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DEPUTY UNDER SECRETARY OF THE AIR FORCE,
INTERNATIONAL AFFAIRS

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SUMMARY OF CHANGES

This document has been revised to reflect Headquarters Air Force and SAF/IA reorganizations. Major Changes include: Paragraph A1.25 added “and training Air Force personnel projected for assignment to a Security Cooperation Organization (SCO) or a Defense Attaché Office (DAO) to perform Security Cooperation duties” and DODD 5132.12 replaced with DODD 5205.75 to reflect updated authority. SAF/IA organizational changes are reflected in Attachment 2. Minor administrative changes have been made to enhance readability.

1. Mission. The Secretary of the Air Force, pursuant to 10 United States Code (USC) Section (§§) 8014, may establish offices and officials within the Secretariat to assist the Secretary in carrying out his/her responsibilities. Pursuant to the authority contained in 10 USC §§ 8014, the Deputy Under Secretary of the Air Force, International Affairs (SAF/IA) was established as part of the Secretariat. SAF/IA has overall responsibility for international programs for the Department of the Air Force. The Secretary of the Air Force retains ultimate responsibility for all policies related to the Department of the Air Force. Within his/her areas of responsibility, SAF/IA prepares policies for approval and issues official guidance/procedures via official AF publications to ensure implementation of those policies.

2. Organizational Relationships. The Secretary of the Air Force is responsible for, and has all legal authority necessary to conduct, the affairs of the Department of the Air Force. The Secretariat, the Chief of Staff of the Air Force and Air Staff offices perform their Department of the Air Force functions subject to the authority, direction and control of the Secretary of the Air Force.

2.1. SAF/IA reports to the Under Secretary of the Air Force, serves as an agent of the Secretary within assigned policy and program domains, and provides guidance, direction and oversight for all matters pertaining to the formulation, review and execution of plans, policies, programs and budgets within his/her area of responsibility. SAF/IA is accountable to the Under Secretary for results achieved within the policy and program domains assigned by this Directive.

2.2. SAF/IA is part of the Secretariat and, as such, works closely with other HAF offices to assist the Under Secretary of the Air Force in carrying out his/her responsibilities. SAF/IA works in cooperation with the Deputy Under Secretary of the Air Force for Space (SAF/SP) and the Assistant Secretary of the Air Force, Acquisition (SAF/AQ), and their respective offices, as well as other HAF organizations, which are responsible, pursuant to Chapters 803 and 805 of Title 10 (10 USC §§ 8013-8023 and §§ 8031-8038), for assisting the Secretary of the Air Force in carrying out his or her responsibilities.

2.2.1. Pursuant to Headquarters Operating Instruction (HOI) 90-1, *Headquarters Air Force Mission Directive – Delegations of Authority and Assignment of Responsibilities*, two or more HAF two-letter/digit organizations with responsibilities in the same functional area are encouraged to develop “standard operating procedures (SOPs)” that set forth procedures enabling covered organizations to fulfill and carry out their respective missions, roles and responsibilities. There are no SOPs between SAF/IA and any other organization.

3. Responsibilities. SAF/IA is specifically responsible for:

3.1. Building, sustaining, expanding and guiding relationships that are critical enablers for air, space and cyberspace forces through: politico-military affairs, security cooperation programs, armaments cooperation and other cooperative programs, international cooperative research and development efforts, classified and controlled unclassified information disclosure policy, technology transfer, export control, and attaché and security cooperation officer affairs.

3.2. Managing officer/enlisted/civilian personnel exchange programs; the USAF International Affairs Specialist program; Civilian International Affairs Career Field; air attaché screening and selection; selection of International Partners to attend Air Force Professional Military Education programs (Air War College, Squadron Officer College, Air Command and Staff College, and Senior Enlisted Courses); management

and administration of the International Professional Military Education (IPME) program as it pertains to sending selected Airmen to attend vetted IPME opportunities; Aviation Leadership Program; Engineering and Scientist Exchange Program (ESEP); and Administration Professional Exchange Program (APEP).

3.3. Coordinating senior Air Force officials' international travel, foreign visits to USAF installations, International Air and Trade shows and all other international programs and activities.

3.4. Serving as the Air Force office of primary responsibility for matters involving Air Force international interests except for those involving operational matters and being the focal point for such matters to the Office of the Secretary of Defense (OSD), the military departments, Department of State and other US Government agencies.

3.5. Formulating the Air Force position on joint, interdepartmental and interagency matters relating to international activities, except for global defense posture and operational matters.

3.6. Developing and implementing policy, guidance and strategies for the direction, global integration and management of Air Force international programs and activities.

3.7. Advising and supporting the Office of the Under Secretary of the Air Force, the Office of the Air Force Chief of Staff and civilian and military officials of the Department of the Air Force concerning international activities and political-military analysis.

3.8. Oversight and advocacy of Air Force international programs and policies. Development, dissemination and oversight of execution of the Air Force Security Cooperation Strategy. Coordination of development and oversight of its execution in support of the COCOMs and in coordination with HAF organizations, MAJCOMs, and the Air Reserve Component. Acting as the Capability Portfolio Manager (CPM) for building partnerships.

3.9. Providing oversight of all USAF-related Foreign Military Sales (FMS) and Direct Commercial Sales (DCS) license applications. Additionally, development of export policies for all USAF-related weapon systems.

4. Delegations of Authority/Assignment of Responsibility: Attachment 1 lists delegated authorities to SAF/IA. The authorities delegated to SAF/IA by this HAF Mission Directive may generally be re-delegated unless re-delegation is expressly

prohibited by the attached delegation or superseding law, regulation or DoD issuance. While SAF/IA may re-delegate authorities to other Department of Air Force officials, he/she will ultimately be responsible to the Under Secretary of the Air Force for all matters affecting international programs. Any re-delegation of authority made shall not be effective unless it is in writing. Any person re-delegating authority in accordance with this HAF Mission Directive may further restrict or condition the authority being re-delegated.

5. Notifications to Congress: No re-delegation of authority under this HAF Mission Directive below the level of an Assistant Deputy Under Secretary or three-letter/digit office shall include authority to provide notifications or reports to Congress.

Deborah L. James
Secretary of the Air Force

Attachments:

1. Delegations of Authorities/Assignment of Responsibility for SAF/IA
2. Organizational Chart/Three-Letter Responsibilities

ATTACHMENT 1**DELEGATIONS OF SECRETARY OF THE AIR FORCE
AUTHORITIES / ASSIGNMENT OF RESPONSIBILITY
TO THE DEPUTY UNDER SECRETARY
INTERNATIONAL AFFAIRS**

A1.1. Authority relating to the design, development, resourcing and sustainment of and reporting to the Department of Defense (DoD) on Service Foreign Area Officer programs as delegated to the Secretary of the Air Force pursuant to DoD Directive (DoDD) 1315.17, *Military Department Foreign Area Officer (FAO) Programs*.

A1.2. Authority relating to building and maintaining FAO management programs to meet the needs of the DoD as delegated to the Secretary of the Air Force pursuant to DoD Instruction (DoDI) 1315.20, *Management of Department of Defense (DoD) Foreign Area Officer (FAO) Programs*.

A1.3. Authority relating to establishing and administering the Aviation Leadership Program as delegated to the Secretary of the Air Force pursuant to DoDI 2010.12, *Aviation Leadership Program*.

A1.4. Authority relating to negotiating and concluding information exchange program annexes as delegated to the Secretary of the Air Force pursuant to DoDI 2015.4, *Defense Research, Development, Test and Evaluation (RDT&E) Information Exchange Program (IEP)*.

A1.5. Authority relating to the international transfer of dual-use and defense-related technology, articles and service transfer matters, matters, as delegated to the Secretary of the Air Force pursuant to DoDI 2040.02, *International Transfers of Technology, Articles and Services*.

A1.6. Authority relating to training and recommending qualified Air Force personnel for security cooperation organization program assignments as delegated to the Secretary of the Air Force pursuant to DoDI 5132.13, *Staffing of Security Cooperation Organizations (SCOs) and the Selection and Training of Security Cooperation Personnel*.

A1.7. Authority relating to military critical technologies list as delegated to the Secretary of the Air Force pursuant to DoDI 3020.46, *The Military Critical Technologies List (MCTL)*.

A1.8. Authority relating to managing or administering programs that transfer or export defense articles to Iraq, Afghanistan and Pakistan as delegated to the Secretary of the Air Force pursuant to DoDI 4140.66, *Registration and End-Use Monitoring of Defense Articles and/or Defense Services*.

A1.9. Authority relating to the nominating of personnel for assignment to staff and attend courses for the Center for Hemispheric Defense Studies as delegated to the Secretary of the Air Force pursuant to DoDD 3200.13, *Center for Hemispheric Defense Studies*.

A1.10. Authority relating to the proposal of atomic information for disclosure to a foreign government or regional defense organization pursuant to an agreement for cooperation for mutual defense purposes and the execution of approved disclosure decisions as delegated to the Secretary of the Air Force pursuant to DoDI 5030.14, *Disclosure of Atomic Information to Foreign Governments and Regional Defense Organizations*.

A1.11. Authority relating to providing support, within the Air Force's field of responsibility, to the Director, Defense Security Cooperation Agency (DSCA), to assist in carrying out assigned responsibilities and functions of DSCA as delegated to the Secretary of the Air Force pursuant to DoDD 5105.65, *Defense Security Cooperation Agency (DSCA)*.

A1.12. Authority relating to coordinating on all matters related to the functions and responsibilities of the Assistant Secretary of Defense for International Security Affairs (ASD(ISA)) as delegated to the Secretary of the Air Force pursuant to DoDD 5111.07, *Assistant Secretary of Defense for International Security Affairs (ASD(ISA))*.

A1.13. Authority relating to coordinating on all matters related to the functions and responsibilities of the Assistant Secretary of Defense for Asian and Pacific Security Affairs (ASD(APSA)) as delegated to the Secretary of the Air Force pursuant to DoDD 5111.17, *Assistant Secretary of Defense for Asian and Pacific Security Affairs (ASD(APSA))*.

A1.14. Authority relating to coordinating on security cooperation policy guidance and allocating resources to achieve security cooperation objectives; complete campaign support plan assessments and contribute to combatant command campaign plans, as appropriate, in accordance with Title 22, United States Code; providing advice, information reports, records and recommendations to the DoD on matters relating to security cooperation; conducting international armaments cooperation with eligible friendly foreign countries and international organizations in accordance with DoD policies and criteria; conducting military education and training and sales of defense articles and defense services to eligible foreign countries and international organizations; providing qualified military and civilian personnel to carry out security cooperation assignments; ensuring conformance with technology transfer, classified military information release and disclosure policies for the Air Force's areas of responsibility while conducting security cooperation activities; and assisting the DoD, as requested, in

government-to-government or interdepartmental discussions or negotiations involving security cooperation programs as delegated to the Secretary of the Air Force pursuant to DoDD 5132.03, *DoD Policy and Responsibilities Relating to Security Cooperation*.

A1.15. Authority relating to the nomination of personnel for assignment to staff and attend courses of the George C. Marshall European Center for Security Studies as delegated to the Secretary of the Air Force pursuant to DoDD 5200.34, *George C. Marshall European Center for Security Studies*.

A1.16. Authority relating to the nomination of personnel for assignment to staff and attend courses of the Asia-Pacific Center for Security Studies as delegated to the Secretary of the Air Force pursuant to DoDD 5200.38, *Asia-Pacific Center for Security Studies*.

A1.17. Authority relating to providing resources for the operation, maintenance and administration of the Foreign Disclosure and Technical Information System (FORDTIS), as well as responsibilities referenced in paragraphs 5.1 and 5.2, as delegated to the Secretary of the Air Force pursuant to DoDD 5230.11, *Disclosure of Classified Military Information to Foreign Governments and International Organizations*.

A1.18. Authority relating to establishing procedures and processes to approve or deny requests for visits or assignments of foreign nationals, administering the Military Personnel Exchange Program (MPEP) within the Air Force, and coordinating, negotiating and concluding agreements or annexes for MPEP assignments, as well as responsibilities listed in paragraph 5.6, as delegated to the Secretary of the Air Force pursuant to DoDD 5230.20, *Visits and Assignments of Foreign Nationals*.

A1.19. Authority relating to establishing, staffing, operating and monitoring Field Studies Programs at Air Force installations and military schools as delegated to the Secretary of the Air Force pursuant to DoDI 5410.17, *United States Field Studies Program (FSP) for International Military and Civilian Students and Military- Sponsored Visitors*.

A1.20. Authority relating to personnel receiving International Cooperative Administrative Support Services as delegated to the Secretary of the Air Force pursuant to Department of Defense Instruction 7060.06, *International Cooperative Administrative Support Services (ICASS)*.

A1.21. Authority relating to Materiel Interoperability with Allies and Coalition Partners as delegated to the Secretary of the Air Force pursuant to DoDI 2010.06, *Materiel Interoperability and Standardization with Allies and Coalition Partners*.

A1.22. Authority relating to incorporating considerations of United States materiel interoperability and standardization with allies and coalition partners in Air Force in the

development, production and product improvement of all systems and equipment intended for use in coalition operations and reporting to the DoD on the same; ensuring applicable U.S. ratified materiel international standardization agreements are complied with to the greatest extent feasible; ensuring that Air Force weapon system design takes into account potential future transfers to allied nations, incorporates needed anti-tamper features and accommodates modifications that make export possible and affordable; establishing and maintaining relationships with NATO allies, major non-NATO allies, friendly foreign nations and organizations within NATO and The Technical Cooperation Program (TTCP) for developing compatible doctrine and operational concepts; providing Air Force representation at appropriate NATO and other fora as required by the DoD; and providing Air Force coordination on interoperability and standardization matters developed within NATO and on matters developed within other fora in which the Air Force is represented supporting the USD(P) in the implementation of the DoD Technology Security Program as delegated to the Secretary of the Air Force pursuant to DoDD 5105.72, *Defense Technology Security Administration (DTSA)*.

A1.23. Authority relating to conduct of DoD contacts with the People's Republic of China (PRC) (title unclassified) as delegated to the Secretary of the Air Force pursuant to DoDI C-2000.23, *Conduct of DoD Contacts with the People's Republic of China (PRC)* (U), marked as a confidential document.

A.1.24. Authority relating to nominating military personnel for assignment as a Senior Defense Official/diplomatically accredited Defense Attaché (SDO/DATT), providing a qualified military personnel performance rating scheme for use with that position, and training Air Force personnel projected for assignment to a Security Cooperation Organization (SCO) or a Defense Attaché Office (DAO) to perform Security Cooperation duties as delegated to the Secretary of the Air Force pursuant to DoDD 5205.75, *DoD Operations at U.S. Embassies*.

A.1.25. Authority relating to implementing instructions at U.S. embassies as delegated to the Secretary of the Air Force pursuant to DoDI C-5105.81, *Implementing Instructions for DoD Operations at U.S. Embassies* (U), marked as a confidential document.

A1.26. Authority relating to responsibilities for air attaché screening and selection as delegated to the Secretary of the Air Force pursuant to DoDI C-5105.32, *Defense Attaché Service (DAS)* (U), marked as a confidential document.

A.1.27. Authority relating to support to the Under Secretary of Defense for Policy (USD (P)) as delegated to the Secretary of the Air Force pursuant to DoDD 5200.41, *DoD Centers for Regional Security Studies*.

A1.28. Authority relating to establishing policy and approving payment for travel, subsistence and special compensation of officers and students of Latin American countries and other expenses that the Secretary through SAF/IA considers necessary for

Latin American cooperation pursuant to 10 USC §§ 1050, *Latin American Cooperation: Payment of Personnel Expenses*.

A1.29. Authority relating to supporting policy of economic cooperation with Canada as conferred upon the Secretary of the Air Force pursuant to DoDI 2035.01, *Defense Economic Cooperation with Canada*.

A1.30. Authority as delegated to the Secretary of the Air Force, pursuant to DoDI S-2000.24, *Conduct of DoD Contacts with the Government of the Hong Kong, Special Administrative Region (HKSAR) of the People's Republic of China (PRC)* (U), marked as a Secret document.

A1.31. Authority relating to developing, maintaining and institutionalizing the capabilities of service members and Civilian Expeditionary Workforce (CEW) personnel to support DoD efforts to organize, train, equip and advise foreign military forces and relevant supporting institutions, including during periods of armed conflict, up to the host-country military-department level in order to meet the geographic CCDR-forecasted annual Security Force Assistance (SFA) requirements; supporting the identification of required joint SFA capabilities across all domains and acquiring both standard and non-standard equipment required to conduct SFA-related activities on the tactical and operational levels; establishing personnel, training, education and reporting requirements for military and DoD civilian personnel to conduct SFA-related activities and developing incentives for military and DoD civilian personnel to obtain relevant critical language and cultural skills; including geographic combatant commander-validated U.S. military SFA capability requirements in acquisition programs; developing Air Force-specific strategy, doctrine, training, education and proficiency standards for SFA capabilities; expanding, standardizing and mandating training for SCO personnel; coordinating in efforts to develop global joint sourcing solutions that recommend the most appropriate forces for validated SFA requirements to the Global Force Management Board; and providing pre-deployment training for all CEW personnel mobilized to support SFA missions as required and when resourced as delegated to the Secretary of the Air Force pursuant to DoDI 5000.68, *Security Force Assistance (SFA)*.

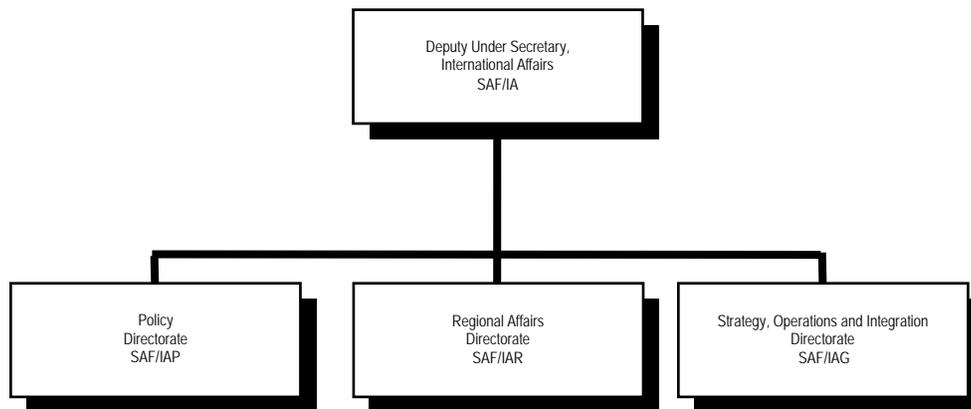
A1.32. Authority relating to procuring equipment and training for approved Section 1206 programs, to the extent provided for through pseudo-FMS cases; identifying and accomplishing matters that must be resolved before case development or implementation; providing accurate and timely cost data within Section 1206 pseudo-LOAs; identifying potential funding risks to Section 1206 programs; managing assigned Section 1206 pseudo-LOAs after implementation; ensuring all Section 1206-funded pseudo-FMS cases are closed by the date designated by DSCA; and providing information necessary for program assessments and reports as requested by the ASD(SO/LIC&IC) as delegated to the Secretary of the Air Force pursuant to DoDI 5111.19, *Section 1206 Global Train-and-Equip Authority*.

A1.33. Authority relating to establishing policy and approving payment for travel, subsistence and special compensation of officers and students of African countries and other expenses that the Secretary through SAF/IA considers necessary for African cooperation pursuant to 10 USC § 1050a, *African Cooperation: Payment of Personnel Expenses*.

A.1.34. Authority for the assignment of military and civilian USAF and foreign Air Force personnel in Defense Personnel Exchange Program (DPEP) in accordance with DoDD 5230.20, *Visits and Assignments of Foreign Nationals*.

ATTACHMENT 2

DEPUTY UNDER SECRETARY INTERNATIONAL AFFAIRS (SAF/IA)



A2.1. The Deputy Under Secretary of the Air Force, International Affairs (SAF/IA) is directly responsible for oversight and advocacy of Air Force international programs and policies. SAF/IA will develop, disseminate and implement policy/guidance for Air Force international programs and activities, including politico-military policies and all matters pertaining to the formulation, review and execution of strategies, plans, policies, programs and budgets within its area of responsibility except regional operational issues such as global posture matters, Operations Plan (OPLAN) reviews, Operator Engagement Talks, Unified Command Plan reviews, and bilateral and multilateral exercises.

A2.2. Three-letter/digit subordinate offices include:

A2.2.1. Policy Directorate (SAF/IAP). Ensures Air Force international programs/activities comply with U.S. laws and regulations, national and Department of Defense (DoD) security policy, DoD Directives and DoD Instructions. Evaluates the effectiveness of policy/guidance for direction, integration, supervision and evaluation of international programs/activities. Develops policies, plans and guidance on matters pertaining to International Armaments Cooperation (IAC), Foreign Military Sales (FMS), international training and education, international space and cyberspace matters and selection and support for Air Force Attachés, Defense Personnel Exchange Programs (DPEP) and International Affairs Specialists. Performs technical and operational weapon system analysis to support decisions regarding FMS and Direct Commercial Sales

(DCS) license applications of USAF weapon systems. Oversees and implements programs involving export licenses and transfer of sensitive military technology abroad. Identifies, develops and oversees IAC projects and other cooperative programs, and prepares and negotiates required international agreements. Represents SAF/IA on multidisciplinary resource boards and committees. Interfaces with DoD, Joint Staff, Military Departments, Department of State (DoS) and other U.S. Government agencies on matters involving USAF international interests.

A2.2.2. Regional Affairs Directorate (SAF/IAR). Advises, assists and supports the Office of the Under Secretary of the Air Force, the Office of the Air Force Chief of Staff and all principal civilian and military officials of the Department of the Air Force concerning international policies and programs. Interfaces with DoD, Joint Staff, Military Departments, DoS and other U.S. Government agencies on matters involving USAF international interests. Provides oversight required to integrate plans, programs and requirements in all areas involving politico-military and security cooperation aspects of Air Force international affairs. Interacts with foreign air forces on matters related to security cooperation activities, including FMS. Facilitates USAF participation in international air and trade shows.

A2.2.3. Strategy, Operations and Integration Directorate (SAF/IAG). As the Air Force Capability Portfolio Manager (CPM) for building partnerships (BP), promotes, advocates, and defends the BP portfolio and develops the USAF Security Cooperation Strategy in coordination with the USAF Enterprise. Conducts assessments and studies as directed by SAF/IA. Coordinates international politico-military review of strategy, doctrine, and policy documents. Assures liaison with the Air Staff and Secretariat, Joint Staff, Office of the Secretary of Defense and interagency security cooperation stakeholders. Serves as the strategic communications representative on Air Force international affairs issues by ensuring harmonization with overall U.S. government efforts to understand and engage key audiences to create, strengthen or preserve conditions favorable for the advancement of U.S. government interests, policies and objectives through the use of coordinated programs, plans, themes, messages and products synchronized with the actions of all instruments of national power. Provides functional oversight for all Air Force FMS and SAF/IA Information Technology (IT) assets and related services. Advises senior leadership on policies, procedures and investments of both, Air Force-wide and SAF/IA-specific security cooperation-related information technology/systems. Responsible for developing policy for the use and maintenance of the Air Force International Affairs Link website. Responsible for supporting the Global Theater Security Cooperation Management Information System (G-TSCMIS). Manages AF FMS/FMF Program Objective Memorandum (POM) development and submission to the Defense Security Cooperation Agency (DSCA) for the USAF security cooperation community. Manages SAF/IA's FMS/FMF and Operations and Maintenance (O&M) budget development and

execution of funds. Exercises fiduciary responsibility to ensure SAF/IA's credibility in the USAF corporate structure to defend BP resources and serves as the SAF/IA representative to the Air Force Group and the Air Force Board. Supports the Campaign Support Plan and the BP Core Function Support Plan (CFSP).