

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



**AIR EDUCATION AND TRAINING
COMMAND MISSION DIRECTIVE 101**

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*Incorporating Change 2, 28 AUGUST 2025
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SECOND AIR FORCE

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This directive establishes the mission, command, and responsibilities for Second Air Force (2 AF) by expanding guidance outlined in Air Force Mission Directive 3, *Air Education and Training Command*. Compliance with this mission directive is mandatory and applies to the Regular Air Force, the Air Force Reserve, the Air National Guard, and USAF civilians and contracted forces who execute and/or support the 2 AF mission. This directive does not apply to United States Space Force. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFI 33-322, *Records Management and Information Governance Program*, and disposed of IAW Air Force Records Information Management System Records Disposition Schedule. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the Department of the Air Force Form 847, *Recommendation for Change of Product*. This publication may not be supplemented. However, this publication may be used as an antecedent and implementing directive, when creating mission directives for subordinate units. The authorities to waive wing/unit level requirements in this publication are hereby identified as T-2. See DAFMAN 90-161, *Publishing Processes and Procedures*, for a description of authorities associated with the Tier numbers. Submit requests for waivers through the chain of command to appropriate Tier waiver approval authority.

SUMMARY OF CHANGES

This interim change revises AETCMD 101 to provide clarity expected from a mission statement, capture the central aspects of a mission statement, and updates references. A margin bar (|) indicates newly revised material.

1. Mission.

1.1. Second Air Force trains Airmen in military discipline and warfighting skills, Air Force core values, basic concepts of airpower, and specialty skills, establishing the foundational competencies of Air-minded Warfighters ready to execute the Air Force Mission: Fly, Fight, and Win!

2. Command.

2.1. The Commander, 2 AF.

2.1.1. Commands the forces of the 2 AF.

2.1.2. Is responsible to the Commander, Air Education and Training Command (AETC) for the administrative and operational control (ADCON and OPCON) of assigned and attached forces.

2.1.3. Executes Department of the Air Force (DAF) enlisted entry-level military education and training, as well as, occupational (non-flying) training and education, which complement and are consistent with the statutory, Higher Headquarters and Secretary-assigned authorities and responsibilities, which other commanders, directors or functional authorities are required to execute within their respective mission areas or units.

2.1.3.1. Is delegated direct liaison authority (DIRLAUTH) with DAF functional authorities; commanders or directors of major commands (MAJCOM), field commands (FIELDCOM), field operating agencies (FOA), direct reporting units (DRU), and Air Reserve Components (ARC) within the DAF; and equivalent officials/leaders within the Department of Defense (DoD).

2.1.3.2. Is delegated direct liaison authority with the leaders and/or representatives of other United States government (i.e., federal, state, and local) organizations, international partners or allies, civilian educational organizations, and commercial industries. **Note:** In accordance with 10 USC 10501, the National Guard Bureau (NGB) is the channel of communications between the DAF and the several states on all matters pertaining to the Air National Guard (ANG).

2.1.3.3. For the purpose of this publication, direct liaison authority is an authority granted by a commander (any level) to a subordinate to directly consult or coordinate an action and compel an agreement with a command or agency within or outside of the granting command. This authority is more applicable to planning than operations and always carries with it the requirement of keeping the commander granting the authority informed. **Note:** This authority is not an authority through which command may be exercised.

2.1.3.4. Is responsible, as the gaining NAF commander for assigned Air National Guard forces, for mobilizing/recalling these forces to active duty, as authorized by Headquarters Air Force (HAF).

2.1.3.5. Is responsible for supporting attached individual mobilization augmentees (IMA) and associated AF Reserve units and assisting with mobilizing or recalling these forces to active duty, as authorized by HAF.

2.2. Second Air Force (2 AF) is an AETC primary subordinate unit (PSU). 2 AF PSUs include:

2.2.1. 17th Training Wing (17 TRW) and its subordinate units execute the occupational (Operations and Support career groups) training and education portions of the command's mission.

2.2.2. 37th Training Wing (37 TRW) and its subordinate units execute the accessions/initial entry, occupational (Operations, Logistics, Support, Medical, and Special Duty career groups) training and education, Defense Language Institute English Language Center (DLIELC), and Inter-American Air Forces Academy (IAAFA) portions of the command's mission.

2.2.3. 81st Training Wing (81 TRW) and its subordinate units execute the occupational (Operations, Logistics, Support, Acquisition, and Special Duty career groups) training and education portions of the command's mission.

2.2.4. 82d Training Wing (82 TRW) and its subordinate units execute the occupational (Logistics and Support career groups) training and education portions of the command's mission.

2.2.5. Special Warfare Training Wing (SWTW) and its subordinate units execute the occupational (Special Operations Ground Combat) training and education portions of the command's mission.

2.3. Second Air Force (2 AF) Supporting Forces.

2.3.1. In support of national military/security objectives, other DAF or non-DAF personnel and/or units may be required or requested by an appropriate authority or agreement to jointly execute and/or support a specified portion [e.g., occupational (non-flying) education and training] of a 2 AF mission.

2.3.2. When personnel and/or units are executing and/or supporting a specified portion of a 2 AF mission, those individuals and/or units are subject to the authorities and directive issuances required to execute and/or support those specific missions.

3. Responsibilities.

3.1. Organize, develop, and equip the forces who plan, program, budget, and execute the 2 AF mission.

3.2. Evaluate, select, and manage DAF personnel for enlisted entry-level military education and training, as well as, occupational (non-flying) training and education developmental special duties. Note: Serves as DAF Career Field Manager for Military Training Instructor (8B000) and Military Training Leader (8B100) Special Duty Identifiers.

3.3. Establish, manage, and/or support occupational (non-flying) training and education networks. Ensure these networks are agile, collaborative, integrated, and focused on mission success.

3.4. Provide planning, programming, budgeting, and liaison functions for planning, executing, evaluating, and integrating occupational (non-flying) training and education processes with other force development and talent management practices.

- 3.5. Identify, procure, and maintain the resources required to execute the occupational (non-flying) training and education mission.
- 3.6. Ensure occupational (non-flying) training and education efforts are outcome-based and produce members with capabilities appropriate to their skill level and experience based on the qualitative (e.g., competency and proficiency) and quantitative (e.g., number and type) requirements and priorities identified by Air Force governance structures, functional authorities, or senior leaders.
- 3.7. Integrate and synchronize occupational (non-flying) training and education opportunities, processes, and services with those of their mission partners (i.e., Air Force Accessions Center, Air University, 19th Air Force, and the United States Air Force Academy).
- 3.8. Execute occupational (non-flying) training and education strategy, planning, analysis, and liaison functions to integrate processes and identify requirements to develop the total force.
- 3.9. Provide an occupational (non-flying) training and education environment that encompasses Operations, Logistics, Support, Acquisition, Special Duty, and Special Warfare career groups, ensuring development activities, opportunities, and services are easily accessible and support individuals and teams to:
 - 3.9.1. Identify, develop, and attain the competencies required for mission accomplishment.
 - 3.9.2. Assess individual readiness and develop strategies for career progression, professional development, and a successful transition to a non-military lifestyle.
- 3.10. Identify, analyze, validate, and catalog occupational competencies required to meet the strategic, operational, and/or tactical mission requirements of the DAF and its functional communities.
 - 3.10.1. Enable leaders to determine occupational (non-flying) competency and capability (personnel trained/qualified) at an individual, organizational, or enterprise level by assessing competencies and corresponding levels of mastery to current or future mission requirements.
 - 3.10.2. Provide joint multi-domain force development opportunities and products to introduce, enhance, or expand foundational and occupational competencies.
 - 3.10.3. Catalog and evaluate external occupational (non-flying) training and education opportunities and products used or recommended for use to satisfy foundational or occupational (non-flying) competencies.
- 3.11. Provide occupational (non-flying) training and education opportunities and/or services (e.g., Defense Language Institute English Language Center, Inter-American Air Forces Academy, Inter-service Training Review Organization courses/schools, etc.) to non-DAF personnel (e.g., Army, Navy, Marines, Coast Guard, Foreign Military, etc.) in support of United States government contracts, treaties, and other such binding agreements or as directed by Headquarters Air Force.

3.12. Support the Air Expeditionary Force mission by providing people and/or equipment for contingency taskings.

WILLIAM A. SPANGENTHAL, Major General, USAF
Deputy Commander, Air Education and Training
Command

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORT INFORMATION*****References***

10 USC 10501, *National Guard Bureau*

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFI 38-101, *Manpower and Organization*, 29 August 2019

AFMD3, *Air Education and Training Command*, 16 July 2019

DAFMAN90-161, *Publishing Processes and Procedures*, 18 October 2023

Adopted Forms

DAF Form 847, *Recommendation for Change of Product*

Abbreviations and Acronyms

ADCON—Administrative Control

AETC—Air Education and Training Command

AF—Air Force

AFI—Air Force Instruction

ANG—Air National Guard

ARC—Air Reserve Component

DAF—Department of the Air Force

DIRLAUTH—Direct Liaison Authority

DoD—Department of Defense

DRU—Direct Reporting Units

FIELDCOM—Field Commands

FOA—Field Operating Agency

HAF—Headquarters Air Force

MAJCOM—Major Command

MOA—Memorandum of Agreement

MOU—Memorandum of Understanding

NGB—National Guard Bureau

OPCON—Operational Control

PSU—Primary Subordinate Unit

SWTW—Special Warfare Training Wing

TAA—Training Affiliation Agreement

TRW—Training Wing

USAF—United States Air Force

USC—United States Code

USSF—United States Space Force

Terms

Administrative Control (ADCON)—the direction or exercise of authority over subordinate or other organizations with respect to administration and support, including organization of Service forces, control of resources and equipment, personnel management, logistics, individual and unit training, readiness, mobilization, demobilization, discipline, and other matters not included in the operational missions of the subordinate or other organizations. ADCON is synonymous with administration and support responsibilities identified in Title 10, USC.

Agreement—includes but is not limited to an Association Plan (A-Plan), Memorandum of Agreement (MOA), Memorandum of Understanding (MOU), Training Affiliation Agreement (TAA), or other such legally binding document required by statute, higher headquarters, or authority.

Air Reserve Components (ARC)—the Air Force Reserve Command and the Air National Guard of the United States.

Competency—a combination of knowledge, skills, abilities, and other characteristics* that manifest in observable and measurable pattern of behaviors required for mission success.

Other Characteristics—things, such as, attitudes, values, and traits, which often have an emotional or personality component. These “enabling behaviors” include work habits, ways of interacting with others, or manners of conducting oneself that contribute to effective work performance.

Department of the Air Force (DAF)—operates under the authority, direction, and control of the Secretary of Defense; organized under the Secretary of the Air Force; and comprised of a Headquarters Air Force (HAF) and two distinct services, which are the United States Air Force (USAF) and the United States Space Force (USSF).

Direct Liaison Authority (DIRLAUTH)—an authority granted by a commander (any level) to a subordinate to directly confer, consult, or coordinate an action with a command or agency within or outside of the granting command. This authority carries with it the requirement of keeping the commander granting the authority informed. **Note:** This authority is not an authority through which command may be exercised.

Education—formal and informal learning focused on general bodies of knowledge, principles within a given discipline, and habits of the mind.

Experiential Learning—formal and informal experiences (e.g., field exercises, internships, or simulations), which enhance and expand an individual’s competencies. This type of learning activity provides challenging environments, broadens perspectives, encourages reflective thinking, introduces new or enhances existing competencies, and allows for the observation of a learner’s real-time actions.

Force Development—the deliberate effort to maximize force readiness through a variety of recruiting, educational, training, and experiential learning activities, opportunities, and services ensuring all Airmen possess the competencies they need to meet DAF mission requirements.

Foundational Competencies—a set of accepted and valued competencies (e.g., Airman’s Foundational Competencies), which enable success across a wide-array of DAF missions, roles, functions, and duties.

Functional Authority—functional authority is granted by the Secretary of the Air Force to a general officer or member of the Senior Executive Service, who serves as a Deputy Chief of Staff or Assistant Secretary to provide oversight and functional advisory services related to a functional (e.g., intelligence, logistics, and operations) community.

Occupational Competencies—competencies required by an individual to successfully execute a mission, role, function, job, task, or duty within a designated or specified workforce category or group of functions requiring similar work (e.g., aircraft maintenance, civil engineering, and nursing).

Operational Control (OPCON)—the command authority that may be exercised by commanders at any echelon at or below the level of combatant command and may be delegated within the command.

Recruiting—the overall process of attracting, selecting, classifying, and enrolling qualified individuals for entry into military service.

Talent Management—integrates various activities to generate a positive, synergistic effect on organizational outcomes and harness individual aptitudes for the mutual benefit of the individual and the organization. Aligns individual capabilities to meet strategic goals—right person in the right job at the right time.

Total Force—includes all Airmen and Guardians (Regular Air Force, Regular Space Force, Air Force Reserve, Air National Guard of the United States, and DAF civilians).

Training—formal and informal learning focused on proficiency development, which is the attainment and retention of skills, knowledge, and attitudes required to meet specific function or job performance requirements.