TRAINING SERVICES TIME CARD

DATE	WORK CENTER	SUPERVISOR

EMPLOYEE	W.O. NUMBER	HRS	UN CODE	HRS	TOTAL
REMARKS	TOTAL				

MANHOURS		
ASSIGNED (+)		
BORROWED (+1)		
OVERTIME (+1)		
LOANED (-1)		
TOTAL ACCOUNTED FOR		

AETC FORM 428, 20100201 Supersedes AETC IMT 428, 19930901, V2
Prescribed by: AETCI21-109

1. Account for 8 hours for each employee.
2. Account for hours to nearest hour.

INDIRECT

UN - 1	Supervision and Management
UN - 2	Clerical
UN - 3	Inspection
UN - 4	Cleaning and Policing
UN - 5	TDY (Duty away from Branch)
UN - 6	Coordination/Consultation
UN - 7	Shop and Equipment Maintenance
UN - 8	Lag Time (Training devices awaiting parts)
UN - 9	Safety
UN - 10A	Absence (Except sick leave)
UN - 10M	Military Duty
UN - 10S	Sick Leave
UN - 11	Research
UN - 20	Training, Conferences and Briefings
UN - 21	Vehicle and/or Equipment Operator

AETC FORM 428, 20100201 ***(REVERSE)***