

**BY ORDER OF THE COMMANDER,
UNITED STATES AIR FORCES IN EUROPE
(USAFE)**

AIR FORCE INSTRUCTION 11-209

**UNITED STATES AIR FORCES IN EUROPE
Supplement**

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Flying Operations



AERIAL EVENT POLICY AND PROCEDURES

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 11-209, 4 May 2006 is supplemented as follows: This supplement applies to all United States Air Forces in Europe (USAFE) units participating in aerial events as described in AFI 11-209, *Aerial Event Policy and Procedures*. This supplement also applies to Air Force Reserve Command (AFRC) and Air National Guard (ANG) units who are under the Operational Control of USAFE. Where conflicts arise between guidance in this supplement and North Atlantic Treaty Organization (NATO) Standardization Agreement (STANAG) 3533 (Edition 7), *Flying and Static Displays*, 27 March 2007 the more restrictive guidance applies. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located in AF Records Management System (AFRIMS): <https://afrims.amc.af.mil>.

1.6.2. Minimum ceiling required for the Missing Man Formation pull-up maneuver is 4,000 feet above ground level (AGL).

1.6.3.1.1. Approved flyovers will be flown no lower than 500 feet AGL when over a runway and no lower than 1,000 feet above the highest obstacle within 2,000 feet of the aircraft when not over a runway.

1.7. Units participating in aerial events at airfields that do not have a Department of Defense (DoD) approved instrument approach and/or departure procedure will submit a request for a Terminal Instrument Procedures (TERPS) review to Air Procedures Flight (USAFE/APF) a minimum of 30 days prior to their scheduled arrival.

2.3.1. The Directorate of Air and Space Operation (HQ USAFE/A3) or designated representative is the waiver authority for this supplement.

2.4.1. Headquarter United States European Command (HQ USEUCOM) has designated HQ USAFE aerial event and participation approval authority for United States Air Force (USAF) support of aerial events conducted within the European Command (EUCOM) area of responsibility.

2.4.5. The Wing Commander (Wing/CC) will ensure all personnel participating in public or military events meet the provisions outlined in the basic instruction.

2.4.8. The Wing/CC will ensure aircraft and equipment placed on static display are made safe according to the basic instruction.

2.6. Within the USEUCOM area of responsibility (AOR), the aerial control team function will be performed by a non-participating rated officer.

3.1. HQ USEUCOM has designated HQ USAFE aerial event approval and participation approval authority for USAF support of aerial events conducted within the EUCOM area of responsibility.

3.2. Foreign government, civilian and military sponsors of public events in the EUCOM AOR seeking Air Force aviation support must submit a request for event approval to the appropriate American Embassy. In turn, the Embassy will forward requests to Public Affairs (HQ USAFE/PA) for “event” approval. HQ USAFE/PA approved events will be forwarded to HQ USAFE/A3 for “participation” approval. **Attachment 5 (Added)** outlines the minimum information required to process an event and participation request.

3.3.1. HQ USAFE/A3 is event approval authority for any aviation support planned for military events.

3.4. **HQ USAFE/PA Approval Process.** Once HQ USAFE/PA determines an event is appropriate for Air Force aviation support, the request is forwarded to HQ USAFE/A3 for participation approval. HQ USAFE/A3 will publish a master list of events that are approved for participation. The published list will identify USAFE unit tasked events and those events open to DoD participation.

3.4.1. Units wishing to volunteer to support an approved event must submit their request in accordance with **Attachment 4 (Added)**. The requesting unit’s wing commander must approve all requests before forwarding to HQ USAFE. Units must ensure the event they wish to support is a HQ USAFE/PA approved event before submitting their request. Once a USAFE unit volunteers and/or is tasked to support a specific aerial event cancellation requires the wing commander to request relief from the tasking, HQ USAFE/A3 is approval authority for all cancellations. Coordinate all cancellation requests through Operations and Training Division (HQ USAFE/A3T).

3.4.1.2. USAFE units wishing to volunteer for continental United States (CONUS) events will do so in accordance with paragraph **3.4.1.** of the basic instruction. HQ USAFE/A3 is participation approval; units will submit their request for participation in accordance with **Attachment 4 (Added)**.

3.6.2.2.7.1. (Added) The Wing/CC, with their respective aircraft, may authorize a static display for squadron commander, group commander, or wing commander change of command ceremonies at their installation. This authority extends to both the event and participation approvals.

3.6.2.2.7.2. (Added) The Wing/CC, with their respective aircraft, may authorize a static display for retirement ceremonies at their installation. This authority extends to both the event and participation approvals.

3.6.2.4.1. (Added) Approved variations of the missing man formation include a pull-up of the number three aircraft over the ceremony site or a straight and level flyover leaving the number three position vacant.

4.2.4. HQ USAFE/A3 is participation approval authority for all missing man formation flyovers.

5.9. HQ USEUCOM has designated HQ USAFE aerial event approving and participation approval authority for USAF support of aerial events conducted within the EUCOM area of responsibility. This

authority is delegated in accordance with DoD Directive (DoDD) 5410.18, *Public Affairs Community Relations Policy*. Commander, USAFE (COMUSAFE) has designated HQ USAFE/PA as the event approval authority and HQ USAFE/A3 as event participation approval authority.

5.9.3. Owning major command (MAJCOM) or Unit Wing/Operations Group (OG)/CC as appropriate will inform HQ USAFE/A3 of any relevant waivers granted while participating in an aerial event within the USEUCOM AOR (i.e., cable requirements, runway length, crew rest, etc.).

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFMAN 33-363, *Management of Records*, 1 March 2008

NATO Standardization Agreement (STANAG) 3533 (Edition7), *Flying and Static Displays*, 27 March 2007

Abbreviations and Acronyms

EUCOM—European Command

HQ USEUCOM—Headquarter United States European Command

NATO—North Atlantic Treaty Organization

USAFE—United States Air Forces in Europe

Wing/CC—Wing Commander

Attachment 4 (Added)**USAFE AERIAL EVENT SUPPORT REQUEST PROCEDURES**

A4.1. (Added) Airshow Support Requests. Submit Wing/CC approved aerial event support requests (flyover and/or static display) to HQ USAFE/A3T.

A4.2. (Added) Aerial Event Support Request Format. Submit the request using the following format:

A4.2.1. (Added) Event: Event title, should match Public Affairs (PA) approved event title.

A4.2.2. (Added) HQ USAFE/PA (or higher) Approved Event: (Yes/No).

A4.2.3. (Added) Date/Time: Flyover time over target (TOT) (if applicable): Hard or soft, identify time in Zulu, local time zone or to be determined (TBD).

A4.2.4. (Added) Location: City/base/location (identify exact flyover location for all flyover requests, i.e. flagpole).

A4.2.5. (Added) Aircraft/Unit: Number and Mission Design Series (MDS).

A4.2.6. (Added) Altitude (AGL)/Airspeed (Knots Indicating Air Speed (KIAS)): (if applicable)

A4.2.7. (Added) Type of Formation (if applicable):

A4.2.8. (Added) Control: If applicable; ground Flying Activity Code (FAC), air boss, tower, etc.

A4.2.9. (Added) Required/Requested Waivers/Additional Approval:

A4.2.10. (Added) Unit Point of Contact (POC): Rank or title, name, unit/office, phone and e-mail address.

A4.3. (Added) Exceptions. Exceptions to above procedures, profiles, and parameters require HQ USAFE/A3 approval.

Attachment 5 (Added)**MINIMUM INFORMATION REQUIRED TO PROCESS AN AERIAL EVENT REQUEST**

A5.1. (Added) Minimum Requirements. Following are the minimum items required to process an aerial event request. Submit all requests to the appropriate United States (U.S.) Air Attaché/Defense Attaché.

- A5.1.1. (Added) U.S. Air Attaché/Defense Attaché approval (rank/name/date).
- A5.1.2. (Added) Event Date(s).
- A5.1.3. (Added) Country Name.
- A5.1.4. (Added) Name of Event.
- A5.1.5. (Added) Event Location.
- A5.1.6. (Added) Requested USAF Support (aircraft type).
- A5.1.7. (Added) Type of Support Requested (i.e., static display, flyover, aerial demonstration).
- A5.1.8. (Added) Support Provided by Organizers (i.e., billeting, meals, etc.).
- A5.1.9. (Added) Airfield/Aircraft Security Provided.
- A5.1.10. (Added) Airfield Data (runway length/width, runway/taxiway pavement classification number (PCN), arresting cable/barrier availability).
- A5.1.11. (Added) Instrument Approach Availability.
- A5.1.12. (Added) Communications Compatibility.
- A5.1.13. (Added) Nearest Location for Oil Sample Analysis.
- A5.1.14. (Added) Fuel Type/Availability (include approved substitutes).
- A5.1.15. (Added) Support Justification (clearly articulate why the event should be supported).
- A5.1.16. (Added) Miscellaneous Items (items requiring a waiver, any information on media coverage, number of visitors from previous years, etc.).
- A5.1.17. (Added) Airshow POCs (name, duty title, phone, e-mail address of event POCs).

JAMES P. HUNT, Major General, USAF
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