

**BY ORDER OF THE COMMANDER
8TH FIGHTER WING**



AIR FORCE INSTRUCTION 40-701

8TH FIGHTER WING

Supplement

30 MAY 2025

Medical Command

**MEDICAL SUPPORT TO FAMILY
MEMBER RELOCATION AND
EXCEPTIONAL FAMILY
MEMBER PROGRAM (EFMP)**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

ACCESSIBILITY: Publications and forms are available on the e-Publishing website at www.e-Publishing.af.mil for downloading or ordering

RELEASABILITY: There are no releasability restrictions on this publication

OPR: 8 MDG/SGH

Certified by: 8MDG/CC
(Col Valerie OBrien)

Pages: 2

This supplement establishes procedures and responsibilities for the administration and operation of the Family Member Relocation Clearance (FMRC) and Exceptional Family Member Program (EFMP) process in the 8th Fighter Wing. Compliance with this supplement is mandatory, it applies to all personnel assigned to, attached to, or associated with 8 Fighter Wing, Kunsan Air Base (AB), Republic of Korea. Ensure all records generated as a result of processes prescribed in this publication adhere to Air Force Instruction (AFI) 33-322, Records Management and Information Governance Program, and are disposed in accordance with (IAW) the Air Force Records Disposition Schedule which is located in the Air Force Records Information Management System. Refer recommended changes and questions about this publication to the office of primary responsibility (OPR) using the DAF Form 847, Recommendation for Change of Publication; route DAF Forms 847 from the field through the appropriate functional chain of command. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

2.10.8. (Added) Ensures initial assignment notification to Active-Duty Service Member is completed and will include instructions for the ADSM to complete EFMP relocation clearance steps located in MyVector.

2.10.9 (Added) Will add or remove ALC Q code to or from the Active-Duty Service Member personnel record as requested by the Special Needs Coordinator (SNC). Will process the Q code letter within 3 days of receipt and return endorsed copy to 8 MDG EFMP-M staff.

2.10.10 (Added) Ensures the AFPC roster is current with Q-code members and is provided monthly to EFMP staff.

2.12.4.1 (Added) Kunsan AB has no Child Development Center and no command sponsored dependent children; an Inclusion Action Team (IAT) will be made available as deemed necessary by the 8th Force Support Squadron Commander.

3.2.7.4 (Added) Coordinates with MPS Inbound/Outbound Assignments regarding the completion of required EFMP-M relocation clearance requirements.

PETER E. KASARSKIS, Colonel, USAF
Commander