

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



**AIR EDUCATION AND TRAINING
COMMAND INSTRUCTION 36-2801**

11 DECEMBER 2018

PERSONNEL

AETC RECOGNITION PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Colonel Kerry J. Proulx)

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This instruction implements AFD 36-28, Awards and Decorations Programs and it consolidates annual awards, sponsors and participants, provides a single point of reference, and standardizes reporting and presentation requirements. Email proposed supplements to this instruction to HQ AETC/A1KM at a1kk.awards.decs@randolph.af.mil for approval before they are published. This publication does not apply to the Air National Guard (ANG) or Air Force Reserve Command (AFRC) units. For submission of ANG/AFRC award nominations, route nominations to the ANG or AFRC command channels. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority. **Attachment 1** contains a glossary of references and support information. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using Air Force (AF) Form 847, *Recommendation for Change of Publication*, route AF Forms 847 from the field through the appropriate functional chain of command.

SUMMARY OF CHANGES

This instruction has been substantially revised and must be completely reviewed. It includes new awards, deletes outdated information, and updates offices of primary responsibility (OPR), office symbols, governing directives, award criteria and suspense dates.

1.	Purpose of the AETC Recognition Program.....	2
2.	Awards Programs.....	2
3.	Roles and Responsibilities.	2
Attachment 1—GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION		5
Attachment 2—LISTING OF HQ AETC DIRECTORATES/CSS AND AWARD TABLES		7
Attachment 3—SAMPLE MEMORANDUM FOR SUBMITTING CHANGES TO AETCI 36-2801		49

1. Purpose of the AETC Recognition Program. The purpose of this program is to recognize individual and group outstanding performance, stimulate competition, increase mission effectiveness, emphasize individual and organizational teamwork awards programs, improve morale, and sustain AETC's commitment to excellence.

2. Awards Programs. Tables identifying awards programs managed by each AETC Directorate or Chiefs of Special Staff (CSS) are included at [Attachment 2](#). For information relating to a particular award, consult the reference cited in the table or contact the identified Directorate or CSS award program OPR.

3. Roles and Responsibilities.

3.1. **HQ AETC/A1.** Manages and implements the Special Trophies and Awards (ST&As) Program for AETC.

3.2. **HQ AETC/A1KM Responsibilities:**

3.2.1. Administers the ST&A Program for the Command in accordance with higher headquarters guidance and acts as the focal point for ST&A questions or matters. Supports all assigned Commanders/Directors with the ST&A Program. Contacts HQ AFPC, HAF, and/or Sponsor to obtain answers or resolve matters relating to the ST&A Program.

3.2.2. Each year, establishes a Directorate/CSS monthly board member rotation schedule for Directorates/CSSs to identify personnel to serve as board members to select the command nominee(s) for Air Force, DoD or private organizational-sponsored awards (AFSA, AFA, GEICO, etc.).

3.2.3. In December, staffs and obtains AETC/DS approval of the proposed ST&A Staff Directorate Board Member Schedule for the upcoming calendar year. Distributes schedule to Directorates/CSSs to inform them when they will be tasked to provide board members.

3.2.4. Uses the Task Management Tool (TMT) to solicit nominations from AETC Wings, NAFs, AU, AFRS, DRUs, Directorates and CSSs.

3.2.5. Reviews, monitors and processes nominations for ST&A managed awards. Nominees for HQ AETC specific, Air Force level, and private organizational-sponsored awards (AFSA, AFA, GEICO, etc.) will be selected through a boarding process, if applicable.

3.2.6. Solicits board members via TMT using the ST&A Staff Directorate Board Member Schedule.

3.2.7. Prepares and staffs award TMT packages with transmittal and congratulatory letters for AETC/DS signature.

3.2.8. Sends email to the AETC Wings, NAFs, AU, AFRS, DRUs, Directorates and CSSs announcing the command's winners of all ST&As managed by A1KM.

3.2.9. Submits award packages with required documents to the next level of competition by established suspense date.

3.2.10. Distributes transmittal and congratulatory letters to the winning nominee's chain of command for presentation.

3.2.11. Monitors and sends monthly messages, reminding the field of upcoming suspenses for ST&A Call for Nomination taskers sent out.

3.2.12. Coordinates draft AETCI 36-2801 revision with Directorates/CSSs to ensure AETCI is up to dated, deleting obsolete, adding new, or revising existing functional awards listed in this instruction.

3.2.13. Reviews and coordinates on other Directorate/CSS functional award supplements and/or instructions.

3.3. HQ AETC Directorates/CSSs Functional Award OPR Roles and Responsibilities:

3.3.1. Writes AETC supplements or instructions for Directorate/CSS specific functional awards.

3.3.2. Forwards Directorate/CSS functional award supplements or instructions to AETC/A1KM for review/coordination. Notifies AETC/A1KM of any changes to existing functional awards or when a new functional award is established. Submit changes by a memorandum signed by the Directorate/CSS Director or deputy. See [Attachment 3](#) for format.

3.3.3. Creates and sends call for nominations via a TMT tasker or email to AU, AFRS, NAFs and Wings, as applicable, to solicit for nominations for their functional awards.

3.3.4. Reviews and processes functional award nominations received. If necessary, establishes an award selection board, solicits board members to review nomination packages, and selects command winner(s).

3.3.5. As determined by each Directorate/CSS, routes award staff package to the Director, Deputy Director or designated representative for approval/signature on the congratulatory and transmittal letters.

3.3.6. Functional Award OPR will ensure Director, Deputy Director or designated representative notifies award winners via their chain of command in a timely fashion to eliminate unofficial notification of award recipient.

3.3.7. For higher headquarters winners (Air Force, DoD, etc.) and after the award recipient has been notified, the Functional Award OPR will staff a TMT package through the Director/Deputy Director to the command staff to obtain a congratulatory letter from AETC/CC.

3.4. **Suspense Dates.** The award suspense dates reflected in the tables below are for when the nomination packages are due to the HQ AETC/A1KM and/or the Functional Award OPR.

RICHARD O. COLE, Colonel, USAF
Director, Manpower, Personnel & Services

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 36-28, *Awards and Decorations Program*, 27 June 2018

AFI 36-1004, *The Air Force Civilian Recognition Program*, 26 August 2016

AFI 38-401, *Continuous Process Improvement (CPI)*, 15 April 2016

AFMAN 33-363, *Management of Records*, 1 March 2008

AETCI 36-2802, *AETC Flying and Technical Training, Training Support, Basic Military Training (BMT), and Military Training Leader (MTL) Annual Recognition Program*, 25 September 2017

AMCI 36-2806, *Award Program Management*, 25 March 2010

USAFAI 36-2807, *Colonel James Jabara Airmanship Award*, 7 March 2005

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFA—Air Force Association

AFMA—Air Force Manpower Agency

AFMAN—Air Force Manual

AFRC—Air Force Reserve Command

AFRIMS—Air Force Records Information Management System

AFRS—Air Force Recruiting Service

AFSA—Air Force Sergeants Association

AFSVA—Air Force Services Agency

AMC—Air Mobility Command

ANG—Air National Guard

AU—Air University

BMT—Basic Military Training

CSS—Chief of Special Staff

DoD—Department of Defense

DoE—Department of Energy

EPA—Environmental Protection Agency

HAF—Headquarters Air Force

IMCEA—International Military Community Executives Association

AFIMSC—Air Force Installation and Mission Support Center

MAF—Mobility Air Forces

NAA—National Aeronautic Association

NAF—Numbered Air Force

NCO—Noncommissioned Officer

NDTA—National Defense Transportation Association

OAY—Outstanding Airmen of the Year

OPM—Office of Personnel Management

OPR—Office of Primary Responsibility

POC—Point of Contact

RDS—Records Disposition Schedule

RPA—Remotely Piloted Aircraft

SAF—Secretary of the Air Force

SNCO—Senior Noncommissioned Officer

ST&As—Special Trophies and Awards

TAI—Tuskegee Airman Incorporated

TMT—Task Management Tool

Attachment 2

LISTING OF HQ AETC DIRECTORATES/CSS AND AWARD TABLES

A2.1. The following organizations are responsible for awards listed in the corresponding tables.

Table A2.1. Awards Tables.

<u>DIRECTORATE/CSS</u>	<u>TABLE</u>
Manpower, Personnel and Services Directorate (A1)	A2.1
Intelligence, Analysis and Innovation Directorate (A2/9)	A2.2
Logistics, Engineering and Force Protection Directorate (A4)	A2.3
Operations and Communications Directorate (A3/6)	A2.4
Financial Management and Comptroller (FM)	A2.5
Chaplain Corps (HC)	A2.6
Office of History (HO)	A2.7
International Training and Education (IA)	A2.8
Inspector General (IG)	A2.9
Judge Advocate (JA)	A2.10
Office of Public Affairs (PA)	A2.11
Safety (SE)	A2.12
Command Surgeon (SG)	A2.13
Air Force Recruiting Service (AFRS)	A2.14
Air University (AU)	A2.15
2d Air Force (2 AF)	A2.16
19th Air Force (19 AF)	A2.17

Table A2.2. Awards Monitored by the Manpower, Personnel & Services Directorate (A1).

I	A	B	C	D	E
T			AETC Specific Yes or No		
E	Award (Number Possible)	Criteria Source		Due To	Suspense
M					
1	DoD Distinguished Civilian Service Award (1)	AFPC/DP1SP AFI 36-1004		HQ AETC/A1KM	1 January

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
2	Air Force Sergeants Association (AFSA) Pitsenbarger Award (1)	Air Force Sergeants Association		HQ AETC/A1KM	1 January
3	AF Sexual Assault Prevention Award (4)	AF/CVS		HQ AETC/A1KM	1 January
4	Sexual Assault Prevention and Response Program Award (1)	AF/A1S		HQ AETC/A1KM	1 January
5	A1 Awards Program (70)	AF/A1X A1 Awards Program Guide		HQ AETC/A1KM	1 January
6	Service to America Medals (6) (nominations go directly to sponsor)	www.servicetoamericamedals.org		Samuel J. Heyman Service to America Medals	15 January / See Note
7	Spirit of Hope Award Military Program (1)	AFPC/DP1SP		HQ AETC/A1KM	15 January
8	12 Outstanding Airmen of the Year Awards (3)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 January
9	Air Force First Sergeant of the Year (1)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 January
10	Air Force Honor Guard of the Year Awards (2)	AF/CCC annual call for nominations		HQ AETC/A1KM	15 January
11	Military Training Instructor (MTI) of the Year Award (1)	2AF Career Field Manager		2AF/CMTO	15 January
12	Military Training Leader (MTL) of the Year Award (1)	2AF Career Field Manager		2AF/CMTO	15 January

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
13	Recruiter of the Year (1)	Provided with annual Air Force Sergeants Association (AFSA) Invitation Letter		HQ AETC/A1KM	15 January
14	AETC Civilian of the Year Awards	AETC/CCC		HQ AETC/A1KM	15 January
15	AETC Officer of the Year Awards	AETC/CCC		HQ AETC/A1KM	15 January
16	Key Spouse of the Year Award (1)	AF/A1S		HQ AETC/A1KM	1 February
17	National Association for the Advancement of Colored People (NAACP) Roy Wilkins Renown Service Award (2)	AFPC/DP1SP		HQ AETC/A1KM	15 February
18	Zachary and Elizabeth Fisher Distinguished Civilian Humanitarian Award (1)	AFPC/DP1SP		HQ AETC/A1KM	15 February
19	Federal Asian/Pacific American Council (FAPAC) Military Meritorious Service Award (1) (nominations go directly to sponsor)	www.fapac.org		FAPAC	15 February/ See Note

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
20	Federal Asian/Pacific American Council (FAPAC) Civilian Award (1) (nominations go directly to sponsor)	www.fapac.org		FAPAC	15 February/ See Note
21	USO Service Member of the Year Award (1)	AFPC/DPSIDR		HQ AETC/A1KM	1 March
22	Air Force International Affairs Excellence Award (4)	AFPC/DPSIDR		HQ AETC/A1KM	1 March
23	General Larry O. Spencer Innovation Awards (2)	SAF/MG		HQ AETC/A1KM	1 March
24	Ten Outstanding Young Americans Award (no limit) (nominations go directly to sponsor)	AFI 36-2805 and United States Jaycees at www.usjaycees.org		United States Jaycees	1 March / See Note
25	A1 Community Awards (AEP & SEP)	SAF			1 March
26	NAACP Meritorious Service Award			HQ AETC/A1KM	1 March
27	NAACP Benjamin L. Hooks Distinguished Service Award			HQ AETC/A1KM	1 March
28	AF International Affairs Excellence Award (4)	SAF/IA		HQ AETC/A1KM	1 March
29	American Legion Spirit of Service Award (1)	AFPC/DP1SP		HQ AETC/A1KM	1 March

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
30	Presidential Award for Extraordinary Efforts to Combat Trafficking in Persons			HQ AETC/A1KM	1 March
31	Katharine Wright Memorial Awards (no limit) (nominations go directly to sponsor)	AFI 36-2805, and National Aeronautic Association at http://naa.aero/awards/awards-nominations-calendar		NAA	15 March /See Note
32	Outstanding DoD Employee/Service Member with a Disability Award (2)	AFPC/DP1SP		HQ AETC/A1KM	15 March
33	Presidential Award for Extraordinary Efforts to Combat Trafficking Persons Award	AFPC/DP1SP		HQ AETC/A1KM	25 March
34	Federally Employed Women (FEW) Meritorious Service Award (1) (nominations go directly to sponsor)	www.few.org		FEW	1 April / See Note
35	USAF Alison Award for Character and Innovation (1)	AFPC/DP1SP		HQ AETC/A1KM	1 April
36	Society of American Indian Government Employees (SAIGE) Outstanding Achievement Award (2) (nominations go directly to sponsor)	danny.garceau@saige.org		SAIGE	1 April / See Note

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
37	Roger W. Jones for Executive Leadership Award (1) (SES members only)	American University Award Committee		HQ AETC/A1KM	1 April
38	Jewish Institute for National Security Affairs (JINSA) Grateful Nation Award (1)	AFPC/DP1SP		HQ AETC/A1KM	1 April
39	USAF Cadet of the Year Award (6)	AFPC/DP1SP		HQ AETC/A1KM	15 April
40	League of United Latin American Citizens (LULAC) Excellence in Military Service Award (2) (nominations go directly to sponsor)			HQ AETC/A1KM	15 April / See Note
41	Blacks in Government (BIG) Civilian Meritorious Service Awards (2) (nominations go directly to sponsor)			HQ AETC/A1KM	1 May
42	Tuskegee Airmen Inc. (TAI) Military Awards (no limit) (nominations go directly to sponsor)	AF TAI (USAF POC)		Tuskegee Airmen Inc.	1 May / See Note
43	Mark A. Welsh III One Air Force Award	AFPC/DP1SP		HQ AETC/A1KM	15 May
44	National Image, Inc., Meritorious Service Award (2) (nominations go directly to sponsor)	awards.hispanic.image@gmail.com		National Image, Inc.	15 June / See Note

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
45	National Public Service Award (1)	AFPC/DP1SP		HQ AETC/A1KM	1 July
46	National Organization for Mexican American Rights (NOMAR) Meritorious Service Award (2)			NOMAR	1 July / See Note
47	National Public Service Excellence Award (1)	AFPC/DP1SP		HQ AETC/A1KM	1 July
48	Lance P. Sijan U.S. Air Force Leadership Awards (4)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 July
49	Excellence in Primary Prevention Award (Sexual Assault Awards)				15 July
50	National Organization for Mexican American Rights (NOMAR) Meritorious Award (nominations go directly to sponsor)	AFPC/DP1SP		HQ AETC/A1KM	15 July / See Note
51	Enlisted Aide of the Year Awards (2)	AF/DPG AFI 36-2810		HQ AETC/A1KM	30 July
52	GEICO Military Service Awards (3)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 August
53	Chief of Staff Team Excellence Awards (2)	AFMAA AFI 36-2868		HQ AETC/A1KM	15 August

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
54	Frank G. Brewer Trophy (no limit) (nominations go directly to sponsor)	NAA; http://naa.aero/awards/awards-nominations-calendar		NAA	15 August / See Note
55	Public Benefit Flying Awards (nominations go directly to sponsor)	NAA; http://naa.aero/awards/awards-nominations-calendar		NAA	15 August / See Note
56	Wesley McDonald Distinguished Statesman Aviation Award (no limit) (nominations go directly to sponsor)	NAA; http://naa.aero/awards/awards-nominations-calendar		NAA	15 August / See Note
57	Black Engineer of the Year Science, Technology, Engineering and Math (STEM) Awards (2)	AFPC/DP1SP		HQ AETC/A1KM	15 August
58	Wright Brothers Memorial Trophy (no limit) (nominations go directly to sponsor)	NAA; http://naa.aero/awards/awards-nominations-calendar		NAA	15 August
59	Air Force Outstanding Unit Award (AFOUA)	AFI 36-2803		HQ AETC/A1KM	1 September
60	Air Force Organizational Excellence Award (AFOEA)	AFI 36-2803		HQ AETC/A1KM	1 September

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
61	Brigadier General Wilma Vaught Visionary Leadership Award (3)	AFPC/DP1SP		HQ AETC/A1KM	15 September
62	General Counsel Alternative Dispute Resolution Awards (4)	SAF/GCD		HQ AETC/A1KM	15 December
63	Arthur S. Flemming Awards (6)	AFPC/DP1SP		HQ AETC/A1KM	1 October
64	Institute of Navigation (ION) Awards (7) (nominations go directly to sponsor)	AFI 36-2805; ION http://www.ion.org/awards/		ION	1 October / See Note
65	Women's History Month Foreign Language and Science, Technology, Engineering, & Math (STEM) Role Model Award (1) (nominations go directly to sponsor)	AFPC/DP1SP		HQ AETC/A1KM	15 October
66	DoD African American History Month Recognition Award (1)	AFPC/DP1SP		HQ AETC/A1KM	15 October
67	Eugene Zuckert Management Award (1) (general offices & civilian equivalents only)	AFMAA AFI 36-2829		HQ AETC/A1KM	1 November

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
68	AFA Outstanding AF Civilian Employees of the Year Awards (4)	AFPC/DP1SP		HQ AETC/A1KM	15 November
69	Verne Orr Award (1)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 November
70	Katharine & Marjorie Stinson Trophy (no limit) (nominations go directly to sponsor)	NAA; http://naa.aero/awards/awards-nominations-calendar		NAA	15 November / See Note
71	AFA Aerospace Awards (4)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	30 November
72	AFA Lisa A. Disbrow Outstanding Civilian of the Year Award				1 December
73	General & Mrs. Jerome F. O'Malley Award (1)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	1 December
74	Noncommissioned Officer Association (NCOA) Vanguard Award (1)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 December
75	General Counsel Alternative Dispute Resolution Awards (4)	SAF/GCD		HQ AETC/A1KM	15 December
76	Joan Orr Air Force Spouse of the Year Award (1)	AFPC/DP1SP; AFI 36-2805		HQ AETC/A1KM	15 December
77	DoD David O. Cooke Excellence in Public Administration Award (1)	AFPC/DP1SP		HQ AETC/A1KM	15 December

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
78	Sexual Assault Prevention Innovation Awards (4)	AF/CVS		HQ AETC/A1KM	20 December
79	Presidential Rank Awards (1)	Office of Personnel Management		HQ AETC/A1KM	See Note
80	National Association of Hispanic Federal Executives DoD Civilian Meritorious Service Award (1)	AFPC/DP1SP		HQ AETC/A1KM	See Note
81	National Latina Distinguished Service Awards (2) (nominations go directly to sponsor)	National Latina Association, http://nls.latinastyle.com/		National Latina	See Note
Note: These award programs are tasked for information purposes only to be submitted directly to the sponsor and/or a memorandum from award sponsors/higher headquarters					

Table A2.3. Awards Monitored by the Intelligence, Analysis and Innovation Directorate (A2/9).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Air Force Intelligence, Awards (22)	HQ USAF/A2 call for nominations	No	HQ AETC/A2O	TBD
2	Air Force Analysis of the Year Awards (11)	AFI 36-2844	No	HQ AETC/A2/9	31 January

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
3	The Chanute Award (1)	AFI 36-2862	No	HQ AETC/A2/9	1 February (even years only)
4	Air Force Tester of the Year Awards (3)	AF/TE Call for Nominations and MyPers Awards Database	No	HQ AETC/A2/9	10 March
5	General George C. Kenney Award for Lessons Learned (1)	MyPers Awards Database	No	HQ AETC/A2/9	15 March
6	Air Force Science, Technology Engineering and Mathematics (STEM) Awards (24)	AFI 36-2843 and AFI 36-2835	No	HQ AETC/A2/9	1 June
7	International Test and Evaluation Association Awards (6)	https://www.itea.org/about-itea/awards/ and MyPers Awards Database	No	HQ AETC/A2/9	6 June

Table A2.4. Awards Monitored by the Logistics, Engineering and Force Protection Directorate (A4).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Defense Packaging Policy Group Packaging Excellence Award (1)	AFI 36-2818	No	HQ AETC/A4R	15 January

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
2	Defense Packaging Policy Group Packaging Achievement Award (1)	AFI 36-2818	No	HQ AETC/A4R	15 January
3	Air Force Large Air Terminal of the Year (1)	AFI 36-2818	No	HQ AETC/A4R	15 January
4	Air Force Small Air Terminal of the Year (1)	AFI 36-2818	No	HQ AETC/A4R	15 January
5	Maj Gen Warren R. Carter Logistics Effectiveness Award (1)	AFI 36-2818	No	HQ AETC/A4R	15 January
6	Logistics Readiness Individual Awards	AFI 36-2818	No	HQ AETC/A4R	15 January
7	Logistics Readiness Squadron of the Year, Nonflying Units (1)	AFI 36-2818	No	HQ AETC/A4R	15 January
8	American Petroleum Institute Award	AFI 36-2818	No	HQ AETC/A4R	15 January
9	Dadalian Maj Gen Warren R. Carter Logistics Effectiveness Award	AFI 36-2818	No	HQ AETC/A4R	15 January
10	Bob Baker Fleet Manager of the Year, Large Fleet (1)	GSA/Federal Fleet Policy Council	No	HQ AETC/A4RE	15 February

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
11	Bob Baker Fleet Manager, of the Year, Small Fleet (1)	GSA/Federal Fleet Policy Council	No	HQ AETC/A4RE	15 February
12	General Thomas P. Gerrity Logistics Award (Unit) (1)	AFI 36-2818	Yes	HQ AETC/A4R	15 March
13	General Thomas P. Gerrity Award (Individual) (1)	AFI 36-2818	No	HQ AETC/A4R	15 March
14	CMSAF Thomas N. Barnes Award (Crew Chief of the Year) (1)	AFI 36- 2818_AETCSUP	No	HQ AETC/A4M	15 March
15	National Defense Transportation Association (NDTA) Military Unit Awards (2)	AFI 36-2818	No	HQ AETC/A4R	15 March
16	Air Force General Lew Allen Jr. Trophy (2)	AFI 36- 2818_AETCSUP	No	HQ AETC/A4M	15 June
17	Col Gail Halverson Outstanding Air Transportation Individual Award (1)	AFI 36- 2818_AMCSUP	No	HQ AETC/A4R	1 August
18	Air Force Logistics Readiness General Lew Allen Award (2)	AFI 36-2818	No	HQ AETC/A4R	1 August
19	Automotive Services Excellence Professionals Award	AFI 36-2818	No	HQ AETC/A4R	31 August

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
20	Clements McMullen Memorial Daedalian Weapon System Maintenance Trophy (1)	AFI 36-2818_AETCSUP	No	HQ AETC/A4M	1 October
21	Air Force Maintenance Effectiveness Awards (7)	AFI 36-2818_AETCSUP	No	HQ AETC/A4M	15 October
21	Roy Bateman Award / American Petroleum Institute Trophy (1)	AFI 36-2818	No	HQ AETC/A4R	15 October
22	Air Force Lt Gen Leo Marquez Awards (14)	AFI 36-2818_AETCSUP	No	HQ AETC/A4M	1 November
Awards Monitored by: AFIMSC, DET 7					
1	General Edwin W. Rawlings Awards for Environmental Excellence (2)	MyPers Awards Database	No	AFIMSC/XZT	Winter
2	DoD Fire Department of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Spring
3	DoD Firefighter of the Year (2)	MyPers Awards Database	No	AFIMSC/XZT	Spring
4	DoD Fire Officer of the Year (2)	MyPers Awards Database	No	AFIMSC/XZT	Spring
5	DoD Firefighter of the Year Heroism Award (1)	MyPers Awards Database	No	AFIMSC/XZT	Spring

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
6	Air Force Emergency Management Awards (2)	Air Force Emergency Management Annual Guidance	No	AFIMSC/XZT	July
7	Department of Energy (DoE) Presidential Awards (2)	DoE	No	AFCEC	May
8	Air Force Outstanding Engineering Unit Awards (2)	MyPers Awards Database	No	AFIMSC/XZT	Fall
9	Brig Gen Michael A. McAuliffe Outstanding Housing Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
10	Maj Gen Robert C. Thompson Outstanding Resources Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
11	Brig Gen Archie S. Mayes Outstanding Engineering Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
12	Maj Gen Clifton D. Wright Outstanding Operations Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
13	CMSgt Ralph E. Sanborn Outstanding Fire Protection Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
14	SMSgt Gerald J. Stryzak Outstanding EoD Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
15	Col Frederick J. Riemer Outstanding Readiness Flight of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
16	Air Force Outstanding Civil Engineer Environmental Flight Award (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
17	Harry P. Rietman Outstanding Civil Engineer Civilian of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
18	Maj Gen Eugene A. Lupia Awards (3)	MyPers Awards Database	No	AFIMSC/XZT	Fall
19	Maj Gen L. Dean Fox Outstanding Senior Military Manager of the Year (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
20	Outstanding Civil Engineer Manager of the Year (6)	MyPers Awards Database	No	AFIMSC/XZT	Fall
21	Maj Gen Joseph A. Ahearn Enlisted Leadership Award (CMSgt) (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
22	Maj Gen William D. Gilbert Awards (3)	MyPers Awards Database	No	AFIMSC/XZT	Fall

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
23	Maj Gen Augustus M. Minton Award - Outstanding Author of a Published Article (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
24	Air Force Outstanding Individual Community Planner OTY (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
25	CMSgt Larry R. Daniels Outstanding Military Superintendent Award (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
26	Air Force Design Excellence Awards (2)	MyPers Awards Database	No	AFIMSC/XZT	Fall
27	Air Force Center for Engineering and the Environment (AFCEC) Design Awards (7)	MyPers Awards Database	No	AFCEC	Fall
28	Air Force Civilian Project Manager of the Year (3)	MyPers Awards Database	No	AFCEC	Fall
29	Air Force District, Division, or Host Nation Agent of Year (2)	MyPers Awards Database	No	AFCEC	Fall
30	General Thomas D. White Environmental Awards (14)	MyPers Awards Database	No	AFCEC	Fall

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
31	Secretary of Defense Environmental Awards (6)	MyPers Awards Database	No	AFCEC	Fall
32	Society of American Military Engineers (SAME) Awards (3)	MyPers Awards Database	No	AFIMSC/XZT	Fall
33	National Society of Professional Engineers Federal Engineer of the Year (2)	MyPers Awards Database	No	AFIMSC/XZT	Fall
34	The Balchen/Post Award (1)	MyPers Awards Database	No	AFIMSC/XZT	Fall
35	American Planning Association/ Federal Planning Division Awards (6)	MyPers Awards Database	No	AFCEC	Fall
36	Commander-in-Chief Installation Excellence Awards (2)	MyPers Awards Database	No	AFIMSC/XZT	Oct
Awards Monitored by: Security Forces Division (A4S)					
1	Security Forces Unit of the Year (5)	MyPers Awards Database	No	AFIMSC, Det 7 (Security Forces Division)	15 January
2	Air Force Outstanding Security Forces Individual Awards (18)	MyPers Awards Database	No	AFIMSC, Det 7 (Security Forces Division)	15 October

Table A2.5. Awards Monitored by the Operation and Communications Directorate (A3/6).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Aviator Valor Award (1)	MyPers Awards Database	No	HQ AETC/A3	10 January (see Note)
2	General Thomas D. White U.S. Air Force Space Trophy (1)	MyPers Awards Database	No	HQ AETC/A3	10 January
3	Cheney Award (1)	MyPers Awards Database	No	HQ AETC/A3	10 January (see Note)
4	MacKay Trophy (1)	MyPers Awards Database	No	HQ AETC/A3	10 January (see Note)
5	Anthony C. Shine Awards (3)	MyPers Awards Database	No	HQ AETC/A3	1 February (see Note)
6	AETC Command Post Annual Awards (10)		Yes	HQ AETC/A3	1 February
7	Lt Gen Claire Lee Chennault Award (1)	MyPers Awards Database	No	HQ AETC/A3	1 February (see note)
8	Operations Plans and Programs Award (5)	MyPers Awards Database		HQ AETC/A3O	15 February
9	General (Ret) Larry D. Welch Award (1)	MyPers Awards Database	No	HQ AETC/A3N	1 March
10	Nuclear and Missile Operations (13N) Awards (3)	MyPers Awards Database	No	HQ AETC/A3N	1 March
11	Nuclear Deterrence Operations Awards (9)	MyPers Awards Database	No	HQ AETC/A3N	1 March
12	Annual Weather Awards (16)	MyPers Awards Database	No	HQ AETC/A3/6	1 October

13	Col James Jabara Airmanship Award (1)	USAF AI 36-2807	No	HQ AETC/A3/6	1 November (see Note)
14	Outstanding Special Tactics Officer of the Year (1)	MyPers Awards Database		HQ AETC/A3S	See Note
15	Outstanding Combat Controller of the Year (SNCO, NCO, Airman) (3)	MyPers Awards Database		HQ AETC/A3S	See Note
16	Outstanding Combat Rescue Officer of the Year (1)	MyPers Awards Database		HQ AETC/A3S	See Note
17	Outstanding Pararescueman of the Year (SNCO, NCO, Airman) (3)	MyPers Awards Database		HQ AETC/A3S	See Note
18	Information Dominance Annual Awards (41)	MyPers Awards Database	No	HQ AETC/A6	10 October
19	General John P. Jumper Award for Excellence in Warfighting Integration (3)	MyPers Awards Database	No	HQ AETC/A6	10 October
20	AF Command, Communication and Computer (C4) Association Awards	AF C4 Association	No	HQ AETC/A6	Spring

Note: These award programs are announced upon receipt of the call for nominations message or memorandum from the award sponsors/higher headquarters. They may have short suspenses for nomination submissions.

Table A2.6. Awards Monitored by the Comptroller (FM).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Under Secretary of Defense (Comptroller) Financial Management Awards Program (12)	DoDFMR Vol. 1	No	HQ AETC/FMP	28 February
2	Financial Management and Comptroller Annual Awards (22)	MyPers Awards Database	No	HQ AETC/FME	15 November
3	American Society of Military Comptrollers Awards (4)	Local chapter guidance	No	ASMC	1 December

Table A2.7. Awards Monitored by Chaplain Corps (HC).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Charles I. Carpenter Award for the Outstanding Large Chapel Team (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
2	Terence P. Finnegan Award for the Outstanding Medium Chapel Team (1)	MyPers Awards Database	No	HQ AETC/HC	15 January

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
3	Robert P. Taylor Award for the Outstanding Small Chapel Team (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
4	Outstanding Religious Support Team Award (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
5	Edwin R. Chess Award for Outstanding Company Grade Chaplain of the Year (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
6	Gerald Cullins Award for the Outstanding Religious Affairs Senior NCO of the Year (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
7	Charles R. Meier Award for the Outstanding Religious Affairs NCO of the Year (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
8	Richard C. Schneider Award for the Outstanding Religious Affairs Airman of the Year (1)	MyPers Awards Database	No	HQ AETC/HC	15 January
9	Chaplain Corps Civilian of the Year Award (1)	MyPers Awards Database	No	HQ AETC/HC	15 January

Table A2.8. Awards Monitored by Office of History (HO).

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
1	Excellence in History Program Awards (3)	MyPers Awards Database	No	HQ AETC/HO	15 February
2	Excellence in Periodic History Awards (4)	MyPers Awards Database	No	HQ AETC/HO	15 February
3	Excellence in Contingency History Awards (2)	MyPers Awards Database	No	HQ AETC/HO	15 February
4	Excellence in MAJCOM, DRU, and FOA Program and Annual History Awards (4)	MyPers Awards Database	No	HQ AETC/HO	15 February
5	Robert F. Futrell Award (1)	MyPers Awards Database	No	HQ AETC/HO	15 February
6	Air Force Heritage Awards (4)	MyPers Awards Database	No	HQ AETC/HO	15 February
7	Grant M. Hales Career Contribution Awards (no limit)	MyPers Awards Database	No	HQ AETC/HO	15 February
8	History Support Awards (no limit)	MyPers Awards Database	No	HQ AETC/HO	15 February

Table A2.9. Awards Monitored by International Training & Education (IA).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	USAF IMSO/Team of the Year Award	Guidelines for the IMSO/Team of the Year Award	No	HQ AETC/IA	1 February
2	AETC International Student Support Award	AETC/IA Award Guidelines	Yes	HQ AETC/IA	15 November

Table A2.10. Awards Monitored by the Inspector General (IG).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	John P. Flynn Inspector General Awards (5)	MyPers Awards Database	No	HQ AETC/IG	14 February
2	Howard W. Leaf Inspector General Award (8)	MyPers Awards Database	No	HQ AETC/IG	14 February
3	Junius W. Jones Inspector General Award (3)	MyPers Awards Database	No	HQ AETC/IG	14 February

Table A2.11. Awards Monitored by the Staff Judge Advocate (JA).

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
1	Outstanding Young Judge Advocate of the Year Award (Albert M. Kuhfeld Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
2	Outstanding Air Reserve Component Judge Advocate of the Year Award (Reginald C. Harmon Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
3	Outstanding Civilian Attorney of the Year Award (James O. Wrightson, Jr. Award)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
4	Outstanding Paralegal Noncommissioned Officer of the Year Award (Steve Swigonski Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
5	Outstanding Paralegal Senior Noncommissioned Officer of the Year Award (Karen Yates-Popwell Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
6	Outstanding Air Reserve Component Paralegal of the Year Award (David Westbrook Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
7	Outstanding Legal Service Civilian of the Year Award (Harold R. Vague Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
8	Outstanding Senior Attorney Award (Stuart R. Reichart Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February
9	Outstanding Paralegal Airman of the Year Award (Thomas Castleman Award) (1)	Pending publication of TJAG guidance	No	HQ AETC/JA	February

Table A2.12. Awards Monitored by the Office of Public Affairs (PA).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Public Affairs Award for Communication Excellence (Brig Gen Harry J. Dalton, Jr. Award)	Public Affairs Awards Program Guide	No	HQ AETC PA	November
2	Public Affairs Award for Communication Excellence (Maj Henry H. "Hap" Arnold Award)	Public Affairs Awards Program Guide	No	HQ AETC PA	November

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
3	Public Affairs Award for Communication Excellence (Best Crisis Communication)	Public Affairs Awards Program Guide	No	HQ AETC PA	November
4	Public Affairs Award for Communication Excellence (Best Innovation)	Public Affairs Awards Program Guide	No	HQ AETC PA	November
5	Public Affairs Award for Communication Excellence (Outstanding Communication Airman {E-1 - E-4})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
6	Public Affairs Award for Communication Excellence (Staff Sergeant Christopher S. Frost Outstanding Communication NCO {E-5-E-6})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
7	Public Affairs Award for Communication Excellence (Outstanding Communication SNCO {E-7 - E-8})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
8	Public Affairs Award for Communication Excellence (A1C Daryl G. Winters Award for Combat Communications)	Public Affairs Awards Program Guide	No	HQ AETC PA	November

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
9	Public Affairs Award for Communication Excellence (Capt Bradley R. Schuldt Outstanding Communication CGO {O-1 - O-3})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
10	Public Affairs Award for Communication Excellence (Outstanding Communication FGO {O-4 - O-5})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
11	Public Affairs Award for Communication Excellence (Outstanding Communication Civilian, Cat I {GS-5 - GS-9})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
12	Public Affairs Award for Communication Excellence (Outstanding Communication Civilian, Cat II {GS-10 - GS-12})	Public Affairs Awards Program Guide	No	HQ AETC PA	November
13	Public Affairs Award for Communication Excellence (Outstanding Communication Civilian, Cat III {GS-13 - GS-14})	Public Affairs Awards Program Guide	No	HQ AETC PA	November

Table A2.13. Awards Monitored by Safety (SE).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Cross-Functional Safety Awards (6)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
2	Secretary of the Air Force Safety Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
3	Chief of Safety Special Achievement Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
4	Air Force Safety Civilian Professional of the Year Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
5	Air Force Safety Enlisted Professional of the Year (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
6	Air Force Safety Officer of the Year (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
7	Air Force Safety Hall of Fame (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
8	Aviation Safety Awards (5)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
9	Major General Benjamin D. Foulois Memorial Award (Daedalian Flight Safety Award) (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
10	Koren Kolligian, Jr., Trophy (1) Achievement Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
11	Air Force Chief of Safety Aircrew of Distinction Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
12	Air Force Chief of Safety Aviation Maintenance Safety Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
13	Aero Club Safety Certificate (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
14	Occupational Safety Awards (2)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
15	Col Will L. Tubbs Memorial Award For Occupational Safety (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
16	Air Force Chief of Safety Outstanding Achievement Award for Occupational Safety (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
17	Space Safety Award (1)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
18	Air Force Chief of Safety Outstanding Achievement Award for Space Safety (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
19	Weapons Safety Awards (2)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
20	Air Force Nuclear Surety Outstanding Achievement Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
21	Air Force Chief of Safety Outstanding Achievement Award for Weapons Safety Award (1)	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
22	Non-Annual Awards (1)	AF Safety Awards Guide	No	HQ AETC/SEO	15 October
23	Well Done Award	Air Force Safety Awards Guide	No	HQ AETC/SEO	15 October
24	AETC Safety Awards (15)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
25	AETC Annual Unit Safety Awards (5)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
26	To Promote Safety (TOPS) Trophy (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
27	General Frank P. Lahm Trophy (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
28	AETC Occupational Safety Excellence Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
29	AETC Weapons Safety Excellence Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
30	AETC Director of Safety Aircrew Distinction Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
31	AETC Individual Safety Awards (8)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
32	AETC Director of Safety Outstanding Airmanship Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
33	AETC Flight Safety Officer of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
34	AETC Flight Safety NCO of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
35	AETC Aviation Maintenance Safety Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
36	AETC Weapons Safety Manager of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
37	AETC Occupational Safety of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
38	AETC Occupational Safety Technician of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
39	AETC Occupational Safety Representative of the Year Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	15 October
40	AETC Event Driven Safety Awards (3)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	Event Driven
41	AETC Aviation Safety Well Done Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	Event Driven
42	AETC Occupation Safety Well Done Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	Event Driven
43	AETC Weapons Safety Well Done Award (1)	AETC Safety Awards Guide	Yes	HQ AETC/SEO	Event Driven
Note: AFI 36-2833 and AFI 36-2833_AETCSUP is being rescinded. All award guidance is now found in the Air Force and AETC Safety Award Guides.					

Table A2.14. Awards Monitored by the Surgeon General (SG).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Medical Service Corps Awards (8)	MyPers Awards Database	No	HQ AETC/SG	15 October
2	Biomedical Sciences Corps Awards (7)	MyPers Awards Database	No	HQ AETC/SG	15 October
3	Dental Corps Awards (6)	MyPers Awards Database	No	HQ AETC/SG	15 October
4	Medical Enlisted Corps Awards (38)	MyPers Awards Database	No	HQ AETC/SG	15 October
5	Medical Corps Awards (4)	MyPers Awards Database	No	HQ AETC/SG	15 October
6	Nurse Corps Awards (6)	MyPers Awards Database	No	HQ AETC/SG	15 October
7	Medical Service Civilian Corps Awards (3)	MyPers Awards Database	No	HQ AETC/SG	15 October
8	Multi-Corps Awards (9)	MyPers Awards Database	No	HQ AETC/SG	15 October

Table A2.15. Awards Monitored by the Air Force Recruiting Service (AFRS).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Major General A.J. Stewart -Top Recruiter Award (All Programs)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
2	AFRS Commander's Award of Excellence	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
3	Squadron Standard of Excellence Award – EA & HP	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
4	Flight Standard of Excellence Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
5	MEPS Standard of Excellence Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
6	Langley Spirit Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
7	Top Squadron	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
8	Top Squadron - EA Programs	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
9	Top Squadron - HP Programs	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
10	Top Squadron - LO Programs	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
11	Bob Cantu Most Improved Squadron Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
12	Top Squadron Safety Award – All Programs	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
13	Commander’s Achievement Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
14	Superintendent’s Achievement Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
15	Production Superintendent’s Achievement Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
16	First Sergeant’s Achievement Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
17	Top Operations Flight Commander Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
18	Top Support Flight Commander Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
19	Top Production Superintendent	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
20	Top Civilian Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
21	Top Flight Chief – HP	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
22	Top Flight Chief – EA	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
23	Top Recruiter – HP	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
24	Top Recruiter – EA	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
25	Top Recruiter – LO	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
26	Top Rookie Recruiter Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
27	Top Health Professions Flight	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
28	Top Enlisted Accessions Flight	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
29	Top Operations Flight	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
30	Top Training & Marketing Flight	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
31	Top Support Flight	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
32	Top Support Award	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
33	Top Support Award - 8R	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
34	Top Medical Corps Recruiter (FQ)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
35	Top Medical Corps Recruiter (FAP)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
36	Top Medical Corps Recruiter (HPSP)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
37	Top Dental Corps Recruiter (FQ)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
38	Top Dental Corps Recruiter (FAP)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
39	Top Dental Corps (HPSP) Recruiter	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
40	Top Nurse Corps Recruiter (FQ)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
41	Top Nurse Corps Recruiter (HPSP)	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
42	Top BSC Recruiter	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
43	Top Biomedical Science Corps (HPSP) Recruiter	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
44	Top MEPS	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October
45	Spouse of the Year	AFRS Awards Program Guide	Yes	HQ AFRS/RSOT	15 October

Table A2.16. Awards Monitored by Air University (AU).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Secretary of the Air Force Leadership Award	AU Call for Nominations Msg	Yes	AU/A3	15 April
2	AETC Educator of the Year	AU Call for Nominations Msg	Yes	AU/A3	1 June
3	General Muir S. Fairchild Educational Achievement Award	AU Call for Nominations Msg	Yes	AU/A3	15 August

Table A2.17. Awards Monitored by 2d Air Force (2 AF).

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
1	Technical Training Flight Commander or Chief (1)	AETCI 36-2802	Yes	2 AF	
2	Technical Training Officer/Enlisted/Civilian Instructor of the Year (5)	AETCI 36-2802	Yes	2 AF	
3	Technical Training Support Officer/Enlisted/Civilian of the Year (5)	AETCI 36-2802		2 AF	
4	BMT Flight Commander of the Year (1)	AETCI 36-2802		2 AF	

Table A2.18. Awards Monitored by 19th Air Force (19 AF).

I T E M	A Award (Number Possible)	B Criteria Source	C AETC Specific Yes or No	D Due To	E Suspense
1	Lt Gen Gordon A. Blake Aircraft Save Award & Aircraft Assist Award (2)	MyPers Awards Database	No	19 AF	
2	AETC Top Ops Squadron (5)	AETCI 36-2802	Yes	19 AF	10 January
3	AF Airfield Operations, Ground Radar & Airfield Systems Annual Awards (19)	MyPers Awards Database	No	19 AF	15 November
4	Command & Control Battle Management Operations Awards (3)	MyPers Awards Database	No	19 AF	15 January
5	Air Battle Manager of the Year Award (1)	MyPers Awards Database	No	19 AF	15 January
6	Aviation Resource Management Awards (9)	MyPers Awards Database	No	19 AF	1 October
7	MG Glenn A. Profitt II Award (Flying Training Officer Instructor of the Year)(1)	AETCI 36-2802	Yes	19 AF	31 January
8	Flying Training Flight Commander of the Year (1)	AETCI 36-2802	Yes	19 AF	31 January
9	Flying Training Enlisted Instructor of the Year (1)	AETCI 36-2802	Yes	19 AF	31 January

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
10	AETC Flying Training Civilian Instructor of the Year (1)	AETCI 36-2802	Yes	19 AF	31 January
11	Aircrew Flight Equipment Awards (8)	MyPers Awards Database	No	19 AF	1 November
12	American Fighter Aces Association (AFAA) Francis S. Gabreski Award (AETC) (1)	MyPers Awards Database	No	19 AF	1 February (see Note)
13	SMSgt Albert L. Evans Outstanding Air Refueling Section of the Year (1)	AMCI 36-2806	No	19 AF	1 February
14	Outstanding MAF Combat Airlift and Tanker Tactician Officer and NCO of the Year (4)	AMCI 36-2806	No	19 AF	15 February
15	Col Joseph B. Duckworth Annual Air Force Instrument Award (1)	MyPers Awards Database	No	19 AF	15 February
16	Jolly Green Association Rescue Mission of the Year (Individual or Crew) (1)	MyPers Awards Database	No	19 AF	15 February

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
17	SSgt Henry E. "Red" Erwin Outstanding Enlisted Aircrew Member (3)	MyPers Awards Database	No	19 AF	28 February
18	Brig Gen Ross Hoyt Awards (1)	AMCI 36-2806	No	19 AF	1 March
19	Lt Gen William H. Tunner Award (1)	AMCI 36-2806	No	19 AF	1 March
20	Gen John P. Jumper Undergraduate RPA Training Award (1)	AETCI 36-2605 Vol 13	Yes	19 AF	1 March
21	Airlift/Tanker Association Young Leadership Awards (2)	AMCI 36-2808	No	19 AF	1 April
22	General Robert "Dutch" Huyser Awards (5)	AMCI 36-2806	No	19 AF	10 April
23	General P. K. Carlton Award for Valor (1)	AMCI 36-2806	No	19 AF	15 April
24	Air Rescue Association Richard T. Knight Award (1)	MyPers Awards Database	No	19 AF	1 June
25	Daedalian Exceptional Pilot Award (1)	MyPers Awards Database	No	19 AF	15 November
26	Collier Trophy (1)	MyPers Awards Database	No	19 AF	15 November
27	General John P. Jumper Award for Outstanding Air Force RPA Air Crew (1)		Yes	19 AF	30 November

I T E M	A	B	C	D	E
	Award (Number Possible)	Criteria Source	AETC Specific Yes or No	Due To	Suspense
28	Air Force Electronic Warfare Awards (19)	MyPers Awards Database	No	19 AF	
29	AETC Outstanding Survival, Evasion, Resistance, and Escape (SERE) Specialist of the Year (SNCO, NCO, Airman) (3)		Yes	19 AF	See Note
<p>Note: These award programs are announced upon receipt of call for nomination message or memorandum from award sponsors/higher headquarters. They will have short suspenses for nomination submissions.</p>					

Attachment 3

SAMPLE MEMORANDUM FOR SUBMITTING CHANGES TO AETCI 36-2801

A3.1. Sample Memorandum for Submitting Changes to AETCI 36-2801.

Figure A3.1. Sample Memo.

MEMORANDUM FOR HQ AETC/A1KM

FROM: HQ AETC/A7S

SUBJECT: Request for Changes to AETCI 36-2801

1. Request the following award be (established or deleted) under table (number) for our functional area:

I T E M	A	B	C	D
	Award (Number Possible)	Criteria Source	Due To	Suspense
1	Air Force Outstanding Security Forces Individual Awards (18)	AFI 36-2848	HQ AETC/A7S	15 January
2				

2. If you have any questions, our POC is (grade, name, office symbol, phone number).

(Signature)
Director/CSS or Deputy