professional fields. Non-clinical fellowships do not provide sub-specialization suffix to the parent (primary) 4-digit AFSC upon completion of the non-clinical fellowship program.
8	GPE internship and/or residency (sponsored in a civilian training program, e.g., AFIT) (DoDI 6000.13)	½ year for each ½ year or portion thereof, minimum 2 years. (T-1)	45	<ol style="list-style-type: none"> <li>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</li> <li>2. Do not use any period of an educational or training program to satisfy ADSC.</li> <li>3. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</li> <li>4. Extensions of training (beyond original approved completion date) will incur ½ year ADSC for each ½ year extension or portion thereof. (T-1)</li> <li>5. Required to fulfill 3-year minimum term of service or 2-year minimum term of service following internship for Medical Corps.</li> <li>6. Do not use any period without possession of a current, valid unrestricted license or approved waiver, if a health care provider, to satisfy ADSC.</li> <li>7. GPE is the education that begins after completion of the</li> </ol>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				basic professional degree. It is comprised of internships, residencies, and fellowships completed by physicians, dentists, veterinarians, or other health care specialists in their respective professional fields.
9	GPE internship and/or residency (deferred or re-deferred)	Existing ADSC, minimum 2 years. (T-1)	45	<ol style="list-style-type: none"> <li>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</li> <li>2. Do not use any period of an educational or training program to satisfy ADSC.</li> <li>3. Required to fulfill 3-year minimum term of service or 2-year minimum term of service following internship for Medical Corps.</li> <li>4. GPE is the education that begins after completion of the basic professional degree. It is comprised of internships, residencies, and fellowships completed by physicians, dentists, veterinarians, or other health care specialists in their respective professional fields.</li> </ol>
10	Financial Assistance Program (DoDI 6000.13)	½ year for each ½ year or portion thereof, minimum 2 years; concurrent with minimum term of	45	<ol style="list-style-type: none"> <li>1. Do not use any period of an educational or training program to satisfy ADSC.</li> <li>2. Required to fulfill 3-year minimum term of service or 2-year minimum term of service following internship for Medical Corps.</li> <li>3. Do not use any period without possession of a current, valid unrestricted license or approved</li> </ol>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
		service. (T-1)		waiver, if a health care provider, to satisfy ADSC.
11	GPE (clinical) fellowship (in a military training or affiliated training program) (DoDI 6000.13)	½ year for each ½ year or portion thereof, minimum 2 years. (T-1)	32	<p>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</p> <p>2. Do not use any period of an educational or training program to satisfy ADSC.</p> <p>3. Extensions of training (beyond original approved completion date) will incur ½ year ADSC for each ½ year extension or portion thereof. (T-1)</p> <p>4. Members serve this ADSC consecutively with other ADSCs incurred for GPE training.</p> <p>5. Do not use any period without possession of a current, valid unrestricted license or approved waiver, if a health care provider, to satisfy ADSC.</p> <p>6. GPE is the education that begins after completion of the basic professional degree. It is comprised of internships, residencies, and fellowships completed by physicians, dentists, veterinarians, or other health care specialists in their respective professional fields.</p>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
12	GPE (clinical) fellowship (sponsored in a civilian training program, e.g., AFIT) (DoDI 6000.13)	½ year for each ½ year or portion thereof, minimum 2 years. (T-1)	32	<p>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</p> <p>2. Do not use any period of an educational or training program to satisfy ADSC.</p> <p>3. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</p> <p>4. Extensions of training (beyond original approved completion date) will incur ½ year ADSC for each ½ year extension or portion thereof. (T-1)</p> <p>5. Do not use any period without possession of a current, valid unrestricted license or approved waiver, if a health care provider, to satisfy ADSC.</p> <p>6. GPE is the education that begins after completion of the basic professional degree. It is comprised of internships, residencies, and fellowships completed by physicians, dentists, veterinarians, or other health care specialists in their respective professional fields.</p>
13	Federally-sponsored fellowships and educational programs lasting 26 weeks (182 calendar days) or longer including, but not limited to, all advanced graduate programs, in-residence	3 years. (T-1)	78	<p>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</p>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
	PME, Education with Industry, Advanced Studies Group programs, technical training, and AFIT non-clinical fellowships (DoDI 6000.13)			<p>2. Do not use any period of an educational or training program to satisfy ADSC.</p> <p>3. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs. (Exception: HPSP/USUHS MD Program)</p> <p>4. For AFIT students attending civilian institutions and USUHS students, this ADSC normally begins upon graduation. However, failure to complete a thesis or dissertation is not considered formal elimination or withdrawal if all requisite coursework has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b></p>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
14	Inter-Service Physician Assistant Program and Nurse Enlisted Commissioning Program (DoDI 1322.10)	3 years for 1st year, then ½ year for each ½ year or portion thereof. <b>(T-1)</b>	98	<ol style="list-style-type: none"> <li>1. Members who withdraw or eliminate incur an ADSC of 2 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</li> <li>2. Do not use any period of an educational or training program to satisfy ADSC.</li> <li>3. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</li> </ol>
15	Full-time Masters or Doctorate program – AFIT or Air Force Medical Service sponsorship (DoDI 6000.13)	3 years for 1st year, then ½ year for each ½ year or portion thereof. <b>(T-1)</b>	02	<ol style="list-style-type: none"> <li>1. Members who withdraw or eliminate incur an ADSC of 3 years or the length of time in training, whichever is greater, not to exceed the ADSC for program completion.</li> <li>2. Members serve this ADSC after fulfilling all previously existing educational or initial accession ADSCs.</li> <li>3. For AFIT students attending civilian institutions and USUHS students, this ADSC normally begins upon graduation. However, failure to complete a thesis or dissertation is not considered formal elimination or withdrawal if all requisite</li> </ol>

R U L E	If the ADSC-incurring event is for:	ADSC is:	ADSC Reason code (see Attachment 3):	Remarks:
				coursework has been completed and will not excuse a member from serving the full prescribed ADSC. <b>(T-1)</b> 4. ADSC incurred for participation in a military clinical psychology internship program may be served concurrently with an ADSC incurred for the Armed Forces Health Professions Scholarship Program.
16	Health Professions Loan Repayment Program—accession and retention (DoDI 6000.13)	Minimum 2 years, or 1 year for each annual repayment, whichever is greater. <b>(T-1)</b>	44	1. Do not use any period of an educational or training program to satisfy ADSC. 2. ADSC for accession Health Professions Loan Repayment Program will be served first when combined with an existing medical education or training ADSC. ADSC for contractual multiyear pay, to include multiyear incentives will be served consecutively and after the Health Professions Loan Repayment Program ADSC. <b>(T-1)</b>
17	Post-911 GI Bill transfer of education (38 USC § 3319, <i>Authority to Transfer Unused Education Benefits to Family Members</i> )	4 years <b>(T-0)</b>	85	
<b>Note:</b> ADSCs for all health care provider special and incentive pays, and accession and retention bonuses which require contractual agreements, shall be in accordance with 37 USC § 335, <i>Special bonus and incentive pay authorities for officers in health professions</i> and as implemented through DAFFPD 36-20, <i>Recruiting Programs and Accession of Military Personnel</i> .				

**Attachment 3**  
**ADSC REASON CODES**

**Table A3.1. ADSC Reason Codes With Clear Text Titles.**

<b>Code</b>	<b>Title</b>
<b>02</b>	AFIT Long Term Ed PGMS -20 WKS/more
<b>03</b>	Command Chief Tour
<b>04</b>	Undergraduate Flying Training (prior to 1 October 1999), Undergraduate Navigator Training, Undergraduate RPA Training
<b>05</b>	Advanced Flying Training
<b>07</b>	Professional Military Education
<b>08</b>	Air Force Education Absence of Leave
<b>09</b>	Tuition Assistance
<b>10</b>	Promotion
<b>11</b>	Permanent Change of Duty Station
<b>12</b>	Minimum Term of Service
<b>17</b>	Airborne Warning and Control System Course
<b>27</b>	Miscellaneous Education or Professional Training
<b>28</b>	Accept Indefinite Reserve Status
<b>29</b>	USAF Academy
<b>31</b>	Extended Active Duty
<b>32</b>	Fellowship, Scholarship, Grant, TNG # include Health Svc Officers
<b>33</b>	Eliminate, withdraw, resign, TNG # include Health Svc Officers
<b>34</b>	Miscellaneous
<b>35</b>	Airborne Battle Manager Ground Training
<b>36</b>	Airborne Battle Manager Initial Flying Training Qualification Training
<b>37</b>	Undergraduate Remote Pilot Aircraft Training
<b>38</b>	Cyber Operations Training
<b>39</b>	Joint Interface Control Officers
<b>40</b>	Internship Health Services Officer
<b>41</b>	Medical, Dental or Veterinarian Student Program
<b>42</b>	Senior Medical, Dental or Veterinarian Student Program
<b>43</b>	Post Graduate or Graduate Health Services Professional Education Training
<b>44</b>	Health Professions Loan Repayment Program
<b>45</b>	Residency Training

46	Additional Special Pay
47	Incentive Special Pay/CSP
48	Multi-year Special Pay or Retention Bonus
50	Reserve Officer Training Corps Educ Delay/Pre-Health
52	Health Professions Scholarship Program
53	Uniformed Services University of the Health Sciences
54	Career Intermission Program
55	Blended Retirement Continuation Pay
59	Miscellaneous Education and Training
69	Retention Bonus
70	Aviator Continuation Pay (ACP)
72	APDP Critical Acquisition Position
73	APDP Critical Acquisition Position Program Manager
74	Health Professions Accession Bonus
76	Weapons Instructor Course (WIC)
77	Instructor Qualification (other than PIT)
78	All In-residence Education, including all AFIT Programs
79	Funded Legal Education Program and Excess Leave Program
80	Undergraduate Pilot Training (UPT)
84	Special Operations
85	Post 9/11 GI Bill Transfer of Education Benefits
86	Key Leadership Position
87	T-41/51/52/52 MSN Instructor Pilot
89	TG-15/16 MSN Instructor Pilot
90	Specialty Pay Legal Officers
91	Power Flight MSN Instructor Pilot
92	UV-18 Pilot Initial Qualification
93	Combat Aviation Advisor MSN Qualification
94	USAF Rated Monetary Demo
95	USAF Rated Assignment Demo
98	Other
99	Unknown

## Attachment 4

## ANG RSC CODES AND STATEMENT OF AGREEMENT

**A4.1. ANG RSC Codes.** Contact NGB/A1 for questions regarding this Attachment or exception to policy request.

Table A4.1. ANG RSC Codes.

R U L E	A	B	C	D
	Airman	Service Commitment (Notes 1 and 6)	Beginning	Source Document
1	Attends aircrew courses conducted by AETC and the operational commands. Three months for each academic week or part of academic week but no less than six months and no more than 36 months ( <b>Note 2</b> ). (T-2) Day after course completion Training Certificate and/or Orders	Three months for each academic week or part of academic week but no less than six months and no more than 36 months (see <b>Note 2</b> ). (T-2)	Day after course completion	Training Certificate and/or Orders
2	Attends field training detachment courses	Six months. (T-2)	Day after course completion	Training Certificate and/or Orders
3	Attends technical training of less than 20 weeks (see <b>Note 3</b> )	Six times the length of training but not less than six months. (T-2)	Day after course completion	Any official document bearing the date training was completed such as certificate, special orders, or training report.
4	Attends technical training of 20 weeks or more but	Three years (see <b>Note 4</b> ). (T-2)	Day after course completion	Any official document bearing the date training was completed

<b>R U L E</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
	<b>Airman</b>	<b>Service Commitment (Notes 1 and 6)</b>	<b>Beginning</b>	<b>Source Document</b>
	less than 12 months (see <b>Note 3</b> )			such as certificate, special orders, or training report.
<b>5</b>	Attends technical training of 12 months or more (see <b>Note 3</b> )	Four years. <b>(T-2)</b>	Day after course completion	Any official document bearing the date training was completed such as certificate, special orders, or training report.
<b>6</b>	Attends any type of enlisted PME in residence only	12 months. <b>(T-2)</b>	Day after course completion	Training Cert and/or Orders
<b>7</b>	Promotion to the grade of Master Sergeant	Drill Status Guardsman and military technician – 12 months  AGR - 24 months. <b>(T-2)</b>	Date of promotion	Promotion orders or DAF Form 2096
<b>8</b>	Promotion to the grade of Senior Master Sergeant	STEP II 36 Months (see <b>Note 5</b> )  All Others - 24 months. <b>(T-2)</b>	Date of promotion	Promotion orders or DAF Form 2096
<b>9</b>	Promotion to the grade of Chief Master Sergeant	STEP II - 36 Months (see <b>Note 5</b> )  All Others - 24 months. <b>(T-2)</b>	Date of promotion	Promotion orders or DAF Form 2096
<b>10</b>	Attends Air Force/Space Force Basic Military Training	36 Months. <b>(T-2)</b>	Day after course completion	Any official document bearing the date training was completed such as certificate, special orders, or training report.

R U L E	A	B	C	D
	Airman	Service Commitment (Notes 1 and 6)	Beginning	Source Document

**Notes:**

1. Service commitments incurred as a result of two or more rules of this table are served concurrently.
2. Except for the instructor survival-training course, the service commitment for all survival training is six months.
3. Formal training not identified in other rules of this table.
4. Minimum service commitment of six months and a maximum of 36 months for training with an academic length of 20 weeks or more. Computation for six times the length of training academic length x 1.4 (length in calendar days) x 6 divided by 30 equals service commitment in months (always round up).
5. Non-waivable.
6. TAG is the waiver authority for service commitments. This authority may not be delegated below TAG. **(T-2)**

A4.1.1. **Commitment Statement of Agreement** . This statement must be signed and dated by the applicant and witnessed by a servicing 3F0X1 in the FSS. (See [Figure A4.1](#)) **(T-2)**

**Figure A4.1. Sample Commitment Statement of Agreement (ANG).**

<p>MEMORANDUM FOR RECORD FOR TAG</p> <p>I accept the appropriate service commitment as specified in Attachment XX, Rule XXX.</p> <p>(Signature and Date) Applicant's Rank and Full Name</p> <p>(Signature and Date) Witness's Rank and Full Name</p>
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**Attachment 5**  
**AFR RSC CODES**

**A5.1. AFR RSC Codes.** Contact AF/REP for questions regarding **Table A5.1** or exception to policy request.

**Table A5.1. Line, Chaplain, Judge Advocate General Officer, and All Enlisted RSCs.**

<b>R U L E</b>	<b>A</b>	<b>B</b>	<b>C</b>
	<b>If the RSC incurring event is for:</b>	<b>Then the RSC is served concurrently unless otherwise noted: (this only applies to members accepting an RSC on or after 1 October 2003) (Note 1)</b>	<b>Reason Code</b>
<b>1</b>	Officer Training School	4 years, plus one month for each additional month of scholarship benefits beyond 4 years ( <b>Note 2</b> )	81
<b>2</b>	Air Force Reserve Officer Training Corps (AFROTC)	4 years, plus one month for each additional month of scholarship benefits beyond 4 years ( <b>Note 2</b> )	31
<b>3</b>	Promotions: AGRs, Unit Reservist, and IR	Enlisted: For grades E-7, E-8, and E-9 refer to AFI 36-2502, Chapter 8, for the applicable SC requirement in effect at the time of promotion.  Commissioned officers: Per Reserve Officer Personnel Management Act ( <b>Note 3</b> )	10
<b>4</b>	Undergraduate Pilot Training	10 years ( <b>Notes 2 and 4</b> )	80
<b>5</b>	Undergraduate Navigator Training, ABM Undergraduate Training, and Combat Systems Operator (CSO)	6 years ( <b>Notes 2 and 4</b> )	04
<b>6</b>	Undergraduate RPA Training	6 years ( <b>Note 2</b> )	37

R U L E	A	B	C
	<b>If the RSC incurring event is for:</b>	<b>Then the RSC is served concurrently unless otherwise noted: (this only applies to members accepting an RSC on or after 1 October 2003) (Note 1)</b>	<b>Reason Code</b>
7	Advanced Flying Training (AFT) (follow on), Test Pilot School Pilot, Combat System Operator, Engineer Career Enlisted Aviators (CEA major weapons system (MWS Qual) 1AXXX or 1UXXX AFSCs) Major Weapons System Qualification (PIQ, TX1 and IQT-B Course), Applicable AFT courses must be listed in ETCA. <b>(T-2)</b> Initial qualification. RSC applies to in-residence only.	3 years <b>(Note 2)</b>	05
8	USAF (or USSF equivalent) Weapons Instructor Course in-residence	3 years for Intermediate and Senior schools) <b>(Note 2)</b>	76
9	Instructor Qualification courses in-residence. Only those courses listed in the ETCA. (Applies to PIT, TX-2 and TX-3). RSC applies to in residence only.	2 years <b>(Note 2)</b>	77
10	Formal schools and in-residence education, as defined in DAFMAN 36-2689, <i>Training Program</i> , Table A3.3, less than 16 calendar days receive a 1-year RSC; courses exceeding	1 to 3 years <b>(Notes 2 and 5)</b>	78

R U L E	A	B	C
	<b>If the RSC incurring event is for:</b>	<b>Then the RSC is served concurrently unless otherwise noted: (this only applies to members accepting an RSC on or after 1 October 2003) (Note 1)</b>	<b>Reason Code</b>
	16 calendar days, receive a 2-year RSC and courses which are 20 or more weeks, receive a 3-year RSC. This RSC only applies in the event this publication, the ETCA or applicable course guidance does not prescribe a specific commitment requirement.		
<b>11</b>	Officer PME in residence	<b>(Notes 2 and 6)</b>	07
<b>12</b>	NPS Enlistment	6 years, Term of Enlistment <b>(Note 7)</b>	82
<b>13</b>	Officer & Warrant Officer Tuition Assistance	2 to 4 years per DAFI 36-2670	09 and 85
<b>14</b>	Enlisted PME in residence	2 years	07
<b>15</b>	AF Reserve Warrant Officer Training School	5 years for Warrant Officers (T-2)	31
<b>16</b>	Blended Retirement System Continuation Pay	4 years	55
<b>17</b>	Post 9/11 GI Bill Transfer of Education Benefits	4 years	85
<b>18</b>	Reserve Incentive Bonus (accession, affiliation, enlistment, retention, retraining)	Per the yearly PSDG	47
<p>Notes:</p> <p>1. Members who decline to sign the RSC event will sign an DAF Form 64. All formal training will incur an RSC. <b>(T-1)</b></p>			

R U L E	A	B	C
	<b>If the RSC incurring event is for:</b>	<b>Then the RSC is served concurrently unless otherwise noted: (this only applies to members accepting an RSC on or after 1 October 2003) (Note 1)</b>	<b>Reason Code</b>
<p>2. Individuals withdrawn or eliminated from education or training program will incur a 2-year RSC from the date the member was withdrawn or eliminated. <b>(T-1)</b> NPS members are not required to sign a contract for training, however, reference DAFMAN 36-2136, <i>Reserve Personnel Participation</i>, for recall procedures. <b>(T-1)</b></p> <p>3. Members who are demoted will have RSC-incurred in Rule 3 removed. <b>(T-1)</b></p> <p>4. In the event that a Chaplain's ecclesiastical endorsement is withdrawn, the discharge authority outlined in DAFI 36-2110, will take precedence over the RSC. <b>(T-1)</b></p> <p>5. RSC will be 3 years for intermediate and senior service schools. <b>(T-1)</b> It will be one year for primary service schools.</p> <p>6. This applies to all NPS enlistees regardless of school length. NPS members are not required to sign an DAF Form 64, however, RSC code 82 will be updated in MilPDS with an expiration date equal to their term of enlistment. DAFMAN 36-2136, gives the authority for recall of NPS unsatisfactory participants for up to 45 days. <b>(T-1)</b> Recall procedures are to be accomplished in accordance with RSC recall procedures as outlined in this guideline.</p>			

**A5.2. Advising Members of RSCs.** Prior to the member accepting an RSC, ARPC/DPA (AGR Assignments), the MPS for unit members, or program manager for IRs, advises members of RSC commitments and documents RSCs.

**A5.3. DAF Form 64 – Officer and Enlisted RSC.** Formally document the member's acknowledgement and acceptance with the RSC. Failure to complete the contract does not relieve the member or the command of the RSC. **(T-2)** Undergraduate Flying Training (orders), and/or any participation in education or training programs listed in Tables 4.1 and 4.2 also require an RSC **(T-1)**. The DAF Form 64 is not utilized for NPS RSC and GI Bill transfer etc. DAF Form 64 will be mailed to AFPC for updating in ARMS. **(T-2)**

A5.3.1. SCs incurred for training will become effective upon graduation date or completion or required training. **(T-2)**

A5.3.2. SC incurred for enlisted promotion will become effective on date of promotion and will be completed. **(T-2)**

**A5.4. Enlisted Retainability.** Prior to entering an DAF Form 64, enlisted members who lack the necessary retainability to complete their RSC must obtain the time, if eligible, through reenlistment or extension. **(T-2)** When an enlisted member cannot obtain the retainability for an RSC-incurring event, HQ ARPC/DPA, the MPS for unit members, and HQ RIO for IRs, must notify the selection authority and the member must apply for a waiver of retainability. **(T-2)** If member is within HYT and will not have enough time to fulfill the RSC incurring event, member will have to apply for an HYT and will not have enough time to fulfill the RSC incurring event, member will have to apply for an HYT waiver, if approved, then member can obtain necessary retainability. **(T-2)** Unit member's requests for waivers must be processed through the member's chain of command to the

Numbered Air Force Commander (NAF/CC) for approval or disapproval. **(T-2)** For IRs the request must go through their RIO/Dets to Headquarters Individual Reservist Readiness Integration Organization Commander (HQ RIO/CC), who will then forward the request to HQ ARPC/CC for approval/disapproval. **(T-2)**. Unit member's requests for waivers must be processed through the member's chain of command to the NAF/CC. **(T-2)** For AGRs, the approval authority for waivers is the AFRC/CD.

**A5.5. RSC Waivers.** AFRC/CD or designated representative may, in appropriate cases, waive an unfulfilled RSC when applying for separation, reassignment, or retirement from the SELRES (see DAFI 36-3203 and DAFI 36-2110). Members must request an RSC to be excused in writing to applicable commander through command channels prior to submitting request for separation, reassignment, or retirement. **(T-2)** IRs must process their request through their program manager to ARPC/CC. **(T-2)** Intervening command channels have disapproval authority only. Where more than one DAF Form 64 exists, it is important to understand that waiver of RSC is specific to the RSC event that is being considered for waiver. Hence, if an individual is seeking waiver of all commitments, a waiver request must address all existing DAF Form 64s. **(T-2)** The Commander of the Air Force Reserve (or designee) will excuse members from their obligation to serve on Reserve duty for the period specified in their contract when such authority deems release in the best interests of the Air Force. **(T-1)**

**A5.6. Resolving Administrative RSC issues.** It is vital that members and the Air Force Reserve quickly resolve RSC issues surfaced by the member to include missing documents, signatures, records reviews, or other means that may preclude the member from meeting RSC requirements. **(T-2)**

A5.6.1. AGRs. ARPC/DPA makes the final decision on RSC issues. **(T-2)**

A5.6.2. Unit program. The force support unit makes the final decision on RSC issues. **(T-2)**

**A5.7. IR program.** The Commander, Individual Reserve Readiness and Integration Organization (RIO/CC) makes the final decision on RSC issues. **(T-2)**

**A5.8. Sabbaticals.** Religious sabbaticals are not an RSC-incurring event. Religious sabbaticals will necessitate an adjustment to an DAF Form 64 upon return to the participating status. Period of adjustment will be equal with the period of the sabbatical. This time will not count toward a member's RSC. **(T-2)** Members who are approved for a religious sabbatical will be transferred to the Standby Reserve accordance to the guidelines in DAFI 36-2110. **(T-2)** At the end of the obligation ARPC will send a letter to the member, with a courtesy copy to 367th Recruiting Group. **(T-2)** At the end of the sabbatical the member will be placed back into the position (or an equitable position in the SELRES) from where they were reassigned. **(T-2)** If the member fails to report, the gaining commander/Program Manager will be responsible to start the recall procedures. **(T-2)**

**A5.9. Recall Procedures.** When a service member with a current RSC fails to satisfactorily participate, follow procedures in outlined in DAFMAN 36-2136, which may include recall procedures under 10 USC § 123.

**A5.10. Failure to Complete the RSC for Education, Bonus, or Similar Benefit.**

A5.10.1. Members who fail to complete their SC may be subject to recoupment, unless waived according to Title 37 United States (USC), 37 USC § 303a(e) or 37 USC § 373.

A5.10.2. Unless a waiver is obtained, members remaining in an active participating status do not have the option of reimbursing the government in lieu of fulfilling an SC. **Exception:** Members who must repay Tuition Assistance in full as directed by the government (incomplete grade, failing grade, or class dropped) may request removal of the SC. **(T-2)** The FSS will confirm recoupment action and remove SC from member's records. **(T-2)**