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Materiel Management

***READINESS SPARES PACKAGE
DEPLOYMENT***

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This handbook derives from AFI 23-101, *Materiel Management Policy*, and AFMAN 23-122, *Materiel Management Procedures*, to provide advisory and informational guidance for all individuals and units in ACC-assigned Regular Air Force, Air Force Reserve, Air National Guard (ANG), and Department of the AF civilians supporting AF materiel management operational missions at wing-level and below units regarding the execution of Readiness Spares Package Deployment oversight. Ensure all records created as a result of processes described in this publication are maintained IAW AFI 33-322, *Records Management and Information Governance Program*, and disposed of IAW the AF Records Disposition Schedule located in the AF Records Information Management System. Refer recommended changes and questions about this publication to the OPR using the DAF Form 847, *Recommendation for Change of Publication*; route DAF Forms 847 from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all supplements must be routed to the OPR of this publication for coordination prior to certification and approval. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Department of the Air Force.

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Chapter 1

ACC/A4RM WEAPON SYSTEM SUSTAINMENT TEAM (WSST)

1.1. Materiel and MRAP Branch (A4RM). The branch provides oversight for Materiel Management Programs to ensure proper receipt, storage, issue, and returns of AF inventories supporting all Weapons Systems within the command. It also provides direction, oversight, education, and coordination of audit readiness efforts across ACC and serves as the interface between ACC bases and HAF/SAF for all pre- and post-audit functions.

1.2. Scope. A4RM also provides overall management of approved Combat Air Force Readiness Spares Packages (RSPs) by conducting annual base and program level reviews. The branch is a conduit for integrating, coordinating, and disseminating strategic, operational, and tactical level materiel management initiatives, ideas, and programs.

1.3. Lead Command. Lead Major Command (MAJCOM) Weapon Systems Responsibilities for:

1.3.1. Fighters: A-10, F-15, F-16, F-22

1.3.2. Personnel Recovery: HH-60G/W, HC-130J

1.3.3. Intelligence, Surveillance, and Reconnaissance (ISR): EC-130H, EC-37B, RQ4, MQ-9, U-2, RC/WC-135

1.3.4. Command and Control (C2): E-3, E-11

1.3.5. For F35 Deployment Spares Package (DSP), reference the F35 Sustainment Supply User Guide. For USAF specific guidance reference AFI 23-101_ACCSUP, Chapter 8, Logistics Programs and Systems.

Chapter 2

TASKING REQUIREMENTS

2.1. Scheduled Immediate Response Force Window:

2.1.1. IAW AFMAN 23-122, Chapter 9, Para. 9.4 Project Code 703, Safeguard Support. Any unit(s) tasked to support Immediate Response Force (IRF) and or replacement naming mission set, can have their Readiness Spares Package (RSP) assigned Project Code (PC) 703 and Project Flag (PF) B for the duration of their IRF window. All PC 703 requisitions will be prioritized equal to all other 7-series project codes, but lower than all 9-series project coded requisitions.

2.1.2. IAW AFMAN 23-122, Chapter 9, Para. 9.4.2.2.2. Units will be directed by their respective MAJCOM to load PC 703/PF-B to the applicable IRF tasked Kit Serial Number (KSN) 30 days prior to the IRF window start day.

2.2. Upon Receipt of Tasking Notification:

2.2.1. IAW AFMAN 23-122, Para 2.6.15.2. Immediately upon notification of deployment, to include forward-deployments and returns, MRSP personnel will prepare and submit a deployment notification email message to their corresponding MAJCOM/A4RM. See [Figure 2.1](#) for email message template.

2.2.2. Units that deploy to locations with no Integrated Logistics System – Supply (ILS-S) capabilities or an active SRAN will notify their MAJCOMs (on SIPR) to coordinate with 635 Supply Chain Operations Wing, Logistics (SCOW/LG) Contingency Ops for support.

Figure 2.1. Mission Readiness Spares Package (MRSP) Deployment Notification.

SUBJECT: MRSP DEPLOYMENT OR FORWARD DEPLOYMENT NOTIFICATION

1. IAW AFMAN 23-122, the following information is provided:

- a. Home (Storing) Base.
- b. Using Unit.
- c. ORG and Shop Code(s)
- d. MDS Supported.
- e. Date Deployed.
- f. Deployment location and inclusive dates of deployment (if security classification applies to location or duration, classify message accordingly).
- g. Purpose of deployment (if security classification applies to location or duration, classify message accordingly).
- h. Remarks: As required.

2. Squadron/Office symbol, Rank, Last Name, DSN ### #####

Note: For deployments less than 30 days, accountability of kit will remain at home station. For deployments greater than 30 days, accountability of kits will be transferred to deployed SRAN.

Chapter 3

PRE-DEPLOYMENT PREPARATION AND CONSIDERATIONS

3.1. Purpose. To provide units with initial pre-deployment procedures before departing home station/deployed site.

Figure 3.1. Initial Preparation Checklist.

Subject	Reference	Yes	No	N/A
Folder	Create a folder with all information required in preparation for this deployment.			
POC's	Assign RSP Point of Contact (POC) for this deployment and notify MAJCOM: Primary: _____ Alternate: _____			
Notifications	Date notification was forwarded to lead MAJCOM, gaining MAJCOM, and gaining unit. Losing Unit: _____ Gaining Unit: _____ Date: _____ KSN: _____			

3.2. Purpose. To provide units with pre-deployment procedures within 50-60 days before departing home station/deployed site.

Figure 3.2. 50 – 60 Days Pre-deployment Checklist.

Subject	Reference	Yes	No	N/A
<i>Aircraft Sustainability Module (ASM)</i> <i>Reference AFMAN 23-122 para 2.6.7.6</i>	Did you contact SCOW/LGS to request a Deployment ASM Computation? Request AFMC to process an out-of-cycle Deployment Computation. Provide all flying scenario data via SIPR. Please courtesy copy your gaining unit/MAJCOM and lead MAJCOM on the request.			
<i>Deployment Computations Results</i>	Did you review the ASM Deployment Computation Results? Once deployment computations results are processed and sent to the unit, review the levels and validate MDS at the AOR. Verify if a Command High Priority Mission Support Kit (CHPMSK), High Priority Mission Support Kit (HPMSK), In-place Readiness Spares Package (IRSP) exists downrange			
<i>Authorization Considerations and tailoring your kit for deployment</i>	Do in-place authorizations exist in the deployed AOR? If in place authorizations are loaded, validate the authorizations against your unit's RSP and/or stock levels against the deployment computation and modify the deploying authorized quantities accordingly. (See Example 1.xx below.)			
<i>Logistics coordination</i>	Have you coordinated with Logistics Planner (LOGPLAN) and the Unit Deployment Manager (UDM) on how many pallet positions the RSP will require?			
<i>Air Trans and TMO</i>	Have you coordinated with Air Trans/TMO for loading requirements?			
<i>Pallet Position, configuration, and segmentation</i>	Begin configuration of pallets to match transportation requirements			

3.3. Purpose. To provide units with pre-deployment procedures within 30-45 days before departing home station/deployed site.

Figure 3.3. 30 – 45 Days Pre-Deployment Checklist.

Subject	Reference	Yes	No	N/A
<i>IRF/Global Response Force (GRF) Window</i>	Have you requested a Project Code IAW tasking order (703/9XX)?			
<i>Management Product</i>	Have you downloaded/shared the latest supportable shortages report for the deploying RSP?			
<i>Backorders</i>	Have you processed backorders in ILS-S to fill the shortages in the RSP?			
<i>Supply Chain Operation Squadron Support</i>	Contact appropriate SCOS of deploying MDS to request assistance in filling any RSP shortfalls (Inform owning and lead MAJCOMs)			
<i>De-Robusting. Reference AFMAN 23-122, Chapter 2, para 2.6.15.5.2.</i>	Have you coordinated with the SCOS to perform de-robusting procedures of redeploying RSP.			

3.4. Purpose. To provide units with pre-deployment procedures within 30 days before departing home station/deployed site.

3.4.1. IAW AFH23-123, Volume 2, Part 1, *Integrated Logistics System-Supply (ILS-S), Materiel Management Operations*, Chapter 5, Para 5.2.38.2.12.1.3, and AFMAN 23-122, Chapter 2, Paragraph 2.6.15.5.5.. Tasked units will apply the CJCS PC to the RSP with a contingency flag C. Units will apply appropriate CJCS PC/PF to the RSP no earlier than 30 days prior to the actual marshalling date stated in the tasking order.:

Figure 3.4. 30 Days Pre-Deployment Checklist.

Subject	Reference	Yes	No	N/A
<i>EXORD</i>	Have you sent COCOM an EXORD to ensure a higher temporary FAD is established? Requires 635 SCOW/LGS coordination (see Note 1 pg 13 for template)			
<i>Lead MAJCOM Project Code</i>	Have you requested approval to load the 9 Series Project code from the Lead MAJCOM?			
<i>Shortfall Assets</i>	Have you identified all shortfall assets?			
<i>Functional Check</i>	Have you identified all assets requiring functional checks?			
<i>Mating</i>	Have you identified all assets that require mating prior to the deployment?			

<i>Coordination of C-Decks</i>	Did you process C-Decks to the appropriate back shop to accomplish functional checks and mating?			
<i>Deployment Schedule of Events (DSOE)</i>	Have you received the DSOE from SRCC?			
<i>CANN Actions</i>	Did you coordinate the deploying maintenance unit to discuss remaining shortfalls for any possible CANN actions required?			
<i>Inventory</i>	Are both the Mobility Readiness Spares Package and/or the Consumables Readiness Spares Package (CRSP), and/or the Mission Support Kit (MSK) 100% inventoried?			
<i>Inventory</i>	Are all inventory discrepancies solved?			
<i>Inspections – Shelf Life</i>	Are all shelf-life dates validated? Have you coordinated with inspection for expired items or items which may expire during the duration of the deployment?			

3.5. Purpose. To provide units with pre-deployment procedures within 14 days before departing home station/deployed site.

Figure 3.5. 14 Days Pre-Deployment Checklist: Follow-Up Actions.

Subject	Reference	Yes	No	N/A
<i>C Decks</i>	Have you ensured all functional checks and mated items were returned/turned-in from back shops?			
<i>CANNS</i>	Were all CANN'd assets turned into Flight Service Center for TEX 2 Turn-Ins against kit due-outs?			
<i>Shortages</i>	Did you review the deploying kit for any additional shortages again? If new shortages exist and serviceable balances are on base, process assets to fill the deploying kit.			

<i>Validate Classified and COMSEC Items</i>	<p>Have you conducted a Warehouse Validation on the deploying RSP to verify Classified/COMSEC assets are properly marked within the vault?</p> <p>Are the Serial Numbers validated, and correct?</p> <p>Are CIR or DPAS Custodian Inventory report/Courier letters provided?</p>			
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3.6. Purpose. To provide units with pre-deployment procedures within nine days before departing home station/deployed site.

Figure 3.6. Nine Days Pre-Deployment Checklist.

Subject	Reference	Yes	No	N/A
<i>Assign Deployment Indicator</i>	Has the deployment indicator been loaded?			
<i>Hazardous Assets</i>	Are all hazardous items properly labeled and situated correctly on the pallet?			
<i>Shipment Preparation</i>	Is the RSP ISU-90 and 463L Pallet ready for shipment (i.e., covered up or strapped down)?			
<i>Marshalling</i>	Have you coordinated with the UDM or LOGPLANS for Marshalling and the PAX processing time?			
<i>Placards</i>	<p>Are all the placards ready and load lists from the UDMs prepared for placement into the kits?</p> <p>Do you have copies?</p> <p>Have you validated the packing list reflects the same assets and quantities prior to cargo marshalling?</p>			
<i>Classified/COMSEC Pallet</i>	Are DD Form 1387-2's filled out for the Classified pallet?			
<i>Locks</i>	<p>Are the locks serviceable and do deploying members know the codes?</p> <p>Does the Classified ISU-90 have GSA approved locks?</p>			
<i>Final Checks</i>	<p>Has a final inventory of all assets been conducted?</p> <p>If Decentralized Materiel Support (DMS) personnel are deploying with the RSP Kits instead of RSP Personnel has a Joint Inventory been conducted?</p> <p>Are all assets serviceable, functional checked, mated items good, and quantities correct?</p>			

Chapter 4

DEPLOYMENT COMPUTATION

4.1. Scope. IAW AFI 23-101, paragraph 2.6.12.9.2.4. “Under no condition will the Command High Priority Mission Supply Kit (HPMSK) and the MRSP support the same portion of the requirement.” Therefore, if there are in-place levels available at the deployed location, DO NOT ship your entire RSP authorizations. Doing so will cause changes to authorizations downrange.

4.2. Example 1. XX: After reviewing the deployment computation results you found NSN 1234-56-789-1234 recommends a total of 4 each. Conducting research on ILS-S identifies that the In-Place CHPMSK has an authorization of 3 each. The deploying kit will require only 1 each from the RSP. Which leaves the remaining 3 each for requirements at home station.

Figure 4.1. Deployment Computation Request Format.

XX Month 20XX	
MEMORANDUM FOR 635 SCOW/XXX	
FROM: 111 Logistics Readiness Squadron	
SUBJECT: Deployment Computation Request	
1. The 111 LRS requests a Mobility Readiness Spares Package (MRSP) deployment computation on Kit Serial Number(s) (KSN) <u>0F015C0D111A</u> to determine if additional assets are required to support the projected deployment flying scenario.	
PC-ASM Scenario Data:	
Unit:	111 LRS
KSN(S):	0F015C0D111A
Home Station SRAN:	FB 1111
Deployment SRAN:	FB 1112
Time Frame:	45 Days
Projected Deployment date:	4 July 2023
Primary Aircraft Authorization (PAA)	111
Planned Sorties	11
Sortie Duration: (Note)	1.1 hours
Max Sortie Rate:	11
Decel Rate if applicable:	1.11
2. The 111 LRS POC for this deployment computation request is MSgt John Doe, DSN 123-1234.	
Signature Block	

Chapter 5

DEPLOYED KITS AOR ARRIVAL

5.1. **Deployed site.** The following actions must be accomplished at the deployed location to ensure proper kit accountability is transferred.

Figure 5.1. Checklist.

Subject	Reference	Yes	No	N/A
<i>COMSEC</i>	Does all COMSEC items have a (250) Serialized Control Record loaded for every item on hand? Note: Noncompliance will result in the kit rejecting and delay transfer actions.			
<i>Arrival and Inventory</i>	Has the RSP inventory been completed? Note: Deployed RSP/DMS Personnel have 10 days to complete the inventory. Provide two names of individuals that conducted the inventory on the 635 SCOG-CONOPS RSP transfer request SharePoint site.			
<i>Out-of-Balance Conditions</i>	Are all out-of-balance conditions corrected by home station?			

Note 1: Temp Force Activity Designator (FAD) upgrade request sample template (via NIPR & SIPR), email to 635 SCOW/LGS. Sending the information to this org box gives situational awareness of a request on the high side. On the high side, send all the lines below adding the highlighted classified data. Please make sure the MAJCOM/A4R is informed of the request:

(U) SRAN: FB4863
 (U) OCCR: 251 (F-16)
 (U) FAD Requested: 2
 (U) Effective Dates (start/stop): 19 July 22 - 1 December 2022

 (S) Mod/Annex it's located on the SDOB:
 (S) FTN# and the line# the tasking is on:
 (S) If no FTN#, attach EXORD/OPORD/TASKORD or other documentation we can use to validate

Chapter 6

KEY RSP PROCESSES

6.1. RSP Robusting. IAW AFMAN 23-122, contingency spares robusting from redeploying unit MRSP's is critical to ensure effective positioning of spares to support contingency operations, without harming deployed unit's ability to return to home station. The (E)LRS/CC and/or designated representative and parent AOR MAJCOM will be advised of these procedures and may be asked to assist deployed unit in contingency robusting actions. **Note:** When there is not sufficient overlap time between transfer of inbound replacement MRSP and redeployment of outbound MRSP, robusting to the inbound MRSP may not be possible. AFMC, inbound/outbound accountable Officer/NCO and (E)LRS/CC will make every effort to identify replacement unit MRSP requirements and robust from the redeploying MRSP before departure. Refer to above reference for further details.

6.2. Complete Inventory. Conduct a complete inventory prior to and upon return from a deployment. Contact 635 SCOG-CONOPS/RSP 635.SCMG.CONOPS@us.af.mil org box. Yes, Computer Ops does the processing of the IWD but they wouldn't know if the inventory has been accomplished. Confirm inventory completed prior to requesting kit transfers. The confirmation must contain two names of the responsible persons assigned to the kit and the deployed unit (**Note:** signature from a representative of the core supply organization is acceptable). Contact the deployed location/home station Procedures Section for guidance on inventory discrepancies.

6.3. MSI. 20 days prior to departure the deploying unit must process all MSI's with TEX code 'F' to suspend issue replenishment. This is done in efforts to minimize excess property.

6.4. Upon Returning to Home station. IAW AFMAN 23-122, para 2.6.15.3.3. Redeploying Unit Responsibilities. Immediately upon return to home station from a deployment or exercise, prepare and submit a return notification to MAJCOM/A4R.

6.5. Serialized Control Records. Process an R46/NGV874 Weapon/COMSEC Reconciliation on a monthly basis to validate the 249 Serialized-Control-Detail and 250 In-Use-Serialized-Control records against the item and detail. This is required to correct all error conditions on the database prior to attempting a transfer. The primary rejects encountered when conducting kit transfers are the 615REJ Serialized Cntrl/Inuse Serialized Cntrl Dtl Not Loaded and 616REJ Serialized Control Qty Unequal For Document Nbr.

6.6. Processing 1KTs. Use Local Procedures to verify Detail Records are not frozen for Inventory. If records are found to be frozen steps must be accomplished to remove the freeze code prior to the kit transfer.

6.7. FKD. Prepare an FKD input for deployment to update the asset status flag to 'D'. This is done to prevent access to the kit once it is loaded against the gaining database. When the kit arrives to the deployed location, the unit will process an FKD return to delete the asset status flag and to add the deployed quantity to the on-hand quantity.

6.8. R43. Request the R43 with the "issue" option to initiate replenishment actions for details with on-hand levels below the authorized quantity.

Chapter 7

KIT DEPLOYMENT INFORMATION

7.1. Use link below for submitting (FKD): (Submit AF Form 1991, *General Purpose Creation*, Tab)

7.1.1. <https://usaf.dps.mil/teams/11813/ISA/19912011/>

7.1.2. Enter base name form drop down menu.

7.1.3. Enter 470 FKD WRM Detail Record Deployment Return form drop down menu.

7.1.4. Enter Phone/DSN

7.2. FKD Select Card Options are below:

7.2.1. Option 1:

FKD - Select card

FKD in cc 1-3

System-Designator in cc 5-6

Action Code in cc 8-10

(DEP to put details in deployed status)

(RET to remove details from deployed status)

Deployed RID cc 12-14

7.2.2. Option 2:

FKD - Parameter card to select everything under a KSN

G in cc 1

Enter Type spare code in cc 3

(Reference Correct Type Spares Code below; information can be obtained from a document number inquiry)

KSN in cc 5-16

7.2.3. Option 3:

FKD - Parameter card to select everything under just one org and shop code

G in cc 1

Enter Correct Type spare code in cc 3 (Reference Correct Type Spares Code below; information can be obtained from a document number inquiry) System-

Designator in cc 17-18

UTC in cc 19-24

SRD in cc 25-27

Organization Code in cc 28-30

Shop Code in cc 31-32

7.2.4. Option 4:

FKD - Parameter card to select a single detail

S in cc 1

Enter Correct Type spare code in cc 3 (Reference Correct Type Spares Code below; information can be obtained from a document number inquiry)

RSP Document number in cc 5-18

7.2.5. Option 5:

FKD - Parameter card for MSK kit

G in cc 1

Enter Correct Type spare code in cc 3 (Reference Correct Type Spares Code below; information can be obtained from a document number inquiry)

System-Designator in cc 17-18

Organization Code in cc 28-30

Shop Code in cc 31-32

7.2.6. **Note:** WSST Contact Information | Commercial (757) 764-3669 | DSN 764-3669 | NIPRNET: ACC.A4RMSC@us.af.mil | Contact the WSST for SIPR Correspondence

Chapter 8

RSP RESUPPLY AND DIFM SUPPORT AT NON-SBSS ACCOUNT LOCATIONS

8.1. Purpose: In coordination with the 635th SCOW, a MAJCOM may elect to use these procedures to provide an RSP resupply option. These procedures will provide increased accountability and audit readiness in support of FIAR principles and could simplify resupply at locations without an existing SBSS account.

8.1.1. These same basic procedures could potentially be applied, with limited modifications, to support off-base supply points and deployed Mission Support Kits.

8.1.2. The procedures below are only an option for a MAJCOM. They are not a one-size-fits-all solution for all RSP deployments.

8.2. RSP Resupply Support.

8.2.1. Establish an FY supplementary shipping address if one does not already exist. OPR: Deployed Unit /MAJCOM DODAAC Monitor /635 SCOW/LOC

8.2.2. Create off-base org codes for both the MRSP and Maintenance orgs on the Home Station SBSS (FB) Account. These will just be mirrors of existing orgs, but with off-base indicator. AFH 23-123, Volume 2, Part 2, *Integrated Logistics Systems-Supply (ILS-S), Standard Base Supply System Operations*, paragraph 8.247.. OPR: Base

8.2.2.1. Ensure off-base flag indicator is loaded as “X” on both OCCR records. **Note:** An “X” will indicate DOR and ISU transactions must go through local Cargo Movement for delivery.

8.2.2.2. FY address must occupy the first six positions of the organization title of the OCCR record.

8.2.2.3. Process 1DE to load delivery destination for the kit and maintenance org codes (ensure the off-base indicator is set to “Y”) AFH 23-123, Vol 2, Pt 2, Ch 8. **Note:** The Off-Base Indicator field must be a ‘Y’ or ‘N’ when the action flag equals ‘C’ or ‘L’, this field cannot be blank. If the Off-Base Indicator field is currently blank you must enter a ‘N’ in this field. You cannot change this field to a ‘Y’. If a ‘Y’ is entered your transaction will be ignored.

8.2.2.4. Deployed units will clear Shipment Suspense details created by MSIs to the off-base maintenance org code.

8.2.3. Ensure the kit is in deployed status after robbing prior to transfer. Leave deployed for the period of the deployment. OPR: Base/ 635/735 CONOPS

8.2.4. Process 1WD off home station and back to transfer the RSP to the new off-base org code (from host RID to host RID) & add a serial # suffix. OPR: 635/735 SCOG CONOPS

8.2.4.1. If needed by the deployed personnel, process the R43 without the ISU option. OPR: 635 SCOW

8.2.4.2. If not still “deployed” from step 3 above also process FKD to put deployment indicator on the transferred kit with home station RID. This prevents home station issues/WSMT sourcing errors. OPR: 635/735 CONOPS

8.2.4.3. Ensure withdrawal flag is set to prohibit automatic MSI processing on the MRSP serial number record (“N”). OPR: 635 SCOW

8.2.5. Process all MSIs in real-time with Replenishment Flag “F” and Deployed Quantity Flag “D”. OPR: Deployed personnel.

8.2.6. Review daily RSP fill & manually source replenishment assets to fill kit shortages.

8.2.6.1. If home station stock is available, process a normal RSP issue to fill the hole (no Tex.)

8.2.6.2. If home station stock is not available or optimal for resupply, the WSMTs should process the kit replenishment due-outs with TEX code “Z” to bypass the home station serviceable balance and replenish through lateral support/CRF/Depot requisitioning. This will ensure the deployed RSP due-out releases only to the specific lateral support/CRF/Depot requisition, not to generate stock replenishment back at home station. **Note:** Do not assign the JCS Project Code to the MRSP Serial Number Control Record for units authorized a JCS Project Code. This will change the TEX Z to a TEX O and will allow on hand balances at the home station to DOR to the deployed kit. Instead, process the SPR (Special Requirements Indicator R may be required) with the JCS project code and do not link to the kit due-out. The deployed unit will need to process a TEX 2 REC to release the asset to the specific kit due-out. OPR: 635 SCOW/WSMT

8.2.6.3. Use the deployed location FY supplementary address (positions 45-50) and signal code J or M (position 51) on all requisitions for kit shortages to ensure assets ship direct to the deployed location. OPR: 635 SCOW/WSMT.

8.2.7. Consider establishing a full SBSS account (FB SRAN) if events at the deployed location drive the creation of an ELRS with an assigned accountable officer.

8.3. DIFM Control:

8.3.1. For XD2 items: Process any unserviceable TINs in real-time with the supplementary address of the host account (FBXXXX) and Action Taken Code D to create a shipment back to the home station account (or applicable SRAN where shipment will be directed such as CRF or other main operating base). This creates a CMOS event and DWA for the unserviceable receipt. **Note:** AFMC SCM-R Weapon System Support Activity may direct shipment of repairable items to the most appropriate repair destination. OPR: Deployed Personnel

8.3.2. For XF3 items: Process with Condition Code F and Action Taken Code 1. This will place the asset on an unserviceable detail until the asset is returned to home station. Upon return to home station the asset will be issued to Maintenance for repair or condemnation.

8.3.3. Processing MSIs on off-base MRSP organization codes will load “INO” – In transit Issue (Off-base only) status on the DIFM detail.

8.4. MICAP Procedures:

8.4.1. In most cases, deployed MICAP support will be determined by AFMC SCM-R MICAP Support Activity who will direct where assets are shipped from. If assets will be supported from home station, process “ISU” from stock using the off-base maintenance organization code. If AFMC SCM-R MICAP Support Activity directs that support comes from other than home station, process a TEX Code “Z” due-out. Process the MICAP requisition with the “FY”

address in the supplementary address field for direct delivery to the off-base delivery destination. The TEX code Z will ensure only the specific due-in linked to that due-out will “DOR” to satisfy the requirement.

8.4.2. Deployed or home station personnel will process the “REC” when property is received.

Chapter 9

TYPE SPARES CODE

9.1. Purpose: To identify the Type Spares Codes for WRM, MRSP, IRSP, etc.

Figure 9.1. Type Spares Code.

Type Spares Code	
AFH 23-123V1 table 2.85	
Used to identify the type of spares for WRM, MRSP, IRSP, etc. The codes are defined below and the SBSS schema record number on which they may appear	
Code	Description
A	Aircraft MRSP
B	Aircraft IRSP
C	Non-airborne MRSP
D	Non-airborne IRSP
F	High priority MSK
G	Weapons training detachment operating spare
H	Special spares (bare base, harvest eagle, Southwest Asia, station sets, and housekeeping sets)
J	Civil engineer MRSP
K	Civil Engineer IRSP
P	Permanent MSK
T	Temporary MSK
W	WCDO

Chapter 10

TAILORABLE FORCE PACKAGE

10.1. Purpose. To provide units with pre-deployment procedures when tasked to support Forward Operating Sites (FOS) and Contingency Locations (CL).

Figure 10.1. Tailorable Force Package Checklist.

Subject	Reference	Yes	No	N/A
<i>Aircraft Sustainability Module (ASM) Reference AFMAN 23-122 para 2.6.7.6</i>	Did you contact SCOW/LGS to request a Deployment ASM Computation? Request AFMC to process an out-of-cycle Deployment Computation. Provide all flying scenario data via SIPR. Please courtesy copy your gaining unit/MAJCOM and lead MAJCOM on the request.			
<i>Management Product</i>	Have you downloaded/shared the latest supportable shortages report for the deploying RSP?			
<i>Backorders</i>	Have you processed backorders in ILS-S to fill the shortages in the RSP?			
<i>SCOS Support</i>	Contact appropriate SCOS of deploying MDS to request assistance in filling any RSP shortfalls (Inform owning and lead MAJCOMs)			
<i>De-Robusting. Reference AFMAN 23-122, Chapter 2, para 2.6.15.5.2.</i>	Have you coordinated with the SCOS to perform de-robusting procedures of redeploying RSP.			
<i>Admin Kit</i>	Have you packaged a laptop, AFTO 350 tags, DIFM tags, paper or electronic order log, pens, pencils, paper?			
<i>Important Contacts</i>	Establish communication with the MOB and have all important numbers readily available (etc. MICAP support, SCOW)			

Figure 10.2. Inventory Requirements.

Subject	Guidance	Yes	No	N/A
<i>MOB Activity</i>	Assign a designated representative to account for forwarding assets (must be mutually agreed upon by the organization commander).			
	Conduct inventory with forwarding representative prior to movement of assets.			
	Identify the property to be forwarded.			
	Ensure forwarding assets are serviceable and have identification labels.			
	Maintain signed form in suspense file until supply assets have been returned to LRS/Materiel Management Activity.			
<i>Forwarding Activity</i>	<p>Verify and sign applicable supply accountable document/listing (example: AF Form 1297, <i>Temporary Issue Receipt</i>, or MRSP Listing R43 or DD Form 1348-1A, <i>Issue Release/Receipt Document</i>)</p> <p>Note: If assets cannot be taken, work with the LRS/Transportation Activity (Shipment Planning) to decide what needs to be done.</p>			
	Upon return, immediately initiate a Financial Liability Investigation Property Loss (FLIPL) investigation for losses resulting from deployment as specified in DoD 7000.14-R, Vol 12, Chapter 7, <i>Financial Liability for Government Property Lost, Damaged, Destroyed, or Stolen</i> .			

Chapter 11

TRAINING RECOMMENDATIONS

11.1. Purpose. To provide 2S0X1 personnel a training guide to support Air Force Force Generation (AFFORGEN) and Agile Combat Employment (ACE) operations.

11.2. Career Field Education and training Plan (CFETP) Guide.

Figure 11.1. Training Chart.

UTC Training Break Down		UTC	Customer Support					Flight Svc Center	
		JFBCW	JFBCT/JFCU	JFBHM	JFLM	JFBL5	JFBMS	JFBRC	
ACE Area Of Interest		Mobility Support	Customer Support Package/Sup Contingency Sustainment Package	Sup HAZMAT Management			Material Storage Activity	Sup Repair Cycle Management	ACC MCA Training
	CFETP Training Section								
	1. 25 Career Field			X	X	X			X
	2. Security								X
	3. Order Process	X							X
Records Mx	4. Records Maintenance	X	X						X
M/CAP	5. MICAP Process	X							X
	6. Repair Cycle Process							X	X
	7. WRM								
	8. RSP						X		X
	9. IPE	X							
	10. Stock Control Process	X	X						
	11. Equipment Management Process		X						X
	12. Return Process		X					X	X
Document Control	13. Document Control	X	X						X
	14. Inquiries	X	X	X	X	X		X	X
	15. AF Working Capital Fund								
	16. Reject/Mgt Notice Program								
	17. Degraded Ops							X	X
	18. Inspection Activities			X	X	X	X		X
	19. Storage Process	X		X			X		X
Inventory	20. Physical Inventory						X		X
	21. Bench Stock	X							X
	22. Material Handling	X		X			X	X	X
	23. General Tasks		X						X
	24. Asset Management								
	25. System Software								
	26. System Operations								
	27. Management of Controlled Materiel						X	X	X
DMS	IL5-S Security/TMIC Group Receipts/Shipments						Estab Continuity of Operations (COOP) AFMAN 23-122.1.6.2.6.5.		

11.3. ACC Multi-Capable Airman (MCA) Training.

Figure 11.2. MCA Training Chart.

ACC MCA Training Breakout		
	CFETP Training	
	Non-CFETP Training	
CFETP Training Section	Specific Training Requirement	Justification
1. 2S Career Field	1.2.2 Materiel Management UTCs 1.7 Materiel Management Processes 1.9 Classes of Supply (1.9.1 - 1.9.10)	JFBM/JFBL task. All 2S's need to know every UTC because they could be required to do the work of multiple UTCs. They need to know where to reference UTC training requirements in CFETP. Includes inherent 2S responsibilities when it comes to item accounting, file maintenance, reports management, accounting and finance. 1.9.3 JFBHM task. In joint taskings, the supply mgr may be required to order/handle all classes of supply.
2. Security	2.3 Materiel Management System Access	Need to know how to obtain access to applicable Materiel Management System.
4. Research/Records Maintenance	4.1 Research (4.1.1 - 4.1.9)	4.1.6 JFBVCV task. Everyone needs to know where/how to research AFI's, TO's, other Web Base Resources like User Guides to execute mission without the help of facebook.
5. MICAP Process	5.1 MICAP organizational responsibilities	Need to know who has what role with MICAPs and what functions they can provide for you in the field.
6. Repair Cycle Process	Block IIB Repair Cycle Training (DIFM Monitor)	Member could be acting DIFM Monitor
8. Readiness Spare Packages	8.4.8 Certify Hazardous Cargo	JFBMS task. Needed by all. This training may wind up not being used down range, however, it's better to have it and not need it then to go down range, need it and not have it.
II. Equipment Management Process	Block III Training/Block III Supplemental Training COMSEC Training Block IV Training	Member could deploy as equipment custodian and be responsible for equipment account/property book. Don't sign for account unless until 100% inventory completed. Member could deploy as equipment custodian and be responsible for equipment account/property book. Don't sign for account unless until 100% inventory completed. Member could deploy as equipment custodian and be responsible for equipment account/property book. Don't sign for account unless until 100% inventory completed.
12. Return Process	12.1.5 Found on Base (FOB)	JFBRC task. Everyone should know how to handle FOB in theater.
13. Document Control	13.1.1 Source Documents	JFCBV task. Everyone should know who to generate/handle/file source docs.
14. Inquiries	14.5.4 In-Transit Visibility (ITV) tracking tools 14.5.5.2 Run Reports	JFBM/JFBL task. All 2S's need to know how to access different ITV tracking tools. JFBCT/JFBCU task. All 2S's need to know how to run reports.
17. Degraded Ops	17.1 - 17.6.2 (All)	17.5.2, 17.5.7, 17.6.1, 17.6.2 JFBRC tasks. 2S's need to know how to perform their duty(ies) in degraded ops. 17.1 establishes responsibilities.
18. Inspection Activities	18.20 Limited Inspector	Need limited inspector training
19. Storage Process	19.4 Property Storage (19.1 - 19.4.7) 19.10 Warehouse Location Validation (19.10.1-19.10.7)	JFBMS task. Need to know how to store different types of stock/property. JFBMS task. Need to know how to validate stock/property the 2S/organization is responsible.
20. Physical Inventories	20.4 Perform Inventory	JFBMS task. Need to know how to perform/complete inventories using applicable stock/property/spares/custodian/receipt listing
21. Bench Stock	Block IIA Bench Stock Training	
22. Materiel Handling	22.2 Operate Mechanized Material Handling Systems (MMH) 22.3 Storage Aids Systems (SAS) 22.4 Operate 10k full-terrain forklift 22.6 Pallet Build-Up	Needed by All UTCs Awareness. Needed by All UTCs Needed by All UTCs Needed by All UTCs
23. General Tasks	23.2 Property Responsibilities (23.2.1-23.2.2) 23.3 Financial/Liability Investigations for Property Loss (FLI) 23.12 CBRNE task qualification training (TOT)	Accountability and Supply Discipline Need to know this is RDS and how to execute Need to be able to do UTC tasks in full MOPF.
27. Management of Controlled Materiel	27.1 Types (27.1.1 - 27.1.5) 27.2.1 Physical security	Learn all and how to identify them Be aware of the physical security requirements for controlled materiel.
Additional Training	Escort Training Awareness to review local published instructions/agreements to include but not limited to... Installation Deployment Plan, Support Agreements, MCA/MDU Unit Developed OI's. Read AFI 23-101 2.5 Degraded Ops and 2.7 Contingency/Varime Planning If forward deploying, every 2S should know the answers to questions in AFI 23-101, 2.7.10.1 to 2.7.11.4 (see attached word doc)	

Chapter 12

CUSTOMER SUPPORT FUNCTIONS

12.1. Purpose. To establish a Project Funds Management Record (PFMR) at a deployed location. This ensures funds are loaded.

12.2. Organization Account and Funding. Deployed RSP members must coordinate with their gaining ELRS Supply Customer Service and 635 SCOW at 635.SCMW.FM@us.af.mil for Organizational Codes and Line of Accounting.

12.3. Non-AF Units. Request an Area of Responsibility (AOR) Supply Account Non -AF Units (including ANG/AF Reserves)

12.3.1. Requester emails a certified MIPR, PFMR and ORG request to AOR Supply to POC and/or (635.SCMW.FM@us.af.mil).

Figure 12.1. PFMR Request Form – ES-S/ILS-S.

PFMR REQUEST FORM - ES-S
(Non-Medical Supply)

Please submit all PFMR requests to: dfas.limestone-me.jaa.mbx.dfas-li-jaabc-pfmrrequests@MAIL.MIL

Host Base SRAN (DODAAC)		
System Designator		
PFMR		DFAS WILL PROVIDE
Full Line of Accounting		
OAC/OBAN		
Fund Code/Fiscal Year		
BA or BPAC		
PEC		
ADSN		
Account Holder Title		
CAM (Y) or Non-CAM (N)		Please Note: CAM accounts can't be changed to Non-CAM and Non-CAM accounts can't be changed to CAM. Please request a new PFMR if this kind of change needs to be made.

Please Note: If this is not a local account, please provide a copy of the MIPR (form 448 and 448-2) as a funding document.

****IMPORTANT INFORMATION****

Please inform your DFAS POC of any changes you intend to make to the Line of Accounting of an existing PFMR/ORG to prevent an E60 Out of Balance.

**** AN INFORMATION PACKET IS AVAILABLE UPON REQUEST** Thank you for your assistance!**

Figure 12.2. PFMR Request Form – ES-S Medical.

PFMR REQUEST FORM - MEDICAL

Please submit all PFMR requests to: DU-RIGHTFAX-DOCMGT-AR@DFAS.MIL

SRAN (DODAAC) _____ **BASE MUST PROVIDE**

PFMR (from DMLSS) _____ **BASE MUST PROVIDE**

ORG CODE _____ **BASE MUST PROVIDE**

Note: ORG Code is a 6 digit code that may match but doesn't have to match the RCCC

Full Line of Accounting _____

OAC/OBAN _____

Fund Code/Fiscal Year _____

BA or BPAC _____

RCCC _____

PEC _____

ESP (if necessary) _____

ADSN _____

Account Holder Title _____

Please Note: If this is not a local account, please provide a copy of the MIPR (form 448 and 448-2) as a funding document.

****IMPORTANT INFORMATION****

Please inform your DFAS POC of any changes you intend to make to the Line of Accounting of an existing PFMR/ORG to prevent an E60 Out of Balance.

**** AN INFORMATION PACKET IS AVAILABLE UPON REQUEST****

Thank you for your assistance!

Figure 12.3. ORG Account Request Worksheet.

ORG ACCOUNT REQUEST WORKSHEETSECTION I

Requesting unit's deployed location/AOR base/location (Al Udied, Ali Al Salem etc):

Requesting unit's name:

Requesting Unit's home station/base location:

Indicate Branch of Service and/or ANG, AFR unit:

(Any Branch of Service other than Air Force will need a funding document/MIPR prior to processing request)

What type of unit (e.g. Comm, CE, Ops, Maintenance, SF):

SECTION II

(If more than one account is needed; please specify)

Which type of account is needed (e.g. BOS, EQUIP etc.):

Will this be a RSP/KIT transfer? (Please indicate YES or NO)

Will this be a Cost Per Flying Hour (CPFH) account? (Please indicate YES or NO)

What is the MDS? (system supported e.g. C130J; HH60; A10 etc):

IMPORTANT INFORMATION

1. **AFRES AND ANG MUST PROVIDE A FLYING HOUR LINE OF ACCOUNTING (LOA).**
2. **Partner Nations/Coalition Partners/ACSA Program Customers must complete a Request for PFMR Application.**

For application, please contact Ms. Soleita Lee, the ACSA Program Manager or ELRS at location.

eMail account requests and MIPRs to: Soleita.lee@us.af.mil and/or 635.SCMW.FM@us.af.mil

For additional information or questions, please call
Ms. Soleita Lee @ DSN: 576-6720 / Comm: 618-256-6720

For all KIT transfers, please contact 635 SCOG-CONOPS

635 SCOG-CONOPS/RSP (635.SCMG.CONOPS@us.af.mil):

One of the POCs: Mr. Evans; EVANS, LOUIS D GS-11 USAF AFMC 437 SCOS/GWAB <louis.evans.4@us.af.mil>

12.4. Orders. To Establish an Organizational Cost Center Record (OCCR) at the deployed location refer to [Figure 12.3](#). **Note:** The PFMR will need to be loaded first when requesting an OCCR.

12.4.1. Requester sends an ORG request to (635.SCMW.FM@us.af.mil).

12.4.2. 635 SCOW/FM office sends ORG request to Records Maintenance for generation of an ORG. Records Maintenance generates Org and sends it back to 635 SCOW/FM office.

12.4.3. AOR Supply generates draft load sheet and sends it to the requester.

12.4.4. Requester returns signed load sheet. AOR Supply loads funds into the ORG/PFMR in ILS-S. Funds will not be loaded until the signed load sheet is received by AOR Supply.

12.5. Mission Impaired Capability Awaiting Parts (MICAP).

12.5.1. CL and FOS DMS or RSP manager(s) must coordinate MICAP(s) and other mission related supply support through Main Operating Base (MOB). MOB Supply Customer Service will be the main liaison for all MICAP coordination between AOR units and SCOW. Refer to [Chapter 13](#) for POCs.

12.5.2. Customer Service will coordinate with respective involved units regarding Air Line of Communication (ALOC) or Ground Line of Communication (GLOC) for any RSP related shipments being forwarded to FOS and CL locations. DMS and/or RSP manager will track their kit fills and MICAPs accordingly. MOB ELRS will assume custody of parts until departure. DMS and/or RSP managers will assume custody upon receipt.

12.5.3. Customer Support. DMS and RSP managers will coordinate through MOB ELRS Customer Support regarding stock/demand level inquiries to include listings (if needed), FILs, etc. Customer Support can coordinate Document Control inquiries from respective units. MOB ELRS will be a liaison between RSP managers, DMS representatives, and SCOW. Refer to [Chapter 13](#) below for POCs.

12.6. Flight Service Center:

12.6.1. Supply personnel at the FOS or CL should communicate with Flight Service Center representative at the Main Operating Base to validate the assets against the current Repair Cycle Listing and update DIFM Status and Location. Also, review and annotate the Repair Cycle Listing to ensure it reflects the correct current status and location. As such, Flight Service Center personnel will work closely with the applicable shop to resolve these discrepancies.

12.6.2. Supply personnel will ensure completion of applicable property tags. Review the tags accompanying each DIFM asset. At a minimum, each DIFM will have a completed AFTO Form 350 tag and if applicable, a condition tag. Some DIFM assets may require other tags. Additional information concerning the completion of these tags can be found in AFI 23-101. Supply personnel should use paper log to track, maintain accountability and transfer custody of DIFM between maintenance and supply personnel.

12.6.3. Supply Personnel at the FOS or CL should coordinate movement of all DIFM to the MOB through ground transportation or local procedures.

12.7. Degraded Operations:

12.7.1. Supply personnel should prepare an AF Form 2005, *Issue/Turn-in Request*, for all materiel returns. The procedure for preparing the AF Form 2005 depends on the type of item being returned. The format and processing instructions for consumable (XB3), equipment (NF/ND) and recoverable (XD2/XF3) item return requests are provided in AFH 23-123, Vol 2, Pt 1.

12.7.2. **Note:** For recoverable item turn-ins (XD2/XF3), either an AF Form 2005 or a copy of the original output issue/due-out release document (DD Form 1348-1A) may be used as the alternate source document for the return input transaction. Ensure the AF Form 2005 contains all required entries, including the DOCUMENT CONTROL, (CLASSIFIED, or NWRM when required) stamp after processing, then forward to Document Control.

12.7.3. DMS should complete the following:

- 12.7.3.1. Validate TRICs needed prior to deployment
- 12.7.3.2. Retain hard copy of R43 MRSP with on hand items
- 12.7.3.3. Ensure GOV license include 5K,10K (AT) forklift certifications
- 12.7.3.4. Have hard copy TNB/FOM sign in/out sheets
- 12.7.3.5. Obtain Flightline badges prior to deployment
- 12.7.3.6. Familiarize yourself with reusable container program
- 12.7.3.7. Bring AF Form 2005, condition tags, and 350 tags (hard copies)
- 12.7.3.8. Create precious metals sign in/out log, and secure briefcase or cage to store assets
- 12.7.3.9. Utilize Fedlog, LogiQuest® Lite - A Commercial WebFLIS Alternative (lqlite.com) and Welcome to FedMall for asset information
- 12.7.3.10. Maintain log and store XD/XF assets (DIFM) if there is no established FSC (tag unserviceable assets immediately to prevent re-issue of bad parts) Segregate DIFM from RSP assets.

12.8. Inventory Operations:

- 12.8.1. Assign a designated representative to account for forwarding assets (must be mutually agreed upon by the organization commander).
- 12.8.2. Losing activity will:
 - 12.8.2.1. Conduct inventory with forwarding representative prior to movement of assets.
 - 12.8.2.2. Identify the property to be forwarded.
 - 12.8.2.3. Ensure forwarding assets are serviceable and have identification labels.
 - 12.8.2.4. Compile documents/listings to properly manage inventory control procedures.
 - 12.8.2.5. Maintain signed form in suspense file until supply assets have been returned to LRS/Materiel Management Activity.
- 12.8.3. Forwarding activity will:
 - 12.8.3.1. Verify and sign applicable supply accountable document/listing (example: AF Form 1297 Temporary Issue Receipt or MRSP Listing R43 or DD Form 1348-1A). **Note:** If assets cannot be taken, work with the LRS/Transportation Activity (Shipment Planning) to decide what needs to be done.
 - 12.8.3.2. Upon return, immediately initiate a Report of Survey investigation for losses resulting from deployment as specified in DoD 7000.14-R, Vol 12, Chapter 7, *Financial Liability for Government Property Lost, Damaged, Destroyed, or Stolen*.
- 12.8.4. Physical inventories will be conducted using the floor-to-book/book-to-floor method for all assets IAW DoDM 4140.01, *DoD Supply Chain Materiel Management Procedures*. Floor to book refers to physically checking the entire work area to ensure items are accounted for on the appropriate Accountable Property System of Record (APSR). Under no circumstances will computer balances be reflected on initial HHT or initial inventory count sheets. Reference AFMAN 23-122, Para 5.7 for inventory count procedures.

12.8.5. Inventory personnel will provide an inventory schedule by fiscal year to ensure all items assigned a warehouse location and on a detail record are inventoried at prescribed frequencies. IAW DAFI 23-101_DAFGM2022-01, Table 5.6. (Replaced) Inventory Frequency, RSP, MSK, WRM are to be inventoried annually/within 10 days or return from deployment or transfer/loaned from another unit (in conjunction with RSP personnel).

12.8.6. Inventory personnel will ensure proper asset accountability documentation/listings accompanies all RSP, MSK, WRM throughout the duration of the deployment i.e., R43.

12.8.7. Post count validation will be done for all out of balance discrepancies. Post count validation is a comparison of physical count to recorded balances with consideration for transactions that have occurred since the date of last inventory. Post count validation research ends when the accuracy of the original inventory count has been verified or when any necessary recounts have been taken. **Note:** Reconstitution will be conducted/accomplished for all equipment, and RSPs, upon return of WRM assets to the storing units as money and contractual limitations permit.

Chapter 13

SUPPLY CHAIN OPERATIONS WING (SCOW) POINTS OF CONTACTS

13.1. SCOW/LGS (Temp FAD upgrade requests via SIPR)

- 13.1.1. 635th Supply Chain Operations Wing – Logistics Operations Flight
DSN: 576.6626, Comm: 618.256.6626
(FAD) Logistics Operations Flight NIPR Email: 635SCOW.LG@us.af.mil
(FAD) CAT SIPR Email usaf.scott.amc.mbx.635-scow-crisis-action-team@mail.smil.mil
- 13.1.2. 635 SCOW/LGA (ASM requests via SIPR)
635th Supply Chain Operations Wing – Logistics Analysis Flight
DSN: 576-6098, Comm: 618-256-6098
(ASM) Analysis NIPR Email 635scow.lg.analysis@us.af.mil
(ASM) Analysis SIPR Email
usaf.scott.amc.mbx.635-scow-crisis-action-team@mail.smil.mil
- 13.1.3. 438 SCOS- Langley AFB (F-15/F-16/F-22/F-35)
Stock Control 438scos.gwmrworkflow@us.af.mil
Weapon System Management 438scos.f-15-f22-bo@us.af.mil
Weapon System Support Flight 438scos.csat@us.af.mil or 438scos.rsp@us.af.mil
F-16 MICAP 438scos.f16@us.af.mil
F-15 MICAP 438scos.bluestreak@us.af.mil
F-22 MICAP 438SCOS.GWF.F-22MICAP@us.af.mil
- 13.1.4. 439 SCOS-Langley AFB (A-10/ISR/Bombers/Non-Airborne/ICBM)
Stock Control/Requisitioning 439scos.gwmiworkflow@us.af.mil
Weapon System Team 439scos.weapon.sys@us.af.mil
Requirements 439scos.requirements@us.af.mil
Bombers 439scos-bombers@us.af.mil (DSN 575-0179)
ICMB 439scos-bombers@us.af.mil (DSN 575-3777)
A-10/ISR 439scos-a10-isr@us.af.mil (DSN 575-6460)
ICBM MICAP 439SCOS.GWB.ICBMMICAP@us.af.mil
Non-Airborne Back Order Team
439SCOS.GWG.MicapBackOrderTeam@us.af.mil
Bomber MICAP 439SCOS.GWH.BomberMICAP@us.af.mil
A-10/ISR Weapon System Manager 439scos.a10isr.wsm@us.af.mil

- 13.1.5. 436 SCOS-Scott AFB (C-5/C-17/C-130/C-135/HH-60 (Rotary/Heavy)
C-17 Stock Control 436scos.gwmc.c17.stockcontrol@us.af.mil
(DSN 779- 8309/8486/8461)
C-5 Stock Control 436SCOS.GWMD.C5.StockControl@us.af.mil (779-8527)
C-130 Stock Control 436SCOS.C130.stockcontrol@us.af.mil (DSN 779-
8280/8430)
KC-135 & Rotary Stock Control 436scos.gwmo.kc-135stockcontrol@us.af.mil
(DSN 779-8595)
KC-46 Stock Control 436SCOS.GWMC.KC-46StockControl@us.af.mil
Tankers & Special MSN 436 SCOS/KC135/WSMT (DSN 576-8105)

JENNIFER HAMMERSTEDT, Brigadier General, USAF
Director of Logistics, Engineering,
and Force Protection

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFH23-123V1, *Materiel Management Reference Information*, 8 August 2013

AFH23-123V2PT1, *Integrated Logistics System-Supply (ILS-S), Materiel Management Operations*, 8 August 2013

AFH 23-123V2PT2, *Integrated Logistics Systems-Supply (ILS-S), Standard Base Supply System Operations*, 8 August 2013

AFI 23-101, *Materiel Management Policy*, 22 October 2020

AFI 33-322, *Records Management and Information Governance Program*, 23 March 2020

AFMAN 23-122, *Materiel Management Procedures*, 27 October 2020

DoD 7000.14-R, Vol 12, *Special Accounts, Funds and Programs*, February 2023

DoDM 4140.01, *DoD Supply Chain Materiel Management Procedures*, 13 December 2018

Prescribed Forms

None

Adopted Forms

AF Form 1297, *Temporary Issue Receipt*

AF Form 1991, *General Purpose Creation*

AF Form 2005, *Issue/Turn In Request*

DAF Form 847, *Recommendation for Change of Publication*

DD Form 1348-1A, *Issue Release/Receipt Document*

Abbreviations and Acronyms

ACE—Agile Combat Employment

AFFORGEN—Air Force Force Generation

ASM—Aircraft Sustainment Module

CIR—Custodian Inventory Report

CL—Contingency Location

DPAS—Defense Property Accountability System

DSP—Deployment Spares Package

FIAR—Financial Improvement Audit Ready

FOS—Forward Operation Site

IRF—Immediate Response Force

GRF—Global Response Force

KSN—Kit Serial Number

MIPR—Military Interdepartmental Purchase Request

MCA—Multi-Capable Airman

MOB—Main Operating Base

OCCR—Organization Cost Center Record

PFMR—Project Funds Management Record

UDM—Unit Deployment Manager

WSST—Weapon System Sustainment Team