

**BY ORDER OF THE COMMANDER
325 FIGHTER WING AIR EDUCATION
AND TRAINING COMMAND**

**TYNDALL AIR FORCE BASE
INSTRUCTION 31-104**

18 NOVEMBER 2011

Security

RIDE ALONG PROGRAM



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements **AFPD 31-2, *Air Provost Operations*, and supplements AFI 31-101, *Integrated Defense***. . It outlines responsibilities and establishes the policies for which the Ride-Along Program on Tyndall AFB. The Ride-Along Program is a cooperative effort between the 325 SFS and the 325th Fighter Wing (325 FW) community. It applies to all Ride-Along Program participants. This instruction requires collecting and maintaining information protected by the Privacy Act of 1974 authorized by 10 U.S.C. 8013, DODI 6055.4, and AFI 31-218 (IP). System of records notice F031 AF SP L, Traffic Accident and Violation Reports, applies. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all direct Supplements must be routed to the OPR of this publication for coordination prior to certification and approval. It applies to individuals at all levels who prepare, manage, review, certify, approve, disseminate and/or use official Air Force publications and forms, including Air Force Reserve Command (AFRC) and Air National Guard (ANG) units, except where noted otherwise. Ensure all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>.

This is the initial publication of this instruction.

1. General Information. This program is managed and monitored by the 325 SFS Operations Office/Police Services as a crime prevention program. Police Services is responsible for the proper coordination between agencies using the program. Ideally, this program will establish a better understanding of Security Forces operations while enhancing the rapport between the Security Forces personnel and the youth of Tyndall AFB. During Force Protection Condition BRAVO or higher, there will be no Ride-Along Program.

2. Interested Parties. Participants/Guardians of minors will:

2.1. Riders must be at least 16 years of age and complete **Ride Along Program Application with General Release and Hold Harmless Agreement** signed by themselves and/or their parent/guardian 72 hours prior to the requested date to participate in the Ride-Along Program. **NOTE:** Complete required paperwork each time applicant applies for program.

2.2. The Police Services office will:

2.2.1. Keep completed paperwork on file for a minimum of one year.

2.2.2. Coordinate a date and time for the Ride-Along.

2.3. The on-duty Flight Chief will:

2.3.1. Once a date and time is agreed upon the on-duty Flight Chief for the specified day will contact the applicant with reporting instructions.

2.3.2. There will be no more than one Ride-Along guest participating in flight operations at any given time.

2.3.3. May select him/herself or select an experienced security forces patrolman as the representative for the guest to accompany.

2.4. Program Requirements:

2.4.1. The guest is not allowed to respond with the patrol to incidents involving the possibility of weapons, or situations determined by the patrol as dangerous. If the patrol has to respond to a potentially dangerous situation, the guest will be dropped off at an appropriate location and picked up by another patrol.

2.4.2. At no time will the participant exit the patrol vehicle during traffic stops on Highway 98.

2.4.3. The guest will follow the directions of patrol personnel at all times. Any deviation from instruction will result in termination of the Ride-Along.

2.4.4. The patrol will brief the guest on general security forces duties and mission.

2.4.5. The desk sergeant will be briefed on the exact location of the guest at all times.

2.4.6. After the guest has been briefed on the proper radio procedures, they may be allowed, at the discretion of the patrol and the Flight Chief, to use the security forces radio for short routine transmissions.

2.5. Criteria For Youth Applicants:

2.5.1. Procedures for youth applicants will be the same as adult applicants (18 and over) with the exception of the Ride-Along Program Background Affidavit, which does not need to be completed.

2.5.2. All applicable forms must also be endorsed by the applicant's legal guardian.

2.5.3. For applicants under the age of 18, the Police Services office or higher will personally meet with the applicant and guardians of the applicant to ensure proper intent and a full understanding of this operating instruction is in place.

3. Procedures For Other Interested Parties. The Ride-Along Program is primarily intended for juvenile family members, active-duty, reserve component, retired members, and AF civilian employees assigned to the Tyndall Air Force Base area who are interested in a career in law enforcement. Sponsors of the interested party should contact the Police Services Office at (850) 283-4965 for guidance on completing the prescribed forms and scheduling an appropriate time for participation.

3.1. Background Investigations. A background check will be completed on all participants over the age of 18 before they are allowed to participate in the program.

3.2. The Visitor Control Center will complete all background checks for this program.

JAMES S. BROWNE, Brig Gen, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 31-2, *Air Provost Operations*, 10 April 2009

AFI 31-101, *Integrated Defense*, 8 October 2009; change 1, 20 September 2010

AFI 31-218 (IP), *Motor Vehicle Traffic Supervision*, 22 May 2006

TAFBI 31-218 (IP), *Motor Vehicle Traffic Supervision*, 31 December 2010

Prescribed Forms

No forms are prescribed by this publication.

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

AFI—Air Force Instruction

AFPD—Air Force Policy Directive

TAFBI—Tyndall Air Force Base Instruction