

BASE CIVIL ENGINEER (BCE) WORK CLEARANCE REQUEST Permit Number: _____

1. Clearance is requested to proceed with work at _____ on Work Order No. _____ or
 Contract No. _____ Air Force Project Manager _____ involving excavation or utility disturbance per attached sketch.

2. Description of Work: *(Particularly describe in detail all ground penetrations. Provide length, width, and depth of all excavations and clearly indicate location on attached drawing. At the excavation site, mark the outlines of the proposed excavation in white paint or markings IAW the American Public Works Association Uniform Color Code.)*

3. INSTRUCTIONS:
 This BCE Work Clearance Request is required for any work that disturbs the ground surface by any means, including vacuum excavation, or may disrupt aircraft or vehicular traffic flow, base utility services, fire protection, intrusion alarm systems, air quality, water quality, stormwater flow, biovents/monitoring wells, recreation trails/activities, wetlands, vegetation, or routine activities of the installation. Work must be coordinated in order to minimize customer inconvenience and ensure the safety of contract workers and base personnel. This request must be processed prior to start of work. If work is not started within 15 days of the approval date or it is suspected that job site conditions have changed, this request must be reprocessed by all shops and validated by the approving officer. Further guidance concerning utilities can be found in 673 ABWI 32-1007, *Safeguarding Utilities From Damage*.
A map showing the location of the proposed work, building numbers, and street names must be submitted with the clearance request. Shops/sections in Blocks 7B to 7H are only at building 5327 from 0800-1000 Tues and Thurs from 1 Apr-30 Sept. Coordination of work requests from 1 Oct-31 Mar must be made at each individual shop from 0800-1100 or 1300-1600 Mon-Fri (Excluding Federal holidays). Submit completed form with all signatures/coordination to 773 CES/CEOER in Building 6326 (Front Entrance) for processing.

4. Requester's Name: _____ 5. Phone Number: (Must be local Anchorage/ JBER number, not long distance) _____ 6. Organization: _____

	JBER ORGANIZATION LOCATION/ PHONE NUMBER	Utilities in Area		Locate Date	Printed Name and Signature	Remarks Use Block 20 for additional
		Yes	No			
C I V I L E N G I N E E R I N G	A. Cable TV (GCI), DOYON, Natural Gas (ENSTAR), AWWU, Commerical Telephone (ACS), ALASCOM Communications Alaska DIGLINE 278-3121				Locate Number:	Call the DIGLINE or fax your request to 278-0696. Attach the DIGLINE response (e-mail or fax copy)
	B. Water, Sewer, Fire Suppression (JBER-E) Bldg 5327 552-3024					
	C. Environmental Restoration (JBER-R)Bldg 54,Bsmt 384-2984					
	D. Electrical Distr/Airfield Lighting (JBER-E) Bldg 5329 552-4280/4061					
	E. POL Distribution/Cathodic Protection (JBER-E) Bldg 8306 552-3334					
	F. Comm Cable Maintenance KTR (JBER-R) Bldg 652 551-1134					
	G. Drainage, Pavmnts, Grounds, RIDS (JBER E) Bldg 9361 552-2994/2995					
	H. Steam/Heat Distr Lines-HVAC In-Floor Heat/Snowmelt Systems (JBER-E) Bldg 5327 552-8131/8948					
	I. Environmental Quality (JBER-R) Bldg 724, Second Floor 384-2440/6224					See additional remarks, Block 20
	J. GEOBASE (JBER-E) Bldg 6326, Rm 166 552-7190					
K. Security/ Fire Alarm Shop Traffic Control Sys (JBER-E) Bldg 5337 552-4046/4037						

	JBER ORGANIZATION LOCATION/ PHONE NUMBER	Utilities in Area		Locate Date	Printed Name and Signature	Remarks Use Block 20 for additional
		Yes	No			
8.	Generators (Power Production) (JBER-E) Bldg 10306 552-2715					
9.	Airfield Management (JBER-E) Bldg 11369 552-2107					Excavations on JBER-E ONLY
10.	673 ABW Ground Safety (JBER-E) Bldg 10441, Third Floor 552-6850					
11.	3 WG Weapons Safety (JBER-E) Bldg 11550, Third Floor 552-6855					
12.	Aurora Housing (JBER-E) Bldg 6350 753-1023					Excavations in Housing Areas ONLY
13.	Range Control (JBER-R) Bldg 59004 384-6231/384-6230					All excavations on JBER-R Ranges ONLY.
14.	Fire Department (JBER-R) Bldg 724, Second Floor North East Corner 384-5555					
15.	Doyon Utilities (JBER-R) Bldg 36010 338-3600					Excavations on JBER-R ONLY. Must be signed in addition to Block 7A before signature in block 23.
16.	Security Forces - SFO (JBER-R) Bldg 656, Second Floor 384-0812					
17.	Bryant Airfield Manager Hangar 1, Bldg 47430 Bryant Field (JBER-R) 428-7252/7241					Excavations on JBER-R ONLY. Required if within close proximity of Bryant airfield boundary
18.	Secondary Electric ASRC Federal Field Services (JBER-R) Bldg 700, North End, First Floor 384-3303					Excavations on JBER-R ONLY
19.	Construction Management (JBER-R) Bldg 730 384-3081					Last Signature Before Block 23.

20. Additional Remarks: *If any artifacts, structural remains, or bones are encountered during ground disturbance, stop all work in the area and contact the JBER Cultural Resource Manager, 384-3467 and/or the Conservation Law Enforcement Officers, 552-8609 immediately.** (If digging within 1/2 mile of bldgs 18877, 27369, or 35750, contact 673 CS Antenna Maintenance in bldg 7265, 552-8541.)

21. Clearance request Approved Disapproved

22. Work Must Start Prior To:

23. Signature of Approving Officer: *(Operations Flight Commander or Designee)*

24. Approval Date:

Work Clearance is not valid until a permit number is assigned. Permit numbers are assigned in the 773d CES/CEOER office (Bldg 6326, Front Entrance) after the approving officer has signed. Approved work is limited to the description in Block 2 and attached drawings. Excavation work must start within 15 days of approval date.