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Parts I and II  
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**SPECIAL DUTY IDENTIFIER (SDI) 85G0  
HONOR GUARD OFFICER  
CAREER FIELD EDUCATION AND TRAINING PLAN**

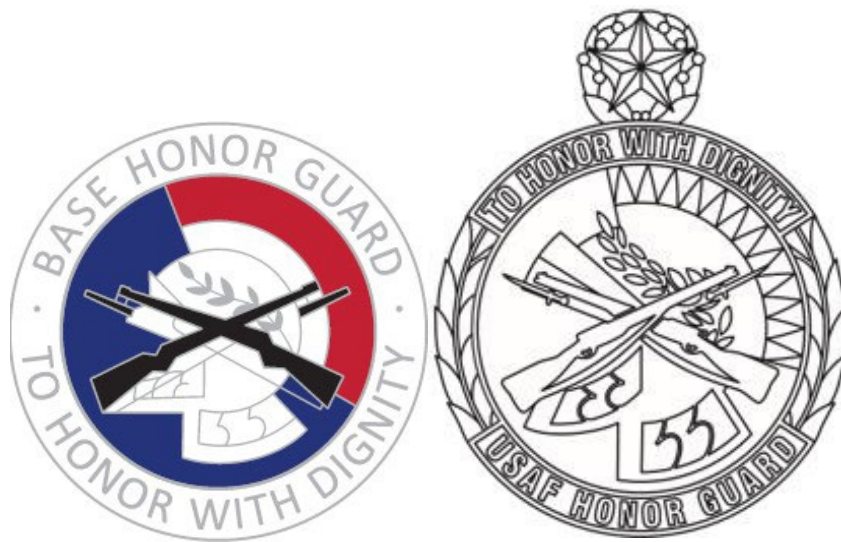


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## USAF HONOR GUARD BADGE

Combines the Roman Helmet and crossed rifles from the USAF Honor Guard unit's emblem. Originally designed to identify installation honor guard members, the badge was approved for wear in 1999 (to include all honor guard units) and originally came in two versions: one for the ceremonial uniform and one for the standard Air Force Blues. Over the years, redesigns and policy changes have produced the versions we wear today. The mirrored finished badge is worn by current and previous, permanently assigned 85G personnel. The original tri-colored version of the badge is worn by volunteers and augmentees while performing honor guard duties at the installation level.



### **HERALDRY**

- The Roman helmet is symbolic of the Praetorian Guard of the western world, and its red festoon denotes courage and valor. The silver gray of the helmet is for excellence, desired of honor guard personnel.
- The crossed rifles denote the honor guard's primary weapon.
- The ultramarine-blue background symbolizes the primary theater of Air Force operations: the sky and beyond. The attached motto, "To Honor with Dignity", best represents the mission of the Honor Guard.

**Table of Contents**

***PREFACE*** ..... 1

***ABBREVIATIONS/TERMS EXPLAINED*** ..... 2

***PART I***..... 6

***SECTION A - GENERAL INFORMATION*** ..... 6

    1. Purpose..... 6

    2. Uses..... 6

    3. Coordination and Approval ..... 6

***SECTION B - CAREER PROGRESSION AND INFORMATION*** ..... 7

    4. Specialty Description..... 7

    5. Skill and Career Progression ..... 8

    6. Training Decisions ..... 8

    7. Career Field Path..... 9

***SECTION C - COMPETENCY-BASED TRAINING***..... 9

    8. Introduction..... 9

***SECTION D - PROFICIENCY TRAINING REQUIREMENTS***..... 12

    9. Honor Guard Duty Badges and Duty Arches (OCP Tabs)..... 12

    10. Purpose..... 12

    11. Specialty Qualification..... 12

***SECTION E - RESOURCE CONSTRAINTS*** ..... 14

    12. Purpose..... 14

    13. Initial Skills Training ..... 14

    14. Specialty Qualification Training..... 14

***Part II*** ..... 15

***SECTION A - SPECIALTY TRAINING STANDARD (STS)*** ..... 15

    1. Implementation..... 15

    2. Purpose..... 15

    3. Qualitative Requirements ..... 15

    4. Job Qualification Standard (JQS)..... 15

    5. Recommendations ..... 16

***SECTION B - COURSE OBJECTIVE LIST*** ..... 16

    6. Measurement ..... 16

    7. Standard..... 16

    8. Proficiency Level ..... 16

9. Course Objectives.....	16
<b>SECTION C - SUPPORT MATERIAL .....</b>	<b>16</b>
<b>SECTION D - TRAINING COURSE INDEX.....</b>	<b>16</b>
10. Purpose.....	16
11. Air Force In-Residence Courses.....	16
12. Other Training/Courseware .....	17
<b>SECTION E - MAJCOM UNIQUE REQUIREMENTS .....</b>	<b>17</b>
<b>Attachment 1. 85G0 STS.....</b>	<b>18</b>

**HONOR GUARD OFFICER  
SDI 85G0  
CAREER FIELD EDUCATION AND TRAINING PLAN**

***PREFACE***

1. This publication implements DAFMAN 36-2689, *Total Force Development*. This Career Field Education and Training Plan (CFETP) is a comprehensive education and training document that identifies life-cycle education and training requirements, training support resources, and minimum requirements for this specialty. The CFETP will provide personnel with a clear career path to success and will instill rigor in all aspects of career field training.

2. The CFETP consists of two parts; supervisors plan, manage, and control training within the 85G0 specialties using both parts of the plan.

2.1. Part I provides information necessary for overall management of the specialty. Section A explains how everyone will use the plan. Section B identifies career field progression information, duties and responsibilities, training strategies, and career field path. Section C associates each level with specialty qualifications (knowledge, education, training and other) and provides an overview of Honor Guard Officer Competencies. Section D indicates resource constraints.

2.2. Part II includes information for supervisors and trainers to identify, plan, and conduct training commensurate with the overall goals of this plan. Section A identifies the Specialty Training Standard (STS) and includes duties, tasks, Training or Technical References (TR) to support training, AETC conducted training, core tasks and correspondence course requirements. Section B contains the Course Objective List (COL), and training standards supervisors will use to determine if airmen satisfied training requirements. Section C identifies available support materials. An example is a Qualification Training Package (QTP) which may be developed to support proficiency training. Section D identifies a training course index supervisors can use to determine resources available to support training. Included here are both mandatory and optional courses. At unit level, supervisors and trainers will use Part II to identify plans and conduct training commensurate with the overall goals of this plan.

3. Using guidance provided in the CFETP will ensure individuals in the Honor Guard specialty receive effective and efficient training at the appropriate points in their career. This plan will enable us to train today's leaders for tomorrow's jobs.

## ***ABBREVIATIONS/TERMS EXPLAINED***

**Advanced Training (AT).** Formal specialty training is used for selected airmen. Formal courses provide individuals who are qualified in one or more positions of their Air Force Specialty (AFS) with additional skills/knowledge to enhance their expertise in the career field.

**Air Force Handbook (AFH).** A concise reference book on the technical aspect of a particular subject or a compilation of factual data and instructional material not subject to frequent change.

**Air Force Career Field Manager (AFCM).** Individuals appointed by their respective HQ USAF Deputy Chief of Staff to ensure development, implementation and maintenance of CFETP for their assigned AF specialties.

**Career Field Education and Training Plan (CFETP).** CFETP is a comprehensive, multipurpose document encapsulating the entire spectrum of education and training requirements for a career field. It outlines a logical growth plan that includes training resources and is designed to make career field training identifiable, to eliminate duplication, and to ensure the training is budget defensible. It is the formal training contract between the AFCFM and AETC for formal accession and life-cycle skills training (Ref. DAFMAN 36-2689).

**Certification.** A formal indication of an individual's ability to perform a task to the required standards.

**Competencies.** A combination of knowledge, skills, abilities, and other characteristics that manifest in observable and measurable patterns of behaviors required for mission success.

**Competency Model.** A collection of competencies that together define successful performance in a particular work setting. Competency models are the foundation for important human resource functions such as recruitment and hiring, training and development, and retention. Competency models can be developed for specific jobs, job groups, organizations, occupations, or missions.

**Continuation Training.** Additional training exceeding requirements with emphasis on present or future duty assignments.

**Core Task.** A task AFCFMs identify as a minimum qualification requirement within an Air Force specialty.

**Course Objective List (COL).** A comprehensive list derived from initial skills course training standards, identifying the tasks and knowledge requirements, and respective standards provided to achieve 3/7 skill level in a career field. Supervisors use the COL to assist in conducting graduate evaluations in accordance with AFI 36-2651, Air Force Training Program.

**Course Training Standard (CTS).** An AETC document that identifies training tasks and associated proficiency levels for a specific course. It serves as a contract between AETC and its customers to show officer supplemental or officer training requirements.

**Officer Specialty Training (EST).** A mix of formal training (technical school) and informal training (on-the-job) to qualify airmen in the specialty.

**Evaluation.** A formal/graded demonstration that an individual is competent in a task or ceremonial position.

**Exportable Training.** Additional training via computer assistance, paper text, interactive video, or other necessary means to supplement training.

**Field Technical Training.** Special or regular on-site training conducted by a mobile training team (MTT).

**Initial Skills Training.** AFS specific training an individual receives upon entry into the Air Force or upon selection into this specialty for award of the SDI. This training is conducted at the USAF HONOR GUARD Technical Training School located at Joint Base Anacostia-Bolling in Washington, DC.

**Instructional System Development (ISD).** This is a deliberate and orderly but flexible process for planning, developing, implementing, and managing instructional systems. It ensures that personnel are taught in a cost-efficient way the knowledge, skills, and attitudes are essential for successful job performance.

**Objective Statement.** Specifies desired behavior, condition of behavior, and the minimum standard of performance.

**On-the-Job Training (OJT).** Hands-on, over-the-shoulder training conducted to certify personnel in job qualification (duty position certification) training.

**Occupational Analysis Report (OAR).** A detailed report showing the results of an occupational survey of tasks performed within a particular AFS.

**Optimal Training.** The ideal combination of training settings result in the highest levels of proficiency on specified performance requirements within the minimum time possible.

**Proficiency Code Key.** The proficiency code key shows the level of training and knowledge provided by resident training.

**Proficiency Training.** Proficiency training is additional training, either in-residence or exportable advanced training course, or on-the-job training, provided to personnel to increase their skills and knowledge beyond the minimum standard.

**Qualification Roster.** A spreadsheet that lists the ceremonial qualifications of everyone to aid in scheduling the right person for the right position.

**Qualification Training (QT).** Actual hands-on task performance training designed to qualify an airman in a specific duty position. This training program is designed to provide the performance skills/knowledge required to do the job.

**Qualification Training Package (QTP).** An instructional package designed for use at the unit to qualify or aid qualification, in a duty position or program or on a piece of equipment. It may be printed, computer-based or in other audiovisual media.

**Resource Constraints.** Resource deficiencies, such as money, facilities, time, manpower, and equipment

that preclude desired training from being delivered.

**Scheduling Database.** An electronic database used to track qualifications, appointments, announcements, and ceremonial commitments.

**Shadow.** To follow/mirror an individual on a ceremony with the purpose of obtaining the qualification and/or gaining a higher proficiency level.

**Specialty Training Package.** A composite of lesson plans, test material, instructions, policy, doctrine, and procedures necessary to conduct training.

**Specialty Training Requirements Team (STRT).** A partnership between AFCFM, AETC Training Pipeline Manager (TPM), MAJCOM Functional Manager (MFM), and Training Manager (TM) that determines the need and decide on objectives that will lead to better training quality through review and evaluation of training method. Through coordination that leads to preparation of Draft CFETP.

**Specialty Training Standard (STS).** An Air Force publication that describes and AFS in terms of task and knowledge that an airmen may be expected to perform or to know on the job. It further serves as a contract between the tech school and the user to show the overall training requirements for the special duty.

**Standard.** An exact value, a physical entity, or an abstract concept, established and defined by authority, custom, or common consent to serve as a reference, model, or rule in measuring quantities or qualities, establishing practices or procedures, or evaluating results.

**Supplemental Training.** Formal, standardized training within an AFS that is in addition to required initial skills training and skill level upgrade training. It may support new/newly assigned equipment, methods, and/or technology.

**Subject Matter Experts (SME).** Those individuals within an AFS who are determined to be thoroughly knowledgeable of the scope of the various disciplines encompassed by that specialty.

**Task.** A unit of work activity or operation which forms a significant part of a duty. A task usually has clear beginning and ending points and is directly observable or measurable.

**Total Force.** All collective Air Force components (Active, Reserve, Guard and civilian elements) of the United States Air Force.

**Total Force Integration (TFI).** A concept for leveraging the combined human resources of the Regular, Guard, and Reserve members, plus Air Force civilian and contract employees, to provide the Air Force with the best possible capabilities to meet their requirements.

**Trainer.** A trained, certified person who teaches personnel to perform certain tasks through OJT methods or equipment that the trainer uses to teach personnel specified tasks.

**Training Setting.** The type of forum in which training is provided (formal resident school, on-the-job, field training, mobile training team, self-study, etc.)

**Training/Technical Reference (TR).** Any documentation used to support training.

**Upgrade Training (UGT).** Mandatory training that leads to the award of a higher skill level

**Utilization and Training Workshop (U&TW).** A forum of MAJCOM AFSC, SMEs, Career Field Manager and AETC training personnel that determines career ladder training requirements for a designated AFSC. The workshop is designed to review the applicable CFETP to ensure currency, accuracy, and completeness of content, to include specific formal career ladder training requirements.

## ***PART I***

### ***SECTION A - GENERAL INFORMATION***

**1. Purpose.** This CFETP provides the information necessary for the Honor Guard Officer, AFCFM, training management, supervisors, trainers and commanders to plan, develop, manage, and conduct an effective and efficient specialty training program. The plan outlines the training that individuals in the SDI should receive to develop and progress throughout their career. For purposes of this plan, training is divided into entry level, upgrade, and proficiency training. Initial skills training is mandatory training for upgrade to “Qualified” for officers. This training is conducted by AETC at the USAF Honor Guard, Joint Base Anacostia-Bolling. Upgrade training identifies the mandatory courses, qualification requirements, and educational requirements for award of the Qualified or Staff level. Proficiency training is additional training provided to personnel to increase their skills and knowledge beyond the minimum required for upgrade. Additionally, this plan:

1.1. Serves as a management tool to plan, manage, conduct, and evaluate a career field training program. Also, it is used to help supervisors identify training at the appropriate point in an individual’s career.

1.2. Identifies task and knowledge training requirements for each rank and duty position in the specialty and recommends education/training throughout each phase of an individual’s career.

1.3. Lists training courses available in the specialty, identifies sources of training, and the training delivery method.

1.4. Identifies major resources constraints, which impact full implementation of the desired field training process.

**2. Uses.** The plan will be used by commanders and supervisors at all levels to ensure comprehensive and cohesive training programs are available for everyone in the specialty.

2.1. Instructors and Standardization & Evaluations personnel will develop/revise formal resident, non-resident, field and exportable training based on requirements established by the users and documented in Part II of the CFETP. They will also work with the AFCFM(s) to develop acquisition strategies for obtaining resources needed to provide identified training.

2.2. Commanders will ensure their training programs compliment the CFETP proficiency requirements. OJT, resident and field training or exportable courses can satisfy identified requirements.

2.3. Everyone in the 85G0 special duty will complete the mandatory training requirements specified in this plan. The list of courses in Part II will be used as a reference to support training.

**3. Coordination and Approval.** The AFCFM is the approving official and waiver authority for any changes to, and deviations from, this CFETP. The AFCFM will initiate an annual review of this document

to ensure currency and accuracy. Instructors, Standardization & Evaluations personnel, and the 8GX Enlisted CFM, will identify and coordinate on the career field training requirements.

## ***SECTION B - CAREER PROGRESSION AND INFORMATION***

**4. Specialty Description.** This information supplements the 85G0 SDI information presented in the Department of the Air Force Officer Classification Directory (DAFOCD). DAFOCD is available online at the MyFSS website.

4.1. Specialty Summary. 85G0s assigned to the USAF Honor Guard represent the Air Force at ceremonial functions in the National Capital Region (NCR) and the world.

4.2. Duties and Responsibilities. Refer to DAFOCD for full listing of duties and responsibilities.

4.2.1. Manages and directs activities of the USAF Honor Guard including recruiting, training, and commanding troops for official ceremonies, parades, and other diverse ceremonial functions and military honors.

4.2.2. Plans and organizes USAF honor guard activities. Determines requirements for ceremonial participation within the National Capitol Region (NCR).

4.2.3. Plans and establish training programs, including marching drills, manuals of arms training, individual and group instruction, and military training. Organizes and supervises training of the USAF precision rifle drill team and various specialty details, including color bearers, firing party members, and pallbearers.

4.2.4. Responsible for planning for and acquiring equipment, supplies, space, and other facilities required for honor guard functions. Determines funds needed to support unit activities and prepares budget justification.

4.2.5. Develops, reviews, and improves work methods and procedures. Establishes performance standards and evaluates the initial and continuing qualification of honor guard personnel. in military and quasi-military formations, including formal arrival ceremonies, military reviews, parades, memorial ceremonies, funerals, military and government functions, and military honors directed by Headquarters (HQ) USAF.

4.2.6. Supervises training of honor guard personnel in technical aspects, functions, and movements of marching formations and specialized ceremonial details. Included are color teams; firing parties; pallbearers; manuals of arms; flag staff manuals; operation of orderly room, supply, dormitory, and weapons armory; and monitoring the status of equipment and weapons maintenance.

4.2.7. Coordinates USAF honor guard activities. Advises commander on the capabilities and use of the honor guard. Coordinates with staff offices such as the Military District of Washington for Air Force participation in Joint Service ceremonies; manpower; comptroller; public affairs; mortuary affairs to support funerals; and personnel to plan honor guard activities. Coordinates requests for honor guard support with interested agencies and higher authority to accomplish unit mission objectives.

4.2.8. Leads USAF honor guard ceremonial functions as commander-of-troops (COT), Presidential Escort officer, Air Force member of Joint Service Honor Guard staffs, officer-in-charge of Air Force funerals and ceremonies, COT or Platoon Leader for ceremonies at the Tomb of the Unknown Soldier, commander of

Air Force military functions and formations involving the honor guard, and as directed by HQ USAF.

4.2.9. Advises others as an authority on military ceremonies, functions, and policies in both Air Force and Joint Service ceremonies.

**5. Skill and Career Progression.** Adequate training and timely progression from Entry to the Qualified level play an important role in the AF's ability to accomplish its mission. It is essential everyone involved in training must do his or her part to plan, manage, and conduct an effective training program. The guidance provided in this part of the CFETP would ensure everyone receives viable training at appropriate points in their career.

5.1. Entry. 85G is awarded upon assignment to the USAF Honor Guard. 85G officers attend the USAF Honor Guard Fundamentals Course as well as participate in an OJT program centered on the tasks listed in the 85G STS. Primary duties include leading flight sized elements and assisting in one of the unit's ceremonial or memorial functions.

5.2. Qualified. An officer is considered "Qualified" when they meet the requirements listed in Section D and have completed the USAF Honor Guard Officer Course. 85G officers will attend joint training conducted by the Military District of Washington in addition to advanced academics and career broadening opportunities. All officers are required to complete the appropriate level of Professional Military Education commensurate with their rank (PDE and IDE).

5.3. Staff. The "Staff-level" is awarded when a Qualified Field Grade Officer is assigned as the Director of Operations or Commander of the USAF Honor Guard.

**6. Training Decisions.** The CFETP uses a building block approach (simple to complex) to encompass the entire spectrum of training requirements for the Honor Guard. The spectrum includes a strategy of training requirements for when, where, and how to meet the training requirements in a specific period (if applicable). The strategy must be apparent and affordable to reduce duplication of training and eliminate a disjointed approach to training. Training requirements are determined by the Specialty Training Requirements Team (STRT), U&TW, and Stan/Eval, and are enforced through policy managed by AF/A1S.

6.1. Initial Skills. Initial and entry level training requirements are identified by an STRT and a U&TW. The USAF Honor Guard Fundamentals Course taught by AETC instructors is the initial skills training for the Honor Guard Officer Career Field.

6.2. Upgrade Requirements. Honor Guard Officers are upgraded to the Qualified level after graduating the Fundamentals Course, completing OJT requirements for core tasks outlined in the STS, and obtaining necessary duty position certifications as directed by the commander.

6.3. Proficiency Training. Honor Guard Officers achieve job task proficiency through a combination of formal courses and OJT. Formal courses provide task training to meet a specified standard identified by a proficiency code. The 8GX AFCFM and other members of the STRT use the Proficiency Code Key (PCK) to designate the level of training provided in a formal course. Tasks are identified as either subject knowledge or those requiring task performance and knowledge. Subject knowledge only tasks are generally listed by subject area. Most formal courses are not designed to prepare a person to do all aspects of a job without OJT.

6.4. Supervisors conduct OJT or appoint trainers to ensure officers reach the “Go” level on all performance tasks. OJT and extensive work experience is also essential. SNCOs are integral to the development of the CGOs and are complimentary to the senior officer responsibilities. The AF expects that SNCOs take an active role in mentoring, coaching, and training; the Enlisted Force Structure (“Little Brown Book.”)

6.5. The Air Force, sister services, and other government departments offer courses that may enhance an officer’s proficiency. Officers and their commanders should develop an individualized training plan that will broaden the officer’s capabilities. Part II, Section B, lists several courses that may be helpful when developing individual training plans.

**7. Career Field Path.** Honor Guard Officers are part of the support officer structure. Career paths in this arena will help you to plan and achieve career goals. There are no definitive, concrete steps that need to be attained to reach rank or position; however, certain jobs or experiences, training and PME will help you in achieving your goals. Future leaders will be those who achieve depth and breadth through job experience, education and training, and professional development. A solid foundation in these areas will pay high dividends in your future. Failure to build your foundation at the appropriate time may, in effect, close certain doors for advancement later in your career. In other words, your development as a future Air Force leader begins now. The AF first and foremost needs leaders and all officers should put themselves on a course to eventually compete for a command position at the squadron or group level.

### ***SECTION C – COMPETENCY-BASED TRAINING***

**8. Introduction.** Specialty Training Standards for 85Gs are translated through attainment of the core occupational competencies. AFH 36-2647, *Competency Modeling*, defines a competency as “an observable measurable pattern of behaviors, knowledge, skills, abilities, and other characteristics needed to perform successfully on the job.” Competencies enable Airmen to critically think, drive effective decision-making versus task-based and time-bound work activities. The competency methodology enhances logistics proficiencies, which ultimately will contribute to the overall success of the Air Force.

8.1. Competency Structure. There are four core competencies which are further defined by sub-competencies. Refer to Table 1, *85G Occupational Competencies Model*.

**Table 1. 85G – Honor Guard Occupational Competency Model. (OCM)**

<b>Competency</b>	<b>Sub-competency</b>	<b>Sub-competency Description</b>
<b>Leadership</b>	Culture	Influence assigned personnel to understand and fulfill mission and general requirements with a shared vision, dress, appearance, and uniformity.
	Stewardship	Care for, respect and improve the history, heritage, and legacy of the honor guard and Arlington National Cemetery. Safeguard honor guard customs through academic development and relating funerary rights to mortuary science.
	Communication	Understand communication platforms and effectively articulate ideas, unit purpose, plans, challenges, and recommendations to the organization, senior leaders, and American public. Deliver precise voice commands to ensure immediate response from formations.
	Training	Prepare the current and future workforce to meet mission requirements from initial skills-building through proficiency and accountability. Know and implement the steps for teaching precision drill.
<b>Ceremonial Excellence</b>	Fitness	Possess the necessary physical conditioning to perform lengthy, and extensive, ceremonies at the highest level.
	Military Drill	Perform basic and intermediate drill, with and without a saber, to exacting precision. Know and understand the origins and purpose of the movements to inspire troop formations.
	Honor & Ceremony	Identify requirements, organize, and assess honor and ceremony formations such as cordons, saber arches and bugler.
	Artifact & Guest Management	Select and utilize ceremonial procedures, i.e. proffers and ushers, to implement statutory requirements and provide premier service to customers, guests, and leaders.
	Quality Assurance	Understand and assess the organization’s standard compliance trends and culture to target focus areas for improvement.
	Data Driven Decisions	Understand honor guard metrics and utilize data analysis techniques to influence decision-making.
	<b>Mission Execution</b>	Safety & Risk Management
Planning & Scheduling		Develop/Build partnerships, integrate protocol expertise, and coordinate with external organizations to enable mission readiness.
Memorial Mission Generation		Organize, train, and equip the force for mission execution related to memorial affairs.
Ceremonial Mission Operation Generation		Organize, train, and equip the force for mission execution related to ceremonial affairs.
<b>Resource Management</b>	Programs	Administer organizational functions that provide structure, control, and guidance. Manage and account for the unit’s physical assets (munitions stockpiles, equipment, small arms, uniforms, flags, etc.)

8.2. Proficiency Levels. An officer develops increasing levels of proficiency through a combination of education, training, and experience throughout career progression. Proficiency is measured in three levels: Entry, Qualified, and Staff. The criteria within the OCM should be used to determine the level of proficiency attained for each competency through observable behaviors, knowledge, skills, and abilities.

8.3. Responsibilities. 85Gs use occupational competencies to deliver ceremonial and operational capabilities. Deliberate development of 85Gs is essential for sustaining current and future influence operations. Development occurs through the combination of education, training, and experience as described in this plan. Implementation of all three elements across an entire career is key in the development of 85Gs to meet Air Force operational needs.

8.3.1. Officers should use the occupational competencies to assess their level of proficiency for each competency and pursue education, training, and experience throughout his/her career to attain the highest level of proficiency possible. This assessment will be captured through observable and measurable behaviors. Any gaps that exist between expected and actual proficiency levels should be used as a discussion tool with supervisors and mentors to target growth and development opportunities.

8.3.2. Supervisors will ensure 85Gs are focused on individual development plans to attain the highest level of proficiency possible in each competency. Given different career paths and opportunities, officers will develop competencies, breadth, and depth at varying rates. Mentorship and advice should be focused on growing competencies that are essential to current assignment first, followed by competencies that are essential to the next developmental assignment.

8.3.3. Commanders and raters will encourage officers to track their own development through an IDP. Commanders and supervisors will adjudicate observable behaviors for each competency at their discretion.

8.4. Using the 85G Officer Occupational Competencies. Through individual assessment of each 85G competency and sub-competency, an officer should be able to determine the required skills he/she needs to develop in their career. The structure of the competencies allows an officer and the supervisor to look at the overall areas that are lacking and correlate to education, training, and experience to provide the means of capturing the observable behavior for adjudication. An officer can look at the 85G competencies, proficiency levels, and associated observable behaviors and determine if they are lacking in any of the overall areas. If an officer determines they are lacking proficiency in a certain area there are several steps that can be taken. For example, a base-level officer with no experience in *Leadership: Budget* will want to take an AFIT course in Budgeting Basics and then seek a responsibility in the squadron to become proficient in the competency.

8.4.1. Adjudication of the observable behaviors is a supervisor or commander's responsibility. Supervisors or commanders must follow 85G career field guidelines and parameters when adjudicating observable behaviors in line with an 85G's developmental progress. 85G occupational competencies cannot be verified or validated without appropriate confirmation of achieved observable behaviors. It is recommended for supervisors or commanders to develop a formalized standard approach to measuring if their 85Gs have earned a particular occupational competency through an observable behavior.

## ***SECTION D - PROFICIENCY TRAINING REQUIREMENTS***

**9. Honor Guard Duty Badges and Duty Arches (OCP Tabs).** To qualify for the USAF and Base Honor Guard duty badges and arches, 85G0s must meet the following criteria:

9.1. USAF Honor Guard Badge Criteria:

9.1.1. Basic. Wear the basic badge upon graduating from the USAF Honor Guard Fundamentals Course and Officer Course.

9.1.2. Senior. Wear the senior badge upon reaching the Qualified skill level, 24 cumulative months as an OIC at the USAF Honor Guard, and completion of all skill level requirements. Must have, both, extensive experience as OIC and COT for AF funerals, ceremonies and Platoon Leader for Military District of Washington led missions. Requires 7 years from start of honor guard duty (time as an installation honor guard augmentee counts towards the time requirement).

9.1.3. Master. Officers authorized wear of the senior badge wear the master badge upon reaching the Staff skill level, 24 months cumulative months as the Director of Operations or the USAF Honor Guard commander. Requires 15 years from start of honor guard duties (times as an installation honor guard augmentee, security forces officer, and/or force support officer, counts towards the time requirement).

9.2. Base Honor Guard Badge Criteria. Wear the badge upon completion of locally developed qualification training.

9.3. Honor Guard Duty Arches (OCP Tabs). Wear the Honor Guard Duty Arch upon initial position qualification as OIC and COT. Note: Duty Arches are only worn on the OCP while performing Honor Guard duties and assigned as an active member of the Honor Guard.

**10. Purpose.** Training requirements in this specialty are defined in terms of tasks and knowledge requirements. This section outlines the specialty qualification requirements for each rank, skill set and/or duty position in broad, general terms. Refer to the DAFOCD for special duty qualifications, requirements and entry, award, and retention of this SDI. The specific task and knowledge training requirements are identified in the STS at Part II, Section A of this CFETP.

**11. Specialty Qualification.** The honor guard represents Airmen, past & present, during official honors and ceremonies. During such events, ceremonial guardsmen provide a “snapshot” of how the Air Force is structured and operates. Formations and positions should match what is required by the Air Force’s Officer, Enlisted, and organizational structure. To provide an “operational picture,” the honor guard utilizes a qualification system that members must follow to progress through their career. Officers must develop an effective training plan, qualification & certification system, and ensure members are placed in ceremonial positions that are commensurate to their rank and scope of responsibilities.

11.1. Entry Training:

11.1.1. Knowledge. Knowledge is mandatory of military, American Civil War, AF and Honor Guard history and mission, security concepts, historic infantry tactics, basic AF and AF Honor Guard Drill, flag history, protocol and handling, dress & appearance, deployment operations, health and nutrition, mortuary science, funerary law and mortuary policy.

- 11.1.2. Education. Officers must meet the education requirements outlined in the DAFOCD.
- 11.1.3. Training. No formal training is required.
- 11.1.4. Experience. Qualification in Operations, Logistics, or Support AFSC.
- 11.1.5. Training Sources and Resources. Completion of the specific initial skills courses satisfies the knowledge and training requirements for Entry. A list of additional training courses to support education and training is in Part II section D of this CFETP.

11.1.6. Implementation. Entry is reached upon successful completion of the initial skills courses.

11.2. Qualified Level:

11.2.1. Knowledge. In addition to the knowledge gained upon entry, a qualified officer should have further knowledge in the areas of honor guard management, ceremonies and protocol, Military Funeral Honors (MFH) traditions, joint honor guard operations, and National Special Security Events. Thorough knowledge of voice commands and qualities of the good command voice is mandatory. Qualified officers should have further knowledge in the areas of principles of instruction, systems design, sister-service ceremonies & protocol, ceremony inspections and evaluations and event planning.

11.2.2. Education. No additional educational requirements to reach the Qualified level.

11.2.3. Training. Completion of the USAF Honor Guard Fundamentals course and Officer course.

11.2.4. Experience. Completed initial skills training and meets the Entry level requirements. Completion of all required core tasks and duties IAW the STS is mandatory. Airman should be proficient and qualified in their core area. Performing duties as an 85G for 24 months.

11.2.5. Training Sources and Resources. Qualification training and OJT will provide additional training and qualification on the core tasks identified in the STS.

11.2.6. Implementation. Qualified is reached upon obtaining the knowledge and experience requirement while performing duties as an 85G.

11.3. Staff Level:

11.3.1. Knowledge. Must meet all requirements expected at the Qualified Level. Experience scheduling and assigning ceremonial missions and determining honor guard utilization in accordance with law, statutes, regulations, and traditions is mandatory.

11.3.2. Education. No additional educational requirements are required.

11.3.3. Training. There are no formal training requirements

11.3.4. Experience. No additional experience required.

11.3.5. Training Sources and Resources. None.

## ***SECTION E - RESOURCE CONSTRAINTS***

**12. Purpose.** This section identifies known resource constraints, which preclude optimal and desired training from being developed or conducted, including information such as cost and manpower. Narrative explanations of each resource constraint and an impact statement describing what effect each constraint has on training are included. Also included in this section are actions required, OPR, and target completion dates. Resource constraints will be, as a minimum, reviewed and updated annually.

**13. Initial Skills Training.** Manpower: Lack of Formal Training Instructors and Qualified Officers. Current manpower is only earned through the instruction of enlisted course work. Course Control Documents: Honor Guard Fundamentals requires a course number to be assigned, and the Officer course is still in development.

**14. Specialty Qualification Training.** No resource constraints.

## ***Part II***

### ***SECTION A - SPECIALTY TRAINING STANDARD (STS)***

**1. Implementation.** The 85G0 STS will be maintained electronically and is mandatory for all Honor Guard Officers. The USAF Honor Guard Technical Training School will begin using this STS for technical training for classes beginning April 2025.

**2. Purpose.** An STS describes in terms of tasks and knowledge the expectations of an individual in a specific specialty is expected to perform or to know on the job. The STS identifies the training requirements to achieve the various skill levels and lists the mandatory tasks for UGT.

2.1. Column 1 (Task, Knowledge, and Technical References) lists the most common tasks, knowledge, and technical references (TR) necessary for airmen to perform duties in the specialty. Marking before the STS number indicate work center, flight, or installation specific tasks/requirements.

2.2. Column 2 (Core Tasks) identifies 85G0 minimum core task training requirements for award of the 85G0 SDI. It also identifies the core tasks necessary to reach the Journeyman and Craftsman skill levels. These are the minimum core tasks; supervisors may assign additional core tasks, as deemed appropriate, that must be certified for upgrade to the next higher skill level.

2.3. Column 3 (Certification) is used to record completion of tasks and knowledge training requirements. Ensure tasks are inputted into the Scheduling Database when required. Task certification must show a certification/completed date.

2.4. Column 4 (Proficiency Codes Used to Indicate Training/Information Provided) shows formal training and correspondence course requirements. It indicates the proficiency to be demonstrated on the job by the graduate because of training on the task/knowledge provided by course.

**3. Qualitative Requirements.** The qualitative requirements are identified with proficiency codes used to indicate the level of training provided by resident training and specialty qualification training. Additional information can be found in the Qualitative Requirements table.

**4. Job Qualification Standard (JQS).** This STS becomes a JQS for OJT when placed in AF Form 623, Individual Training Record, and used IAW DAFMAN 36-2689.

4.1. Performance Standard. Tasks in column 1 are trained and qualified to the go/no go level. "Go" means the individual can perform the task without assistance and meets the local requirements for accuracy, timeliness, and correct procedures. ("Go" level equates to 3c in the STS proficiency code key.)

4.2. Documentation. Document and certify completion of training IAW DAFMAN 36-2689. Supervisors, trainers, and trainees must ensure all training documentation is contained within an Officer's Individual Training Plan (ITP).

4.3. Transcribing. Upon publication of the new CFETP, transcribe within 120 days.

**5. Recommendations.** Report unsatisfactory performance of individual course graduates using the Graduate Assessment Survey (GAS). The GAS will be reviewed by the Honor guard CFM after the immediate supervisor makes comments to make sure the response is directed toward technical training rather than personality traits. Report inadequacies and suggested corrections to this STS through channels to USAF Honor Guard Standardization & Evaluations, DSN 404-7502 referencing specific STS paragraphs. Information can also be provided by emailing [1log.hgstan.eval@us.af.mil](mailto:1log.hgstan.eval@us.af.mil).

***SECTION B - COURSE OBJECTIVE LIST***

**6. Measurement:** Each objective is indicated as follows: W indicates task or subject knowledge, which is measured using a written test. PC indicates task performance, which is measured with a performance progress check. P indicates required task performance, which is measured with a performance test. PC/W indicates separate measurement of both knowledge and performance elements using a written test and a pre-evaluation.

**7. Standard:** The standard is 75% on Honor Guard written examinations. Standards for performance measurement are indicated in the objective and delineated on the individual evaluation sheets. Instructor assistance is provided as needed during appraisals and pre-evaluations, and students will be required to repeat all or part of the behavior until satisfactory performance is attained.

**8. Proficiency Level:** Most honor guard tasks are taught at the “pk” proficiency level which means the student can do all parts of the task and only needs a spot check of completed work (competent). The student can also identify why and when the task must be done and why each step is needed. Subject knowledge areas are taught at the “K” and “pk” levels. Refer to the corresponding Plan of Instruction (POI) and the STS for subject specific proficiency codes. Additional information can be found in the Qualitative Requirements table.

**9. Course Objectives:** A detailed listing of formal training objectives may be obtained by contacting the Training flight or Standardization & Evaluations.

***SECTION C - SUPPORT MATERIAL***

NOTE: OJT Support materials consist of Air Force publications (AFI, AFMANs, AFHs), Joint Publications, Sister Service Field Manuals, Technical Orders (TO), guides, checklists, etc. Applicable materials can be found on the HG SharePoint (<https://usaf.dps.mil/sites/USAF-HG/SitePages/Home.aspx>). These documents contain comprehensive information on honor guard subjects, procedures or equipment. Use these publications for qualification or sustainment training, or skills/knowledge enhancement.

***SECTION D - TRAINING COURSE INDEX***

**10. Purpose.** This section of the CFETP identifies training courses available for the specialty.

**11. Air Force In-Residence Courses.**

11.1. Technical Training. Course summary information can be found on the Education and Training Course Announcements website <https://usaf.dps.mil/teams/app10-etca/SitePages/Home.aspx>.

COURSE NUMBER	TITLE	LOCATION
MFSS200	Protocol Fundamentals	Maxwell

MFSS250	Mortuary Officer Course	Maxwell
N/A	Honor Guard Fundamentals Course	JBAB
N/A	Honor Guard Officer Course	JBAB

11.2. Field Training. Specific locations can be found on the Education and Training Course Announcements website <https://usaf.dps.mil/teams/app10-etca/SitePages/Home.aspx>. Locations and schedule can also be obtained by contacting [1log.usafhg.training@us.af.mil](mailto:1log.usafhg.training@us.af.mil).

COURSE NUMBER	TITLE
	TBD

**12. Other Training/Courseware.** When available USAF Honor Guard Formal Training Instructors and Standardization and Evaluations personnel can provide training assistance on all honor guard related tasks and procedures.

***SECTION E - MAJCOM UNIQUE REQUIREMENTS***

Note: There are currently no MAJCOM unique requirements. This area is reserved.

BY ORDER OF THE SECRETARY OF THE AIR FORCE

OFFICIAL

KELLI R. MOON, Colonel, USAF  
Commander

**Attachment 1. 85G0 STS**

THIS BLOCK IS FOR IDENTIFICATION PURPOSES ONLY		
Name of Trainee		
Printed Name ( <i>Last, First, Middle Initial</i> )	Initials ( <i>Written</i> )	SSAN
Printed Name of Certifying Official and Written Initials		
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	
<i>N/I</i>	<i>N/I</i>	

**QUALITATIVE REQUIREMENTS**

Behavioral Statement STS Coding System	
Code	Definition
K	Subject Knowledge Training - The verb selection identifies the individual's ability to identify facts, state principles, analyze, or evaluate the subject.
P	Performance Training - Identifies that the individual has performed the task to the satisfaction of the course; however, the individual may not be capable of meeting the field requirements for speed and accuracy.
pk	Performance Knowledge Training - The verb selection identifies the individual's ability to relate simple facts, procedures, operating principles, and operational theory for the task.
-	This mark is used alone instead of a scale value to show no proficiency training is provided in the course or CDC.
X	This mark is used alone in the course columns to show that training is required but not given due to limitation in resources.
<b>Explanations</b>	
^ This mark identifies core tasks required of all 85Gs. Members' training begins at the Entry level and they must be signed off on these tasks to be considered "Qualified."  * This mark identifies tasks required to support UTCs.  <b>NOTE:</b> All tasks and knowledge items shown with a proficiency code are trained during war time.	

**HONOR GUARD SPECIAL DUTY: DD Month 2025**

1. Tasks, Knowledge, and Technical References	2. Tasks		3. Certification For OJT					4. Proficiency Codes Used to Indicate Training/ Information Provided Via DL and/or Course		
	A	B	A	B	C	D	E	A	B	C
	Core/Cert	NSSE/Warime	Tng Start	Tng Comp	Trainee Initials	Trainer Initials	Certifier Initials	Entry	Qualified	Staff
<b>1. LEADERSHIP: TR:</b> 85G0 CFETP, DAFOCD, SPECAT Guide, HGMAN 34-101, AFH 1, DAFMAN 34-1204, <a href="http://www.honorguard.af.mil">http://www.honorguard.af.mil</a>										
<b>1.1. CULTURE</b>  <b>Description:</b> Influence assigned personnel to understand and fulfill mission and general requirements with a shared vision, dress, appearance, and uniformity.  <b>Supporting Competencies:</b> <i>Fostering Innovation, Leadership</i>										
<b>1.1.1 Culture (Basic)</b> <b>Required Behaviors:</b> 1. Adhere and enforce standards and regulations 2. Learn and prepare uniform requirements  <b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>1.1.1.1. 85G0 GENERAL REQUIREMENTS: TR:</b> 85G0 CFETP, DAFOCD, SPECAT Guide, HGMAN 34-101, AFH 1, DAFMAN 34-1204, <a href="http://www.honorguard.af.mil">http://www.honorguard.af.mil</a>										
1.1.1.1.1. Define the 85G0 Career Field								K	-	-
1.1.1.1.2. Locate Special Duty Progression and Training Requirements								K	-	-
<b>1.1.1.2. DRESS &amp; APPEARANCE: TR:</b> DAFI 36-2903, DAFMAN 34-1204, HGMAN 34-515										
1.1.1.2.1. Demonstrate Uniform Preparation, Ironing Procedures, and Theory of Operation								P	-	-
1.1.1.2.2. Demonstrate Proper Wear of AF Physical Training Gear								P	-	-
1.1.1.2.3. Demonstrate Proper Wear of Service Uniform Combinations								P	-	-
1.1.1.2.4. Demonstrate Proper Wear of Operational Camouflage Pattern Uniform								P	-	-
1.1.1.2.5. Demonstrate Proper Wear of Ceremonial Uniform								P	-	-

1.1.1.2.6. Demonstrate Proper Wear/Use of AF Informal Uniform								P	-	-
1.1.1.2.7. Demonstrate Proper Wear/Use of Travel Jumpsuit								-	-	-
1.1.1.2.8. Demonstrate Proper Basic Sewing procedures								-	-	-
1.1.1.2.9. Install Side Plates								P	-	-
1.1.1.2.10. Install Heel Preservers								-	-	-
1.1.1.2.11. Construct Military Medal Set								-	-	-
1.1.1.2.12. Block Patrol Cap								P	-	-
<b>1.2. STEWARDSHIP</b>										
<b>Description:</b> Care for, respect and improve the history, heritage, and legacy of the honor guard and Arlington National Cemetery. Safeguard honor guard customs through academic development and relating funerary rights to mortuary science.										
<b>Supporting Competencies:</b> <i>Resource Management, Information Seeking</i>										
<b>1.2.1. Stewardship (Basic)</b>										
<b>Required Behaviors:</b>										
1. Customs and Courtesies										
2. Preserve History and Tradition										
<b>Criteria:</b> <i>Depth of Knowledge</i>										
<b>1.2.1.1. ACADEMIC DEVELOPMENT: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, Army TC 3-21.5, US Code Title 10, Student Study Guides										
1.2.1.1.1. Summarize the History of Drill in the United States								K	-	-
1.2.1.1.2. Summarize the Honor Guard Origins and Customs								K	-	-
1.2.1.1.3. Summarize the History of the Air Force's Honor Guard								K	-	-
1.2.1.1.4. Recite the USAF Honor Guard Mission								P	-	-
1.2.1.1.5. Recite the USAF Honor Guard Vision								P	-	-
1.2.1.1.6. Recite the History of the Honor Guard Squadron								P	-	-
1.2.1.1.7. Recite the USAF Honor Guard Charge								P	-	-
1.2.1.1.8. Recite the History of the Squadron Emblem								P	-	-
1.2.1.1.9. Identify Flag History and Symbolism Facts								K	-	-
1.2.1.1.10. Identify Flag Protocol, Etiquette, and Handling Facts								K	-	-
<b>1.2.1.2. History of Arlington National Cemetery &amp; the District of Columbia</b>										
1.2.1.2.1. Locate Significant Grave Sites, Memorials, and Epitaphs								P	-	-
<b>1.2.1.3. Mortuary Science</b>										

1.2.1.3.1. Describe Ancient Mortuary Behavior								-	-	-
1.2.1.3.2. Discuss Early American Funeral Behavior								-	-	-
1.2.1.3.3. Examine Funeral Patterns and Customs								-	-	-
1.2.1.3.4. Differentiate Types of Funeral Services								-	-	-
1.2.1.3.5. Compare Disposition Methods								-	-	-
1.2.1.3.6. Identify Funerary Equipment								K	-	-
1.2.1.3.7. Describe the History of American Cemeteries								-	-	-
1.2.1.3.8. Interpret the Psychology of Death and Dying								-	-	-
1.2.1.3.9. Value Cultural Diversity and Funeral Practices								-	-	-
1.2.1.3.10. Interpret Grief Dynamics and Theory								-	-	-
<b>1.3. COMMUNICATION</b>										
<b>Description:</b> Understand communication platforms and effectively articulate ideas, unit purpose, plans, challenges, and recommendations to the organization, senior leaders, and American public. Deliver precise voice commands to ensure immediate response from formations.										
<b>Supporting Competencies:</b> <i>Communication, Develops People</i>										
<b>1.3.1. Communication (Basic)</b>										
<b>Required Behaviors:</b>										
1. Execution of Proper Voice Commands										
2. Knowledge of Drill and Ceremony Protocol										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>1.3.1.1. Oral Communication</b>										
1.3.1.1.1. Explain Media Interview Procedures								K	-	-
1.3.1.1.2. Conduct Ceremony Sequential Actions Briefing								P	-	-
<b>1.3.1.2. VOICE COMMANDS: TR: DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515</b>										
1.3.1.2.1. Identify Basic Principles and Requirements								K	-	-
1.3.1.2.2. Execute Preparatory Voice Commands								P	-	-
1.3.1.2.3. Execute Commands of Execution								P	-	-
1.3.1.2.4. Execute Supplementary Commands								P	-	-
1.3.1.2.5. Execute Informational Commands								P	-	-
1.3.1.2.6. Execute Combined Preparatory Commands								-	-	-
<b>1.3.1.3. Characteristics</b>										
1.3.1.3.1. Identify and Execute Voice Commands Using Proper Loudness								P	-	-

1.3.1.3.2. Identify and Execute Voice Commands Using Proper Projections								P	-	-
1.3.1.3.3. Identify and Execute Voice Commands Using Proper Distinctness								P	-	-
1.3.1.3.4. Identify and Execute Voice Commands Using Proper Inflection								P	-	-
1.3.1.3.5. Identify and Execute Voice Commands Using Proper Snap								P	-	-
<b>1.4. TRAINING: TR: AFMAN 36-2100, DAFMAN 36-2689</b>										
<b>Description:</b> Prepare the current and future workforce to meet mission requirements from initial skills-building through proficiency and accountability. Know and implement the steps for teaching precision drill.										
<b>Supporting Competencies:</b> <i>Teamwork, Decision Making</i>										
<b>1.4.1. Training (Basic)</b>										
<b>Required Behaviors:</b>										
1. Process Development										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>1.4.1.1. Plan and Supervise OJT</b>										
<b>1.4.1.1.1. Implement Process for Teaching Precision Drill Movements</b>								-	-	-
<b>2. CEREMONIAL EXCELLENCE</b>										
<b>2.1. FITNESS</b>										
<b>Description:</b> Possess the necessary physical conditioning to perform lengthy, and extensive, ceremonies at the highest level.										
<b>Supporting Competencies:</b> <i>Service Mindset, Accountability</i>										
<b>2.1.1. Fitness (Basic)</b>										
<b>Required Behaviors:</b>										
1. Identify and Implement Healthy Habits										
2. Standing and Marching Endurance										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>2.1.1.1. PHYSICAL CONDITIONING: TR: AFMAN 36-2905, HGMAN 34-101, AFMAN 34-201, DAFI 34-101, AFI 34-266, AFI 48-103, AFI 44-104, AFPD 48-1, Student Study Guides, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, DAFMAN 34-1204, AFI 34-1201, Army TC 3-21.5, MDW &amp; AFDW Directives</b>										
<b>2.1.1.1.1. Diet and Nutrition</b>										
<b>2.1.1.1.1.1. Identify Proper Hydration Techniques</b>								K	-	-

2.1.1.1.1.2. Identify Sports Nutrition								K	-	-
2.1.1.1.1.3. Identify Supplements								K	-	-
2.1.1.1.1.4. Identify Healthy Food Choices								K	-	-
<b>2.1.1.1.2. Endurance March with Saber</b>										
2.1.1.1.2.1. Execute 1 Mile March								P	-	-
2.1.1.1.2.2. Execute 2 Mile March								P	-	-
2.1.1.1.2.3. Execute 3.5 Mile March								P	-	-
<b>2.1.1.1.3. Ceremony Stamina</b>										
2.1.1.1.3.1. Recognize Symptoms to Prevent Faint/Syncope								K	-	-
<b>2.1.1.1.4. Stamina Stand</b>										
2.1.1.1.4.1. Execute 15 Minute Stand								P	-	-
2.1.1.1.4.2. Execute 30 Minute Stand								P	-	-
2.1.1.1.4.3. Execute 45 Minute Stand								P	-	-
2.1.1.1.4.4. Execute 60 Minute Stand								P	-	-
<b>2.2. MILITARY DRILL: TR: AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, Army TC 3-21.5, LPs, MDW &amp; AFDW Directives</b>  <b>Description:</b> Perform basic and intermediate drill, with and without a saber, to exacting precision. Know and understand the origins and purpose of the movements to inspire troop formations.  <b>Supporting Competencies:</b> <i>Flexibility, Influence</i>										
<b>2.2.1. Military Drill (Basic)</b> <b>Required Behaviors:</b> 1. Knowledge of Proper Drill and Ceremony Protocol 2. Execution of Manuals  <b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>2.2.1.1. BASIC DRILL</b>										
<b>2.2.1.1.1. Basic Unarmed Standing Drill</b>										
2.2.1.1.1.1. Perform Position of Attention								P	-	-
2.2.1.1.1.2. Perform Parade Rest								P	-	-
2.2.1.1.1.3. Perform Present Arms/Order Arms								P	-	-
2.2.1.1.1.4. Perform Left Face								P	-	-
2.2.1.1.1.5. Perform Right Face								P	-	-

2.2.1.1.1.6. Perform About Face								P	-	-
2.2.1.1.1.7. Perform Three-Count About Face								P	-	-
2.2.1.1.1.8. Perform Ceremonial At Ease								P	-	-
2.2.1.1.1.9. Perform Stand At Ease								P	-	-
2.2.1.1.1.10. Perform Eyes Right/Left								P	-	-
<b>2.2.1.1.2. Drill of the Flight, Squadron, Group, and Wing</b>										
2.2.1.1.2.1. Form the Flight								P	-	-
2.2.1.1.2.2. Align the Flight								P	-	-
2.2.1.1.2.3. Perform Open Ranks/Inspection of the Flight/Close Ranks								P	-	-
2.2.1.1.2.4. Perform Basic Movement and Control of the Flight								P	-	-
2.2.1.1.2.5. Perform Close and Extend March								-	-	-
2.2.1.1.2.6. Perform Column Movements								-	-	-
2.2.1.1.2.7. Perform Counter March								-	-	-
2.2.1.1.2.8. Identify Squadron, Group, and Wing Formations								K	-	-
2.2.1.1.2.9. Identify Command, and Control techniques for the Squadron in Mass Formation								K	-	-
2.2.1.1.2.10. Identify and Execute a Pass in Review								pk	P	-
2.2.1.2.11. Identify and Execute a Troop in Review								pk	P	-
<b>2.2.1.1.3. Basic Air Force Drill with Rifle</b>										
2.2.1.1.3.1. Explain the Position of Order Arms								K	-	-
2.2.1.1.3.2. Explain About Face								K	-	-
2.2.1.1.3.3. Explain Left Face								K	-	-
2.2.1.1.3.4. Explain Right Face								K	-	-
2.2.1.1.3.5. Explain Parade Rest								K	-	-
2.2.1.1.3.6. Explain Ceremonial At Ease								K	-	-
2.2.1.1.3.7. Explain Fix/Unfix Bayonets								K	-	-
2.2.1.1.3.8. Explain Ground Arms/Take Arms								K	-	-
2.2.1.1.3.9. Explain Port Arms/Order Arms								K	-	-
2.2.1.1.3.10. Explain Present Arms/Order Arms								K	-	-
2.2.1.1.3.11. Explain Right Shoulder Arms								K	-	-
2.2.1.1.3.12. Explain Left Shoulder Arms								K	-	-
2.2.1.1.3.13. Explain Sling Inspection Arms								K	-	-
2.2.1.1.3.14. Explain Trail Arms								K	-	-
2.2.1.1.3.15. Explain Carry Arms								K	-	-

2.2.1.1.3.16. Explain Secure Arms								K	-	-
2.2.1.1.3.17. Explain Sling Arms								K	-	-
2.2.1.1.3.18. Explain Stack Arms								K	-	-
<b>2.2.1.2. INTERMEDIATE DRILL</b>										
2.2.1.2.1. Identify Basic Principles and Theory									-	-
<b>2.2.1.3. SABER DRILL</b>										
2.2.1.3.1. Perform Position of Order Arms								P	-	-
2.2.1.3.2. Perform Facing Movements								P	-	-
2.2.1.3.3. Perform Parade Rest								P	-	-
2.2.1.3.4. Perform Ceremonial At Ease								P	-	-
2.2.1.3.5. Perform Present Arms								P	-	-
2.2.1.3.6. Perform Carry Arms								P	-	-
2.2.1.3.7. Perform Form Arch								P	-	-
2.2.1.3.8. Perform Marching Saber Drill								P	-	-
2.2.1.3.9. Perform Draw/Return Saber								P	-	-
<b>2.3 HONOR &amp; CEREMONY</b>										
<b>Description:</b> Identify requirements, organize, and assess honor and ceremony formations such as cordons, saber arches and bugler.										
<b>Supporting Competencies:</b> <i>Results Focused, Analytical Thinking</i>										
<b>2.3.1. Honor &amp; Ceremony (Basic)</b>										
<b>Required Behaviors:</b>										
1. Knowledge of Drill and Ceremony Protocol										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>2.3.1.1. HONOR CORDONS: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, LPs, MDW & AFDW Directives										
2.3.1.1.1. Relate Principles and Determine Requirements								K	-	-
<b>2.3.1.2. SABER ARCHES: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, LPs, MDW & AFDW Directives										
2.3.1.2.1. Relate Principles and Determine Requirements								K	-	-
<b>2.3.1.3. BUGLER: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, LPs, MDW & AFDW Directives										
2.3.1.3.1. Identify Principles and Requirements								-	-	-

2.3.1.3.2. Operate Ceremonial Bugle								-	-	-
<b>2.4. ARTIFACT &amp; GUEST MANAGEMENT</b>  <b>Description:</b> Select and utilize ceremonial procedures, i.e. proffers and ushers, to implement statutory requirements and provide premier service to customers, guests, and leaders.  <b>Supporting Competences:</b> <i>Decision Making, Change Management</i>										
<b>2.4.1. Artifact &amp; Guest Management (Basic)</b> <b>Required Behaviors:</b> 1. Knowledge of Drill and Ceremony Protocol  <b>Criteria:</b> <i>Depth of Knowledge</i>										
<b>2.4.1. PROFFERS: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, MDW & AFDW Directives										
<b>2.4.1.1. Identify Principles and Requirements</b>								-	-	-
<b>2.4.1.2. USHERS: TR:</b> AFI 34-1201, AFPAM 34-1202, AFH 1, DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, MDW & AFDW Directives										
<b>2.4.1.2.1. Identify Principles and Requirements</b>								-	-	-
<b>2.5. QUALITY ASSURANCE</b>  <b>Description:</b> Understand and assess the organization’s standard compliance trends and culture to target focus areas for improvement.  <b>Supporting Competencies:</b> <i>Accountability</i>										
<b>2.5.1. Quality Assurance (Basic)</b> <b>Required Behaviors:</b> 1. Understanding of CSEP Publication  <b>Criteria:</b> <i>Depth of Knowledge</i>										
<b>2.5.1.1. Ceremonial Standardization &amp; Evaluations Program (CSEP)</b>										
<b>2.5.1.1.1. Interpret Quarterly CSEP Publication</b>								-	-	-
<b>2.5.1.1.2. Implement CSEP</b>								-	-	-
<b>2.5.1.1.3. Review and Assess Routine Inspection List</b>								-	-	-
<b>2.6 DATA DRIVEN DECISIONS</b>  <b>Description:</b> Understand honor guard metrics and utilize data analysis techniques to influence decision-making.  <b>Supporting Competencies:</b> <i>Flexibility, Results Focused</i>										

<b>2.6.1. Data Driven Decisions (Basic)</b>									
<b>Required Behaviors:</b>									
1. Mission and Schedule Effectiveness									
<i>Criteria: Mission Readiness Preparation</i>									
<b>2.6.1.1. Honor Guard Metrics</b>									
2.6.1.1.1. Calculate Scheduling Effectiveness Rate							-	-	-
2.6.1.1.2. Calculate Open Ranks Pass Rate							-	-	-
2.6.1.1.3. Calculate Departure Time							-	-	-
2.6.1.1.4. Calculate Guard Mount Time							-	-	-
2.6.1.1.5. Calculate Event End Time							-	-	-
2.6.1.1.6. Calculate Ceremonial Guardsman Utilization Rate							-	-	-
<b>2.6.1.2. Data Analysis</b>									
2.6.1.2.1. Identify Trends							-	-	-
2.6.1.2.2. Develop Corrective Actions							-	-	-
2.6.1.2.3. Monitor Corrective Action Progress							-	-	-
<b>3. MISSION EXECUTION</b>									
<b>3.1. SAFETY &amp; RISK MANAGEMENT</b>									
<b>Description:</b> Effectively assess and manage operational risks. Influence transparent risk management/assumption culture within the organization. Enforce standards and compliance.									
<b>Supporting Competencies:</b> <i>Perseverance, Resilience</i>									
<b>3.1.1. Safety &amp; Risk Management (Basic)</b>									
<b>Required Behaviors:</b>									
1. Identify and Implement Safety and Health Standards									
2. Weapon Safety and Procedures									
3. Security Protocol									
<i>Criteria: Mission Readiness Preparation</i>									
<b>3.1.1.1. AF OCCUPATIONAL SAFETY AND HEALTH (AFOSH) AND ENVIRONMENTAL PROTECTION PROGRAMS TR: AFI 32-2001, AFMAN 32-7003, AFI 90-821, AFI 91-207, DAFMAN 91-203, DAFMAN 91-224, HGMAN 34-101, Work Center Safety Training Requirements</b>									
3.1.1.1.1. Identify Hazards of SDI 85G0							K	-	-
3.1.1.1.2. Identify AFOSH Standards for SDI 85G0							K	-	-
3.1.1.1.3. Identify Safety Practices Applicable to SDI 85G0							K	-	-

<b>3.1.1.2. Environmental Protection</b>									
3.1.1.2.1. Complete Federal Hazards Communication Training Program								-	-
<b>3.1.1.3. Hazards and Toxic Waste Management</b>									
3.1.1.3.1. Identify Functions and Responsibilities								-	-
3.1.1.3.2. Identify Sources and Characteristics								-	-
3.1.1.3.3. Define Identification/Disposal Methods								-	-
3.1.1.3.4. Identify Hazardous Materials/Waste								-	-
<b>3.1.1.4. WEAPONS MAINTENANCE &amp; SAFETY: TR: AFI 31-117, AFI 36-2654, AFMAN 21-209 V1, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, M14 Technical Manuals</b>									
3.1.1.4.1. Identify Weapon Nomenclature								K	-
3.1.1.4.2. Identify Functions of Parts								K	-
3.1.1.4.3. Explain the Theory of Operations								K	-
3.1.1.4.4. Identify Proper Small Arms Cleaning Procedures								pk	-
3.1.1.4.5. Identify Proper Small Arms Assembly Procedures								pk	-
3.1.1.4.6. Evaluate Proper Sanding and Staining Procedures								pk	-
3.1.1.4.7. Identify Small Arms Function Check								pk	-
3.1.1.4.8. Manage Proper Small Arms Accountability								pk	-
3.1.1.4.9. Evaluate Proper Small Arms Issue/Turn in Procedures								pk	-
3.1.1.4.10. Evaluate Proper Small Arms Clearing Procedures								pk	-
3.1.1.4.11. Identify Proper Small Arms Loading Procedures								pk	-
3.1.1.4.12. Identify Proper Small Arms Firing Procedures								pk	-
<b>3.1.1.5. SECURITY: TR: AFI 10-701, AF 31-Series, AF 91-Series, DoD 200.1, HGMAN 34-101</b>									
<b>3.1.1.5.1. Resources Security</b>									
3.1.1.5.1.1. Adheres to Facility Security Procedures								-	-
3.1.1.5.1.2. Adheres to Munition Security Procedures								-	-
3.1.1.5.1.3. Adheres to Equipment and Supply Security Procedures								-	-
3.1.1.5.1.4. Adheres to Firearm Security Procedures								-	-
<b>3.1.1.5.2. Communications Security (COMSEC)</b>									
3.1.1.5.2.1. Identify Information Classification Categories								-	-
3.1.1.5.2.2. Prevent Security Violations								-	-
3.1.1.5.2.3. Identify Security Precautions Involved in Communications								-	-
3.1.1.5.2.4. Identify Specific OPSEC Vulnerabilities of SDI 85G0								K	-

3.1.1.5.2.5. Identify COMPUSEC and Social Media Vulnerabilities								K	-	-
<b>3.2. PLANNING &amp; SCHEDULING</b>										
<b>Description:</b> Develop/Build partnerships, integrate protocol expertise, and coordinate with external organizations to enable mission readiness.										
<b>Supporting Competencies:</b> <i>Results Focused, Strategic Thinking</i>										
<b>3.2.1. Planning &amp; Scheduling (Basic)</b>										
<b>Required Behaviors:</b>										
1. Identify, Organize and Implement Mission Readiness										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>3.2.1.1. PROTOCOL: TR:</b> AFI 34-1201, DAFI 65-601 V1; AFPAM 34-1202; USC Title 4, Chapter 1; USC Title 10; USC Title 36, Subtitle 1, Part A, Chapters 1 & 3; DoDI 1005.06, DoDD 1005.10, DoDD 1005.8, DoD 5500.7-R										
<b>3.2.1.1.1.</b> Describe Air Force Protocol, Etiquette, and Responsibilities								-	-	-
<b>3.2.1.1.2.</b> Implement Distinguished Visitors (DV) Security/OPSEC/COMSEC Procedures								-	-	-
<b>3.2.1.1.3.</b> Differentiate Funding Sources								-	-	-
<b>3.2.1.1.4.</b> Evaluate Gifts								-	-	-
<b>3.2.1.1.5.</b> Develop Management Agenda/Pre-Visit Planning								-	-	-
<b>3.2.1.1.6.</b> Organize Transportation								-	-	-
<b>3.2.1.1.7. Titles and Forms of Address</b>										
<b>3.2.1.1.7.1.</b> Determine Precedence								-	-	-
<b>3.2.1.1.7.2.</b> Determine Seating								-	-	-
<b>3.2.1.1.7.3.</b> Select Proper Forms of Address								-	-	-
<b>3.2.1.1.7.4.</b> Determine Administration								-	-	-
<b>3.2.1.1.7.5.</b> Select Proper Forms of Dress								-	-	-
<b>3.2.1.1.8. Flightline</b>										
<b>3.2.1.1.8.1</b> Translate Flightline Guidance/Pre-Arrival/Flight Status								-	-	-
<b>3.2.1.1.8.2.</b> Organize Arrival Considerations/Arrival/Greeting								-	-	-
<b>3.2.1.1.8.3.</b> Organize Flightline Ceremony/Departure/DV Lounge								-	-	-
<b>3.2.1.1.9. Functions</b>										
<b>3.2.1.1.9.1.</b> Organize Conferences								-	-	-
<b>3.2.1.1.9.2.</b> Organize and Appraise Military Ceremonies								-	-	-
<b>3.2.1.1.9.3.</b> Organize and Appraise Military and Social Functions								-	-	-

3.2.1.1.9.4. Recognize and Select Escorts								-	-	-
3.2.1.1.9.5. Organize and Appraise Dining-In/Dining-Out								-	-	-
<b>3.2.1.1.10. Expeditionary Protocol</b>										
3.2.1.1.10.1. Differentiate Deployment Procedures								-	-	-
3.2.1.1.10.2. Differentiate Joint Operations Procedures								-	-	-
3.2.1.1.10.3. Differentiate Coalition Operations Procedures								-	-	-
<b>3.2.1.2. SCHEDULING: TR: 85G0 CFETP, DAFI 34-160, AFI 34-1201, AFH 36-2647, HGMAN 34-101, AFPAM 34-1202, AFDWI 34-101, MDW &amp; AFDW Directives, Local Instructions</b>										
<b>3.2.1.2.1. General Requirements</b>										
3.2.1.2.1.1. Assess and Align Scheduling Procedures with Mission Requirements								-	-	-
3.2.1.2.1.2. Determine Military Honors Eligibility and Entitlements								-	-	-
3.2.1.2.1.3. Advocate Authorized Providers Partnership Program								-	-	-
3.2.1.2.1.4. Report and Brief Scheduling/Tracking System and Metrics								-	-	-
<b>3.2.1.3. MISSION PLANNING: TR: AFTTP 3-34.1, AFI 34-266</b>										
3.2.1.3.1. Plan, Analyze, and Report Cost								-	-	-
3.2.1.3.2. Plan, Analyze, and Report Equipment								-	-	-
3.2.1.3.3. Plan, Analyze, and Report Location								-	-	-
3.2.1.3.4. Plan, Analyze, and Report Participants								-	-	-
3.2.1.3.5. Plan, Analyze, and Report and Execute Mission								-	-	-
3.2.1.3.6. Draft, Report, and Brief Mission After Action Report								-	-	-
<b>3.3. MEMORIAL MISSION GENERATION</b>										
<b>Description:</b> Organize, train, and equip the force for mission execution related to memorial affairs.										
<b>Supporting Competencies:</b> <i>Results Focused, Teamwork</i>										
<b>3.3.1. Memorial Mission Generation (Basic)</b>										
<b>Required Behaviors:</b>										
1. Identify, Organize and Implement Mission Readiness										
2. Knowledge of Honor Guard Manuals and Ceremonies										
3. Knowledge of Joint Service Manuals and Ceremonies										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>3.3.1.1. AF FUNERALS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, DAFMAN 34-1204, HGMAN 34-515, Army TC 3-21.5, Ceremonial LPs, MDW &amp; AFDW Directives</b>										

<b>3.3.1.1.1. Military Funeral Honors</b>										
3.3.1.1.1.1. Identify Basic Principles and Requirements								K	-	-
3.3.1.1.1.2. Assign Bugler/Sound System Operator Duties								-	-	-
3.3.1.1.1.3. Execute OIC Duties	^							pk	P	-
3.3.1.1.1.4. Assign Flight Member Duties									-	-
3.3.1.1.1.5. Explain Flight and First Sergeant Roles and Responsibilities								K	-	-
3.3.1.1.1.6. Determine Sentinel Posts								-	-	-
3.3.1.1.1.7. Identify Guide Placement and Direction of Dress								-	-	-
3.3.1.1.1.8. Explain Traffic Roles and Responsibilities								-	-	-
3.3.1.1.1.9. Execute Flight Commander Duties								pk	P	-
3.3.1.1.1.10. Determine Need and Placement of PC Bearer and Furler								-	-	-
3.3.1.1.1.11. Execute Commander of Troops Duties	^							pk	P	-
<b>3.3.1.1.2. Dignified Arrivals/Transfers</b>										
3.3.1.1.2.1. Identify Principles and Requirements								K	-	-
3.3.1.1.2.2. Execute OIC for Arrivals Duties								K	-	-
3.3.1.1.2.3. Execute OIC for Transfers Duties		*						K	-	-
<b>3.3.1.1.3. Memorial Service</b>										
3.3.1.1.3.1. Identify Principles and Requirements								K	-	-
<b>3.3.1.2. JOINT SERVICE</b>										
<b>3.3.1.2.1. JOINT SERVICE DRILL: TR: DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, Army TC 3-21.5</b>										
<b>3.3.1.2.1.1. Basic Joint Service Drill with Rifle</b>										
3.3.1.2.1.1.1. Explain Order Arms								K	-	-
3.3.1.2.1.1.2. Explain Left Face								K	-	-
3.3.1.2.1.1.3. Explain Right Face								K	-	-
3.3.1.2.1.1.4. Explain About Face								K	-	-
3.3.1.2.1.1.5. Explain Parade Rest								K	-	-
3.3.1.2.1.1.6. Explain Ceremonial At Ease								K	-	-
3.3.1.2.1.1.7. Explain Port Arms								K	-	-
3.3.1.2.1.1.8. Explain Present Arms								K	-	-
3.3.1.2.1.1.9. Explain Right Shoulder Arms								K	-	-
3.3.1.2.1.1.10. Explain Left Shoulder Arms								K	-	-
<b>3.3.1.2.2. JOINT SERVICE AND ARMED FORCES HONORS FUNERALS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-</b>										

1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, Ceremonial LPs, 3rd US Infantry Regiment (TOG) SOPs, MDW & AFDW Directives									
<b>3.3.1.2.2.1. Military Funeral Honors</b>									
3.3.1.2.2.1.1. Assign Platoon Member Duties							-	-	-
3.3.1.2.2.1.2. Execute Platoon Leader Duties							-	-	-
3.3.1.2.2.1.3. Execute OIC Duties							-	-	-
<b>3.3.1.2.2.2. Special Military/Official/State Funeral Honors</b>									
3.3.1.2.2.2.1. Relate Principles and Determine Requirements		*					-	-	
3.3.1.2.2.2.2. Assign Joint Service Cordon Member Duties							-	-	-
3.3.1.2.2.2.3. Assign Platoon Member Duties							-	-	-
3.3.1.2.2.2.4. Execute Platoon Leader Duties		*					-	-	-
3.3.1.2.2.2.5. Assign Guard of Honor Duties		*					-	-	-
3.3.1.2.2.2.6. Execute Guard of Honor OIC Duties		*					-	-	-
<b>3.3.1.2.3. JOINT SERVICE PALLBEARER: TR: HGMAN 34-101, HGMAN 34-515, Army TC 3-21.5, 3rd US Infantry Regiment (TOG) SOPs, MDW &amp; AFDW Directives</b>									
3.3.1.2.3.1. Explain Joint Service Pallbearer Principles and Requirements							-	-	-
<b>3.3.1.2.4. JOINT SERVICE COLORS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, LPs, MDW &amp; AFDW Directives</b>									
3.3.1.2.4.1. Explain Joint Service Color Team Principles and Requirements							-	-	-
<b>3.3.1.3. PALLBEARERS</b>									
<b>3.3.1.3.1. GENERAL REQUIREMENTS: TR: DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, AFI 34-1201, Army TC 3-21.5, MDW &amp; AFDW Directives</b>									
3.3.1.3.1.1. Identify Principles and Requirements							-	-	-
3.3.1.3.1.2. Identify and Explain the Slow (Hang) Step							-	-	-
<b>3.3.1.3.2. CARRYING CASKETED REMAINS: TR: DAFMAN 34-1204, HGMAN 34-515</b>									
3.3.1.3.2.1. Explain Proper Techniques and Protocol							-	-	-
<b>3.3.1.3.3. CARRYING CREMATED REMAINS: TR: DAFMAN 34-1204, HGMAN 34-515</b>									
3.3.1.3.3.1. Explain Proper Techniques and Protocol							-	-	-
3.3.1.3.3.2. Identify Position of Honor							-	-	-
<b>3.3.1.3.4. FLAG HANDLING AND FOLDING: TR: DAFMAN 34-1204, HGMAN 34-101, HGMAN 34-515, AFI 34-1201, AFPAM 34-1202</b>									

3.3.1.3.4.1. Identify Positions and Relationships								K	-	-
3.3.1.3.4.2. Assess OIC/Fold on 2-Man Flag Fold Performance								-	-	-
3.3.1.3.4.3. Assess a Half-Dress Sequence								-	-	-
3.3.1.3.4.4. Understand Purpose of and Assess a Full-Dress Sequence								K	-	-
3.3.1.3.4.5. Identify a Re-Fold								K	-	-
<b>3.3.1.3.5. CAISSON LOADING/UNLOADING SEQUENCE: TR: DFMAN 34-1204, HGMAN 34-515</b>										
3.3.1.3.5.1. Identify Facts and Principles of Caissons								K	-	-
3.3.1.3.5.2. Position Caisson for Loading/Unloading								P	-	-
3.3.1.3.5.3. Identify Casket Positioning on Caisson								K	-	-
<b>3.3.1.4. FIRING PARTY</b>										
<b>3.3.1.4.1. GENERAL REQUIREMENTS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34- 101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, LPs, MDW &amp; AFDW Directives</b>										
3.3.1.4.1.1. Identify Principles and Requirements								-	-	-
3.3.1.4.1.2. Determine Need and Use of a Firing Line								-	-	-
3.3.1.4.1.3. Compare and Contrast AF Sequence to Army Sequence								-	-	-
<b>3.3.1.4.2. AF FUNERALS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34- 515, DAFMAN 34-1204, Army TC 3-21.5, Ceremonial LPs, MDW &amp; AFDW Directives</b>										
3.3.1.4.2.1. Identify Positions' Roles and Responsibilities								K	-	-
3.3.1.4.2.2. Determine and Explain Requirement to Present Casings to Family								K	-	-
3.3.1.4.2.3. Assess Positioning of Firing Line								P	-	-
3.3.1.4.2.4. Ensure Proper Weapons/Ammunition Handling/Procedures								K	-	-
<b>3.3.1.5. COLORS</b>										
<b>3.3.1.5.1. GENERAL REQUIREMENTS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34- 101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, LPs, MDW &amp; AFDW Directives</b>										
3.3.1.5.1.1. Identify Principles, Requirements and History								K	-	-
<b>3.3.1.5.1.2. Air Force Drill with Flagstaff</b>										
3.3.1.5.1.2.1. Explain Parade Rest								-	-	-
3.3.1.5.1.2.2. Explain Stand At Ease								-	-	-
3.3.1.5.1.2.3. Explain Port Arms								-	-	-
3.3.1.5.1.2.4. Explain Angle Port Arms								-	-	-

3.3.1.5.1.2.5. Explain Right Shoulder Arms								-	-	-
3.3.1.5.1.2.6. Explain Present Arms								-	-	-
3.3.1.5.1.2.7. Explain Order Arms								-	-	-
<b>3.3.1.5.1.3. Air Force Drill with Rifle</b>										
3.3.1.5.1.3.1. Explain Parade Rest								-	-	-
3.3.5.1.1.3.2. Explain Stand At Ease								-	-	-
3.3.1.5.1.3.3. Explain Port Arms								-	-	-
3.3.1.5.1.3.4. Explain Order Arms								-	-	-
3.3.1.5.1.3.5. Explain Present Arms								-	-	-
3.3.1.5.1.3.6. Explain Right Shoulder Arms								-	-	-
3.3.1.5.1.3.7. Explain Left Shoulder Arms								-	-	-
<b>3.3.1.5.2. GUIDON BEARER: TR: DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515</b>										
3.3.1.5.2.1. Identify General Guidon Requirements and Traditions								K	-	-
3.3.1.5.2.2. Assess and Approve Guidon Bearer Authorization								-	-	-
<b>3.3.1.5.3. CONTROL, MOVEMENT, AND IMPLEMENTATION OF THE COLOR TEAM: TR: DAFPAM 34-1203, DAFMAN 34-1204, HGMAN 34-515, 3rd US Infantry Regiment (TOG) SOPs</b>										
3.3.1.5.3.1. Identify and Determine Use of a Colors Turn								-	-	-
3.3.1.5.3.2. Identify and Determine Use of Every (Other) Left								-	-	-
3.3.1.5.3.3. Explain Right/Left Turn								-	-	-
3.3.1.5.3.4. Explain Right/Left Wheel								-	-	-
3.3.1.5.3.5. Explain Left About								-	-	-
3.3.1.5.3.6. Explain Eyes Right/Left								-	-	-
3.3.1.5.3.7. Identify Different Dress Center Dress Sequences								-	-	-
3.3.1.5.3.8. Determine Posting/Retrieving In/From Stands Requirements								-	-	-
3.3.1.5.3.9. Explain Receiving/Dismissing Colors Sequence								K	-	-
3.3.1.5.3.10. Explain Case/Uncase Colors								-	-	-
<b>3.3.1.5.4. AF FUNERALS: TR: AFI 34-1201, AFPAM 34-1202, DAFPAM 34-103, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, Ceremonial LPs, MDW &amp; AFDW Directives</b>										
<b>3.3.1.5.4.1. Military Funeral Honors</b>										
3.3.1.5.4.1.1. Identify Positions' Roles and Responsibilities								K	-	-
3.3.1.5.4.1.2. Assess Positioning of Colors Team								P	-	-

<b>3.4. CEREMONIAL MISSION OPERATION GENERATION</b>  <b>Description:</b> Organize, train, and equip the force for mission execution related to ceremonial affairs.  <b>Supporting Competencies:</b> <i>Results Focused, Leadership</i>									
<b>3.4.1. Ceremonial Mission Operation Generation (Basic)</b> <b>Required Behaviors:</b> 1. Identify, Organize and Implement Mission Readiness  <b>Criteria:</b> <i>Mission Readiness Preparation</i>									
<b>3.4.1.1. AF CEREMONIES: TR:</b> AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, AFPAM 34-504, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, Ceremonial LPs, MDW & AFDW Directives									
<b>3.4.1.1.1. Relate Principles and Determine Requirements for Ceremonies and Events</b>							K	-	-
<b>3.4.1.1.2. Relate Principles and Determine Requirements for Parades and Reviews</b>							K	-	-
<b>3.4.1.1.3. Assign Usher Duties</b>							-	-	-
<b>3.4.1.1.4. Assign Award and Flower Bearer Duties</b>							-	-	-
<b>3.4.1.1.5. Assign Wreath Bearer Duties</b>							-	-	-
<b>3.4.1.1.6. Assign Hat Bearer Duties</b>							-	-	-
<b>3.4.1.1.7. Execute Saber Cordon Member Duties</b>							-	-	-
<b>3.4.1.1.8. Assign Honor Cordon Member Duties</b>							-	-	-
<b>3.4.1.1.9. Execute OIC of Saber Cordon Duties</b>							-	-	-
<b>3.4.1.1.10. Execute OIC of Honor Cordon Duties</b>							-	-	-
<b>3.4.1.1.11. Execute OIC Duties</b>							-	-	-
<b>3.4.1.1.12. Assign Flag Bearer Duties</b>							-	-	-
<b>3.4.1.1.13. Assign Flight Member Duties</b>							-	-	-
<b>3.4.1.1.14. Assign Guide Duties</b>							-	-	-
<b>3.4.1.1.15. Assign Flight and First Sergeant Duties</b>							-	-	-
<b>3.4.1.1.16. Execute Flight Commander Duties</b>							-	-	-
<b>3.4.1.1.17. Determine Need and Placement of PC Bearer and Furler</b>							-	-	-
<b>3.4.1.1.18. Execute Commander of Troops Duties</b>							-	-	-
^							-	-	-
<b>3.4.1.2. JOINT SERVICE CEREMONIES: TR:</b> AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, LPs, 3rd US Infantry Regiment (TOG) SOPs, MDW & AFDW Directives									
<b>3.4.1.2.1. Ceremonies/Events</b>									

3.4.1.2.1.1. Identify Principles and Requirements								-	-	-
3.4.1.2.1.2. Assign Supernumerary Duties								-	-	-
3.4.1.2.1.3. Assign Joint Service Cordon Member Duties								-	-	-
<b>3.4.1.2.2. Parades/Reviews</b>										
3.4.1.2.2.1. Identify Principles and Requirements								-	-	-
3.4.1.2.2.2. Assign Supernumerary Duties								-	-	-
3.4.1.2.2.3. Assign Usher Duties								-	-	-
3.4.1.2.2.4. Assign Flag Bearer Duties								-	-	-
3.4.1.2.2.5. Assign Joint Service Cordon Member Duties								-	-	-
3.4.1.2.2.6. Assign Platoon Member Duties								-	-	-
3.4.1.2.2.7. Assign Platoon Sergeant Duties								-	-	-
3.4.1.2.2.8. Execute Platoon Leader Duties								-	-	-
<b>3.4.1.3. COLORS</b>										
<b>3.4.1.3.1. AF CEREMONIES: TR:</b> AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, AFPAM 34-504, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, Ceremonial LPs, MDW & AFDW Directives										
<b>3.4.1.3.1.1. Ceremonies/Events</b>										
3.4.1.3.1.2. Determine Need and Use of a Color Team								-	-	-
<b>3.4.1.3.2. PERSONAL COLORS BEARER: TR:</b> AFI 34-1201, AFPAM 34-1202, DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, LPs										
<b>3.4.1.3.2.1. General Personal Colors Bearer Requirements</b>										
3.4.1.3.2.1.1. Identify Positions' Roles and Responsibilities								-	-	-
3.4.1.3.2.1.2. Assess Positioning of Bearer and Furler								-	-	-
<b>3.4.1.4. DRILL TEAM</b>										
<b>3.4.1.4.1. GENERAL REQUIREMENTS: TR:</b> DAFPAM 34-1203, DAFI 34-160, HGMAN 34-101, HGMAN 34-515, DAFMAN 34-1204, Army TC 3-21.5, Drill Team POI, MDW & AFDW Directives										
3.4.1.4.1.1. Identify Principles and Requirements								-	-	-
<b>3.4.1.4.2. DEVELOPING A ROUTINE: TR:</b> DAFMAN 34-1204, HGMAN 34-515										
<b>3.4.1.4.2.1. Drill Movement Sequences</b>										
3.4.1.4.2.1.1. Create Drill Movement Sequences								-	-	-
3.4.1.4.2.1.2. Identify Balanced and Unbalanced Drill Movement Sequences								-	-	-
<b>3.4.1.4.2.2. Drill Formation Sequences</b>										

3.4.1.4.2.2.1. Sequence Formations and Transitions								-	-	-
3.4.1.4.2.2.2. Draw a Formation and Transition Using Backwards Design								-	-	-
3.4.1.4.2.2.3. Determine Performance Area Conditions and Space Requirements								-	-	-
3.4.1.4.2.2.4. Identify Balanced and Unbalanced Drill Formation Sequences								-	-	-
<b>3.4.1.4.3. SAFETY AND PREPARATION: TR: DAFMAN 34-1204, HGMAN 34-101</b>										
<b>3.4.1.4.3.1. Weapons Preparation</b>										
3.4.1.4.3.1.1. Affix Bayonet for Advanced Rifle Drill								-	-	-
3.4.1.4.3.1.2. Mount Rifle Sling for Advanced Rifle Drill								-	-	-
3.4.1.4.3.1.3. Remove Front/Rear Sight from M1 Rifle								-	-	-
3.4.1.4.3.1.4. Tape Upper and Lower M1 Handguards/Buttstock								-	-	-
<b>3.4.1.4.4. ADVANCED MARCHING TECHNIQUES: TR: DAFMAN 34-1204, HGMAN 34-515</b>										
3.4.1.4.4.1. Execute Mark Time								-	-	-
3.4.1.4.4.2. Execute Rear								-	-	-
3.4.1.4.4.3. Execute Right/Left Flank								-	-	-
<b>3.4.1.4.5. ADVANCED STANDING &amp; MARCHING DRILL: TR: DAFMAN 34-1204, HGMAN 34-515, Drill Team POI</b>										
<b>3.4.1.4.5.1. Basic Requirements</b>										
3.4.1.4.5.1.1. Identify M1 Rifle Balance Points								-	-	-
3.4.1.4.5.1.2. Identify Correct Head and Eye Positions for Rifle Tosses and Catches								-	-	-
3.4.1.4.5.1.3. Identify Correct Rifle Release and Regrip Technique								-	-	-
3.4.1.4.5.1.4. Identify Base Advanced Drill Movements and Requirements								-	-	-
<b>3.4.1.4.5.2. Level 1 Advanced Weapons Handling</b>										
3.4.1.4.5.2.1. Identify Level 1 Advanced Drill Movements and Requirements								-	-	-
<b>3.4.1.4.5.3. Level 2 Advanced Weapons Handling</b>										
3.4.1.4.5.3.1. Identify Level 2 Advanced Drill Movements and Requirements								-	-	-
<b>3.4.1.4.5.4. Level 3 Advanced Weapons Handling</b>										
3.4.1.4.5.4.1. Identify Level 3 Advanced Drill Movements and Requirements								-	-	-
<b>3.1.4.4.5.5. Weapons Exchanges</b>										
3.1.4.4.5.5.1 Identify Weapons Exchanges and Requirements								-	-	-

<b>3.4.1.4.6. PERFORMING A ROUTINE: TR:</b> DAFMAN 34-1204, HGMAN 34-515, Drill Team POI, Local OIs										
<b>3.4.1.4.6.1.</b> Identify Parts, Components, and Elements of a Routine								-	-	-
<b>3.4.1.4.6.2.</b> Identify Positions' Roles and Responsibilities								-	-	-
<b>3.4.1.4.7. LEADING A ROUTINE: TR:</b> DAFMAN 34-1204, Drill Team POI, Local OIs										
<b>3.4.1.4.7.1. Commander Movements/Skills</b>										
<b>3.4.1.4.7.1.1.</b> Execute Ceremonial At Ease with a Saber								-	-	-
<b>3.4.1.4.7.1.2.</b> Execute Walk-Through Sequence								-	-	-
<b>3.4.1.4.7.1.3.</b> Position, Re-position "Box" for Ad hoc/Unscripted Sequences								-	-	-
<b>3.4.1.4.7.2. Commanding Exhibition Routines</b>										
<b>3.4.1.4.7.2.1.</b> Execute Commander Duties								-	-	-
<b>4. RESOURCE MANAGEMENT</b>										
<b>4.1. PROGRAMS</b>										
<b>Description:</b> Administer organizational functions that provide structure, control, and guidance. Manage and account for the unit's physical assets (munitions stockpiles, equipment, small arms, uniforms, flags, etc.)										
<b>Supporting Competencies:</b> <i>Accountability, Decision Making</i>										
<b>4.1.1. Programs (Basic)</b>										
<b>Required Behaviors:</b>										
1. Manage Programs and Procedures										
<b>Criteria:</b> <i>Mission Readiness Preparation</i>										
<b>4.1.1.1. PROGRAM MANAGEMENT</b>										
<b>4.1.1.1.1. GENERAL FUNDAMENTALS: TR:</b> HGMAN 34-101, DAFMAN 34-1204, Local Instructions										
<b>4.1.1.1.1.1.</b> Compare and Contrast Local Mission and Policies with 85G0 Duties and Responsibilities								-	-	-
<b>4.1.1.1.2. SUPPLY: TR:</b> DoDI 5000.64_DAFI 23-111, AFMAN 21-209, AFMAN 23-110, TO 32-1-101, Applicable equipment guides/TO, DAFI 36-2903, DAFMAN 34-1204										
<b>4.1.1.1.2.1. General Requirements</b>										
<b>4.1.1.1.2.1.1.</b> Assess Proper Uniform and Equipment Issue Procedures								-	-	-
<b>4.1.1.1.2.1.2.</b> Assess Proper Uniform and Equipment Turn-in Procedures								-	-	-
<b>4.1.1.1.3. ARMORY: TR:</b> AFI 31-117, AFI 36-2654, AFI 36-2109, AFMAN 21-209 V1, HGMAN 34-101, Local Directives, SFTRG 6, SFTRG 2 V1, DAFI 91-101, AFI 91-102, DAFI 91-204, DESR 6055.09 AFMAN 91-201										

<b>4.1.1.3.1. General Requirements</b>										
<b>4.1.1.3.1.1. Assess Proper Armory Procedures and Execute Custodian Responsibilities</b>								-	-	-