

## Advanced Skills Training Instructors, Other Instructors (Non-Initial Skills Training), and Staff Abuse of Power Agreement

Name:

\_\_\_\_\_

Last
First
MI
Rank

Org: \_\_\_\_\_ Off Symbol: \_\_\_\_\_ Phone: \_\_\_\_\_ Type of Training:  Initial  Annual

### READ ALL STATEMENTS CAREFULLY

Initial only after careful review. Failure to comply could carry civil or criminal penalties.

**Initials**

1. I understand AFI 36-2909, *Air Force Professional Relationships and Conduct*, AFI 36-2909\_AETCSUP, *Air Force Professional Relationships and Conduct*, AFI 36-2909\_2AFSUP, *Air Force Professional Relationships and Conduct*, apply to all individuals assigned or attached to or operating on, an AETC unit as military training instructors, military training leaders, subject-matter instructors, other faculty and staff, students, trainees, DoD civilians, international military or civilian personnel, and contractor personnel.

2. I understand a "trainee" or "initial skills student" includes military, whether officer or enlisted, and civilian personnel who are assigned or on temporary duty to AETC bases, wings, detachments, or schools to attend training or courses of instruction (i.e., Basic Military Training, technical school, later training courses) prior to reporting to their permanent duty station. I understand this includes personnel who are awaiting or have completed training or instruction, as well as those who have been eliminated or disenrolled from training or instruction and are awaiting reassignment or discharge. I understand my special responsibilities, described below, apply to ALL trainees or initial skills students in every course of instruction, under every circumstance. These prohibitions begin on the date on which the prospective member became a member of the Department of the Air Force (DAF) and for six (6) months after the trainee, following graduation from initial skills training, reports to the individual's first permanent duty station of assignment or follow-on training program.

3. I understand an "advanced skills training student" includes military and civilian personnel who are assigned or on temporary duty to AETC base, wings, detachments, or schools to attend training or courses of instruction (technical school or later training courses) and who have already received an AFSC or equivalent from another military service. I understand my special responsibilities, described below, apply to students in my course of instruction from the first day of training through graduation or completion of the training program or course of instruction.

4. In accordance with the above regulations, I WILL NOT do the following with ANY trainee, initial skills student, advanced skills student, or immediate family of the previously mentioned groups for the period described in AFI 36-2909\_AETCSUP, paragraph 4.2. I understand that exceptions to some of these requirements may only be granted in writing by the appropriate commander.

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| a. Engage in any social contact of a personal nature while in a training environment.  |  |
| b. Establish or attempt to establish social contact or develop a relationship of a personal, intimate, or sexual nature; this includes, but is not limited to, dating, hand-holding, kissing, embracing, caressing, and engaging in sexual activities. Prohibited personal, intimate, or sexual relationships include those unprofessional relationships that are conducted in person and/or via cards, letters, e-mails, telephone calls, social media (e.g., Twitter, Facebook, YouTube), photographs, and any other means of communication. |  |
| c. Use grade or position, threats, pressure, or promise of return of favors or favorable treatment in an attempt to gain sexual favors.  |  |
| d. Make, seek, or accept sexual advances or favors   |  |
| e. Allow entry into my dwelling  |  |
| f. Establish a common household (share the same living area) unless required by military operations  |  |
| g. Allow entry into a privately-owned vehicle; exception permitted for official business or when the safety or welfare is at risk  |  |

	h. Consume alcohol unless at an approved social function.	
	i. Attend social gatherings, other than approved official functions, or frequent clubs, bars, or theaters together.	
	j. Gamble, lend or borrow money.	
	k. Solicit donations from, hire or otherwise employ, or accept personal goods in an unofficial or personal capacity for storage or any other reason.	
	l. Participate in a closed-door discussion except when there is another person at least 18 years of age present; there is a need to protect personally identifiable, sensitive, or confidential information (session must be short in duration); or an open door leaves the office unprotected from the elements or allows unwanted public interaction. In these cases, the door must be unlocked and marked that it is open for business and that visitors are welcome.	
	m. Fraternalize.	
	5. I WILL make certain my actions provide for every trainee or student to be better off as a DAF member for having been subjected to my authority.	
	6. I WILL NOT allow even the appearance of an unprofessional relationship between myself and a trainee or student or immediate family in my course of instruction.	
	7. I WILL adhere to good behavioral and ethical standards and dedicate myself to conduct that is professional and beyond reproach, even under the most trying conditions.	
	8. I WILL NOT engage in, nor tolerate in others, maltreatment, maltraining, or hazing, bullying, unprofessional relationships, inappropriate social contact or behavior, or retaliation under any circumstances.	
	9. I WILL REPORT any and all incidents of maltreatment, maltraining, hazing, bullying, unprofessional relationship, inappropriate social contact or behavior, or retaliation about which I learn, whether through personal observation, end-of-course surveys, critiques (anonymous or otherwise), or oral accounts from any party (trainee, instructor, relative, staff).	
	10. I WILL be worthy of the power and authority which the DAF has granted to me and will use it only to achieve maximum impact in preparing and molding our next generation of DAF members.	
	11. I WILL NOT use the power and authority which the DAF has granted to me to advance my own personal interests. I will neither grant nor seek special favors or preferential treatment under any circumstance.	
	12. I understand the duty to report is mandated in a punitive 2 AF instruction and if violated, may result in civilian disciplinary action or military prosecution.	
	<p>13. I understand violations of the specific prohibitions and requirements of the AFI 36-2909 and related supplements by military personnel may result in prosecution under the Uniform Code of Military Justice, adverse administrative action, or discharge from active duty. Substantiated violations of the prohibitions outlined in stated instruction by any DAF recruiter or trainer providing initial skills training, will require the offender to be processed for administrative discharge, unless the offender is otherwise punitively discharged or dismissed from the DAF for the violation through Uniform Code of Military Justice prosecution.</p> <p>OR</p> <p>I understand civilian personnel and contractors providing initial skills training who violate one or more of the specific prohibitions and requirements of the AFI 36-2909 and the related supplements may be subject to disciplinary action up to removal.</p>	
<p>SIGNATURE: _____ DATE: _____</p> <p style="text-align: right;"><small>(Insert if not digitally signed)</small></p>		