

**BY ORDER OF THE COMMANDER
36TH WING**

36TH WING INSTRUCTION 31-203

15 MAY 2014



Security

SUPERVISION OF MINORS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction establishes a base curfew, responsibilities of sponsor and minors, and disposition of minors involved in incidents. It applies to all personnel assigned to or visiting Andersen Air Force Base. It applies to all personnel assigned to or visiting Andersen Air Force Base to include all Air National Guard and Air Force Reserve Commands. The use of a name of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force. Ensure all records created as a result of processes prescribed in this publication are maintained according to AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Air Force Records Disposition Schedule (RDS). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847 from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all direct supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Major changes include the term Security Forces Control Center (SFCC) changed to Base Defense Operations Center (BDOC).

1. Sponsor/Supervisor Responsibilities:

1.1. Sponsors are responsible for the conduct of their dependents and minors left under their control for the purpose of supervision (i.e., children spending the night, visiting, etc.). Sponsors are responsible for the safety and conduct of their children, regardless of whether or not a parent is present. See [Attachment 2](#) for Youth Supervision Guidelines.

1.2. The Red Cross Baby-Sitting Course (or equivalent) is mandatory for minors between the ages of 12 and 17 who desire to supervise/baby sit minors. Restrictions on the number and ages of children and the number of hours children can be baby-sat will be in accordance with Guam Child Labor Laws and Home Daycare Guidelines.

1.3. Any individuals caring for other families' children a total of more than 10 hours a week on a regular basis must be licensed to provide care in on-base quarters. See AFI 34-276, *Family Child Care Programs*, for guidelines.

1.4. 36 FSS/CC will:

1.4.1. Develop and provide Home Alone Training for personnel identified in [Attachment 2](#).

1.4.2. Ensure all personnel listed as certified baby sitters through the Youth Center have completed training as prescribed in paragraph 2.3.

2. Procedures For Handling Minors:

2.1. The 36th Mission Support Group Commander (36 MSG/CC) is approval authority for extensions of curfew for special occasions or circumstances. Send a copy of the approved extension to 36 SFS/S3O, Building 23020, for posting at the Andersen BDOC.

2.2. Security Forces will contact Family Advocacy for all cases of child neglect/abuse.

2.3. In accordance with local laws, it is illegal for any person, firm, or corporation to sell, or give persons under the age of 18 any tobacco or alcohol products, (i.e. cigarette papers, or any items used in the preparation of cigarettes). Further, it is illegal for persons under the age of 18 to utilize any tobacco products on Andersen Air Force Base.

2.4. Security Forces will detain all persons in violation of the curfew or tobacco policy and process them at BDOC. Security Forces will release the violator to their sponsor or designated guardian. If contact with the sponsor or guardian is not made within a reasonable amount of time, they will be released to the respective Commander or First Sergeant. If the violator is not military affiliated, Security Forces will contact the Guam Police Department for disposition.

STEVEN D. GARLAND, Brigadier General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 34-276, *Family Child Care Programs*, 1 November 1999

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFMAN—Air Force Manual

AFRIMS—Air Force Records Information Management System

BDOC—Base Defense operations Center

IAW—In Accordance With

OPR—Office of Primary Responsibility

RDS—Records Disposition Schedule

SFCC—Security Forces Control Center

Terms

CURFEW— The time when minors may not be at a public facility or on a street unless accompanied by a sponsor. A minor may proceed directly to or from a place of employment or a special function without violating this instruction. Curfew hours are from 2200 - 0500 Sunday through Thursday. On Friday, Saturday, and nights preceding holidays, curfew hours are from 2400 - 0500.

MINOR— A person who is under the age of 18 and not a member of the military or spouse of a military member.

SPONSOR— A parent, legal guardian, or any adult appointed by a parent or legal guardian that provides supervision of minors.

Attachment 2

YOUTH SUPERVISION GUIDELINES

Figure A2.1. Youth Supervision Guidelines

Age of Child	Left without sitter in quarters for two hours or less	Left without sitter in quarters for more than two hours	Left alone overnight	Outside unattended (To include playing)	Left in car unattended	Child sit siblings	Child sit others
Newborn through 4	No	No	No	No	No	No	No
Age 5 through Age 6	No	No	No	Yes, playground or yard with immediate access (visual sight or hearing distance) to adult supervision ***	No	No	No
Age 7 through Age 9	No	No	No	Yes, with access to adult supervision***	No	No	No
Age 10 through Age 11	Yes, with ready access (phone number) to an adult supervisor*/***	No	No	Yes	Yes, keys removed and handbrake set; not to exceed 5 minutes: adult in sight	Yes, 11 years old or 6th grade minimum; 2 hours maximum */***	No
Age 12 through Age 14	Yes	Yes	No, except freshman in high school may be left alone overnight	Yes	Yes	Yes**	Yes ** 12 years of age or 7th grade minimum
Age 15 through 17	Yes	Yes	Yes, age 16 and older may be left alone for short TDY's or Leave not to exceed 72 hours. These minors must have some type of adult supervision available to make periodic checks. 15 years old may be left alone overnight with adult access available, and sponsor must be in local area***	Yes	Yes	Yes**	Yes**

NOTES: 1. The ages specified are the maximum ages and are based on the child's ability to demonstrate age-appropriate behavior. Children who do not consistently demonstrate age-appropriate behavior should not be given the same degree of self-management responsibilities. In all instances above where a "Yes" is indicated, the parent is responsible for using reasonable judgment and for any incident or mishap (not considered preventable), which occurs.

2. * Home alone training by Youth Center or other source required.

3. ** Red Cross baby sitting or equivalent required.

4. *** Adult supervision is defined as someone who has or assumes responsibility for a child, e.g., parent, care provider, or friend.

