

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE MISSION DIRECTIVE 43**

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**AIR FORCE REVIEW BOARDS  
AGENCY**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This directive outlines the core responsibilities of the Air Force Review Boards Agency (AFRBA), which acts for the Secretary of the Air Force in a broad range of personnel actions. All records created as a result of processes prescribed in this publication are maintained IAW AFMAN 33-363, *Management of Records*, and disposed of IAW the Air Force Records Disposition Schedule located on the AF Portal at the AF Records Information Management System (AFRIMS) link. Route recommended changes and questions to the Office of Primary Responsibility (OPR) using AF Form 847, *Recommendation for Change of Publication*.

**SUMMARY OF CHANGES**

This document is substantially revised and must be completely reviewed.

**1. Mission.** AFRBA acts on behalf of the Secretary of the Air Force, via delegation of authority through the Assistant Secretary of the Air Force (Manpower & Reserve Affairs) (SAF/MR), or in the case of two boards, the Secretary of Defense, in deciding individual personnel actions before various review boards, as mandated by federal law or regulation. AFRBA serves as the highest level of administrative review of individual personnel actions. In specified areas ranging from military decorations to service obligations, it is authorized to act on behalf of the Secretary of the Air Force, and in the case of the Air Force Board for Correction of Military Records, its decisions are by federal law binding on all officers of the United States. The AFRBA core mission that applies to all boards and functions is to ensure fair and impartial treatment, equity,

and due process for the military, military veterans, civilian employees, and applicants for civilian employment whose personnel issue or appeal is required to be decided at the civilian, Secretariat level.

**2. Organizational and Command Structure.** The agency is a FOA that reports directly to SAF/MR. AFRBA operates 10 boards. These boards are as follows: The Secretary of the Air Force Personnel Council (which includes the Discharge Review Board, Air Force Decoration Board, and Personnel Board), the Air Force Board for Correction of Military Records, Air Force Civilian Appellate Review Office, Personnel Security Appeal Board, Air Force Clemency & Parole Board, Air Force Remissions Board, Department of Defense Physical Disability Board of Review, and the Department of Defense Civilian/Military Service Review Board.

**3. Responsibilities. AFRBA:**

3.1. Through its component boards, and employing delegated authority, decides individual cases such as officer grade determinations, resignations in lieu of court-martial, requests for lengthy service probation, awards and decorations, clemency and parole, and appeals of personnel security actions.

3.2. Renders final decisions on behalf of the Secretary of the Air Force regarding applications for remission of government indebtedness incurred while on active duty. Acting through independent civilian panels, decides applications from current or former Air Force members alleging that their military records contain errors or that they were victims of an injustice.

3.3. Makes final agency decisions on behalf of the Secretary of the Air Force in complaints arising under the Equal Employment Opportunity process by civilian employees, applicants for civilian employment, and the Air Force Military Equal Opportunity program for uniformed members.

3.4. As the lead agency for the Department of Defense (DoD) Physical Disability Board of Review, independently adjudicates appeals to the Board and makes recommendations for final decisions on those cases to each Military Service's designated decision authority. Additionally, executes the DoD Disability Evaluation System Quality Assurance Program to ensure consistent application of disability adjudications across the Services.

3.5. As the lead agency for the DoD, decides applications to the Civilian/Military Service Review Board.

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